

ASHLAND PARKS & RECREATION COMMISSION

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COMMISSIONERS:

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STAFF MEMORANDUM

TO: Ashland Parks and Recreation Commissioners
FROM: Interim Director Eldridge
DATE: November 8, 2023
SUBJECT: Update to CIP Budget for APRC (Possible Action)

Situation

Staff presented the updated BN 23-25 CIP Budget at the Study Session on November 1, 2023 and provide two possible scenarios to inform project allocation decisions. After Commissioner feedback staff is including an additional scenario for consideration.

Background

APRC, in conjunction with City Finance Department, has reconciled FY23 CIP Ending Fund Balance and updated BN 23-25 CIP budget accordingly. As staff reported at the Oct 11 APRC Business Meeting, the actual CIP Ending Fund Balance was ~4M (as opposed to the ~5.6M that was budgeted) (See Table 1). Based on this disparity, as well as other factors related to best practices requested by Finance, staff has prepared an updated BN23-25 CIP Budget (See Table 2).

Assessment

Some line items on the Updated BN 23-25 CIP Budget that have already been committed or represent critical projects or fund transfers that cannot be amended. Staff recommends only considering the following line items for potential reduction in funding allocations: Daniel Meyer Pool Rebuild, All Parks Master Plan, Oak Knoll Golf Course, Ashland Creek Park Basketball/Sports Court and Trails.

Table 1

**Budgeted CIP Ending Fund Balance
FY 2023**

	Total CIP
Budgeted	5,590,786
Actual	3,973,971
Variance	(1,616,815)

**Table 2
Budgeted CIP By Source for BN 23-25**

SOURCE	EFB 21-23	New Revenue 23-25	TOTALS
F&B	3,973,971	1,600,000	5,573,971
Grants	NA	1,700,000	1,700,000
Bonds	NA	8,200,000	8,200,000
			15,473,971

Possible Motion

I move to approve the Updated BN23-25 as presented in scenario (number)

APRC CIP BN23/25 UPDATE - SCENARIO 1

Description	FY 2023/24			FY 2024/25				CIP BN 23/25		
	F&B	Grant	2023-24 Totals	F&B	Grants	Bond	2024-25 Totals	2023/25 Updated Allocation Total	2023/25 Approved Budget	Variance
Real Estate Acquisition	610,000		610,000				-	610,000	384,878	225,122
Repair Perozzi Fountain @ Lithia Park	-	650,000	650,000		-		-	650,000	650,000	-
Japanese Garden	-	50,000	50,000		50,000		50,000	100,000	100,000	-
Daniel Meyer Pool Rebuild			-	677,781		8,200,000	8,877,781	8,877,781	10,200,000	(1,322,219)
East Main Park Development	1,016,100		1,016,100				-	1,016,100	1,016,100	-
East Main Park Pump Track	75,000	250,000	325,000				-	325,000	325,000	-
Kestral Park Bridge	150,000	550,000	700,000				-	700,000	700,000	-
Lithia Park Improvements	75,000	75,000	150,000	75,000	75,000		150,000	300,000	300,000	-
All Parks Master Plan	150,000		150,000				-	150,000	150,000	-
Facilities Projects (deferred maintenance)	300,000		300,000	300,000			300,000	600,000	600,000	-
Oak Knoll Golf Course Improvements	550,000		550,000				-	550,000	550,000	-
Alternative Irrigation Improvements	50,000		50,000	50,000			50,000	100,000	100,000	-
Ashland Creek Park Basketball/Sports Court	-		-	100,000			100,000	100,000	100,000	-
Capital Outlay	100,000		100,000	100,000			100,000	200,000	200,000	-
Trails	75,000		75,000	75,000			75,000	150,000	150,000	-
Repair Rehab and Restoration Transfer	422,545		422,545	422,545			422,545	845,090	845,090	-
Central Irrigation Controller Upgrades	100,000		100,000	100,000			100,000	200,000	200,000	-
Total	3,673,645	1,575,000	5,248,645	1,900,326	125,000	8,200,000	10,225,326	15,473,971	16,571,068.00	(1,097,097)

NOTE: Total includes Adopted CIP Budget plus Repair Rehab and Restoration Transfer and F&B projection

