

**ASHLAND HISTORIC COMMISSION
MEETING
(Action) Meeting Minutes
November 2, 2022**

Community Development/Engineering Services Building – 51 Winburn Way

6:00PM CALL TO ORDER

Chair Hovenkamp called the meeting to order at 6:00pm.

As this was Commissioner Scharen's first meeting, there was a brief round of introductions.

Commissioners Present:	Council Liaison:
Shostrom	Shaun Moran
Hovenkamp	Staff Present:
Emery	Derek Severson; Senior Planner
Von Chamier	
Bonetti	Public Present:
Whitford	Steve Hoxmeier
Repp (via Zoom)	
Scharen (via Zoom)	
Skibby (via Zoom)	
Commissioners Absent:	All present

READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Hovenkamp

(6:05) APPROVAL OF AGENDA (5 min)

Commissioner had no suggested amendments to the agenda.

(6:10) APPROVAL OF MINUTES (5 min)

Shostrom/Whitford m/s to approve the minutes of October 5, 2022. ALL AYES. Motion passed.

(6:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.

(6:30) LIAISON REPORTS (5 min)

Councilor Moran gave liaison report. Items discussed were:

- On-going Council discussion of Standing Advisory Committees and Management Advisory Committees, with Moran noting that the Council had decided to make the Transportation Committee a Standing Advisory Committee going into the Transportation System Plan Update for the sake of transparency and an inclusive public process.
- The Council continues to discuss how to support and encourage multi-family residential development and is looking at the process for collecting system development charges.
- The Council is also looking at options for protecting and preserving existing manufactured housing parks.

Severson noted:

- CLG on-line workshop is scheduled via Zoom on November 16th from 1:00 p.m. to 6:30 p.m. It is free but requires pre-registration. Severson passed out an agenda and will email everyone a copy of Kuri Gill's e-mail with the registration link.
- The project for the Ashland Food Co-Op's bottle drop that was considered by the Committee last month has been approved by the Staff Advisor.
- The denial of the Magnolia Terrace project at 165 Water Street was appealed to the Council, however the applicant requested a postponement of the appeal hearing. That hearing will be scheduled before the City Council in the coming months, and staff will keep the Committee in the loop as the appeal moves forward.

(6:35) PLANNING ACTION REVIEW (20 min)

PLANNING ACTION: PA-T1-2022-00196

SUBJECT PROPERTY: 485 A Street

APPLICANT: Steve & Kathy Hoxmeier

DESCRIPTION: A request for Site Design Review approval to add a two story 400 sq. foot addition to the existing mixed use commercial building located at 485 A Street. The proposed addition will be in the same fashion as the existing building with matching siding, trim, roof, and eaves. The addition adds a new bathroom to the existing apartment and a new commercial kitchen below. **COMPREHENSIVE PLAN**

DESIGNATION: Employment; **ZONING:** E-1 **ASSESSOR'S MAP:** 39 1E 04AB; **TAX LOTS:** 6500

Severson gave a brief staff report.

Steve Hoxmeier/435 B Street noted that he would like to re-use the awning currently in place on the upstairs rather than the type shown on the drawings, noting that shifting it to the downstairs would provide a more commercial feel. He also explained that the downstairs kitchen space was not intended for public access but would serve the outdoor grill which has a previous approval.

Shostrom commented that the proposal seemed compatible with the existing building, fits the architecture and is symmetrical and seemed like a great addition. Hovenkamp, Skibby, Scharen and Repp concurred.

Shostrom/Skibby m/s to recommend approval of this application as submitted. Voice vote: All AYES. Motion passed.

(6:55) DISCUSSION ITEMS (10 min)

Severson noted that the new member orientation would be rescheduled for the later part of November.

After some discussion of the potential for an annual retreat, it was decided that the retreat would be held on Friday, January 6th from 9:30 a.m. to 12:30 p.m. in the Siskiyou Room. Members asked that the agenda be discussed at the December 7th meeting. There was brief discussion of the state's Climate Friendly & Equitable Communities rulemaking, which has several new requirements including substantial changes to cities' abilities to require parking and will also require that cities identify climate friendly areas that could accommodate at least 30 percent of their population and require that these areas be re-zoned to allow additional building height (up to 50 feet) and density (up to 15 dwelling units per acre). The state envisions that this will likely include downtowns. Staff suggested that the Commission could consider the potential implications of increased height allowances during the retreat to be prepared for the discussions to come.

(7:05) INFORMATION ITEMS (10 min)

None to discuss

ADJOURNMENT

Next meeting is scheduled for December 7, 2022, at 6:00pm at Community Development, 51 Winburn Way.

There being no other items to discuss, the meeting adjourned at 7:37 pm

Respectfully submitted by Regan Trapp