



# CITY OF ASHLAND



## TREE COMMISSION - REGULAR MEETING February 4, 2021 AGENDA

### I. CALL TO ORDER

6:00 p.m. via ZOOM

### II. APPROVAL OF MINUTES

A. Tree Commission regular meeting of January 7, 2021 regular meeting minutes.

### III. LIAISON REPORTS

- Council Liaison
- Parks & Recreation Liaison
- Community Development Liaison

### IV. TYPE I REVIEWS

**SUBJECT PROPERTY:** 403 Dead Indian Memorial

**OWNER / APPLICANT:** City of Ashland / Public Works Div.

**DESCRIPTION:** A request for approval to remove seven trees that are in poor health along the entry to the Ashland Airport to help facilitate a landscape improvement project. The application includes a tree removal and protection plan as well as a complete re-planting plan prepared by a licensed landscape architect. The application materials indicate that the seven trees proposed for removal suffer from various afflictions including trunk damage, insect damage, and sunburn.

**COMPREHENSIVE PLAN DESIGNATION:** Employment; **ZONING:** E-1;

**MAP:** 39 1E 12; **TAX LOT:** 301

**PLANNING ACTION:** PA-TREE-2021-00138

**SUBJECT PROPERTY:** To the rear of 804 & 844 Roca St.

**OWNER / APPLICANT:** Roca Canyon Home Owners Assoc / Canopy Tree Service

**DESCRIPTION:** A request for approval to remove two white alder trees from a common open space area managed by the Roca Canyon HOA. The two trees are to the rear of the properties addressed as 828 and 804 Roca St. along Roca Creek. The application is prepared by an ISA certified arborist and states that both trees are in a state of decline with 25-35% of the upper canopy either dead or dying. The application states that there is no obvious reason for the decline but that this species is susceptible to a number of pathogens that could be the cause. The application concludes that as the trees continue to decline they pose a risk as they shed branches, and pose a hazard to those that would need to climb the these trees when they do fully die in order to safely remove them.

**COMPREHENSIVE PLAN DESIGNATION:** Single Family Residential; **ZONING:**

**R-1-10; MAP:** 39 1E 15 BC; **TAX LOT:** 1201

V. **TYPE II REVIEWS** – None

VI. **STREET TREE REMOVAL PERMITS** – None

**PLANNING ACTION:** PA-TREE-2021-00139 **(NO  
NOTICE)**

**SUBJECT PROPERTY:** 256 Sixth Street

**OWNER / APPLICANT:** Kevin Preister / Canopy Tree Service

**DESCRIPTION:** A request for approval to remove a Douglas Fir Street Tree that is estimated to measure 9 inches DBH and twenty-five feet tall. While the tree is not a hazard, it does show evidence of bark beetle activity in the main trunk. The application material is prepared by an ISA certified arborist who states that the tree is in poor health and its long-term viability is questionable. While the tree does not qualify as a hazard the arborist states that “it does not meet the arboricultural adage of ‘right tree in the right place.’”

**COMPREHENSIVE PLAN DESIGNATION:** Multi Family Residential; **ZONING:** R-2;

**MAP:** 39 1E 09 AB; **TAX LOT:** 2600

VII. **OLD BUSINESS**

VIII. **DISCUSSION ITEMS**

IX. **ADJOURNMENT**

**Next Meeting:** March 4, 2021



# CITY OF ASHLAND



Ashland Tree Commission

Draft Minutes

January 7, 2021

## Call to Order

Commission Chair Chris John called the meeting to order at 6:00 pm via Zoom

Commissioners Present:	Council Liaison
Christopher John	Not in Attendance
Asa Cates	
Cat Gould	<b>Park Liaison</b>
Eric Simpson	Peter Baughman
	<b>Staff Present:</b>
<b>Commissioners Not In Attendance:</b>	Aaron Anderson: Associate Planner

## Approval of Minutes

*Commissioners Cat Gould / Eric Simpson m/s to approve the minutes of December 3, 2020. Voice Vote:  
All Ayes. Motion passed*

## Public Forum

There was no one in the audience wishing to speak.

## Liaison reports

Council Liaison - Absent

Parks & Recreation Liaison – Peter gave a brief update on the Japanese garden

Community Development Liaison – Nothing to report

## TYPE I REVIEWS

**PLANNING ACTION:** TREE-2020-00134

**SUBJECT PROPERTY:** 386 B Street

**OWNER / APPLICANT:** Peter and Mari Tardiff

**DESCRIPTION:** A request for approval to remove one large Box Elder tree located at the rear of the property, approximately 15' from the alley. The application explains that in recent years the tree has begun to lean considerably and now leans forty-five-degree angle and poses a hazard should it collapse. Despite years of maintenance removing canopy weight through regular pruning the applicant states that any additional removal of the canopy will have a detrimental effect on the overall health of the tree. The application concludes that mitigation of the hazard posed can only be accomplished by removal of the tree.

**COMPREHENSIVE PLAN DESIGNATION:** Multi Family Residential; **ZONING:** R-2;

**MAP:** 39 1E 09 BA; **TAX LOT:** 6600

After Chair John read the opening, staff turned the application over the Peter and Mari who are the property owners and applicant. Peter and Mari highlighted the numerous trees on their property and explained the nature of the hazard. Gould asked if the removal would affect the adjacent tree, the applicants answered that the removal would not affect the other tree. Asa stated that if the tree was on his property, he would want to remove it. Chair John agreed with Asa remarking that this type of tree is prone to failure.

***Cat Gould / Chris John M/S to approve the application as submitted. 4-0, unanimous.***

## **TYPE I REVIEWS cont.**

**PLANNING ACTION:** PA-T1-2020-00133

**SUBJECT PROPERTY:** 39 1E 16AC #300

Morton Street to West Ivy Lane

**APPLICANT:** Hardey Engineering & Associates / City of Ashland

**OWNER:** D & S Ventures LLC

**DESCRIPTION:** A request for Physical and Environmental Constraints Review Permit for Hillside Land to facilitate the construction of an approximately 300-foot section of a 12-inch water line that extends from Ivy Lane to Morton Street. The area of disturbance subject to the review is just west of the West Ivy Lane right-of-way. The request includes Severe Constraints Review because portions of the property are greater than 35 percent slopes. The application also includes a request for a Tree Removal Permit to remove 19 trees between 6-inches DBH to 18-inches DBH.

**COMPREHENSIVE PLAN DESIGNATION:** Rural Residential and Woodland Residential; **ZONING:** RR-.5 & WR;

**ASSESSOR'S MAP:** 39 1E 16AC; **TAX LOT:** 300

Staff briefly presented the application and turned it over the Kevin Caldwell from Public Works. Kevin pointed out that the number of trees proposed to be removed was 14 and not 19. Asa pointed out that the application has been approved before.

***Asa Cates / Cat Gould M/S to approve the application as submitted. Approved 4-0***

**PLANNING ACTION:** PA-A-2020-00143

**SUBJECT PROPERTY:** Clay Creek Gardens HOA

Anderson briefly outlined the nature of the application and explained that there were 18 trees proposed to be removed, but have an expectation to remove the over the next several years. Casey Roland and Amy Richards were online in support of the application. Casey spoke to the his history with the HOA maintaining and pruning the trees over time. Casey highlighted the importance of maintaining the canopy as the neighborhood values, and provided a detailed report about phasing.

***Chris John / Asa Cates M/S to approve the application with the following conditions: a) that all proposals of the applicant are conditions of approval, b) no more than 50% of the proposed trees be removed and replaced per year c) that the HOA shall contact the planning department on an annual basis with updates on the project. Reputable contractors be ... 4-0***

**PLANNING ACTION:** TREE-2020-00135

**SUBJECT PROPERTY:** 60 Fifth St.

**OWNER / APPLICANT:** Tom Phillips

**DESCRIPTION:** A request for approval to remove one large Box Elder in the back of the property at 60 Fifth St. The tree is described as approximately 30" across and 50-60' tall. The tree has a large cavity about three feet above the ground with signs of extensive decay. The tree has dropped several large branches posing a hazard to pedestrians and vehicle traffic. The application

**COMPREHENSIVE PLAN DESIGNATION:** Multi Family Residential; **ZONING:** R-2;

**MAP:** 39 1E 09 AC; **TAX LOT:** 7400

Staff briefly presented the application, no one was present in support or against the application. Chair John stated that the evidence is indeed 'pretty bad' based on the large hole at the base. Chair John mentioned that he met the property owner during a site visit. Simpson agreed saying that he felt the tree should be removed. Cates said that it could fall at any moment.

