

AD-HOC CLIMATE ACTION AND ENERGY PLAN COMMITTEE

Meeting Agenda

September 30, 2015 – 5:00 PM

Community Development Building, Siskiyou Room
51 Winburn Way

- 1. Call to Order**
- 2. Approval of Minutes - Sept 8, 2015 Meeting**
- 3. Public Form**
- 4. Climate Plan Kick Off Event**
 - Update from Kick off committee on questions/issues to include in event activities
 - Input on most current event plans and documents
- 5. Climate & Energy Action Plan RFP**
 - Review of draft RFP
 - Recommend scoring criteria and weighting of scores
- 6. Agenda Items for Next Meeting**
- 7. Public Forum**

Ad Hoc Committee on Climate Change and Energy Action Plan

Scope of Work, August 19, 2015

The ad hoc Climate Change and Energy Action Plan Committee is charged with making recommendations to the City Council regarding a climate change and energy action plan intended to identify existing and potential vulnerabilities and develop an organized and prioritized set of actions to protect people and resources from the ongoing impacts of climate change. The plan shall include targets and strategies for reduction of greenhouse gas emissions in Ashland. These targets and strategies may be short- mid- or long-term, and shall consider cost, feasibility, community acceptance and likelihood of success, with an emphasis on voluntary measures that can be undertaken by different sectors of the community. The plan shall include specific, measurable actions that citizens and local institutions can undertake immediately upon adoption of the plan.

The Committee shall review similar plans in comparable communities, consult as necessary with local subject matter experts in the areas of transportation, energy, land use and infrastructure (and other areas as the Committee deems advisable), and identify implementation steps as appropriate.

The Committee shall, in consultation with City staff and consultants, determine its own work plan and project timeline, however while the Committee may consult with and advise on its needs for consultant services, City staff shall be the sole point of contact for consultants hired to work on the plan or technical reports associated with the plan. Unless otherwise directed by the City Council, the Climate Change and Energy Action Plan shall be delivered to the City Council by January 31, 2017.

The Committee shall, in the course of its work:

- Provide ample opportunity for public input and feedback; and
- Present its recommendations in writing so they can be easily shared with the public.