

**BUDGET COMMITTEE MEETING  
MINUTES  
May 25, 2017  
Council Chambers  
1175 E. Main Street**

Budget Committee Chair David Runkel called the meeting to order at 6:00 p.m. in the Civic Center Council Chambers.

**ROLL CALL**

<b>Present:</b>	Sal Amery	Mike Morris arrived at 6:06 p.m.
	Mary Cody	James Nagel
	Traci Darrow	David Runkel
	Garrett Furuichi	Stefani Seffinger arrived at 6:54 p.m.
	Paula Hyatt	Dennis Slattery
	Greg Lemhouse	John Stromberg
	Shaun Moran	Rich Rosenthal arrived at 7:02 p.m.

**APPROVAL OF MINUTES**

**Slattery/Stromberg m/s to approve the minutes of the April 6, 2017 and April 13, 2017 ECTS subcommittee meetings. Voice Vote: Amery, Cody, Darrow, Hyatt, Lemhouse, Moran, Nagel, Runkel, Slattery and Stromberg, YES. Furuichi, NO. Motion passed 10-1.**

**PUBLIC INPUT**

**Susan Rust/42 North Wightman/**Spoke in support of the Climate Energy Action Plan (CEAP) position.

**JoAnne Eggers/221 Granite Street/**Supported the CEAP position and volunteered to help achieve the plan's objectives.

**Christopher Buckley/71 Dewey Street/**Supported implementing smart grid technology, having better transportation systems, efficient housing, and the CEAP position.

**Lydia Holmes/922 Morton Street/**Supported the CEAP position. The number of warm days would increase 11-66 by 2050 and 18-136 by 2080. Fires in the Pacific Northwest area could increase roughly 900 square miles by 2040.

**Annika Larson/795 Ellendale Drive, Medford OR/**Climate change threatened unique habitats and ecosystems that held some of the rarest creatures in the world. It was disheartening to see humans continue to harm their environment. She supported CEAP and the staff position.

**Shaun Franks/330 Hersey Street/**Represented True South Solar who supported the CEAP position. Phase 1 called for easy wins and foundational actions.

**Roberta Stebbins/111 Granite Street/**Supported the addition of five new police officers. During the budget presentation on the Police Department, Budget Committee members asked many questions about the five officers even though it was not in the budget and questioned why it was not included.

**Nikolas Lindauer/320 Oxford Street/**Supported the CEAP position. Oil was cheap but the technology existed for alternative fuel production. Renewable energy went back into the community. The more independent Ashland's energy supply became, the more stable the economy.

**Claire Pryor/1221 Orchid Street/**Climate change will not wait and society did not have the luxury of waiting. People put off climate change discussions for 30 years and now her future was at stake. Council's decision on the CEAP position was a decision for the future.

**Harry David/950 Bellevue Avenue/**Asked the following, what was the budget process, where was it documented, when did it start, who drove it and made the ultimate decision, was there a hard two year budget and a subsequent softer budget for the longer period. What was the negotiation posture for police and fire negotiations, will the City change the benefit model, and what was the impact of various assumptions on the budget, what were the PERS guidelines and who controlled the process.

**Jeff Golden/925 Oak Street/**Supported the CEAP position and urged the Committee to protect the investment the City had made in the CEAP.

**Maya Davis/9667 Wagner Creek Road, Talent, OR/**Supported the CEAP position and shared what would happen by delaying implementing the plan.

**Andrew Kubik/1251 Munson Drive/**Recommended outsourcing the CEAP position or internally promoting it to prevent further PERS obligations. He wanted an immediate freeze on outside hires with few exceptions and a freeze on capital projects unless it replaced aging infrastructure.

**Huelz Gutcheon/2253 Hwy 99/**Climate change involved quantifying Kilowatt-hours, dollars, and carbons. However, the Budget Committee today was only measuring the dollars and needed to learn how to measure Kilowatt-hours and carbons.

**Cara Cruickshank/1193 Ashland Mine Road/**Urged the Budget Committee to fund the CEAP position. She thought the City should only hire three police officers and stagger the hiring.

**Susan Sullivan/305 Stoneridge Avenue/**Spoke against building the East Nevada Street Bridge. It was poorly planned, questionably funded, and environmentally damaging. She wanted a pedestrian bike bridge built instead. The bridge went against the City and the state's Transportation System Plan (TSP).

**Susan Hall/210 E Nevada/**Wanted the number of police officers cut down to four, the East Nevada Street Bridge cancelled and the money put back into the budget for other things people had advocated for.

**Richard McKinney/117 8<sup>th</sup> Street/**Supported the CEAP position. Climate change was already upon us and people needed to be proactive. It had to happen globally but major efforts always started locally.

**Joan Kalvelage PhD/810 Faith Avenue/**Supported the CEAP position. She was a psychotherapist and talked about the mental health aspects climate change was having on her clients.

**Marni Koopman/1206 Linda Avenue/**Was a climate change scientist, served on the CEAP ad hoc Committee and Conservation Commission, and supported the CEAP position. She submitted documents into the record.

**Meredith Overstreet/840 Cambridge/**Asked the Budget Committee to consider the questions citizens had brought up during the process.

**David Young/747 Oak Street/**Was a member of the Transportation Commission and had chaired the Downtown Parking Management & Circulation ad hoc Advisory Committee. He was disappointed Council voted against the parking plan. He equated that committee to the CEAP ad hoc Committee and noted the time and effort invested in both plans.

**Dave Helmich/468 Williamson Way/**He was impressed with work the citizen members had done in the Budget Committee. He cited errors he found in the budget document and stated it was unacceptable.

### **OLD BUSINESS**

#### **Discussion on material provided pursuant to the Budget Committee action on May 18, 2017**

Administrative Services/Finance Director Mark Welch explained staff had provided information used to develop the budget. There were variances in the information from last week and this meeting. Spreadsheets used to develop the budget included non-position specific items like overtime, vacation pay, sick leave, and holiday pay. Mr. Furuichi responded every single item in the handout showed a significant variance from the budget document. Mr. Welch respectively disagreed and explained why.

Furuichi motioned to recess the meeting until all of the questions were answered. The motion died for lack of second.

Mr. Furuichi addressed revenue forecasts on page 3-5. He thought the resources were aggressive. The one for property taxes showed a projection of \$1.7 million over the biennium and was 9.2% on something that could not grow more than 3% a year in property tax law. The Electricity User Tax grossed \$592,000 at 9.4%. Franchise Fees grew \$713,000 at 11.22% and the hotel-motel tax fund grew \$651,000 at 12.46%. Fire and Rescue was up \$480,000. He wanted to know how Mr. Welch came up with such an aggressive forecast. Mr. Welch explained the revenue for property tax was based on actual numbers provided by Jackson County for the total assessed valuation in the City. Staff took the current rate and determined 95% of that amount would be collected. That number went into the budget.

Mr. Welch explained the City had one of the most skilled finance directors in the state as their interim administrative services/finance director. Knowing Bev Adams' expertise made him comfortable with the revenue forecasts. He supported the revenue forecasts from the Department Heads as well. It was a balanced budget with current information.

**Lemhouse/Amery m/s to listen to presentations from Community Development and Public Works as well as Agenda Item VI. Approval of Grant Process and Allocations and agree to reconvene next Thursday at 6:00 p.m. DISCUSSION:** The Committee discussed dates and availability.