***Cat Gould / Eric Simpson M/S to approve the application as submitted. Approved 4-0***

## **TYPE I REVIEWS cont.**

**PLANNING ACTION:** TREE-2020-00136

**SUBJECT PROPERTY:** Adjacent to 2810 Diane St.

**OWNER / APPLICANT:** Michael Smith President Clay Creek HOA

**DESCRIPTION:** A request for approval to remove one large hazard tree identified as a large Alder tree on the bank of Clay Creek. The property is a vacant parcel of land dedicated as open space to the Clay Creek HOA. The application includes a letter from Victor's Tree Service describing the tree as having a large rotted area in the trunk, and a letter from the adjacent property owner expressing concern that the tree could fall towards his house. The application includes several photos documenting both the severe lean of the tree and the area of rot. The application states that the tree poses a hazard that can not be alleviated by pruning, and that removal is the only option to mitigate the risk.

**COMPREHENSIVE PLAN DESIGNATION:** Single Family Residential; **ZONING:** R-1-5;

**MAP:** 39 1E 14 BC; **TAX LOT:** 2111

Staff briefly presented the application, no one was present in support or against the application. Simpson stated that the lean on the tree was significant and that he wouldn't want it around his house. Cates said that the rot at the base is significant. Chair John asked if a mitigation planting would be required, Anderson replied yes.

***Cat Gould / Chris John M/S to approve the application as submitted with mitigation appropriate to the riparian area. . Approved 4-0***

## **TYPE II REVIEWS** – None

## **STREET TREE REMOVAL PERMITS** – None

## **OLD BUSINESS** - None

### **Discussion Items**

- Arborist license changes

**Adjournment:** Meeting adjourned 7:50 at p.m.

**Next Meeting:** February 7, 2021

*Respectfully submitted by Liz Hamilton*





Planning Division  
51 Winburn Way, Ashland OR 97520  
541-488-5305 Fax 541-488-6006

## ZONING PERMIT APPLICATION

FILE # TREE-2021-00137

### DESCRIPTION OF PROJECT

### DESCRIPTION OF PROPERTY

Street Address 403 Dead Indian Memorial Rd.

Pursuing LEED® Certification?  YES  NO

Assessor's Map No. 39 1E 12

Tax Lot(s) 301

Zoning E-1

Comp Plan Designation Airport

### APPLICANT

Name Kaylea Kathol

Phone (541) 552-2419 E-Mail kaylea.kathol@ashland.or.us

e

Address 20 E Main St.

City Ashland Zip OR

### PROPERTY OWNER

Name City of Ashland

Phone (541) 488-6002 E-Mail administration@ashland.or.us

e

Address 20 E Main St.

City Ashland Zip 97520

### SURVEYOR, ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OTHER

Title landscape architect Name Kery KenCairn Phone (541) 488-3194 E-Mail kerry@kencairnlandscape.com

Address 545 A Street, Ste #3

City Ashland Zip 97520

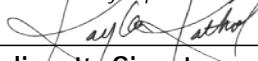
Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

I hereby certify that the statements and information contained in this application, including the enclosed drawings and the required findings of fact, are in all respects, true and correct. I understand that all property pins must be shown on the drawings and visible upon the site inspection. In the event the pins are not shown or their location found to be incorrect, the owner assumes full responsibility. I further understand that if this request is subsequently contested, the burden will be on me to establish:

- 1) that I produced sufficient factual evidence at the hearing to support this request;
- 2) that the findings of fact furnished justifies the granting of the request;
- 3) that the findings of fact furnished by me are adequate; and further
- 4) that all structures or improvements are properly located on the ground.

Failure in this regard will result most likely in not only the request being set aside, but also possibly in my structures being built in reliance thereon being required to be removed at my expense. If I have any doubts, I am advised to seek competent professional advice and assistance.

  
Kaylea Kathol

Applicant's Signature

1-20-21

Date

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner.

**Adam Hanks**

Digital signature by Adam Hanks  
DN:cn=Adam Hanks,o=City of Ashland,  
ou=Administration, email=adam.hanks@ashland.or.us,  
c=US  
Date: 2021.01.20 13:11:45 -08'00'

Property Owner's Signature (required)

Date

[To be completed by City Staff]

Date Received \_\_\_\_\_

Zoning Permit Type \_\_\_\_\_

Filing Fee \$ \_\_\_\_\_

# Memo

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CITY OF  
**ASHLAND**

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TO: Planning  
FROM: Kaylea Kathol, Public Works  
DATE: 1/20/21  
RE: Exhibit A - Project Description

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The proposed project contemplated under this standard zoning permit application involves the removal of seven unhealthy trees at the Ashland Municipal Airport, six of which have a DBH greater than or equal to six (6) inches. Removal of these trees will allow Public Works to advance a landscape improvement project in the planters that line both sides of the main driveway to the airport. The project will include replacement of removed trees with a species more suitable to airport operations, as well as installation of shrubs, groundcover, and an operable irrigation system.