APRC CIP BN23/25 UPDATE - SCENARIO 2

Description	FY 2023/24			FY 2024/25				CIP BN 23/25		
	F&B	Grant	2023-24 Totals	F&B	Grants	Bond	2024-25 Totals	2023/25 Updated Allocation Total	2023/25 Approved Budget	Variance
Real Estate Acquisition	610,000		610,000				-	610,000	384,878	225,122
Repair Perozzi Fountain @ Lithia Park	-	650,000	650,000		-		-	650,000	650,000	-
Japanese Garden	-	50,000	50,000		50,000		50,000	100,000	100,000	-
Daniel Meyer Pool Rebuild			-	1,000,000		8,200,000	9,200,000	9,200,000	10,200,000	(1,000,000)
East Main Park Development	1,016,100		1,016,100				-	1,016,100	1,016,100	-
East Main Park Pump Track	75,000	250,000	325,000				-	325,000	325,000	-
Kestral Park Bridge	150,000	550,000	700,000				-	700,000	700,000	-
Lithia Park Improvements	75,000	75,000	150,000	75,000	75,000		150,000	300,000	300,000	-
All Parks Master Plan	75,000		75,000				-	75,000	150,000	(75,000)
Facilities Projects (deferred maintenance)	300,000		300,000	300,000			300,000	600,000	600,000	-
Oak Knoll Golf Course Improvements	400,000		400,000				-	400,000	550,000	(150,000)
Alternative Irrigation Improvements	50,000		50,000	50,000			50,000	100,000	100,000	-
Ashland Creek Park Basketball/Sports Court	-		-	100,000			100,000	100,000	100,000	-
Capital Outlay	100,000		100,000	100,000			100,000	200,000	200,000	-
Trails	25,000		25,000	27,781			27,781	52,781	150,000	(97,219)
Repair Rehab and Restoration Transfer	422,545		422,545	422,545			422,545	845,090	845,090	-
Central Irrigation Controller Upgrades	100,000		100,000	100,000			100,000	200,000	200,000	-
Total	3,398,645	1,575,000	4,973,645	2,175,326	125,000	8,200,000	10,500,326	15,473,971	16,571,068.00	(1,097,097)

NOTE: Total includes Adopted CIP Budget plus Repair Rehab and Restoration Transfer and F&B projection

APRC CIP BN23/25 UPDATE - SCENARIO 3

Description	FY 2023/24			FY 2024/25				CIP BN 23/25		
	F&B	Grant	2023-24 Totals	F&B	Grants	Bond	2024-25 Totals	2023/25 Updated Allocation Total	2023/25 Approved Budget	Variance
Real Estate Acquisition	610,000		610,000				-	610,000	384,878	225,122
Repair Perozzi Fountain @ Lithia Park	-	650,000	650,000		-		-	650,000	650,000	-
Japanese Garden	-	50,000	50,000		50,000		50,000	100,000	100,000	-
Daniel Meyer Pool Rebuild			-	500,000		8,200,000	8,700,000	8,700,000	10,200,000	(1,500,000)
East Main Park Development	1,016,100		1,016,100				-	1,016,100	1,016,100	-
East Main Park Pump Track	75,000	250,000	325,000				-	325,000	325,000	-
Kestral Park Bridge	150,000	550,000	700,000				-	700,000	700,000	-
Lithia Park Improvements	75,000	75,000	150,000	75,000	75,000		150,000	300,000	300,000	-
All Parks Master Plan	150,000		150,000				-	150,000	150,000	-
Facilities Projects (deferred maintenance)	300,000		300,000	300,000			300,000	600,000	600,000	-
Oak Knoll Golf Course Improvements	550,000		550,000				-	550,000	550,000	-
Alternative Irrigation Improvements	50,000		50,000	50,000			50,000	100,000	100,000	-
Ashland Creek Park Basketball/Sports Court	-		-	100,000			100,000	100,000	100,000	-
Capital Outlay	188,890		188,890	188,891			188,891	377,781	200,000	177,781
Trails	75,000		75,000	75,000			75,000	150,000	150,000	-
Repair Rehab and Restoration Transfer	422,545		422,545	422,545			422,545	845,090	845,090	-
Central Irrigation Controller Upgrades	100,000		100,000	100,000			100,000	200,000	200,000	-
Total	3,762,535	1,575,000	5,337,535	1,811,436	125,000	8,200,000	10,136,436	15,473,971	16,571,068.00	(1,097,097)

NOTE: Total includes Adopted CIP Budget plus Repair Rehab and Restoration Transfer and F&B projection