**Lemhouse/Hyatt m/s to amend the motion and change the meeting to Monday, June 5, 2017 at 6:00 p.m. Voice Vote: all AYES. Motion passed.**

The Committee discussed the process for submitting questions to staff. They would submit their questions to Mr. Welch no later than end of business Tuesday, May 30, 2017. Mr. Welch would compile the questions, remove duplicates, and post them to the City website.

### **PRESENTATIONS**

#### **Community Development – *See attached presentation***

Community Development Director Bill Molnar presented on the following:

#### **Community Development**

Significant items and changes:

- Personal Services - \$225,000
- Materials & Services - \$479,000
  - Housing Trust Fund
  - Social Services Grants
  - Miscellaneous Charges & Fees, Licensing

The Housing Trust Fund and Social Service Grants accounted for 94% of the increase in Materials and Services. The other 6% came from Central Service charges and licensing fees.

### **Planning**

Significant items and changes:

- Miscellaneous Fees & Charges - \$29,000
  - Licensing (\$5,500)
- Housing Trust Fund - \$166,380

### **Community Development Block Grant (CDBG)**

Significant items and changes

- Annual CDBG Award - \$159,000
- 20% for Administration
- BN 2015-17 Carryover - \$136,000 – eligible for award in 2018

### **Building**

Significant items and changes

- Personal Services – minor decrease
- Miscellaneous Fees & Charges - \$23,500
  - Licensing (\$5,500)

The ombudsman position was originally a full time temporary position in 2005 that became permanent full time. It was eliminated when the recession hit in 2008. The position reported to the community development director with regular reporting to the city administrator. It would be difficult to create the position without additional funding given activity levels. Construction valuation had increased 30%, walk in customers increased 30%, building and land use permits 13% to 18%. Assistant planners and line planners were having a hard time keeping up with the workload. The ombudsman position came out of an evaluation of customer service initiated through the City Administrator as a result in complaints regarding a reduction in response time. Staff initiated a survey to 2,000 people they had worked with over the past two years and held a stakeholder forum. Results confirmed a difficulty navigating the City's process. Additionally, they were currently down three full time employees.

The new software would not mitigate the need for the ombudsman and the position would actually manage the software. The ombudsman would coordinate development services from the intake of the permit, internal review, and final approval. It would incorporate sewer, water, storm drainage, streets, electric, AFN, and water supply in the City. Those departments would be part of the permit routing process. The software would track these departments. The position would advocate for the public and help navigate the process.

Community Development was functioning at recession level staffing from 2008 but the workload was back to pre-recession activity.

### **Public Works – *See attached presentation***

Engineering Services Manager Scott Fleury presented on the following:

### **Infrastructure**

Significant items and changes:

- Wastewater Collections Position reinstated per master plan
- Water Treatment Plant and Crowson II Reservoir Construction
- Oxidation Ditch Construction at the WWTP
- Comprehensive Street Overlay Program
- Downtown Super Sharrow Project

Beginning this biennium, funds from the Food and Beverage (F&B) Tax would fund the pavement overlay program. When payments to the Wastewater Fund ended in 2023, all of the F&B Tax would be dedicated to the street and overlay programs. The Street Fund would receive approximately \$1.26 million in F&B Tax.

Street repair would start this biennium with a street overlay on North Mountain Avenue from Hersey Street to I-5, Wightman Street from Quincy Street to Siskiyou Boulevard, and the entire length of Hersey Street. Ashland Street and Siskiyou Boulevard were scheduled for the next biennium. Staff was working with the GIS Division to develop a comprehensive infrastructure database that included projects in the CIP, street rehabilitation, Electric, and Parks and Recreation Departments to help determine the greatest need and combine efforts with the other departments.

The super sharrow was a proposed project and not approved at this time. The Oregon Department of Transportation (ODOT) would have to approve the project prior to starting. Some of the sidewalk improvements were rolling over into this biennium.

The City would bond for all the improvements in the Street Fund and use revenues in the Street Fund to pay the debt service associated with the projects. The \$10.39 million was the minimum the City would bond for to accomplish all the projects. They would use rates, fees, gas tax revenue, and the F&B tax revenue to fund the debt services. The fees and rates were the apportioned share of the cost of the project. It was not itemized on 1-10. The revenue and long-term resource accounted for the borrowing to fund the projects. The fees and rates accumulated paid the debt service moving forward for the roadway projects. Staff subtracted grant funds already received or were expecting to receive. The City had the grant for the Hersey-Laurel Railroad improvement, \$800,000 for the chip seal project, and \$1.5 million for the Nevada Street project with the expectation of attaining more grant funding in the biennium if Council approved the project. Chip seal projects were part of CMAQ grant that ODOT managed. The City did not receive funds directly and expenditures from fees and rates going towards the project totaled \$93,000. Grants were typically specific to one project. The Metropolitan Planning Organization administered grants for Jackson County.

The City had an allotment of System Development Charges (SDCs) already collected for use on specific projects. Council would determine how to fund critical projects if the City did not receive all the money and revenue they had expected. SDCs could be applied to a different project as long as it was SDC eligible.

Staff would update the Airport Master Plan per the Federal Aviation Administration (FAA). The City would receive a 90% grant from the FAA with a 10% match from the City. However, with this grant, the City would have a 9% match instead. Skinner Aviation provided onsite management of the airport through a lease agreement.

### **Water Fund**

Piping the Talent Irrigation District (TID) from Starlight Street to Terrace Street would lower Ecoli in Ashland Creek and increase supply coming to the City 20% by eliminating evaporation and seepage. The project would come from a 1% loan from the Department of Environmental Quality (DEQ). The debt service would start in the next biennium that the City would pay with SDCs.

### **Water Treatment Fund**

The City was in the midst of the engineering and construction of Water Treatment Plant and Crowson II Reservoir. Staff attained a \$14.9 million loan at 1.79% to fund the construction for the Water Treatment Plant that included \$1 million in loan forgiveness.

### **Water Distribution**

Franchise fees were imbedded in the Distribution Materials and Services line 6-12.

### **Conservation Division**

There were two full time employees (FTE) in this division.

### **Wastewater Collection System**

No questions.

### **Wastewater Treatment Plan**

Wastewater effluent required shading for the near field and the fair field. Water quality trading dealt with the far field. The near field must meet a certain percentage at the location where the effluent met the receiving stream. This was why the City was considering relocating the effluent from Ashland Creek to Bear Creek to comply with the temperature requirement. Staff expected to meet the temperature requirements through riparian restoration and wetland construction to run the effluent into a final point on Bear Creek. The Department of Environmental Quality (DEQ) developed a new rule that detailed the fair field temperature shading issue. The City was under administrative extension for the permit last issued in 2008 and was waiting for DEQ to start the MPDS permit process again. The City would solve the temperature issue once DEQ issued the new permit.

Riparian restoration consisted of planting trees for shading. Staff had \$1.262 million forecasted for the shading project during the initial two years. There would be another three years of capital costs then ongoing payments for the 20-year cycle. The overall project cost for the 20-year period was approximately \$3.5 million. Using a cooling tower and chillers would have cost the City \$8,000,000 to \$10,000,000 to meet temperature needs along with \$200,000 to \$250,000 operating costs for electricity annually.

### **Wastewater SDC**

The SDCs were deferred. The City was working on funding to support the large-scale capital projects and coincide with DEQ's permit renewal. The oxidation ditch project was in progress. Staff was finishing the outfall mixing zone study to move forward on engineering for the mixing zone.

### **Storm Water**

This division consisted of 3.05 full time employees.

### **Storm Water SDC**

Master plans allowed the City to get grants, program projects, develop financial strategies to support the program in the capital projects inherent to the storm drain system.