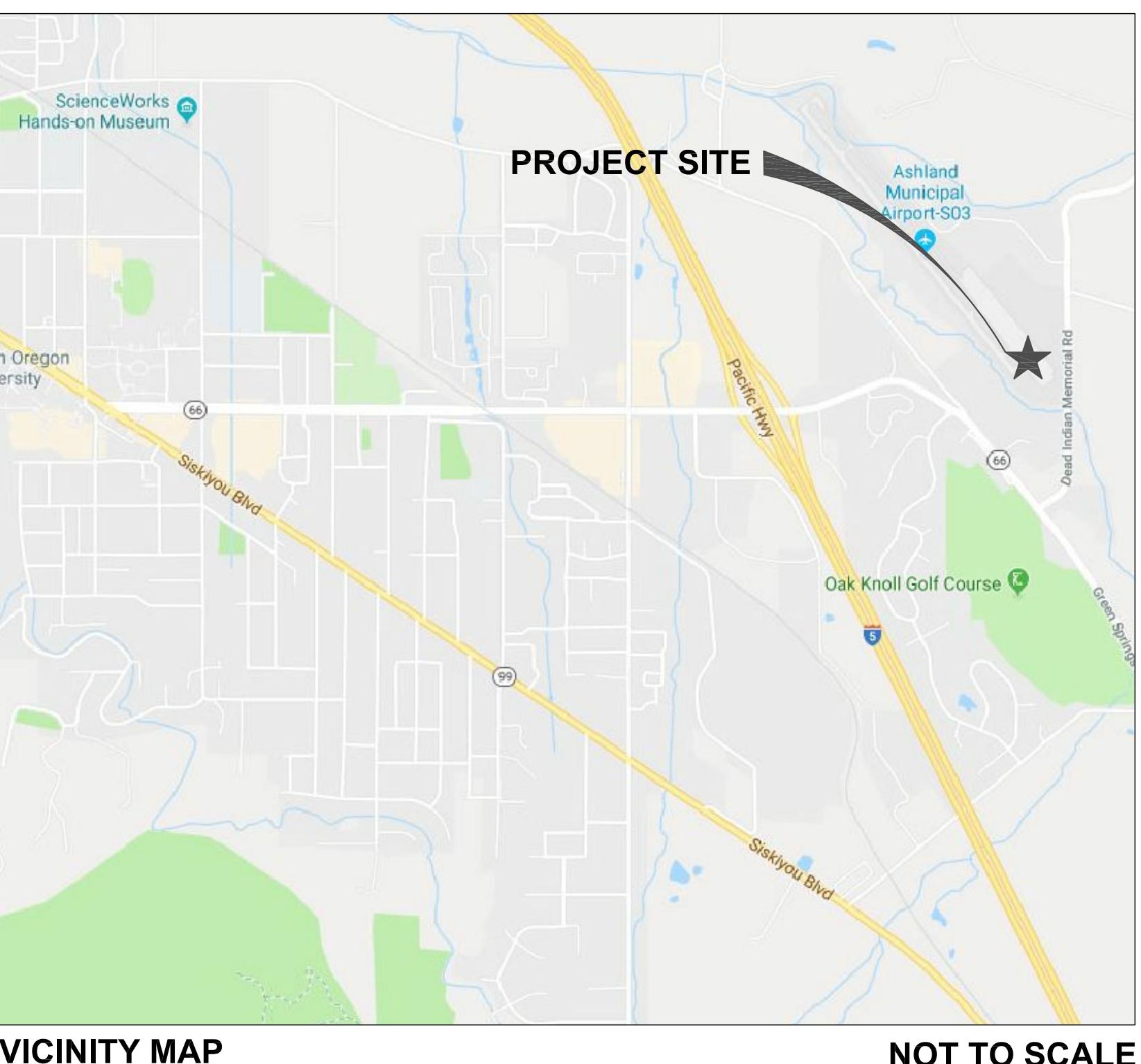
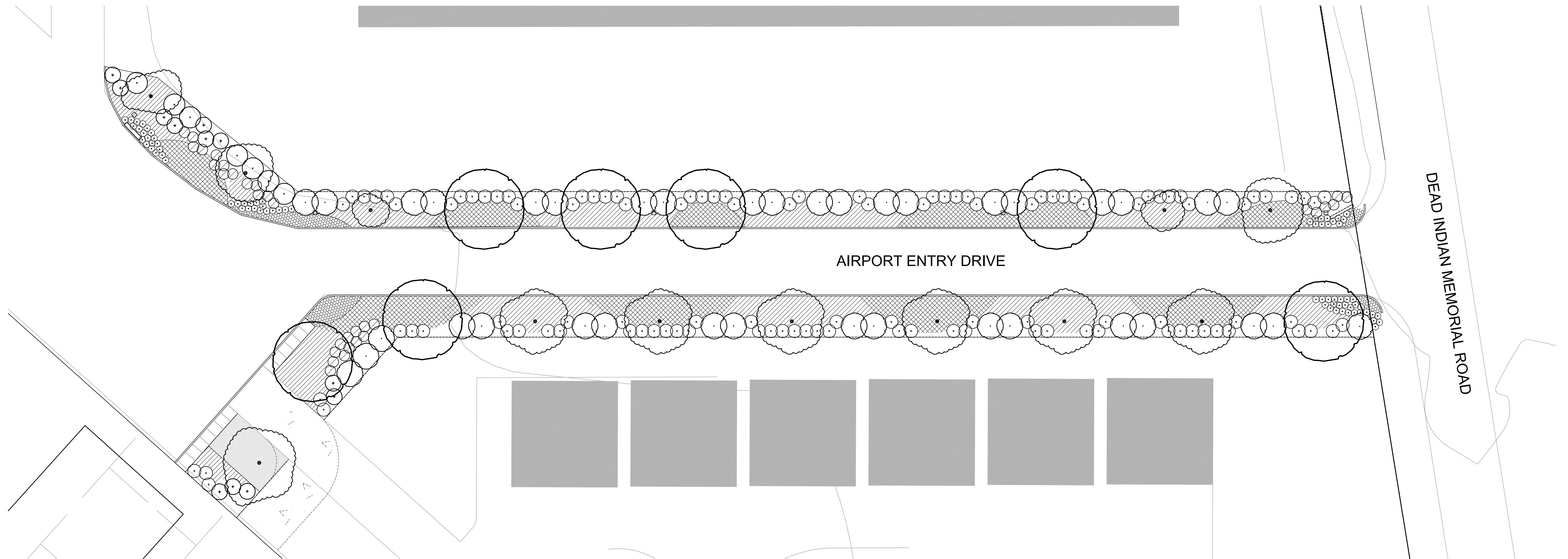
The attached plans (Exhibit B) include a tree removal and Tree Protection Plan on the second sheet, L1.0. A Landscape Planting Plan is provided on the fifth sheet, L2.1. Trees to be removed all have been compromised to the extent that their near-term survival is unlikely. Reasons for removal include major trunk damage, sunburn, insect damage, and disease.





Drawn By:  
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## ASHLAND MUNICIPAL AIRPORT 403 DEAD INDIAN MEMORIAL ROAD ASHLAND, OR, 97520



### ABBREVIATIONS

ADJ	ADJACENT	FG	FINISH GRADE	OVHG	OVERHANG
AL	ALIGN	FIN	FINISH(ED)	PT	PAINT(ED)
ALT	ALTERNATE	FOW	FACE OF WALL	PTW	PRESSURE TREATED WOOD
BLDG	BUILDING	GS	GALVANIZED STEEL	PWD	PLYWOOD
BO	BOTTOM OF	GA	GAUGE	RECT	RECTANGULAR
BOS	BOTTOM OF STRUCTURE	GALV	GALVANIZED	REINF	REINFORCED
BOW	BOTTOM OF WALL	HDR	HEADER	RO	ROUGH OPENING
BS	BOTTOM STEP	HDWD	HARDWOOD	SD	STORM DRAIN
CFCI	CONTRACTOR FURNISHED, CONTRACTOR INSTALLED	HGT	HEIGHT	SF	SQUARE FEET
CIVIL	CIVIL ENGINEER	HORIZ	HORIZONTAL	SIM	SIMILAR
CJ	CONTROL JOINT	INT	INTERIOR	SPECS	SPECIFICATIONS
CL	CENTERLINE	IR	INSIDE RADIUS	SQ	SQUARE
CLR	CLEAR	JST	JOIST	SS	SANITARY SEWER
CMU	CONCRETE MASONRY UNIT	JTS	JOINTS	SSTL	STAINLESS STEEL
COL	COLUMN	MAX	MAXIMUM	STL	STEEL
CONC	CONCRETE	MDL	MODEL	STRUCT	STRUCTURAL/STRUCTURE
CONT	CONTINUOUS	MECH	MECHANIC	SW	STORMWATER
CTSK	COUNTERSUNK	MFR	MANUFACTURER	TO	TOP OF
DBL	DOUBLE	MIN	MINIMUM	TOW	TOP OF WALL
DIA	DIAMETER	MISC	MISCELLANEOUS	TS	TOP STEP
DIM	DIMENSIONS	MTL	METAL	TYP	TYPICAL
DWG	DRAWING	NIC	NOT IN CONTRACT	UNO	UNLESS NOTED OTHERWISE
EJ	EXPANSION JOINT	O/	OVER	UTIL	UTILITY
EA	EACH	OC	ON CENTER	VERT	VERTICAL
EQ	EQUAL(LY)	OD	OUTSIDE DIAMETER	W/	WITH
EXG	EXISTING	OFCI	OWNER FURNISHED, CONTRACTOR INSTALLED	WD	WOOD
EXT	EXTERIOR	OFOI	OWNER FURNISHED, OWNER INSTALLED	WP	WATERPROOF
FF	FINISH FLOOR / FINISH FACE	OPNG	OPENING	WWM	WELDED WIRE MESH

### PROJECT INFORMATION

OWNERS: CITY OF ASHLAND  
CHANCE METCALF  
20 EAST MAIN STREET  
ASHLAND, OR 97520  
(541) 552-2448

LANDSCAPE ARCHITECT: KERRY KENCAIRN  
KENCAIRN LANDSCAPE ARCHITECTURE  
545 A STREET, SUITE 3  
ASHLAND, OR, 97520  
541.488.3194

LOCATION: ASHLAND MUNICIPAL AIRPORT

### PROJECT SHEET LIST

L 0.0	LANDSCAPE COVER SHEET
L 1.0	TREE PROTECTION PLAN
L 1.1	LANDSCAPE IRRIGATION PLAN
L 1.2	LANDSCAPE IRRIGATION SPECIFICATION
L 2.1	LANDSCAPE PLANTING PLAN
L 2.2	LANDSCAPE PLANTING SPECIFICATIONS
L 2.3	LANDSCAPE DETAILS

### LANDSCAPE COVER SHEET

ISSUE DATE:  
APRIL 15, 2019

L 0.0

0 8' 20' 40'  
SCALE: 1"=20'-0"





