

## **Chapter 2.24**

### **HISTORIC COMMISSION**

Sections:

- 2.24.010**      **Established Membership**
- 2.24.040**      **Powers and Duties Generally**

#### **2.24.010**      **Established Membership**

There is established a Historic Commission which will consist of nine (9) voting members, and certain nonvoting ex officio members including the Chairperson of the Planning Commission, a representative from the Ashland City Council, and a representative of the Ashland Building Division. To qualify the Historic Commission as a Certified Local Government (CLG) Commission, some of the members should meet the professional qualifications under State Historic Preservation Office requirements. (Ord. 3003, amended, 02/18/2010)

#### **2.24.040**      **Powers and Duties Generally**

The powers, duties, and responsibilities of the Historic Commission shall be as follows:

- A. To survey and recommend to the City Council, areas or properties of significant historical value and interest to be designated historical properties;
- B. To draft and recommend ordinances and other measures designed to protect and foster interest in the improvement of designated historical properties;
- C. To review literature and sources of funding concerning the protection and improvement of designated historic properties;
- D. To review and make recommendations concerning the improvement of designated historic properties in connection with the issuance of building permits, zone changes, conditional use permits, variances, sign permits, and site reviews;
- E. To review and recommend project applications for funding;
- F. To promote public support in the preservation of Ashland's historic past;
- G. Advise citizens on aesthetic standards for historic areas. (Ord. 3003, amended, 02/18/2010)

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**The Ashland Municipal Code is current through Ordinance 3199, passed June 15, 2021.**

Disclaimer: The City Recorder's office has the official version of the Ashland Municipal Code. Users should contact the City Recorder's office for ordinances passed subsequent to the ordinance cited above.

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## 2.10.025 Meetings and Attendance

- A. Unless otherwise provided by law, the number of meetings related to business needs of an advisory commission, or boards may be set by the advisory body.
- B. The Planning Commission and Budget Committee shall set their own meeting attendance requirements. All members of other Regular or ad hoc advisory bodies must attend at least seventy-five percent (75%) of the full advisory body's noticed meetings, study sessions and special meetings in each full year of their tenure. A person removed from the advisory body for noncompliance with attendance requirements subsequently may be appointed to fill the vacancy on the advisory body by means of the normal appointment process of that advisory body.
- C. A member should provide at least 48-hour notice to both the chair of the advisory body and the staff liaison regarding any planned absence from a scheduled meeting of the advisory body. In the event an unexpected emergency will cause a member to be absent from the meeting, the member must, if possible, notify the chair or the staff liaison within a reasonable time in advance of the meeting.
- D. Generally, advisory bodies may not allow alternates to represent or stand in for a member at a meeting. Notwithstanding the foregoing preclusion of alternates, on Regular and ad hoc advisory bodies with some members who are appointed by an entity other than the Mayor and City Council and who serve as a representative of the appointing entity, an alternate may participate and vote for the named member by proxy at any meeting of the advisory body. Such participation by the alternate will be deemed to be attendance by the named member. Individuals directly appointed by the Mayor and approved by the Council may not be represented by alternates.
- E. Each advisory body should review member attendance and report to the City Recorder approximately every six months. City Recorder will advise the Mayor on the need for appointments or re-appointments, if necessary. (Ord. 3100, amended, 2014; Ord. 3003, added, 02/18/2010)

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