### **Support Division**

Significant items and changes

- Additional Dedicated Capital Improvement Project Manager
- City Hall Advisory Committee Options Analysis and Recommendation

The City collaborated with Rogue Valley Council of Governments (RVCOG) on storm water outreach. Staff provided backflow device education as needed and the demand was growing. A component of the Water Master Plan update was an Operations and Maintenance (O&M) Manual for the water distribution system that detailed items like backflow and cross connections.

Mr. Moran wanted to know how the Public Works Department measured the success of a project. Mr. Stromberg raised a point of order that the inquiry was an attempt at management audit and not budget related. Mr. Fleury explained staff tracked all project expenses start to finish and forwarded that information to Finance once the project was completed. Finance added fixed assets and detail.

The cemetery had a fund over \$1 million that would require a change to the City Charter to release the funds. The best use of that fund would be upgrading the irrigation systems in the cemeteries. The money came from perpetual care trusts that had grown over time.

#### **Facility Maintenance Division**

The former Interim Finance Director Bev Adams transferred over \$1 million from the Ending Fund Balance into Central Services to reduce central service charges. Short staffed for years until this biennium, the Facility Division had deferred maintenance for years and had addressed priority only issues.

#### **Fleet Maintenance**

No questions.

#### **Equipment Fund**

Equipment fluctuated and depended on what type of equipment the City was purchasing.

Approving the budget did not approve the Nevada Street Bridge project. It would go before Council June 20, 2017.

#### **APPROVAL OF GRANT PROCESS AND ALLOCATIONS**

Assistant City Administrator Adam Hanks explained the subcommittee made preliminary grant allocation recommendations. There was an error in the spreadsheet that resulted in \$1,000 over allocation. The Committee packet provided different scenarios to address the over allocation.

**Rosenthal/Stromberg m/s to approve the ECTS grant allocation for this year and reduce year two grant allocations from \$229,703 to \$222,596. DISCUSSION:** Mr. Rosenthal thanked the Committee members. The mistake was correctable. Ms. Seffinger appreciated the Committee's efforts. Mr. Stromberg agreed. The benefit to the community was worthwhile. **Voice Vote: ALL AYES. Motion passed.**

#### **DISCUSSION OF FUNDING FOR COUNCIL PRIORITY BUDGET ADD-INS**

Item delayed to the June 5, 2017 meeting.

#### **MOTION TO APPROVE THE 2017-19 BIENNIAL BUDGET & LEVY TAX**

Item delayed to the June 5, 2017 meeting.

#### **BUDGET COMMITTEE COMMENTS**

#### **ADJOURNMENT**

Meeting adjourned at 9:54 p.m.

Respectfully submitted,  
Dana Smith  
Assistant to the City Recorder



# Community Development Department

*2017-19 Proposed Budget*



# Community Development

## Divisions

### ▪ Planning – 10

- Long Range Planning
- Current Planning
- Housing
- Code Compliance

### ▪ Building Safety - 4

# Community Development

## Current level of services:

- **Public – changes**
  - **Enhanced Permitting Software/Additional Services**
- **Internal – changes**
  - **Enhanced Permitting Software/Training/Additional Services**

# Community Development

## Significant items/changes:

- **Personal Services - \$225,000**
- **Materials & Services - \$479,000**
  - ✓ **Housing Trust Fund**
  - ✓ **Social Services Grants**
  - ✓ **Misc. Charges & Fees, Licensing**

# Community Development

Description	COMMUNITY DEVELOPMENT DEPARTMENT					
	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Personal Services	\$ 1,268,050	\$ 2,817,403	\$ 3,117,750	\$ 1,645,528	\$ 1,697,147	\$ 3,342,675
Materials and Services	643,917	1,392,394	1,667,701	1,222,140	924,925	2,147,065
	<b>\$ 1,911,967</b>	<b>\$ 4,209,797</b>	<b>\$ 4,785,451</b>	<b>\$ 2,867,668</b>	<b>\$ 2,622,072</b>	<b>\$ 5,489,740</b>
<b>Department Total By Fund</b>						
General Fund	\$ 1,810,055	\$ 3,874,733	\$ 4,345,653	\$ 2,572,523	\$ 2,463,432	\$ 5,035,955
CD Block Fund	101,912	335,064	439,798	295,145	158,640	453,785
	<b>\$ 1,911,967</b>	<b>\$ 4,209,797</b>	<b>\$ 4,785,451</b>	<b>\$ 2,867,668</b>	<b>\$ 2,622,072</b>	<b>\$ 5,489,740</b>

# Community Development/Planning

## Significant items/changes:

- **Misc. Fees & Charges - \$29,000**
  - **Licensing (\$5500)**
- **Housing Trust Fund - \$166,380**



# Planning Division

Description	GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION (Including Housing Program) Biennium 2017-19					
	FY 2012-13	BN 2013-15	BN 2015-17	FY 2017-18	FY 2018-19	BN 2017-19
	Actual	Actual	Amended Budget	Proposed	Proposed	Proposed
Fund# 110						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 550,160	\$ 1,239,564	\$ 1,344,050	\$ 706,648	\$ 709,630	\$ 1,416,278
520 Fringe Benefits	295,604	676,498	783,710	458,455	484,567	943,022
<b>Total Personal Services</b>	<b>845,764</b>	<b>1,916,062</b>	<b>2,127,760</b>	<b>1,165,103</b>	<b>1,194,197</b>	<b>2,359,300</b>
<b>Materials and Services</b>						
601 Supplies	8,472	17,479	20,250	9,727	9,728	19,455
602 Rental, Repair, Maintenance	12,486	13,958	16,148	5,375	5,375	10,750
603 Communications	1,620	3,877	4,700	2,650	2,650	5,300
604 Contractual Services	19,516	54,628	108,000	46,500	51,500	98,000
605 Misc. Charges and Fees	242,337	503,255	537,965	284,137	284,387	568,524
606 Other Purchased Services	13,791	25,049	33,100	16,400	16,400	32,800
608 Commissions	1,799	2,912	4,500	1,300	1,300	2,600
609 Grants				166,351	-	166,351
610 Programs	14,503	9,971	34,000	12,500	12,500	25,000
<b>Total Materials and Services</b>	<b>314,524</b>	<b>631,129</b>	<b>758,663</b>	<b>544,940</b>	<b>383,840</b>	<b>928,780</b>

\* Grants –Housing Trust Fund monies to be expended in the biennium

# Social Services Grant

GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT SOCIAL SERVICES DIVISION						
Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 110						
Materials and Services						
609 Grants	\$ 123,394	\$ 254,205	\$ 267,933	\$ 133,970	\$ 133,970	\$ 267,940
Total Materials and Services	<u>\$ 123,394</u>	<u>\$ 254,205</u>	<u>\$ 267,933</u>	<u>\$ 133,970</u>	<u>\$ 133,970</u>	<u>\$ 267,940</u>

**\*Social Service Grants – Transferred from Admin. Services**

# **Community Development Block Grant**

## **Significant Items/Changes:**

- **Annual CDBG Award - \$159,000**
- **20% for Administration**
- **BN 2015-17 Carryover - \$136,000**



