

**MINUTES FOR A MEETING OF THE  
WILDFIRE MITIGATION COMMISSION  
Wednesday, November 16, 2016  
11:00AM to 1:00PM  
Training Room, Ashland Fire Station #1  
455 Siskiyou Blvd**

**I. CALL TO ORDER: 11:02**

**II. IN ATTENDANCE:** Stef Seffinger, Vicki Sturtevant, Ron Parker, Chris Chambers, Doug Kay, Tim Bewley, Bruce Moats

Absent: Tracy Peddicord

**III. INTRODUCTIONS**

**IV. APPROVAL OF MINUTES: Approved**

**Action Item:** Ask Bruce at the next meeting about the process that took place on his insurance discount for Firewise. **5% on gross policy or 50% on fire policy**

**Action Item:** Draft a letter from the commission to State Farm that would be reviewed by the Council, Mayor and Fire Chief as needed. **Currently sitting with the chief. Will send to Brian for review.**

**Action Item:** Chambers will contact the Oregon Fire Chief's Association, or other avenue, to make a contact with the Oregon Insurance Commission to ask about support for future Firewise discounts being approved.

**Approach commissioner to see what is going on.**

**V. PUBLIC FORUM**

**VI. ADJUSTMENTS TO THE AGENDA**

**VII. BUSINESS**

A. New Business

- a. The commission discussed moving the December meeting to the 14<sup>th</sup> to avoid the holiday break. Chambers will be gone starting on the 14<sup>th</sup>, but Alison will be back. **YES, Station 1**

B. Ongoing Business

a. AF&R Update:

- i. Ashland Forest Resiliency (AFR)/Ashland Forest All Lands Resiliency (AFAR).
  - **175 acres first day – very successful / target was 75 / 70 acres today**
  - **75 acres of private land burned**
  - **400 acres being cut / helicopter in December down Tolman Creek**
  - **First round of grant – 6 year program / \$1m a year / private as well as governmental Oregon Watershed Enhancement Board OWEB**
    - **Salmon money from Fed**
    - **Lottery \$ from the state**

ii. Firewise

- **Waiting for Alison**
- **Vicky: What is going on with Park Estates?**
  - **Any money? Firewise community annual money \$1,500**

- **Separate grants for individual homes up to \$300 per home**
  - b. **Community Wildfire Protection Plan update**
    - i. **Community Outreach Plan: Landscapers/Nursery / Grant for demo garden grant at Station 1 / Bellview School? Ruch & Shady Cove are doing it / communicate with pollinator group?**
      - **Where is the ideal location? Deer – fire – etc.**
      - **Tracy and Doug will work on the list**
      - **Create postcard with direct links**
      - **Bee pollinator awareness**
    - ii. **Future Ideas: Make a website for the CWPP when it is finalized.**
      - **Risk Assessment CPAW grant – will give us some help with review of wildfire ordinance, WUI materials, risk assessment, plant lists, code language, conference call, site visit and write report,**
      - **April 30, 2017 completion**
    - iii. **Review timeline and update on tasks**
  - c. **WTF update**
    - i. **Follow up on Mega Fire presentation: evaluation, communication, smoke, business continuity, CERT Emergency Prepared businesses, (Chamber will be involved)**
    - ii. **Reconvene the groups: smoke /**
    - iii. **Agencies to report out what they have done.**
  - d. **RWD Cross – Prepare Out Loud program (Stef) in March?**
    - i. **Smoke Detector program**
    - ii. **Grove, Community Center**
- C. ADJOURN 12:16**
- D. Parking Lot Issues**
- a. **Wildfire Hazard Zone**
  - b. **CWPP Engagement Outreach (Chamber/Firewise Communities)**
  - c. **Branding the WMC**
  - d. **Wildfire Commission Collateral**
    - i. **Create an annual plan of work for the WMC**
  - e. **Firewise Website**

## **VIII. COMMISSIONER COMMENTS**

## **IX. REVIEW AND SET COMMISSION CALENDAR / NEXT MEETING**

- A. **Mayors Brown Bag Lunch: November ?, 2016, 12:00pm (ComDev)**
- B. **Next WMC Meeting: December 14, 2016, 11:00am (Station 1)**
- C. **Next Task Force meeting**
- D. **Alison returns mid-November!**

## **X. AGENDA ITEMS FOR December 14**

- A. **CWPP schedule / assignments /**
- B. **NFPA meeting review from Alison**
- C. **CPAW call – Chris asking for wildfire risk assessment, will report**
- D. **WTF: first week of the month**
- E. **Cascadia After Action Report to Council**
- F. **Action Item:** Draft letter from the commission to State Farm that would be reviewed by the Council, Mayor and Fire Chief as needed. **Currently sitting with the chief. Will send to Brian**

**for review.**

**XI. ADJOURN:**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Office at 488-5587 (TTY phone number 1 800 735 2900). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).*