

AD HOC HOMELESSNESS STEERING COMMITTEE
October 10, 2012, 4-6 p.m. at the Ashland Library

AGENDA

1. Call to order
2. Approval of minutes from 9/22/12 HSC meeting
3. Debrief from City Council Meeting 10/2/12
4. Review Final Scope of Work from City Administrator
5. Plan for Faith-Based Community Meeting on 10/22
6. Resource List Update
7. Winter Shelter
8. Veteran's Court
9. Revised Meeting Schedule for Nov. & Dec.
10. Announcements/Public Comments
11. Adjourn

“True compassion is more than flinging a coin to a beggar; it is not haphazard and superficial. It comes to see that an edifice that produces beggars needs restructuring.”

Martin Luther King, Jr., civil-rights leader (1929-1968)

Minutes
September 24, 2012
Ad-Hoc Homelessness Steering Committee
Siskiyou Room, Community Development Building
4:00 - 6:00 p.m.

Attendance

Ayars, Parker, Saldana, O'Bryon, Sohl, Hopkins-Powell, Rohde, Reid (Staff)

Absent

Lewis, Morris (Council liaison)

Agenda Item #1: Call to Order

Parker called the meeting to order at 4:10 p.m.

Agenda Item #2: Approval of Minutes

Hopkins-Powell/Saldana moved to approve the minutes with corrections. Voice Vote-Motion passed unanimously.

Agenda Item #3: Update on Winter Shelter

Saldana reported that she contacted Don Roberson from the Parks Department. He provided some details regarding the City's policy for emergency shelter, including how City/Parks buildings and CERT could be utilized in event of "extreme weather". The Committee members reviewed Resolution 2007-11, the City's emergency shelter resolution. Parker offered to talk to the City administrator about the process for activating the shelter during extreme weather conditions. Saldana felt that the Committee should talk with Ruth and Barbie about the City's procedure for activating CERT and getting a City building. Hopkins-Powell stated that it is easier for the current organizers of the emergency shelter to not go through the City process. Ruth has set up an informal telephone tree to let people know when the shelter is open. That is the other major problem; people don't always know when the shelter is open or where it will be. Parker asked that Ruth and Barbie be added to the Faith Based Outreach meeting Mailing list. Reid stated that City staff used to be notified by CERT when emergency shelters were open and then posted that notice on City buildings. Hopkins-Powell announced that the Episcopal Church will vote on whether to open regularly for shelter in the winter in October; if they decide that they will be able to open it will be on Wednesdays. The Episcopal Church will probably not have enough volunteers to staff a weekly shelter regularly. Saldana added that similarly, even if there were more shelter space opportunities there would probably not be enough volunteers to staff them.

Agenda Item #4: Update on Adult Day use Center:

Parker and Ayars went to the council study session. The Council asked the City Administrator to move forward with developing a Day-Use Center. The City will offer funding to pay for the rent and utilities on a space for a non-profit to operate a Day Use Center. The City would offer the funding through an RFP process. The City has identified five optional spaces for the Center. Parker asked what the Committee felt their next step should be. Rohde mentioned that some funders offer a grant orientation for potentially interested parties to explain what the City expects from the applicant. Parker expressed concerns that there might not be very many applicants. Rohde added that an orientation might help to promote interest. Parker stated that she hopes that whatever agency that ends up undertaking the Day Center through this process would offer the opportunity for community members to volunteer.

Agenda Item #5: City Council Quarterly Report Planning

Parker reported that the Quarterly update has been moved from the Council Study Session on October first to the regular Council meeting on October second because there were no other Study Session items. The Council would like a written report and an oral report. It was suggested that the report be a one pager with bullets. O'Bryon asked that the outreach to the faith community efforts be included in the report. Other items suggested for the report include: cold weather shelter, resource list, expansion of La Clinica services, Day Use Center list refinement, Donation boxes. Others thought that the report should show what the committee has done and what the committee would like to get from the Council. Parker will write a draft and send it out to the committee members. Heidi and Paula will present the report to the Council.

Agenda Item #6: Faith Community Outreach Planning

Parker drafted a letter (see attached) inviting the members of the Faith community to the regular meeting on October 22nd. Parker invited the committee members to make comments and corrections to the draft letter. Reid will see if the Gresham room at the Library is available for that date. O'Bryon suggested sending out e-vites to those who attended the last Faith Based outreach meeting. O'Bryon offered to make some phone calls to those Faith Based groups that the Committee does not have e-mail addresses for. Reid will combine both lists and send it to O'Bryon. Parker asked that the invites be sent to all of the Faith Based groups on the previously drafted mailing list and to add the minutes from the previous Faith Based outreach meeting. The committee members agreed that the main focus of the meeting should be winter shelter and the Day-use center. Reid will also send out the updated resource list to the group.

Other Reports/Announcements

September 25th is National Voter registration day-Peace house has generously offered to act as an address for homeless populations to use for voting purposes.

Open Table Model training October 2nd-7th

Reid was able to schedule all future meetings in the Library, except for the November 19th meeting. Parker suggested looking at adjusting the meeting schedule for the holiday months at the next regular meeting in October.