# Community Development Block Grant

COMMUNITY DEVELOPMENT BLOCK GRANT FUND COMMUNITY DEVELOPMENT DEPARTMENT COMMUNITY DEVELOPMENT BLOCK GRANT DIVISION Biennium 2017-19						
EXPENDITURES Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 250						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 20,746	\$ 44,436	\$ 42,580	\$ 19,520	\$ 19,130	\$ 38,650
520 Fringe Benefits	11,700	23,124	22,840	11,990	12,240	24,230
<b>Total Personal Services</b>	<b>32,446</b>	<b>67,560</b>	<b>65,420</b>	<b>31,510</b>	<b>31,370</b>	<b>62,880</b>
<b>Materials and Services</b>						
606 Other Purchased Services	360	374	800	200	200	400
609 Grants	69,106	267,130	373,578	263,435	127,070	390,505
<b>Total Materials and Services</b>	<b>69,466</b>	<b>267,504</b>	<b>374,378</b>	<b>263,635</b>	<b>127,270</b>	<b>390,905</b>
	<b>\$ 101,912</b>	<b>\$ 335,064</b>	<b>\$ 439,798</b>	<b>\$ 295,145</b>	<b>\$ 158,640</b>	<b>\$ 453,785</b>

\*Total includes a carryover of \$136,000 from BN 2015-17

# **Community Development/Building**

## **Significant items/changes:**

- **Personal Services – minor decrease**
- **Misc. Fees & Charges - \$23,500**
  - **Licensing (\$5500)**

# Building Division

GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT BUILDING DIVISION						
Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		BN 2017-19 Proposed
				FY 2017-18 Proposed	FY 2018-19 Proposed	
Fund# 110						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 267,210	\$ 539,789	\$ 588,200	\$ 275,085	\$ 286,040	\$ 561,125
520 Fringe Benefits	122,630	293,992	336,370	173,830	185,540	359,370
<b>Total Personal Services</b>	<b>389,840</b>	<b>833,781</b>	<b>924,570</b>	<b>448,915</b>	<b>471,580</b>	<b>920,495</b>
<b>Materials and Services</b>						
601 Supplies	4,451	7,499	7,300	4,325	4,325	8,650
602 Rental, Repair, Maintenance	36,112	31,491	35,420	3,700	3,700	7,400
603 Communications	2,398	4,497	6,560	5,750	5,750	11,500
604 Contractual Services	5,010	33,822	35,000	17,500	17,500	35,000
605 Misc. Charges and Fees	202,110	407,457	434,880	240,720	240,970	481,690
606 Other Purchased Services	9,846	8,995	15,500	7,600	7,600	15,200
<b>Total Materials and Services</b>	<b>259,927</b>	<b>493,761</b>	<b>534,660</b>	<b>279,595</b>	<b>279,845</b>	<b>559,440</b>
	<b>\$ 649,767</b>	<b>\$ 1,327,542</b>	<b>\$ 1,459,230</b>	<b>\$ 728,510</b>	<b>\$ 751,425</b>	<b>\$ 1,479,935</b>

# **Community Development**

**2015-17 Biennium**

# **Questions?**



# City of Ashland



## Public Works Department

*2017-19 Proposed Budget*

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# Public Works

## Infrastructure

- **Water System – 17 FTE's**
- **Wastewater System – 11.3 FTE's**
- **Road Network – 10.9 FTE's**
- **Storm Drain System – 3.05 FTE's**
- **Airport – 0 FTE's**



# **Public Works Infrastructure**

## **Current level of services:**

- **Water – unchanged**
- **Streets – unchanged**
- **Storm Drains – unchanged**
- **Airport – unchanged**
- **Wastewater – increased**



# **Public Works Infrastructure**

## **Significant items/changes:**

- **Wastewater Collections Position reinstated per Masterplan**
- **Water Treatment Plant And Crowson II Reservoir Construction**
- **Oxidation Ditch Construction at the WWTP**
- **Comprehensive Street Overlay Program**
- **Downtown Super Sharrow Project**

STREET FUND  
PUBLIC WORKS DEPARTMENT  
GROUNDS MAINTENANCE

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 260						
<b>Materials and Services</b>						
601 Supplies	\$ -	\$ -	\$ 6,400	\$ 3,200	\$ 3,200	\$ 6,400
602 Rental, Repair, Maintenance	33,038	63,235	85,000	44,750	44,750	89,500
604 Contractual Services	167,080	330,600	403,000	203,000	203,000	406,000
<b>Total Materials and Services</b>	<b>200,118</b>	<b>393,835</b>	<b>494,400</b>	<b>250,950</b>	<b>250,950</b>	<b>501,900</b>
	<b>\$ 200,118</b>	<b>\$ 393,835</b>	<b>\$ 494,400</b>	<b>\$ 250,950</b>	<b>\$ 250,950</b>	<b>\$ 501,900</b>

STREET FUND  
PUBLIC WORKS DEPARTMENT  
OPERATIONS DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 260						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 411,662	\$ 885,365	\$ 1,061,190	\$ 553,990	\$ 589,097	\$ 1,143,087
520 Fringe Benefits	243,389	524,710	591,330	381,227	404,863	786,090
<b>Total Personal Services</b>	<b>655,051</b>	<b>1,410,075</b>	<b>1,652,520</b>	<b>935,217</b>	<b>993,960</b>	<b>1,929,177</b>
<b>Materials and Services</b>						
601 Supplies	17,117	28,089	26,600	54,100	54,100	108,200
602 Rental, Repair, Maintenance	335,918	744,135	1,146,204	681,000	681,000	1,362,000
603 Communications	7,357	18,536	22,280	11,225	11,225	22,450
604 Contractual Services	61,834	298,935	600,000	150,000	150,000	300,000
605 Misc. Charges and Fees	565,091	1,230,508	1,342,220	888,185	888,185	1,776,370
606 Other Purchased Services	3,636	10,317	18,200	10,100	10,100	20,200
608 Commissions	4,326	9,391	11,000	-	-	-
<b>Total Materials and Services</b>	<b>995,279</b>	<b>2,339,911</b>	<b>3,166,504</b>	<b>1,794,610</b>	<b>1,794,610</b>	<b>3,589,220</b>
<b>Capital Outlay</b>						
701 Land	42,547	-	-	-	-	-
703 Equipment	9,897	11,699	336,000	16,000	16,000	32,000
704 Improvements Other Than Bldgs.	1,049,043	880,788	7,836,746	6,619,470	6,526,065	13,145,535
<b>Total Capital Outlay</b>	<b>1,101,487</b>	<b>892,487</b>	<b>8,172,746</b>	<b>6,635,470</b>	<b>6,542,065</b>	<b>13,177,535</b>
<b>Debt Service</b>						
801 Principal	-	151,490	186,586	100,187	101,514	201,701
802 Interest	-	86,334	60,124	26,318	23,691	50,009
<b>Total Debt Service</b>	<b>-</b>	<b>237,824</b>	<b>246,710</b>	<b>126,505</b>	<b>125,206</b>	<b>251,711</b>
	<b>\$ 2,751,817</b>	<b>\$ 4,880,297</b>	<b>\$ 13,238,480</b>	<b>\$ 9,491,802</b>	<b>\$ 9,455,841</b>	<b>\$ 18,947,643</b>

**STREET FUND**  
**PUBLIC WORKS DEPARTMENT**  
**S.D.C. - TRANSPORTATION**

**Biennium 2017-19**

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 260						
<b>Materials and Services</b>						
604 Contractual Services	\$ 147	\$ -	\$ 450,000	\$ 125,000	\$ 125,000	\$ 250,000
<b>Total Materials and Services</b>	<b>147</b>	<b>-</b>	<b>450,000</b>	<b>125,000</b>	<b>125,000</b>	<b>250,000</b>
<b>Capital Outlay</b>						
704 Improvements Other Than Bldgs.	82,914	91,028	2,224,754	974,360	974,360	1,948,720
<b>Total Capital Outlay</b>	<b>82,914</b>	<b>91,028</b>	<b>2,224,754</b>	<b>974,360</b>	<b>974,360</b>	<b>1,948,720</b>
	<b>\$ 83,061</b>	<b>\$ 91,028</b>	<b>\$ 2,674,754</b>	<b>\$ 1,099,360</b>	<b>\$ 1,099,360</b>	<b>\$ 2,198,720</b>