Drawn By:  
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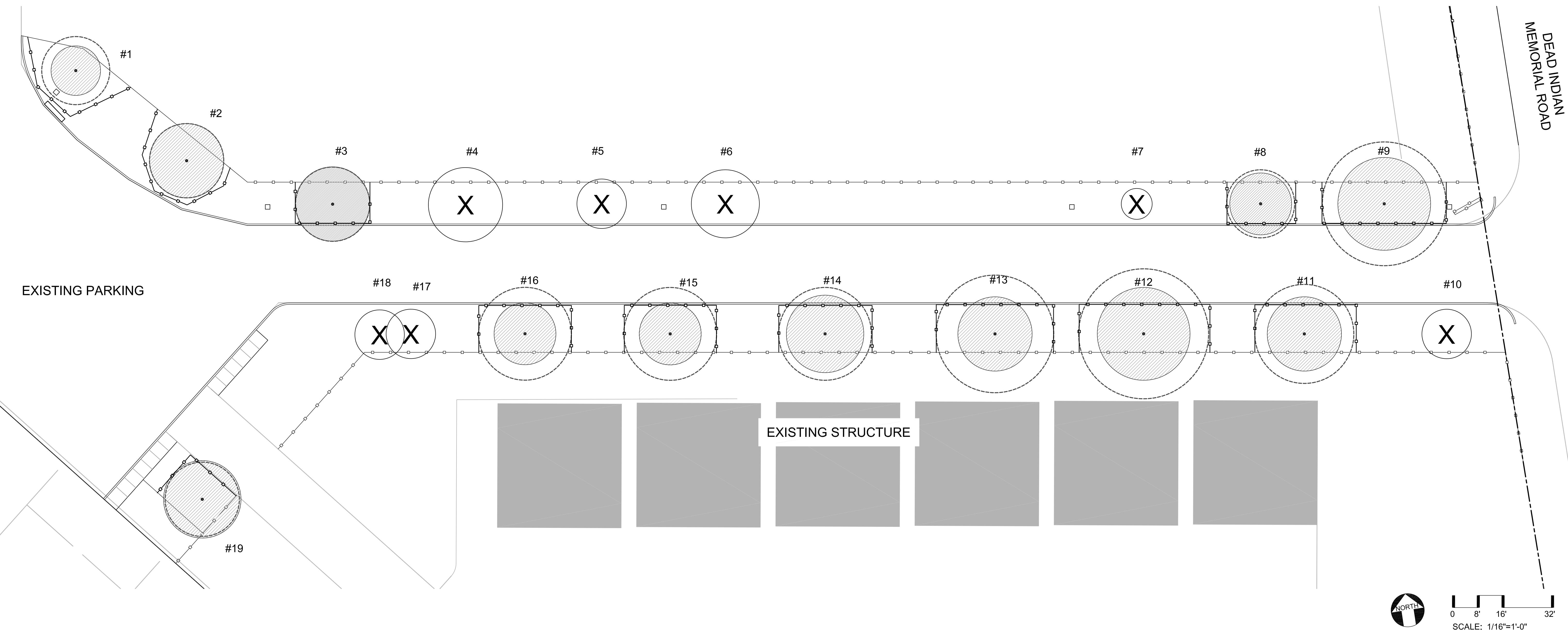
## ASHLAND MUNICIPAL AIRPORT 403 DEAD INDIAN MEMORIAL ROAD ASHLAND, OR, 97520

REVISION DATE  
12.9.2020  
1.6.2021

### TREE PROTECTION PLAN

ISSUE DATE:  
APRIL 15, 2019

L 1.0



TREE PROTECTION PLAN LEGEND	
SYMBOL	DESCRIPTION
Circle	TREE PROTECTION ZONE
Circle with dot	CANOPY OF TREES TO REMAIN
X	TREES TO BE REMOVED
Polygon	TREE PROTECTION FENCING

TREE LEGEND								
	Species	DBH (Inches)	Height (Feet)	Crown Radius (Feet)	Tree Protection Zone Radius (Feet)	Tolerance to Construction	Condition	Notes
1	Prunus cerasifera	6" (X2)	15'	8'	11'	Moderate	Good	Protect
2	" "	10"	20'	12'	12'	" "	Fair	Protect
3	" "	5" (X3)	15'	8'	12'	" "	" "	Protect
4	" "	10"	20'	10'	12'	" "	Poor, Trunk Damage	Remove
5	" "	6"	15'	8'	8'	" "	" "	Remove
6	" "	6" (X2)	15'	8'	11'	" "	Sunburn	Remove
7	" "	4"	10'	5'	5'	" "	Insect Damage	Remove
8	" "	6" (X2)	20'	10'	11'	" "	Good	Protect
9	" "	8" (X3)	25'	15'	20'	" "	" "	Protect
10	" "	10"	20'	8'	12'	" "	Major Trunk Damage	Remove
11	" "	13"	25'	12'	16'	" "	Good	Protect
12	" "	17"	25'	15'	21'	" "	" "	Protect
13	" "	15"	25'	12'	19'	" "	" "	Protect
14	" "	6" (MULTI)	20'	12'	15'	" "	" "	Protect
15	" "	8" (X2)	20'	10'	15'	" "	" "	Protect
16	" "	8" (X2)	20'	10'	15'	" "	" "	Protect
17	Pinus contorta	10"	15'	8'	12'	Moderate-Good	Sick	Remove
18	Prunus cerasifera	6"	15'	8'	8'	Moderate	Major Trunk Damage	Remove
19	Zelkova sp.	12"	25'	12'	12'	Good	Good	Protect



