

**Action Minutes FOR A MEETING OF THE
ASHLAND FOREST LANDS COMMISSION**

Tuesday, January 8th, 2013

5:30PM to 7:30PM

**Siskiyou Room, Community Development Building
51 Winburn Way**

I. CALL TO ORDER: 6:00 PM

**Jeff McFarland, Chris Chambers, Frank Betlejewski, Stefanie Seffinger,
Marty Main, Dan Maymar, Jim Berge**

II. INTRODUCTIONS

III. APPROVAL OF MINUTES: December 11th Draft Minutes

Frank proposed softening the language regarding Chambers's tasks to complete. Section A iii, Frank would like to change the second sentence to add "*particularly in the Hillview Fire area*". Also change sentence beginning "This is rare..." should say "*occurring in the Ashland area..*". Next sentence should say "...certain diameter, *approximately 12 to 16 inches...*" Main would like to change "Diane Litt" to "Diane White" in A, iv.

Betlejewski made motion to accept minutes as amended, Berge seconded and all ayes.

IV. PUBLIC FORUM

None

V. ADJUSTMENTS TO THE AGENDA

None

VI. BUSINESS

A. Ashland Forest Plan Revision

Maymar would like an update on his task. Frank is taking the data for the GIS file and will make a data dictionary. Chambers looked back and found that Maymar said he would work on the description of current conditions along with Frank and Chambers. McFarland is working with Lea Light at GIS to record all the treatments in a GIS database that have taken place. McFarland has already given her from 1990 to 1999. They will work on a format for the data so it can be queried by treatment type and year, hopefully that matches data and treatments on adjacent properties. Jim is still working on his portion (on fire) and plans to borrow from the AFR document and Marty will send him info from Carl Skinner's work. Main would like to see use of the prescriptions written for City lands over the many years, some of which may need to be scanned from paper copies. Frank would like to track work by unit, but also by treatment type. The importance of documenting the work done is high for future management and accountability, and can be done in many ways, but in today's world it's important to have good records that can be

passed on and showed to citizens. Seffinger would like this work to be reflected in the City's goals and those of the Parks Commission. Using the treatment information for budgeting would also be very useful.

B. Update Commission 3-Year Goals

Chambers gave an update on the City budget process talking about the Commission 3 year goals being elevated to the Fire Department goals, and then to the City Council. Seffinger motioned that the Commission change its 3 year goals to 2 year goals to match the City's 2 year planning cycle. Frank seconded and all voted in favor of the change. Chambers would like feedback on priority goals for the City's planning process. Frank suggested a point value ranking the current goals. Chambers will email the group about prioritizing the goals.

C. Trails/Recreation Update

D. Creation of Forest Division

Chambers updated the Commission on the creation of a Forest Division in the Fire Department hierarchy. This designation elevates the City's dedication and involvement in the management of City forests, the watershed, and urban interface areas.

E. AFR Project Update

F. Watershed Outreach Plan Review

VII. COMMISSIONER COMMENTS

VIII. REVIEW AND SET COMMISSION CALENDAR / NEXT MEETING

A. Next Regularly Scheduled Meeting: February 12th, 2013

IX. ADJOURN: 7:30 PM

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Office at 488-5587 (TTY phone number 1 800 735 2900). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).