# **Street Fund**

**2017-19 Biennium**

# Questions?

PUBLIC WORKS DEPARTMENT

Description	Biennium 2017-19					
	FY 2012-13	BN 2013-15	BN 2015-17	FY 2017-18	FY 2018-19	BN 2017-19
	Actual	Actual	Amended Budget	Proposed	Proposed	Proposed
Fund# 280						
<b>Materials and Services</b>						
602 Rental, Repair, Maintenance	\$ 45,291	602 49,543	\$ 85,753	\$ 45,640	\$ 45,640	\$ 91,280
604 Contractual Services	-	604 14,500	290,000	150,000	150,000	300,000
605 Misc. Charges and Fees	27,049	605 69,036	47,590	15,200	15,200	30,400
606 Other Purchased Services	200	606 172	600	350	350	700
608 Commissions	-	608 42	2,000	1,500	1,500	3,000
<b>Total Materials and Services</b>	<b>72,540</b>	<b>133,293</b>	<b>425,943</b>	<b>212,690</b>	<b>212,690</b>	<b>425,380</b>
<b>Capital Outlay</b>						
704 Improvements Other Than Bldgs.	-	704 44,962	88,000	146,000	146,000	292,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>44,962</b>	<b>88,000</b>	<b>146,000</b>	<b>146,000</b>	<b>292,000</b>
<b>Debt Service</b>						
801 Debt Service - Principal	26,286	801 57,261	64,136	34,900	36,936	71,836
802 Debt Service - Interest	12,250	802 19,811	12,936	3,639	1,600	5,239
<b>Total Debt Service</b>	<b>38,536</b>	<b>77,072</b>	<b>77,072</b>	<b>38,539</b>	<b>38,536</b>	<b>77,075</b>
	\$ 111,076	\$ 255,327	\$ 591,015	\$ 397,229	\$ 397,226	\$ 794,455

**Airport**

**2017-19 Biennium**

**Questions?**

WATER FUND  
PUBLIC WORKS DEPARTMENT  
SUPPLY DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 670						
<b>Personal Services</b>						
510 Salaries and Wages	\$ -	\$ 14,597	\$ -	\$ 31,210	\$ 33,760	\$ 64,970
520 Fringe Benefits	-	2,386	-	22,470	24,490	46,960
<b>Total Personal Services</b>	<b>-</b>	<b>16,983</b>	<b>-</b>	<b>53,680</b>	<b>58,250</b>	<b>111,930</b>
<b>Materials and Services</b>						
601 Supplies	-	1,467	-	-	-	-
602 Rental, Repair, Maintenance	-	28,146	-	15,001	15,001	30,002
604 Contractual Services	34,853	108,811	350,300	260,800	260,800	521,600
605 Misc. Charges and Fees	112,533	285,892	309,610	162,681	162,681	325,362
606 Other Purchased Services	63,664	246,565	299,800	150,000	150,000	300,000
<b>Total Materials and Services</b>	<b>211,050</b>	<b>670,881</b>	<b>959,710</b>	<b>588,486</b>	<b>588,484</b>	<b>1,176,970</b>
<b>Capital Outlay</b>						
703 Equipment	13,902	-	-	-	-	-
704 Improvements Other Than Bldgs.	45,599	4,131,999	1,598,225	731,125	731,125	1,462,250
<b>Total Capital Outlay</b>	<b>59,501</b>	<b>4,131,999</b>	<b>1,598,225</b>	<b>731,125</b>	<b>731,125</b>	<b>1,462,250</b>
<b>Debt Service</b>						
801 Debt Service - Principal	18,750	40,750	16,500	182,500	313,250	495,750
802 Debt Service - Interest	2,666	4,037	2,471	70,595	70,413	141,008
<b>Total Debt Service</b>	<b>21,416</b>	<b>44,787</b>	<b>18,971</b>	<b>253,095</b>	<b>383,663</b>	<b>636,758</b>
	\$ 291,967	\$ 4,864,650	\$ 2,576,906	\$ 1,626,386	\$ 1,761,522	\$ 3,387,908



WATER FUND  
PUBLIC WORKS DEPARTMENT  
TREATMENT DIVISION

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 670						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 312,259	\$ 641,302	\$ 706,530	\$ 399,330	\$ 411,340	\$ 810,670
520 Fringe Benefits	154,592	335,886	407,080	247,290	261,144	508,434
<b>Total Personal Services</b>	<b>466,851</b>	<b>977,188</b>	<b>1,113,610</b>	<b>646,620</b>	<b>672,484</b>	<b>1,319,104</b>
<b>Materials and Services</b>						
601 Supplies	148,521	367,278	501,900	218,600	218,600	437,200
602 Rental, Repair, Maintenance	59,450	137,965	146,254	78,000	78,000	156,000
603 Communications	7,990	23,180	23,420	13,950	13,950	27,900
604 Contractual Services	7,701	5,059	26,000	19,000	19,000	38,000
605 Misc. Charges and Fees	292,533	589,191	621,020	330,616	330,616	661,232
606 Other Purchased Services	16,583	30,555	49,440	26,400	26,400	52,800
<b>Total Materials and Services</b>	<b>532,778</b>	<b>1,153,228</b>	<b>1,368,034</b>	<b>686,566</b>	<b>686,566</b>	<b>1,373,132</b>
<b>Capital Outlay</b>						
703 Equipment	22,652	15,919	93,800	40,000	40,000	80,000
704 Improvements Other Than Bldgs.	75,381	142,866	11,366,440	10,645,700	10,645,700	21,291,400
<b>Total Capital Outlay</b>	<b>98,033</b>	<b>158,785</b>	<b>11,460,240</b>	<b>10,685,700</b>	<b>10,685,700</b>	<b>21,371,400</b>
<b>Debt Service</b>						
801 Debt Service - Principal	172,533	382,753	-	113,779	118,130	231,909
802 Debt Service - Interest	48,330	84,680	-	27,003	23,265	50,268
<b>Total Debt Service</b>	<b>220,863</b>	<b>467,434</b>	<b>1,630,263</b>	<b>140,782</b>	<b>141,395</b>	<b>282,177</b>
	<b>\$ 1,318,525</b>	<b>\$ 2,756,635</b>	<b>\$ 15,572,147</b>	<b>\$ 12,159,668</b>	<b>\$ 12,186,145</b>	<b>\$ 24,345,813</b>

