

Note: Anyone wishing to speak at any Transportation Commission meeting is encouraged to do so. If you wish to speak, please rise and, after you have been recognized by the Chair, give your name for the record. You will then be allowed to speak. Please note the public testimony may be limited by the Chair.

**ASHLAND TRANSPORTATION COMMISSION  
BIKE & PEDESTRIAN SUBCOMMITTEE**

**April 12, 2022**

**AGENDA**

- I. **CALL TO ORDER:** 3:00 PM, Meeting held virtually via Zoom
- II. **ANNOUNCEMENTS**
- III. **CONSENT AGENDA**
  - A. Approval of Minutes March 8, 2022.
- IV. **PUBLIC FORUM** (3:05-3:20)
  - A. Public Forum-if you wish to speak during public forum please register with [Scott.fleury@ashland.or.us](mailto:Scott.fleury@ashland.or.us) by 10am April 11<sup>th</sup>.
  - B. If you wish to provide public comment or discuss an agenda item please contact [Scott.fleury@ashland.or.us](mailto:Scott.fleury@ashland.or.us) by April 11<sup>th</sup> by 10am to register to participate. Written comments can also be submitted in the same time frame.
  - C. If you are interested in watching the meeting via Zoom please utilize the following link:  
<https://zoom.us/j/96783625085?pwd=cURmRUpwQWIEQT11Sko3WWVlcUVoUT09>
- V. **NEW BUSINESS**
  - A. None
- VI. **OLD BUSINESS**
  - A. Pedestrian and Bicycle Data Collection Process (action required, continue discussion about data collection system development)
  - B. Subcommittee Work Assignments (action required, develop work tasks for development leading to third meeting).
- XIII. **ADJOURNMENT:** 5:00 PM

**Next Meeting Date: May 10, 2022 Meeting**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please email [scott.fleury@ashland.or.us](mailto:scott.fleury@ashland.or.us). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).

**CITY OF  
ASHLAND**



**ASHLAND TRANSPORTATION COMMISSION BIKE  
& PEDESTRIAN SUBCOMMITTEE**

**MINUTES  
March 8, 2022**

**CALL TO ORDER: 3:00PM**

**Commissioners Present:** Mark Brouillard, Corinne Vièville, Holly Christiansen

**Commissioners Not Present:** None

**Staff Present:** Scott Fleury, Elizabeth Beckerich

**Guests Present:** None

**ANNOUNCEMENTS**

None

**CONSENT AGENDA**

None

**PUBLIC FORUM**

None

**NEW BUSINESS**

**A. Pedestrian and Bicycle Data Collection Process Kickoff**

The subcommittee spoke about implementing an interactive GIS map that citizens can use to report near-miss incidents. It was decided that the definition for “near-miss” needs to be determined. The committee discussed at length what and who needs to be included on this map, including pedestrians, bicyclists, skateboarders, and drivers.

The committee spoke about the wildlife reporting GIS map that is already in place and discussed using a similar format, changing the drop-down menu options to be specific to near-miss incidents. Drop-down box options may include location, direction of travel, and mode of transportation. People reporting could also be given space to type out the incident in more detail. Submitting a report could also require a name, email, and phone number to avoid excessive or erroneous reporting.

Whether reckless/distracted driving should be included on the map was discussed at length. Americans with Disabilities accommodation access to the map was also discussed, specifically regarding how a seeing-impaired person might use the map resource. Additionally the committee also thought that the railroad should be included on this map due to near-miss incidents on railroad tracks.

Brouillard read OSHA’s definition of a near-miss to the group, which was “accidents where no property was damaged and no personal injury sustained, but where, given a slight shift in time or position, damage and or injury could have easily occurred”. Vièville stated that that was a good definition and it should be considered when the group decides their definition for the purposes of this committee.

Christiansen mentioned an idea of sending people who reported incidents a confirmation email with various educational tools in it, such as information about how to cross a street safely. Fleury suggested a link on the map once a report was submitted that reporting parties could click on to learn safety tips.

**ASHLAND TRANSPORTATION COMMISSION  
BIKE & PEDESTRIAN ACCIDENT SUBCOMMITTEE  
MINUTES  
March 8, 2022**

**B. Subcommittee Work Assignments**

It was decided that the members of the subcommittee would work on defining the goals and mission statement of the group, coming up with a definition for near-miss, and ideas for what the drop-down items should be on the GIS map. Subcommittee members are to submit these ideas to Fleury who will compile them for discussion at the next meeting.