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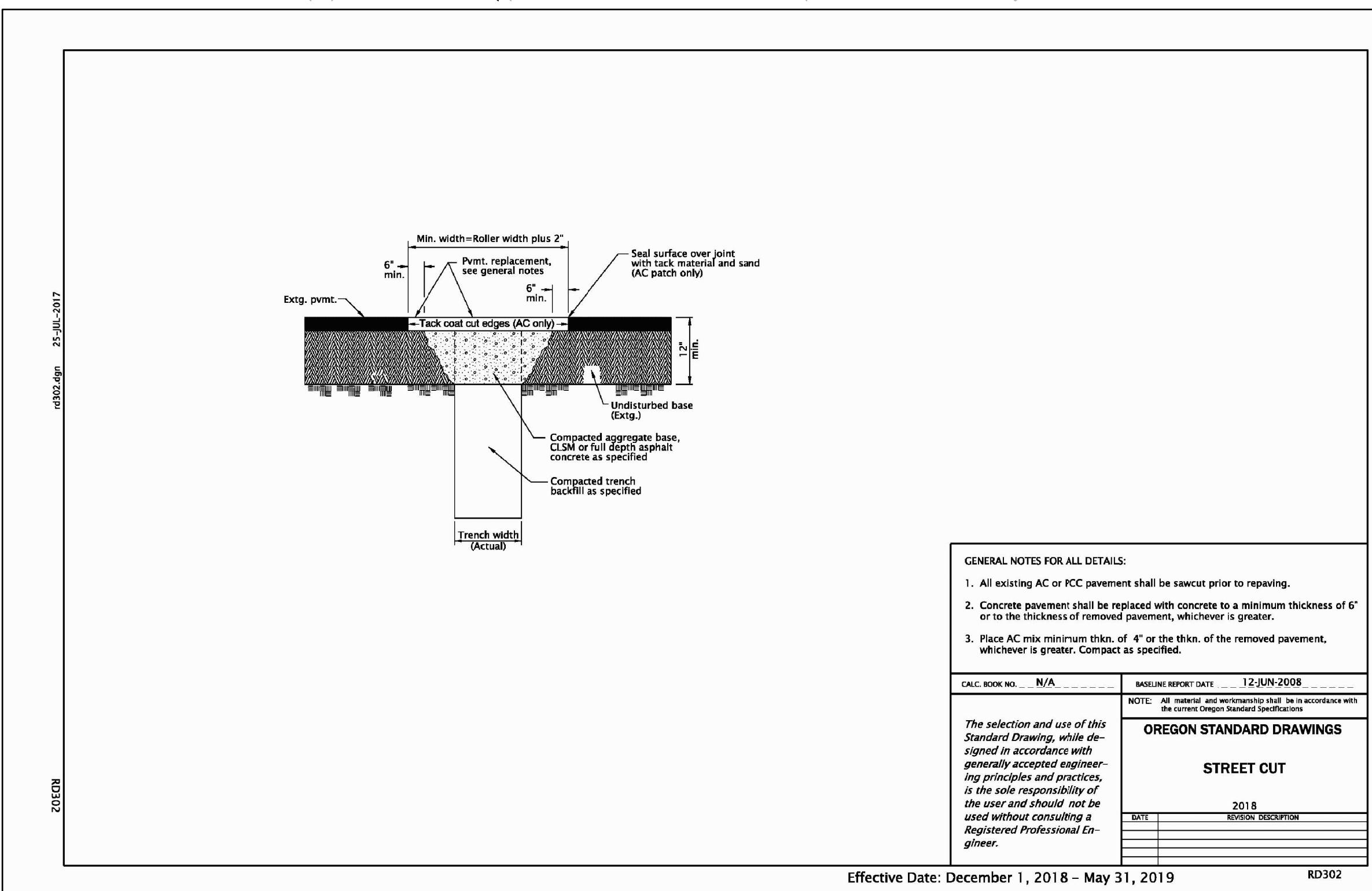
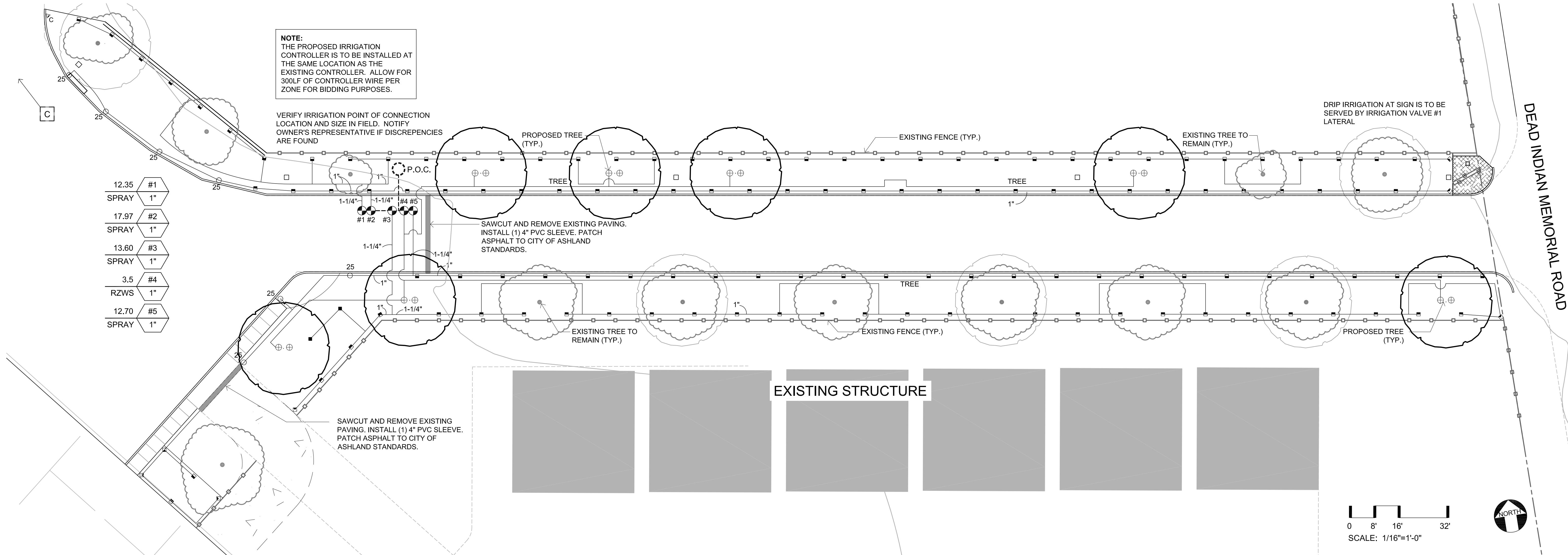
## ASHLAND MUNICIPAL AIRPORT 403 DEAD INDIAN MEMORIAL ROAD ASHLAND, OR, 97520

REVISION DATE  
12.9.2020  
1.6.2021

## LANDSCAPE IRRIGATION PLAN

ISSUE DATE:  
APRIL 15, 2019

L 1.1



IRRIGATION PLAN LEGEND					
	HUNTER ICV-101G (SPRAY)				
	MAIN LINE: SCH 40 PVC (1-1/4")				
	LATERAL LINES SHALL BE SCH 40 PVC (1" MIN. OR AS INDICATED ON PLAN)				
	SLEEVES - SCH 40, MIN SIZE SHALL BE 2x DIA OF PASSING PIPE				
	CONTROLLER: HUNTER XC-600 WITH SOLAR-SYNC SENSOR				
	ZONE ID				
	1 GPM APPLICATION 1" VALVE SIZE				
	POINT OF CONNECTION - SEE DETAIL #1/L 2.3				
	DRIP IRRIGATION: HUNTER PLD-06-18 (SPACE @ 18" O.C.)				

IRRIGATION HEAD KEY					
	1/4", 1/2", 3/4", FULL	HUNTER PRS40	MP-ROTATOR 1000	14'	0.19, 0.38, 0.56, 0.75
	1/4", 1/2", FULL	HUNTER PRS40	MP-ROTATOR 2000	19'	0.40, 0.74, 1.47
	1/4", 1/2", 3/4", FULL	HUNTER PRS40	MP-ROTATOR 3000	25'	0.71, 1.51, 2.30, 3.04
	RZWS	HUNTER RZWS-18-25-CV			0.25