**WATER FUND  
PUBLIC WORKS DEPARTMENT  
DISTRIBUTION DIVISION**

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 670						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 537,596	\$ 1,237,843	\$ 1,291,470	\$ 655,090	\$ 657,790	\$ 1,312,880
520 Fringe Benefits	301,271	744,266	805,510	455,399	474,937	930,336
<b>Total Personal Services</b>	<b>838,867</b>	<b>1,982,109</b>	<b>2,096,980</b>	<b>1,110,489</b>	<b>1,132,727</b>	<b>2,243,216</b>
<b>Materials and Services</b>						
601 Supplies	15,967	35,934	91,600	65,850	65,850	131,700
602 Rental, Repair, Maintenance	258,243	516,416	672,450	230,500	230,500	461,000
603 Communications	6,456	15,055	20,840	10,500	10,500	21,000
604 Contractual Services	21,110	56,641	210,000	67,000	67,000	134,000
605 Misc. Charges and Fees	808,951	1,688,350	1,845,060	1,088,213	1,088,213	2,176,426
606 Other Purchased Services	14,125	28,863	49,400	28,700	28,700	57,400
610 Programs	-	730,000	-	-	-	-
612 Franchises	356,283		837,277	620,960	639,600	1,260,560
<b>Total Materials and Services</b>	<b>1,481,135</b>	<b>3,071,259</b>	<b>3,726,627</b>	<b>2,111,723</b>	<b>2,130,363</b>	<b>4,242,086</b>
<b>Capital Outlay</b>						
703 Equipment	7,322	10,295	11,000			-
704 Improvements Other Than Bldgs.	76,875	301,012	3,761,100	2,095,450	2,226,700	4,322,150
<b>Total Capital Outlay</b>	<b>84,197</b>	<b>311,307</b>	<b>3,772,100</b>	<b>2,095,450</b>	<b>2,226,700</b>	<b>4,322,150</b>
<b>Debt Service</b>						
801 Debt Service - Principal	120,000	260,800		230,750	256,200	486,950
802 Debt Service - Interest	17,064	25,838	-	54,655	50,496	105,151
<b>Total Debt Service</b>	<b>137,064</b>	<b>286,638</b>	<b>502,133</b>	<b>285,405</b>	<b>306,696</b>	<b>592,101</b>
	<b>\$ 2,541,263</b>	<b>\$ 5,651,313</b>	<b>\$ 10,097,840</b>	<b>\$ 5,603,067</b>	<b>\$ 5,796,486</b>	<b>\$ 11,399,553</b>

WATER FUND PUBLIC WORKS DEPARTMENT S.D.C. - IMPROVEMENTS						
Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 670						
<b>Materials and Services</b>						
604 Contractual Services	\$ 1,600	\$ 28,040	\$ -	\$ -	\$ -	\$ -
<b>Total Materials and Services</b>	<b>1,600</b>	<b>28,040</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
704 Improvements Other Than Bldgs.	30,537	135,973	3,170,335	2,028,174	2,028,174	4,056,348
<b>Total Capital Outlay</b>	<b>30,537</b>	<b>135,973</b>	<b>3,170,335</b>	<b>2,028,174</b>	<b>2,028,174</b>	<b>4,056,348</b>
	<b>\$ 32,137</b>	<b>\$ 164,013</b>	<b>\$ 3,170,335</b>	<b>\$ 2,028,174</b>	<b>\$ 2,028,174</b>	<b>\$ 4,056,348</b>

WATER FUND  
PUBLIC WORKS DEPARTMENT  
CONSERVATION DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 670						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 51,505	\$ 165,442	\$ 214,220	✓ \$ 111,275	\$ 115,205	\$ 226,480
520 Fringe Benefits	22,384	86,821	132,530	✓ 76,840	81,888	158,728
<b>Total Personal Services</b>	<b>73,889</b>	<b>252,263</b>	<b>346,750</b>	<b>188,115</b>	<b>197,093</b>	<b>385,208</b>
<b>Materials and Services</b>						
601 Supplies	500	2,126	10,100	2,950	2,950	5,900
602 Rental, Repair, Maintenance	6,239	12,648	12,670	150	150	300
603 Communications	450	1,086	500	750	750	1,500
604 Contractual Services	-	8,271	4,000	2,000	2,000	4,000
605 Misc. Charges and Fees	34,570	70,560	76,505	45,739	45,739	91,478
606 Other Purchased Services	3,175	8,378	16,500	10,750	10,750	21,500
610 Programs	21,191	86,689	229,000	✓ 114,501	✓ 114,501	229,002
<b>Total Materials and Services</b>	<b>66,125</b>	<b>189,758</b>	<b>349,275</b>	<b>176,840</b>	<b>176,840</b>	<b>353,680</b>
	<b>\$ 140,014</b>	<b>\$ 442,021</b>	<b>\$ 696,025</b>	<b>\$ 364,955</b>	<b>\$ 373,933</b>	<b>\$ 738,888</b>

*For fiscal years 2011-12 and 2012-13 the Water Conservation Division was included in the Electric Department.*

*For the 2013-15 biennium, the Water Conservation Division was included in the Administration Department.*

*For the 2015-17 biennium, the Water Conservation Division is included in the Public Works Department.*

# **Water Fund**

**2017-19 Biennium**

# Questions?

WASTEWATER FUND  
PUBLIC WORKS DEPARTMENT  
COLLECTION DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 675						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 253,416	\$ 541,976	\$ 690,890	\$ 353,290	\$ 361,840	\$ 715,130
520 Fringe Benefits	145,864	317,234	423,430	243,747	257,898	501,645
<b>Total Personal Services</b>	<b>399,280</b>	<b>859,210</b>	<b>1,114,320</b>	<b>597,037</b>	<b>619,738</b>	<b>1,216,775</b>
<b>Materials and Services</b>						
601 Supplies	31,669	56,153	111,100	60,900	60,900	121,800
602 Rental, Repair, Maintenance	171,579	326,988	521,390	157,100	157,100	314,200
603 Communications	4,059	8,404	7,850	4,450	4,450	8,900
604 Contractual Services	4,223	12,957	30,000	23,000	23,000	46,000
605 Misc. Charges and Fees	677,208	1,462,765	1,582,980	936,172	936,172	1,872,344
606 Other Purchased Services	709	6,356	14,700	7,850	7,850	15,700
612 Franchises	316,299	709,765	861,278	464,831	483,424	948,255
<b>Total Materials and Services</b>	<b>1,205,746</b>	<b>2,583,388</b>	<b>3,129,298</b>	<b>1,654,305</b>	<b>1,672,900</b>	<b>3,327,205</b>
<b>Capital Outlay</b>						
703 Equipment	40,223	-	-	2,500	2,500	5,000
704 Improvements Other Than Bldgs.	367,790	411,890	1,105,896	769,975	769,975	1,539,950
<b>Total Capital Outlay</b>	<b>408,013</b>	<b>411,890</b>	<b>1,105,896</b>	<b>772,475</b>	<b>772,475</b>	<b>1,544,950</b>
<b>Debt Service</b>						
801 Debt Service - Principal	16,086	101,630	108,188	55,541	56,571	112,112
802 Debt Service - Interest	12,485	49,442	39,271	17,137	15,407	32,545
<b>Total Debt Service</b>	<b>28,571</b>	<b>151,072</b>	<b>147,459</b>	<b>72,678</b>	<b>71,978</b>	<b>144,656</b>
	<b>\$ 2,041,610</b>	<b>\$ 4,005,560</b>	<b>\$ 5,496,973</b>	<b>\$ 3,096,495</b>	<b>\$ 3,137,091</b>	<b>\$ 6,233,586</b>

