

**MINUTES for a meeting of the
Wildfire Mitigation Commission
Wednesday, December 14, 2016
11:00AM to 1:00PM
Training Room, Ashland Fire Station #1
455 Siskiyou Blvd**

I. CALL TO ORDER: 11:02am

II. IN ATTENDANCE: Ron Parker, Doug Kay, Tim Bewley, Bruce Moats, Stephen Gagne, Alison Lerch (AF&R), Stef (City Council)
Not in attendance: Vicky Sturtevant, Tracy Peddicord, Chris Chambers

III. INTRODUCTIONS

IV. APPROVAL OF MINUTES: November 16, 2016

Stephen makes a motion to table the approval of November 2016 minutes, Bruce 2nd, all in favor.

ACTION ITEM: Alison will contact Barbara about changing the email addresses on the website so they are more spelled out.

V. PUBLIC FORUM

The Ashland Forest Plan is complete and will be handed out at the next council meeting. The Energy and Action Committee will utilize the plans recommendations for best practices for forest management in the Ashland Watershed.

VI. ADJUSTMENTS TO THE AGENDA

1. Insurance Letter Follow Up: Alison will ask Chief Shepherd if it is on his desk.
2. NFPA Meeting Report
3. Cascadia After Action Report to Council

VII. BUSINESS

A. New Business

- a. 2017 Priorities/Categories/Issues:
 - i. CWPP Update
 - ii. Plant List
 - iii. Transient Camping
 - iv. Wildfire Hazard Zones: Voluntary Action vs. Regulatory Action
 - v. Chamber Task Force (WTF)
 - vi. 2017 at the Farmers Market
 - 2017 education goals
 - vii. 2017 Ashland Firewise Clean Up Day
 - viii. Question and answer documents for Firewise Neighborhoods
 - ix. Website: Acknowledgement for work completed- showing before and after photos on the website
 - x. Insurance regulations
 - xi. Tie WMC actions with City Council Goals
 - xii. PSAs/video/pictures of burning vegetation to send to neighbors in Ashland
- b. NFPA Meeting Update- On November 4th, Gary Marshall and Cathy Prudhomme from the NFPA hosted a lunch at Station 1 to have an open discussion about Firewise and wildfire mitigation language. Their goal was to glean information about which terms worked best for landowners to understand. For example, using assessment or inspection,

fuels or vegetation, mitigation or project work, etc.

B. Ongoing Business

- a. AF&R Update:
 - i. Ashland Forest Resiliency (AFR)/Ashland Forest All Lands Resiliency (AFAR).
 - ii. Firewise- Meadowhawk HOA was sent in last November- still waiting to hear from Firewise, Park Estates HOA and Sunnyview (Eastfield Proprieties) in 2017
- b. Community Wildfire Protection Plan update
 - i. Community Outreach Plan: Landscapers/Nursery
 - Alison is working with OSU Extension, Shooting Star Nursery and Tracy Peddicord to discuss the current “Flammable Plant List” and work on the creation of a “Recommended Plant List.”
 - The Commission suggested addressing pollinator plants included with the Deer/Fire/Drought Resistant list
 - A suggestion was made that the same Council Liaison would be on the Forest, Wildfire, Tree and Conservation Commissions.
 - ii. Review timeline and update on tasks
 - iii. Community Planning Assistance for Wildfire (CPAW)- Ashland Fire & Rescue is working with CPAW to move the Wildfire Mitigation Ordinance forward. They are providing a memo for the January 20th meeting with the Mayor about recommendations to move forward.
 - iv. WTF Meeting- Next meeting is scheduled for January 4th.
- c. Era of Megafires Video: We have permission to use the comprehensive video produced from the Leavenworth screening on RVTV for 8 showings. We can choose the times/dates. Alison wants to work with the Chamber Wildfire Task Force to select the appropriate dates. Maybe a viewing or two during Wildfire Awareness Week in May?

ACTION ITEM: Tim, Vicky and Alison will meet after January 16th to create a plan of work for the CWPP.

ACTION ITEM: Talk with Chris about hosting a live fire exercise in Ashland during a community event in 2017.

C. Parking Lot Issues

- a. Wildfire Hazard Zone
- b. Flammable Plant List/Landscaper-Nursery Update (Did we meet, what is the update)
- c. CWPP Engagement Outreach (Chamber/Firewise Communities)
- d. Branding the WMC
- e. Wildfire Commission Collateral
 - i. Create an annual plan of work for the WMC
- f. Firewise Website
 - i. Alison is updating the website

VIII. COMMISSIONER COMMENTS

IX. REVIEW AND SET COMMISSION CALENDAR / NEXT MEETING

- A. Mayors Brown Bag Lunch: December 23rd, 2016, 12:00pm (ComDev) - ?
- B. Next Task Force meeting: January 4, 2017, 10:30am (Station 1)
- C. Next WMC Meeting: January 18, 2017, 11:00am (Station 1)
- D. Next WMO Meeting: January 20, 2017, 1:00 (Siskiyou Room, ComDev)

X. AGENDA ITEMS FOR January 18th meeting

1. Review priorities for 2017. This is a budget year.

2. Create a list of accomplishments for 2016

XI. ADJOURN:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Office at 488-5587 (TTY phone number 1 800 735 2900). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).