- IRRIGATION NOTES**
1. THE CITY OF ASHLAND TO REVIEW AND APPROVE ALL LANDSCAPE RELATED ITEMS PRIOR TO BEGINNING LANDSCAPE INSTALLATION
  2. REVIEW SPECIFICATION SHEET L 1.2 FOR ALL ASPECTS OF THE IRRIGATION SYSTEM INSTALLATION.
  3. THIS SYSTEM HAS BEEN DESIGNED TO BE SERVICED BY AN EXISTING 2" DOMESTIC WATER METER WITH A RECORDED PRESSURE READING OF 125PSI PER THE CITY OF ASHLAND ON 03.04.2019. ALL ZONES ARE DESIGNED TO OPERATE AT A MINIMUM OF 40PSI. SET PRESSURE REDUCING VALVE ACCORDINGLY.
  4. MAINTAIN AT JOB SITE ONE (1) COPY OF DRAWINGS, SPECIFICATIONS, ADDENDA, AND APPROVED SHOP DRAWINGS, CHANGE ORDERS AND OTHER PROJECT DOCUMENTS.
  5. RECORD ACTUAL LOCATION OF ALL CONCEALED COMPONENTS, PIPING SYSTEM, CONDUIT AND SLEEVE LOCATIONS. KEEP THIS DOCUMENT CURRENT. DO NOT PERMANENTLY CONCEAL ANY WORK UNTIL REQUIRED INFORMATION HAS BEEN RECORDED. FURNISH TWO (2) COPIES OF RECORD DRAWINGS TO THE OWNER. REDUCE ONE COPY OF RECORD DRAWING TO FIT INSIDE CONTROLLER LID. LAMINATE REDUCED COPY.
  6. ALL WORK SHALL BE INSTALLED BY COMPETENT WORKMEN EXPERIENCED IN TRADE IN A NEAT AND ORDERLY MANNER ACCEPTABLE TO THE OWNER'S REPRESENTATIVE.
  7. CONFORM TO ALL PERTINENT CODES AND REGULATIONS, COMPLY WITH THE LATEST RULES OF THE NATIONAL ELECTRICAL CODE AND THE AMERICAN MASTER PLUMBERS CODE.
  8. VERIFY THAT FIELD CONDITIONS ARE AS INDICATED ON DRAWINGS. NOTIFY THE OWNER'S REPRESENTATIVE IF DISCREPANCIES ARE OBSERVED.
  9. NOTIFY OWNER'S REPRESENTATIVE 48 HOURS IN ADVANCE OF ALL SITE OBSERVATION VISITS REQUIRED BY THE OWNER'S REPRESENTATIVE. THE CONTRACTOR SHALL BE PRESENT AT EACH SITE OBSERVATION VISIT. REQUIRED VISITS INCLUDE: PRESSURE TEST AFTER MAINLINE LAID, AFTER NON-PRESSURIZED LINES PRIOR TO BACKFILL, AND FINAL OPERATION OF ALL IRRIGATION STATIONS INCLUDING HEAD TO HEAD COVERAGE.
  10. IRRIGATION PIPE, HEADS, VALVES, BACKFLOW DEVICE AS NOTED ON LEGEND.
  11. VERIFY LOCATION OF EXISTING UTILITIES PRIOR TO BEGINNING WORK.
  12. PIPING LAYOUT IS DIAGRAMMATIC ONLY. ROUTE PIPING IN PLANTERS AND AVOID UTILITIES AND STRUCTURES. LAYOUT SHALL FOLLOW AS CLOSELY AS PRACTICAL THE SCHEMATIC DESIGN ON THE DRAWINGS. MAKE NO SUBSTANTIAL CHANGES WITHOUT PRIOR APPROVAL FROM THE OWNER'S REPRESENTATIVE.
  13. ALL LATERAL PIPE SHALL BE 1" IN SIZE UNLESS OTHERWISE INDICATED ON THE PLAN.
  14. COORDINATE ALL IRRIGATION EQUIPMENT LOCATIONS WITH OTHER CONTRACTORS. NOTIFY THE OWNER'S REPRESENTATIVE IF CONFLICTS ARE ENCOUNTERED.
  15. ALL SPRINKLER HEADS ALONG SIDEWALKS SHALL BE TWO INCHES FROM SIDEWALKS.
  16. PIPE DEPTH - LATERAL LINES - 10 INCH MINIMUM; MAINLINE - 16 INCH MINIMUM.
  17. BOTTOM OF TRENCHES AND BACKFILL MATERIAL SHALL BE FREE OF ROCKS, CLODS, AND OTHER SHARP OBJECTS. SNAKE PIPE FROM SIDE TO SIDE AT TRENCH BOTTOM TO ALLOW EXPANSION.
  18. DO NOT INSTALL HEADS UNTIL LINES HAVE BEEN THOROUGHLY FLUSHED AND PRESSURE TESTED.
  19. SHUT OFF VALVES ARE REQUIRED AT EACH POINT OF CONNECTION, VALVE BOX, AND AT EVERY LOCATION WHERE THE MAINLINE PASSES UNDER 20 FEET OF PAVEMENT.
  20. A MANUAL DRAIN MUST BE INSTALLED AT THE LOW SPOT OF EACH ZONE. THE DRAIN SHOULD BE A BRASS MANUAL ANGLE VALVE WITH "T" STEM. DRAINS LOCATED ON LATERAL LINES SHALL BE 1" SIZE.
  21. COORDINATE WIRE AND CONDUIT LOCATIONS BETWEEN ELECTRIC CONTROL VALVES AND THE ELECTRIC CONTROLLER.
  22. UPON COMPLETION OF ALL SYSTEMS, THE CONTRACTOR SHALL PERFORM A COVERAGE TEST TO DETERMINE THAT WATER IS BEING APPLIED CORRECTLY AND ADEQUATELY TO ALL PLANTINGS. CHANGE ANY HEADS, NOZZLES, OR ORIFICES AS MAY BE REQUIRED TO PROVIDE COVERAGE AS INDICATED ON THE DRAWINGS. PROMPTLY ADJUST HEADS TO KEEP WATER OFF BUILDINGS AND STRUCTURES WITH MINIMAL SPRAY ON PAVED SURFACES.
  23. ALL SPRAY HEADS ADJACENT TO HARDCAPE TO BE ON 6" POP-UPS. ALL OTHER SPRAY HEADS TO BE ON 12" POP-UPS.
  24. CONTRACTOR SHALL VERIFY SLEEVING LOCATIONS AND COORDINATE WITH THE OWNER'S REPRESENTATIVE. SLEEVES ARE TO BE PROVIDED BY GENERAL CONTRACTOR.
  25. COORDINATE THE INSTALLATION OF ELECTRICAL SERVICE AND CONDUIT TO THE LOCATION OF THE PROPOSED IRRIGATION CONTROLLER.



Drawn By:  
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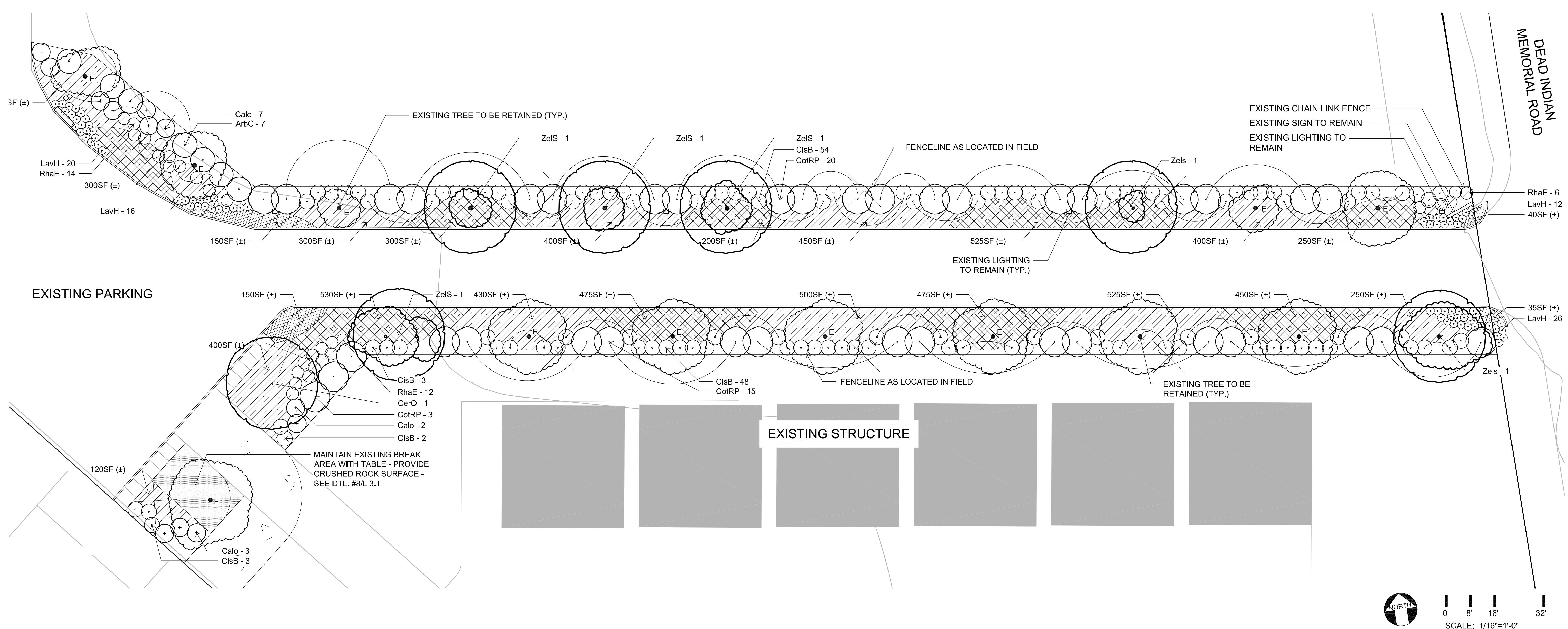
## ASHLAND MUNICIPAL AIRPORT 403 DEAD INDIAN MEMORIAL ROAD ASHLAND, OR, 97520

REVISION DATE  
12.9.2020  
1.6.2021

### LANDSCAPE PLANTING PLAN

ISSUE DATE:  
APRIL 15, 2019

**L 2.1**

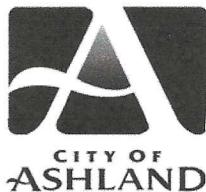


### PLANT LEGEND

SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE
<b>TREES</b>			
CerO	Cercis reniformis 'Oklahoma'	Oklahoma Redbud	36" Box
ZelS	Zelkova serrata 'Schmidlow'	Wireless Zelkova	1.5" CAL.
<b>SHRUBS</b>			
ArbC	Arbutus unedo 'Compacta'	Compact Strawberry Tree	5 GAL.
Calo	Calyanthus occidentalis	Western Spicebush	3 GAL.
CisB	Cistus ladanifer	Crimson Spot Rockrose	5 GAL.
CotRP	Cotinus coggygria 'Royal Purple'	Royal Purple Smoke Tree	10 GAL.
LavH	Lavandula angustifolia 'Hidcote'	Hidcote Lavender	3 GAL.
RhaE	Rhamnus californica 'Eve's Case'	Eve's Case Coffeeberry	3 GAL.
<b>GROUNDCOVER</b>			
[Symbol]	Achillea x 'Moonshine'	Moonshine Yarrow	4" pot
[Symbol]	Genista lydia	Lydia Woadwaxen	1 GAL.
[Symbol]	Rhus aromatica 'Gro-Low'	Fragrant Sumac	1 GAL. 48" O.C.