WASTEWATER FUND  
PUBLIC WORKS DEPARTMENT  
TREATMENT

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 675						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 354,645	\$ 806,533	\$ 855,080	\$ 438,040	\$ 451,290	\$ 889,330
520 Fringe Benefits	184,662	472,489	494,390	279,148	295,725	574,873
<b>Total Personal Services</b>	<b>539,307</b>	<b>1,279,022</b>	<b>1,349,470</b>	<b>717,188</b>	<b>747,015</b>	<b>1,464,203</b>
<b>Materials and Services</b>						
601 Supplies	152,307	314,876	409,100	222,175	222,175	444,350
602 Rental, Repair, Maintenance	771,926	1,695,324	2,196,980	797,360	797,360	1,594,720
603 Communications	1,531	5,203	5,460	3,700	3,700	7,400
604 Contractual Services	28,544	139,330	120,000	87,500	87,500	175,000
605 Misc. Charges and Fees	465,484	969,630	1,084,230	805,085	805,085	1,610,170
606 Other Purchased Services	49,885	113,059	172,500	95,100	95,100	190,200
610 Programs	-	1,769	200	-	-	-
<b>Total Materials and Services</b>	<b>1,469,677</b>	<b>3,239,191</b>	<b>3,988,470</b>	<b>2,010,920</b>	<b>2,010,920</b>	<b>4,021,840</b>
<b>Capital Outlay</b>						
703 Equipment	40,495	197,774	-	-	-	-
704 Improvements Other Than Bldgs.	778,392	264,952	4,845,770	2,396,750	2,396,750	4,793,500
<b>Total Capital Outlay</b>	<b>818,887</b>	<b>462,726</b>	<b>4,845,770</b>	<b>2,396,750</b>	<b>2,396,750</b>	<b>4,793,500</b>
<b>Debt Service</b>						
801 Debt Service - Principal	1,160,000	2,400,000	2,530,000	1,464,938	1,651,978	3,116,916
802 Debt Service - Interest	479,100	853,029	707,300	337,584	278,124	615,708
<b>Total Debt Service</b>	<b>1,639,100</b>	<b>3,253,029</b>	<b>3,237,300</b>	<b>1,802,522</b>	<b>1,930,102</b>	<b>3,732,624</b>
	<b>\$ 4,466,971</b>	<b>\$ 8,233,968</b>	<b>\$ 13,421,010</b>	<b>\$ 6,927,380</b>	<b>\$ 7,084,787</b>	<b>\$ 14,012,167</b>

**WASTEWATER FUND  
PUBLIC WORKS DEPARTMENT  
S.D.C. - IMPROVEMENT**

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 675						
<b>Materials and Services</b>						
604 Contractual Services	\$ -	\$ 146	\$ 150,000	\$ 87,500	\$ 87,500	\$ 175,000
<b>Total Materials and Services</b>	<b>-</b>	<b>146</b>	<b>150,000</b>	<b>87,500</b>	<b>87,500</b>	<b>175,000</b>
<b>Capital Outlay</b>						
704 Improvements Other Than Bldgs.	115,454	87,361	3,526,644	1,918,775	1,918,775	3,837,550
<b>Total Capital Outlay</b>	<b>115,454</b>	<b>87,361</b>	<b>3,526,644</b>	<b>1,918,775</b>	<b>1,918,775</b>	<b>3,837,550</b>
	<b>\$ 115,454</b>	<b>\$ 87,507</b>	<b>\$ 3,676,644</b>	<b>\$ 2,006,275</b>	<b>\$ 2,006,275</b>	<b>\$ 4,012,550</b>



# **Wastewater Fund**

**2017-19 Biennium**

# **Questions?**

**STORMWATER FUND**  
**PUBLIC WORKS DEPARTMENT**  
**STORM WATER DIVISION**

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 680						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 161,314	\$ 333,958	\$ 365,330	\$ 204,310	\$ 216,334	\$ 420,644
520 Fringe Benefits	104,084	210,092	244,330	153,385	165,594	318,979
<b>Total Personal Services</b>	<b>265,398</b>	<b>544,050</b>	<b>609,660</b>	<b>357,695</b>	<b>381,928</b>	<b>739,623</b>
<b>Materials and Services</b>						
601 Supplies	1,677	5,633	14,100	7,050	7,050	14,100
602 Rental, Repair, Maintenance	84,900	158,888	192,950	37,500	37,500	75,000
603 Communications	-	-	260	130	130	260
604 Contractual Services	17,677	43,179	40,000	26,000	26,000	52,000
605 Misc. Charges and Fees	148,715	307,457	335,030	234,850	234,850	469,700
606 Other Purchased Services	-	67	2,200	1,000	1,000	2,000
<b>Total Materials and Services</b>	<b>252,969</b>	<b>515,224</b>	<b>584,540</b>	<b>306,530</b>	<b>306,530</b>	<b>613,060</b>
<b>Capital Outlay</b>						
704 Improvements Other Than Bldgs.	154,556	20,185	118,500	75,000	75,000	150,000
<b>Total Capital Outlay</b>	<b>154,556</b>	<b>20,185</b>	<b>118,500</b>	<b>75,000</b>	<b>75,000</b>	<b>150,000</b>
<b>Debt Service</b>						
801 Principal	-	20,000	20,000	10,000	10,000	20,000
802 Interest	-	6,317	5,300	2,350	2,150	4,500
<b>Total Debt Service</b>	<b>-</b>	<b>26,317</b>	<b>25,300</b>	<b>12,350</b>	<b>12,150</b>	<b>24,500</b>
	<b>\$ 672,923</b>	<b>\$ 1,105,776</b>	<b>\$ 1,338,000</b>	<b>\$ 751,575</b>	<b>\$ 775,608</b>	<b>\$ 1,527,183</b>

STORMWATER FUND  
PUBLIC WORKS DEPARTMENT  
S.D.C. - STORM WATER

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 680						
<b>Capital Outlay</b>						
604 Contractual Services	\$ 7,377	\$ -	\$ 250,000	\$ 125,000	\$ 125,000	\$ 250,000
<b>Total Materials and Services</b>	<b>7,377</b>	<b>-</b>	<b>250,000</b>	<b>125,000</b>	<b>125,000</b>	<b>250,000</b>
704 Improvements Other Than Bldgs.	152,995	4,670	32,100	-	-	-
<b>Total Capital Outlay</b>	<b>152,995</b>	<b>4,670</b>	<b>32,100</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>\$ 160,372</b>	<b>\$ 4,670</b>	<b>\$ 282,100</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 250,000</b>

# **Stormwater Fund**

**2017-19 Biennium**

# **Questions?**

# Public Works

## Support Divisions

- **Public Works Support – 14.5 FTE's**
- **Fleet Maintenance – 6.5 FTE's**
- **Facilities Maintenance – 3 FTE's**
- **Cemeteries – 2 FTE's**

# **Public Works Support**

## **Current level of services:**

- **Fleet Maintenance – unchanged**
- **Facilities Maintenance - unchanged**
- **Cemeteries – unchanged**
- **Support - increased**

# **Public Works Support**

## **Significant items/changes:**

- **Additional Dedicated Capital Improvement Project Manager**
- **City Hall Advisory Committee Options Analysis and Recommendation**

CENTRAL SERVICES FUND  
PUBLIC WORKS DEPARTMENT  
SUPPORT AND ADMINISTRATION DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 710						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 812,351	\$ 1,856,139	\$ 1,932,290	\$ 929,290	\$ 973,360	\$ 1,902,650
520 Fringe Benefits	414,510	999,055	1,127,300	604,186	644,004	1,248,190
<b>Total Personal Services</b>	<b>1,226,861</b>	<b>2,855,194</b>	<b>3,059,590</b>	<b>1,533,476</b>	<b>1,617,364</b>	<b>3,150,840</b>
<b>Materials and Services</b>						
601 Supplies	41,099	93,219	100,154	68,200	67,450	135,650
602 Rental, Repair, Maintenance	25,005	49,519	69,222	13,391	13,391	26,782
603 Communications	11,389	19,049	14,596	13,700	12,200	25,900
604 Contractual Services	13,032	6,483	62,000	10,000	10,000	20,000
605 Misc. Charges and Fees	105,000	210,000	211,210	120,945	120,945	241,890
606 Other Purchased Services	11,246	32,970	49,750	21,600	21,600	43,200
<b>Total Materials and Services</b>	<b>206,771</b>	<b>411,240</b>	<b>506,932</b>	<b>247,836</b>	<b>245,586</b>	<b>493,422</b>
<b>Capital Outlay</b>						
703 Equipment	7,017	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>7,017</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>\$ 1,440,649</b>	<b>\$ 3,266,434</b>	<b>\$ 3,566,522</b>	<b>\$ 1,781,312</b>	<b>\$ 1,862,950</b>	<b>\$ 3,644,262</b>



