

Ashland Airport Commission
MINUTES
February 04, 2020

CALL TO ORDER

Roll Call:

Members Present: George Schoen, Daniel Palomino, Patricia Herdklotz, Bernard Spera, Andrew Vandenberg.

FBO Present: Bob Skinner

Members Absent: Dana Greaves, David Wolske,

Staff Present: Chance Metcalf, Kaylea Kathol, Shannon Burruss

Guests: Jeff Dale

1. **Public Comments- None**

2. **Information Items- None**

- a. **Commissioners- None**
- b. **Public Forum- None**

3. **APPROVAL OF MINUTES- 12-03-2019**

Palomino Motions to approve minutes, Vandenberg Seconds.
Minutes Approved.

4. **Old Business**

A. **Box Hangar Roof Leaks-** Skinner states that a few bids have come in. Kathol states that Pressure Point Roofing will be coming back out to repair issues that had not been repaired last year and complete the job.

B. **Herbicide Treatment-** Kathol reports that a contract is in place with Greenway Spray, Kathol reviews contract parameters with Commission. Palomino requests specifics of treatment and spray areas.

C. **Airport Signs-** Metcalf provides Commission with pictures of selected signs, and locations. Skinner will inform Commission when the signs have been put up.

D. **Action Item List-**

- a. **Airport Entrance Landscaping-** Currently on hold, Metcalf is working with Parks to investigate current contract. Waiting on Brim's hangar proposal, in order to know what funds need to be allocated where.
- b. **Commission Member Vacancies-** Commission discusses vacancies, Skinner mentions canceled meetings and suggests Commission keep in mind people who might be qualified.
- c. **Airport Maintenance Plan-** Metcalf discusses budget, he states he has been unable to find the specific documents for the previous contracts and agreements. He is currently working with various City employees to get the information. He will continue to pursue.
- d. **Airport Security Camera-** Metcalf states there was a bid that came in, but the project is currently on hold. Skinner mentions that AFN was installed. He discusses the cost for his business to connect for AFN. Skinner asks if the City has interest in providing free Wifi. Commission, Skinner and City employees discuss matter. Metcalf states that AFN is a private company and the City does not have authority to tell them how to conduct business. Metcalf states if the Commission so desires, the internet can come out of the Airport budget. Fact finding requested to be brought to next meeting so Commission can make an informed decision.
- e. **Airport Mural-** Spera shares new artist, Linda Dixon, reviews costs and location with Commission.

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Spera would like to invite media for publicity for the unveiling.

Herdklotz motions to have Linda Dixon do the Airport Mural, to be completed at least a week before Airport Day, Vandenberg Seconds

All ayes, Motion Carries.

- f. Hangar Electrical- Metcalf and Skinner will be getting a few more bids for different project options.
 - g. Airport Packet- Herdklotz reports she spoke with Ashland Independent Film Festival about airport packets, she has not yet spoken with the Chamber of Commerce.
5. New Business
- A. Airport Good Neighbor Items- Skinner mentions new concrete work that is happening at the FBO that will improve the building, as well as the removal of some shrubs nearby. Spoke about aviation clubs.

6. FBO Reports- Attached.

7. Announcements- None

NEXT MEETING DATE: March 3rd, 2020

ADJOURNMENT: @10:36

*Respectfully submitted,
Shannon Burruss
Public Works Administration
(Full Meeting Audio Available by Request)*