

IMPORTANT: Any citizen may orally address the Parks Commission on non-agenda items during the Public Forum. Any citizen may submit written comments to the Commission on any item on the Agenda, unless it is the subject of a public hearing and the record is closed. Time permitting, the Presiding Officer may allow oral testimony. If you wish to speak, please out the Speaker Request Form located near the entrance to the meeting room. The chair will recognize you and inform you as to the amount of time allotted to you, if any. The time granted will be dependent to some extent on the nature of the item under discussion, the number of people who wish to speak, and the length of the agenda.



## MEETING AGENDA

**ASHLAND PARKS & RECREATION COMMISSION  
Trail Master Plan Update Committee  
December 29, 2017  
Siskiyou Room, Community Development Building—51 Winburn Way**

**10:00 a.m.**

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. PUBLIC PARTICIPATION & GUEST SPEAKERS
  - a. Open Forum
- IV. ADDITIONS OR DELETIONS TO THE AGENDA
- V. UNFINISHED BUSINESS
  - a. Hear Update on Using Google Docs (McFarland)
- VI. NEW BUSINESS
  - a. Review Written Protocol for Document Writing & Editing (McFarland)
- VII. UPCOMING MEETING DATE
  - a. January 12, 2018
    - Siskiyou Room, Community Development Building—10:00 a.m.
- VIII. ADJOURNMENT—11:30 a.m.