CAPITAL IMPROVEMENT FUND  
PUBLIC WORKS DEPARTMENT  
MAINTENANCE - PROPERTY DIVISION

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 410						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 124,290	\$ 273,451	\$ 400,820	\$ 178,700	\$ 191,800	\$ 370,500
520 Fringe Benefits	72,311	167,534	261,970	127,670	137,840	265,510
<b>Total Personal Services</b>	<b>196,601</b>	<b>440,985</b>	<b>662,790</b>	<b>306,370</b>	<b>329,640</b>	<b>636,010</b>
<b>Materials and Services</b>						
601 Supplies	9,342	9,959	11,250	5,680	5,578	11,258
602 Rental, Repair, Maintenance	339,695	768,069	765,740	384,500	385,500	770,000
603 Communications	4,092	9,338	6,920	3,480	3,480	6,960
604 Contractual Services	7,387	33,305	152,400	36,200	36,200	72,400
605 Misc. Charges and Fees	4,250	27,462	34,050	22,986	22,986	45,972
606 Other Purchased Services	2,069	234	1,600	800	800	1,600
610 Programs	26,488	52,542	75,900	37,950	37,950	75,900
<b>Total Materials and Services</b>	<b>393,323</b>	<b>900,909</b>	<b>1,047,860</b>	<b>491,596</b>	<b>492,494</b>	<b>984,090</b>
<b>Capital Outlay</b>						
701 Land	3,330	-	-	-	-	-
704 Improvements Other Than Bldgs.	3,382,733	767,315	1,110,000	419,000	419,000	838,000
<b>Total Capital Outlay</b>	<b>3,386,063</b>	<b>767,315</b>	<b>1,110,000</b>	<b>419,000</b>	<b>419,000</b>	<b>838,000</b>
	<b>\$ 3,975,987</b>	<b>\$ 2,109,209</b>	<b>\$ 2,820,650</b>	<b>\$ 1,216,966</b>	<b>\$ 1,241,134</b>	<b>\$ 2,458,100</b>

EQUIPMENT FUND  
PUBLIC WORKS DEPARTMENT  
MAINTENANCE PROPERTY & EQUIPMENT DIVISION

Description	Biennium 2017-19					
	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 730						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 254,287	\$ 558,077	\$ 682,670	\$ 372,450	\$ 388,600	\$ 761,050
520 Fringe Benefits	157,843	365,297	469,560	283,438	303,568	587,006
<b>Total Personal Services</b>	<b>412,130</b>	<b>923,374</b>	<b>1,152,230</b>	<b>655,888</b>	<b>692,168</b>	<b>1,348,056</b>
<b>Materials and Services</b>						
601 Supplies	25,653	33,323	60,150	30,075	30,075	60,150
602 Rental, Repair, Maintenance	359,934	719,966	1,252,510	723,000	738,000	1,461,000
603 Communications	3,053	4,866	7,020	3,700	3,700	7,400
604 Contractual Services	166	71	-	-	-	-
605 Misc. Charges and Fees	198,225	397,833	430,200	240,833	240,833	481,666
606 Other Purchased Services	2,595	4,912	6,750	3,800	3,800	7,600
<b>Total Materials and Services</b>	<b>589,626</b>	<b>1,160,971</b>	<b>1,756,630</b>	<b>1,001,408</b>	<b>1,016,408</b>	<b>2,017,816</b>
<b>Capital Outlay</b>						
703 Equipment	-	-	-	-	-	-
704 Improvements Other Than Bldgs.	-	-	53,000	-	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>53,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>\$ 1,001,756</b>	<b>\$ 2,084,345</b>	<b>\$ 2,961,860</b>	<b>\$ 1,657,296</b>	<b>\$ 1,708,576</b>	<b>\$ 3,365,872</b>

EQUIPMENT FUND  
PUBLIC WORKS DEPARTMENT  
PURCHASING AND ACQUISITION DIVISION  
Biennium 2017-19

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 730						
<b>Materials and Services</b>						
601 Supplies	\$ 131,054	\$ -	\$ -	\$ -	\$ -	\$ -
605 Misc. Charges and Fees	-	9,000	-	-	-	-
606 Other Purchased Services	216	-	-	-	-	-
<b>Total Materials and Services</b>	<b>131,270</b>	<b>9,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Outlay</b>						
703 Equipment	381,426	2,350,891	1,330,500	1,529,000	1,320,000	2,849,000
704 Improvements Other Than Bldgs.	6,358	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>387,784</b>	<b>2,350,891</b>	<b>1,330,500</b>	<b>1,529,000</b>	<b>1,320,000</b>	<b>2,849,000</b>
	<b>\$ 519,054</b>	<b>\$ 2,359,891</b>	<b>\$ 1,330,500</b>	<b>\$ 1,529,000</b>	<b>\$ 1,320,000</b>	<b>\$ 2,849,000</b>

**Public  
Works  
Department**

**2017-19 Biennium**

**Questions?**

GENERAL FUND  
PUBLIC WORKS DEPARTMENT  
CEMETERY DIVISION

Description	FY 2012-13 Actual	BN 2013-15 Actual	BN 2015-17 Amended Budget	Biennium 2017-19		
				FY 2017-18 Proposed	FY 2018-19 Proposed	BN 2017-19 Proposed
Fund# 110						
<b>Personal Services</b>						
510 Salaries and Wages	\$ 106,384	\$ 232,043	\$ 254,710	\$ 131,790	\$ 135,810	\$ 267,600
520 Fringe Benefits	53,679	145,975	169,760	97,016	102,948	199,964
<b>Total Personal Services</b>	<b>160,063</b>	<b>378,018</b>	<b>424,470</b>	<b>228,806</b>	<b>238,758</b>	<b>467,564</b>
<b>Materials and Services</b>						
601 Supplies	16,687	39,742	44,900	22,400	22,400	44,800
602 Rental, Repair, Maintenance	53,498	126,761	154,490	76,200	76,200	152,400
603 Communications	929	1,956	2,725	1,350	1,350	2,700
604 Contractual Services	-	13,614	-	750	750	1,500
605 Misc. Charges and Fees	49,833	101,477	109,605	74,307	74,307	148,614
606 Other Purchased Services	1,264	1,950	4,175	2,100	2,100	4,200
<b>Total Materials and Services</b>	<b>122,211</b>	<b>285,500</b>	<b>315,895</b>	<b>177,107</b>	<b>177,107</b>	<b>354,214</b>
<b>Capital Outlay</b>						
703 Equipment	-	-	15,000	15,000	15,000	30,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>30,000</b>
	<b>\$ 282,274</b>	<b>\$ 663,518</b>	<b>\$ 755,365</b>	<b>\$ 420,913</b>	<b>\$ 430,865</b>	<b>\$ 851,778</b>