Public Comments – Several

Adjourn-6:00

**Next meeting: October 10, 2012 4:00-6:00 P.M.
Ashland Library**

Respectfully Submitted by Linda Reid, Housing Program Specialist

HSC Scope of Work 10/2/12

The ad hoc Homelessness Steering Committee is charged with assisting the City Council by developing and/or evaluating strategies, tactics and specific projects to assist those who are homeless (or at risk of becoming homeless) by virtue of economic displacement, mental illness or other factors beyond their control, to obtain or stay in permanent housing. Proposals may be brought to the Steering Committee by:

- A City Council request to the Steering Committee to examine a proposal.
- An organization or individual bringing forward to the Steering Committee an unsolicited proposal.
- The Steering Committee developing a proposal on its own initiative.

This charge is subject to the following conditions:

1. All proposals shall be thoroughly vetted for fiscal viability and the potential to effectively address the charge above, including clear outcomes and benchmarks, as well as the benefits and potential drawbacks to the community.
2. The evaluation of all proposals shall include a projection of start-up costs, likely funding issues and the expected City contribution in terms of staff resources or money, as well as a determination as to whether City involvement is appropriate (and to what degree).
3. All proposals shall include a description of how and by whom a service is to be delivered. Proposals may suggest but should not assume a commitment of City staff time.
4. No strategy, tactic or project involving City resources shall be implemented without the express approval of the City Council.
5. It shall be the responsibility of the Steering Committee's City Council liaison to request that a proposal meeting these conditions be placed on a Council study session agenda for consideration by the full Council.

In addition to the above, the Committee shall be mindful of the following:

- Recognize that the needs of transients who are not seeking permanent housing must necessarily be secondary to the needs of economically displaced persons who are.
- Respect all perspectives on any issue under consideration by the Committee.
- Report to the Council, either in person or in writing, every three months or sooner if needed.
- Present its evaluations in an objective - i.e. pros and cons - format and allow the Council to draw its own conclusions about the proposal's suitability for Council support.

ASHLAND RESOURCE LIST

(Updated 9/26/12)

MEALS

- *CHURCH WITHOUT WALLS*-Sunday Meal in the Park 3PM
- *COMMUNITY WORKS STREET OUTREACH*-Wednesday and Friday meals 3PM Band shell in Lithia Park. (*Resource Referral, Hygiene supplies, Meals,*)
- *PRESBYTERIAN CHURCH MEAL*-Last Wednesday of the month, 1615 Clark Ave.
- *TASTY TUESDAY*-Family meal at the Methodist Church, 165 N. Main Street 1st and 3rd Tuesdays 4-6 P.M.
- *UNCLE FOOD'S DINER*-Tuesday meal at Wesley Hall, 165 N. Main Street 4-6 P.M.

FOOD

- *ASHLAND EMERGENCY FOOD BANK*-560 Clover Lane.
- *ACCESS FOOD PANTRY-SEVENTH DAY ADVENTIST CHURCH*- 1650 Clark Ave., Open Wednesdays 9:30-1:30 (*Food and Clothing*).
- *SOUTH VALLEY DHS*-1658 Ashland Street (*Food stamps, TANF, resource referrals, toiletries, hygiene products, sewing kits*).
- *UNCLE FOOD'S DINER*-Tuesday meal at Wesley Hall, 165 N. Main Street 4-6 P.M.

HEALTH/HYGIENE

- *COMMUNITY WORKS STREET OUTREACH*-Wednesday and Friday 3PM Band shell in Lithia Park.
- *LA CLINICA MOBILE CLINIC*-Tuesday's at the Methodist Church, 165 N. Main Street, 1-5 P.M. (*Sliding scale medical, dental and mental health services*).
- *MASLOW PROJECT*-Ashland High School, 201 S. Mountain, (*school based outreach, case management, resource referral, clothing, hygiene products, school supplies*).

GOODS/SERVICES

- *COMMUNITY WORKS STREET OUTREACH*-Wednesday and Friday meals 3PM Band shell in Lithia Park.
- *FREE BOX*-Ashland Recycling Center, Water Street and Van Ness (*Clothing*)
- *JACKSON COUNTY FUELS COMMITTEE*-995 Siskiyou Blvd, (*Advocacy/wood chopping and delivery/fuel rate reductions and emergency shut of prevention*)
- *LISTENING POST*- (*Uncle Foods, Ashland Library*)
- *MASLOW PROJECT*-Ashland High School, 201 S. Mountain, (*school based outreach, case management, resource referral, clothing, hygiene products, school supplies*).
- *ASHLAND POLICE STATION*-1155 East Main Street, (*bus tokens*)
- *SOUTH VALLEY DHS*-1658 Ashland Street (*Food stamps, TANF, resource referrals, toiletries, hygiene products, sewing kits*).
- *ST. VINCENT DE PAUL HOME VISITATION PROGRAM*- 541-708-5850, (*advocacy, resource referral, emergency rent and utility assistance, medication, life skills training*)
- *SEVENTH DAY ADVENTIST CHURCH*- 1650 Clark Ave., Open Wednesdays 9:30-1:30 (*Food and Clothing*).

SHELTER

- *WINTER SHELTER-PRESBYTERIAN CHURCH*-1615 Clark Ave. Sunday nights or below 20 degrees (*Open November-March*)

FINANCIAL ASSISTANCE

- *JACKSON COUNTY FUELS COMMITTEE*-995 Siskiyou Blvd, (*Advocacy/wood chopping and delivery/fuel rate reductions and emergency shut of prevention*)
- *SOUTH VALLEY DHS*-1658 Ashland Street (*Food stamps, TANF, resource referrals, toiletries, hygiene products, sewing kits*).
- *ST. VINCENT DE PAUL HOME VISITATION PROGRAM*- 541-708-5850, (*advocacy, resource referral, emergency rent and utility assistance, medication, life skills training*)