### LANDSCAPE NOTES

1. Mature compost shall be added to existing site soils at a rate of three cubic yards per 1,000 sq.ft. of proposed landscaped area and rototilled into the top 6".
2. Provide 3" of shredded mature compost to be used as the top mulch.
3. All existing shrubs and groundcover to be removed, including rootwads. All trees not shown on plan as being retained are to be removed.
4. All plants on this project have been selected for deer and fire resistance. Due to changes in ecology, climate, and deer behavior, no plant material can be guaranteed to remain deer resistant. KenCairn Landscape Architecture is not responsible for the changes in deer plant material predation.



Planning Division  
51 Winburn Way, Ashland OR 97520  
541-488-5305 Fax 541-488-6006

## ZONING PERMIT APPLICATION

FILE # TREE-2021-00138

### DESCRIPTION OF PROJECT

### DESCRIPTION OF PROPERTY

Pursuing LEED® Certification?  YES  NO

Street Address Roca Street

Assessor's Map No. 39 1E 15BC

Tax Lot(s) R 1.1

Zoning \_\_\_\_\_

Comp Plan Designation \_\_\_\_\_

### APPLICANT

Name Canopy LLC Phone 541.631.1462 E-Mail cj.chrisjohn@gmail.com

Address P.O. Box 3511

City Ashland Zip 97520

### PROPERTY OWNER

Name Jim Kohly (Roca HOA) Phone 720.708.7050 E-Mail jkohl350@gmail.com

Address 828 Roca Street

City \_\_\_\_\_ Zip \_\_\_\_\_

### SURVEYOR, ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OTHER

Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

I hereby certify that the statements and information contained in this application, including the enclosed drawings and the required findings of fact, are in all respects, true and correct. I understand that all property pins must be shown on the drawings and visible upon the site inspection. In the event the pins are not shown or their location found to be incorrect, the owner assumes full responsibility. I further understand that if this request is subsequently contested, the burden will be on me to establish:

- 1) that I produced sufficient factual evidence at the hearing to support this request;
- 2) that the findings of fact furnished justifies the granting of the request;
- 3) that the findings of fact furnished by me are adequate; and further
- 4) that all structures or improvements are properly located on the ground.

*[Redacted] I do not only the request being set aside, but also possibly in my structures being built in reliance thereon being required to be removed. I am advised to seek competent professional advice and assistance.*

*Jan 22, 2021*

Date

*[Redacted] [Signature]*

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner.

*[Signature]* KR  
Property Owner's Signature (required)

*1/22/21*  
Date

(To be completed by City Staff)

Date Received 1.25.2021

Zoning Permit Type Tree Removal

Filing Fee \$ \$30.50

OVER ►

Received 1.25.2021

# CANOPY LLC

*The Care of Trees*

canopyarbocare.com

P.O. Box 3511

Ashland, OR 97520

(541) 631-8000

CCB 199334



January 22, 2021

City of Ashland Planning  
51 Winburn Way  
Ashland, OR 97520

RE: Roca Canyon HOA tree removal permit

To Whom It May Concern:

This statement is to accompany a tree removal permit application for the Roca Canyon Homeowners' Association.

The 2 trees requested for removal are 16" and 15" DBH white alders (*Alnus rhombifolia*). They are located behind 828 and 804 Roca St along Roca Creek. Both trees are in a state of decline, characterized by crown dieback. It is a bit difficult to tell currently, but when I visited the site in August and again in October of this year, the upper canopies were characterized by approximately 15% - 25%, and 35%-45% respectively, of dead limbs.

It is unclear as to the exact reason for the decline of these trees. Alders are susceptible to a number of air and soil-born pathogens which present as crown dieback and eventual mortality. There have been a number of alders along this creek that have died in recent years, all of which exhibited the signs of decline now present in these 2 trees. I suspect that the cause is a soil pathogen such as armillaria or a phytophthora which is spreading via the creek or cumulative years of drought stress resulting in a lowered water table or a combination of these factors. There has been no recovery for the trees observed previously with these signs.

As the trees continue to die back, their dead limbs hanging over common space regularly enjoyed by residence, makes them an increasing hazard. It is also an increasing hazard for those that would need to climb these trees when they do fully die in order to safely remove them. It is for this potential hazard that these trees are being requested for removal.

Feel free to reach out if you have any further questions about this site or these findings.

Sincerely,

Christopher John  
Canopy LLC  
ISA Board Certified Master Arborist #WE-9504B  
Tree Risk Assessor Qualified (TRAQ)

Received 1.25.2021

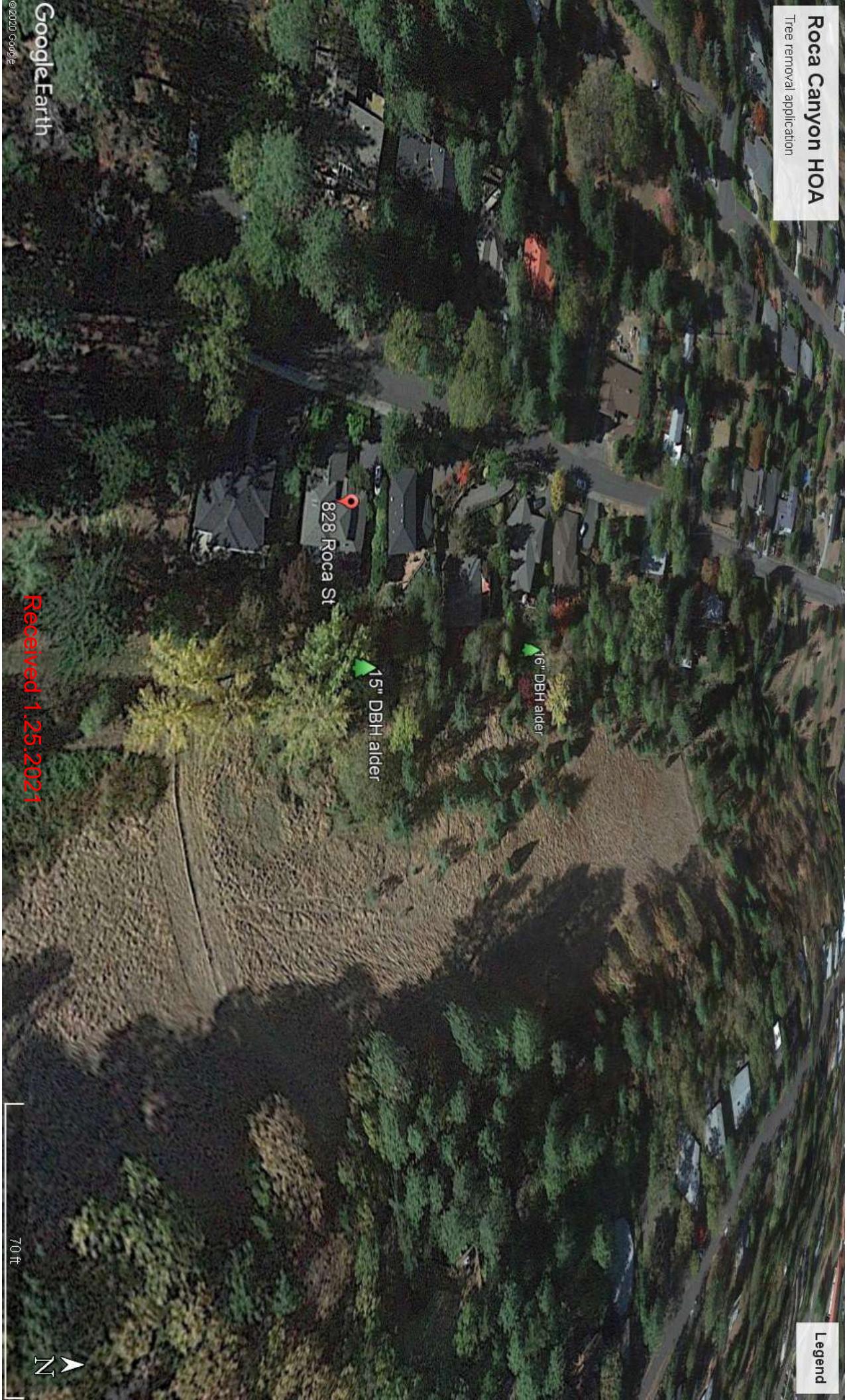


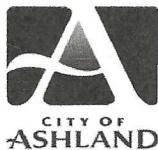
Received 1.25.2021

**Roca Canyon HOA**

Tree removal application

Legend





Planning Division  
51 Winburn Way, Ashland OR 97520  
541-488-5305 Fax 541-488-6006

## STREET TREE REMOVAL PERMIT

A tree that is located in any public street right-of-way or other public property may not be removed until a Street Tree Removal Permit has been submitted according to the Application Submission Requirements, below, and reviewed and approved by the City of Ashland.