**OLD BUSINESS**

None

**FUTURE AGENDA TOPICS**

**ADJOURNMENT: @ 4:27pm**

*Respectfully submitted,  
Elizabeth Beckerich, Office Assistant II  
**\*\*Full Video Available by Request\*\****

# Memo

CITY OF  
ASHLAND

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Date: April 4, 2022  
From: Scott A. Fleury  
To: Transportation Commission  
RE: Web Application Reporting Form

## **BACKGROUND:**

### **Project Goal:**

To collect near miss and associated safety data in order to better prioritize Transportation System improvements that improve safety across all modes.

### **Transportation Commission's Mission (AMC 2.13.010 B)**

“Ashland has a vision - to retain our small-town character even while we grow. To achieve this vision, we must proactively plan for a transportation system that is integrated into the community and enhances Ashland's livability, character and natural environment. ... The focus must be on people being able to move easily through the City in all modes of travel. Modal equity then is more than just a phase. It is a planning concept that does not necessarily imply equal financial commitment or equal percentage use of each mode, but rather ensures that we will have the opportunity to conveniently and safely use the transportation mode of our choice, and allow us to move toward a less auto-dependent community.”

### **Discussion:**

Review, discuss the project goal language.

### **Near Miss Definition:**

“Accidents where no property was damaged and no personal injury sustained, but where, given a slight shift in time or position, damage and or injury could have easily occurred”.

*Mission and goal would be to collect additional data that can be used to define areas of concern and see if they correlate to current crash data and find potential hot spots that can be used in the TSP update or other transportation related improvements.*

### **Discussion:**

Review, discuss and develop near miss definition for use moving forward.

**Web Application Development Options:** Below is a list of various items for consideration related to the reporting for discussion.

## **Dropdowns:**

### **General Information\*:**

Name

Phone

Email

\*Should have a confirmation reply the information was received by the City. There was also discussion about having a page link to driver/pedestrian/bicyclist safety information.

This was a:

- near miss
- minor collision or crash that occurred in order to avoid a more serious accident
- unreported crash
- Date
- Time

Is this first-hand info:

- Yes
- No

Has this already been reported somewhere else:

- No
- Yes to Emergency Services
- Yes to Insurance Provider
- Yes to Other

### **Incident Description and Cause:**

I was the:

- Ped/runner
- Cyclist
- E bike
- Skateboarder
- Motorist
- Motorcyclist

The other party was a:

- Vehicle
- Ped/runner
- Cyclist
- E bike
- Skateboarder

- Motorist
- Motorcyclist

I was heading:

- North
- South
- East
- West

The other party was heading:

- North
- South
- East
- West

The person that created the **danger** (incident) did the following (can they choose more than one?)

- Was distracted/not paying attention
- Did not stop at sign or signal
- Did not check for traffic in lane(s) before using crosswalk
- Did not see cyclist in bike lane(s) next to them before turning right
- Did not see cyclist in bike lane in oncoming traffic while turning left
- Did not see cyclist in bike lane while starting from a stop
- Did not see cyclist in the dark
- Did not see cyclist while coming out of driveway
- Did not see crosswalk occupant before turning right
- Did not see crosswalk occupant in oncoming traffic lanes while turning left
- Did not see crosswalk occupant while starting from a stop
- Did not see crosswalk occupant in the dark
- Did not see sidewalk occupant while coming out of driveway

Incident occurred at the following location

- On the Street
- In a Parking lot
- On the Sidewalk
- Other

Potential severity of injury of avoided collision

- High
- Medium
- Low

Please describe any unreported injury, fall, or crash that occurred (text box)

Other important information (text box)

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## **Drop down:**

First drop down I would have two options (what was it):

1. near miss
2. unreported crash

Second drop down I would have the following options between whom:

1. Pedestrian and bike
2. Pedestrian and vehicle
3. Pedestrian and other (scooter, e-bike, skateboard)
4. Bike and vehicle
5. Bike and other
6. Vehicle and bike
7. Vehicle and vehicle
8. Vehicle and other

1<sup>st</sup> hand; yes or no

Where

When

What time

Result, injury or non-injury

### **Discussion:**

Review, discuss and develop the outline for data collection on the web application.

### **CONCLUSION:**

Subcommittee should discuss data collection means and methods and take on specific homework assignments. Once the general outline of data collection is agreed upon, staff will work with GIS to develop the web application.