An application for street tree removal must demonstrate that the tree is an emergency, hazard, or dead tree as outlined below in the Application Submission Requirements.

**Application Submission Requirements.** An application for a street tree removal permit shall include all of the following information.

1. **Application Form and Fee.** The application must include the information requested on the Street Tree Removal Permit form provided by the City of Ashland and the permit application fee. Only those property owners of a lot adjoining the street tree location or homeowners' associations responsible for street trees in their development or subdivision may apply to remove an adjoining street tree. If a tree is located in front of more than one property, each property owner or homeowners' association official must sign the Street Tree Removal Permit form.
2. **Site Plan.** A site plan of the property drawn to scale containing the following information. The scale of the site plan must be at least one inch equals 50 feet or larger.
  - a. North arrow and scale.
  - b. Property boundaries including dimensions of all lot lines and driveway locations.
  - c. Location and width of all public streets, planting strips, and sidewalks adjoining the site.
  - d. Size, species, and location of the tree(s) proposed to be removed.
3. **Written Statement.** A written statement explaining how the proposed street tree removal satisfies one of the following approval criteria. The Community Development director may require additional information to demonstrate that the proposed removal satisfies one of the following approval criteria including: 1) a written statement to be prepared by an arborist licensed by the State of Oregon Landscape Contractors Board of Construction Contractors Board and certified by the International Society of Arboriculture or American Society of Consulting Arborists; and 2) an International Society of Arboriculture (ISA) Basic Tree Risk Assessment Form to be completed by an arborist.

### **Street Tree Removal Approval Criteria**

- a) **Emergency Tree Removal.** The tree presents an immediate danger of collapse and represents a clear and present hazard to persons or property. Immediate danger of collapse is defined as a tree that may already be leaning, with the surrounding soil heaving, and/or there is a significant likelihood that the tree will topple or otherwise fail and cause damage before a tree removal permit could be obtained through the non-emergency process.
- b) **Hazard Tree Removal.** The tree presents a clear public safety hazard (i.e., likely to fall and injure persons or property) or a foreseeable danger of property damage to an existing structure or facility, and such hazard or danger cannot reasonably be alleviated by treatment, relocation, or pruning. A hazard tree is a tree that is physically damaged to the degree that it is clear the tree is likely to fall and injure persons or property. A hazard tree may also include a tree that is located within a public right-of-way and is causing damage to existing public or private facilities or services and such facilities or services cannot be relocated.
- c) **Dead Tree.** The tree is dead. A dead tree is lifeless. Such evidence of lifelessness may include unseasonable lack of foliage, brittle dry branches, or lack of any growth during the growing season.

**Replacement and Stump Removal.** Applicants for approved Street Tree Removal Permits are required to remove any stumps and replace the tree. Stump removal and replacements for approved street tree removals shall meet the following requirements.

1. Any street tree removed shall be removed at ground level or lower. If a tree is removed below ground level, the surface must be restored to finish grade and any regrowth which occurs shall be promptly removed.
2. All street trees shall be an appropriate species selected from and planted according to the City of Ashland Recommended Street Tree List.
3. The minimum size for a replacement tree is eight feet in height or one inch in caliper measured at 12 inches above the root crown.
4. Applicants for a Street Tree Removal Permit may be required to replace the tree or trees being removed with a tree or trees of comparable value.
5. If a street tree is determined to be dead or dying, then the replacement need be no larger than the minimize size described above.

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Type of Tree(s) Douglas fir

Approximate Diameter at breast height 9" Height 25' Canopy 8'

Location of Tree Right of way. Marked with ribbon.

Reason for Request The tree shows signs of bark beetles, is in poor health, is overcrowded with multiple trees in close proximity and is in conflict with overhead service lines.

A risk assessment of this tree will not demonstrate it as an immediate danger to people or property. The hope is that common sense would prevail and that the removal of a sickly, overcrowded tree growing into overhead lines be permitted.

Are there underground utility lines and/or overhead power lines present? yes

If yes, please list which lines are present Communication

Is there sidewalk damage? no If yes, has a Public Works permit been issued? n/a

OVER ►

**DESCRIPTION OF PROPERTY**Street Address 256 6th St

Assessor's Map No. 39 1E \_\_\_\_\_ Tax Lot(s) \_\_\_\_\_

Zoning \_\_\_\_\_ Comp Plan Designation \_\_\_\_\_

**PROPERTY OWNER**Name Kevin Preister Phone 541.601.4797 E-Mail kevinpreister@gmail.comAddress 256 6th St City Ashland Zip 97520

Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**PROFESSIONAL PERFORMING THE TREE REMOVAL (e.g., tree service)**Name Canopy LLC Phone 541.631.1462 E-Mail cj.chrisjohn@gmail.comAddress P.O. Box 3511 City Ashland Zip 97520**ARBORIST, LANDSCAPE ARCHITECT, OTHER**

Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

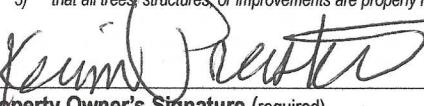
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

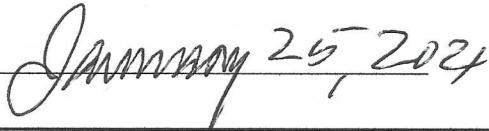
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

As owner of the property involved in this request, I have read and understood the complete application and its consequences to me as a property owner. I hereby certify that the statements and information contained in this application are in all respects, true and correct. I further understand that if this request is subsequently contested, the burden will be on me to establish:

- 1) that I produced sufficient factual evidence to support this request;
- 2) that the information contained in this application are adequate; and further
- 3) that all trees, structures, or improvements are properly located on the ground.

  
 Property Owner's Signature (required)

Date


**STAFF DECISION:**Permit is hereby (circle one):  Approved Approved with Conditions DeniedConditions of Approval \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_Is the tree 18" d.b.h or greater?  NO  YESHas the City Administrator has been notified:  NO  YES

Community Development Director/Planning Manager Signature

Date

# CANOPY LLC

*The Care of Trees*

canopyarborcare.com

P.O. Box 3511

Ashland, OR 97520

(541) 631-8000

CCB 199334



January 26, 2021

City of Ashland Planning  
51 Winburn Way  
Ashland, OR 97520

RE: Street tree at 256 6<sup>th</sup> St

Requested for removal is a street tree at 256 6<sup>th</sup> St. The tree is a 9" DBH Douglas fir tree. This tree does not qualify as a hazardous tree in immediate danger of people or property. The reasons to remove the tree are that it is in proximity to 4 other street trees. 3 of which are on the subject property and have the potential to be quite large (big leaf maple, Douglas fir, and a catalpa). This tree shows evidence of bark beetle activity in its main trunk and is growing into overhead service lines. It is in poor health and its future viability is questionable at best. Its removal would not have a negative effect on the long-term goal of canopy cover for the neighborhood. While the tree does not qualify as a hazard per the City ordinance requirement to remove a street tree, it is my opinion that this tree does not meet the arboricultural adage of "right tree in the right place." It is my suggestion and the homeowner's request that this tree be removed and the requirement to plant a new tree in its place be waived as the immediate park row is well treed.

Feel free to reach out if you have any further questions about this tree. Thank you for your consideration.

Sincerely,

Christopher John  
Canopy LLC  
ISA Board Certified Master Arborist #WE-9504B  
Tree Risk Assessor Qualified (TRAQ)

