

Council Business Meeting

March 15, 2022

Agenda Item	Park Commission vacancy election	
From	Joseph Lessard	City Manager
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SUMMARY

This item is for the election of an individual, by vote of the City Council as required by the City Charter, to fill the current vacant position on the Ashland Park Commission until the next biennial election to be held this coming November.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

Move the election of _____ (name) _____ to immediately fill the current vacant position on the Park Commission until replaced by the election of an individual to this position in the November 2022 elections.

FISCAL IMPACTS

No fiscal impact.

BACKGROUND AND ADDITIONAL INFORMATION

Michael A. Gardiner submitted his resignation from the Park Commission to its Chair, Rick Landt effective January 31, 2022. Article III – Elective Officers of the City Charter addresses vacancies in elected City office positions and states the following:

“A vacant elective office in the City shall be filled within sixty (60) days by the Council electing some qualified person to fill such vacancy. The appointee’s term of office shall begin immediately upon appointment and shall continue until a successor, elected at the next biennial election, takes office for the unexpired term.”

Please note that the sixty-day period for filling the vacant Park Commission seat expires at midnight on April 1, 2022 and, the next biennial election is to be held on November 8th of this year. Also, election to the Park Commission automatically appoints the elected individual, under Article XXII – Recreation Commission of the City Charter, to the Ashland Recreation Commission.

At the January 31, 2022 City Council meeting, the Park Commission was requested to solicit and evaluate applications for the vacant Commission seat and provide the Council with the names of their top three ranked applicants and, the name of their recommended candidate.

REFERENCES & ATTACHMENTS

Attached: Park Commission letter to the Mayor and Councilors, dated March 3, 2022, forwarding the names of the top three ranked candidates for the vacant Park Commission position and naming their recommended candidate to fill the open seat.

ASHLAND PARKS & RECREATION COMMISSION

340 S PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Rick Landt
Jim Lewis
Julian Bell
Leslie Eldridge



Michael A. Black, AICP
Director

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March 3, 2022

Dear Councilors and Mayor,

Nine candidates for the open APRC commissioner position were evaluated (blank evaluation worksheet attached). The written portion of the evaluation was based on questions asked of all candidates in the voter's pamphlet. Each applicant was interviewed twice, as all commissioners participated. The interview questions related to candidates' knowledge of APRC.

All candidates were enthusiastic and intelligent. Mr Bachman stood out due to his City/APRC related experience, understanding of budget considerations, and his considerable knowledge of how APRC works and interfaces with the City. Therefore, Mr Bachman is the APRC Commissioner's' unanimous recommendation for this open APRC commissioner seat.

Per your request, the three highest ranked candidates were 1) Jim Bachman, 2) Kerry KenCairn and 3) Eric Hansen.

Rick Landt, APRC Commissioner's chair

Attachment: Blank Evaluation Worksheet

Evaluation Form for APRC Open Position Applicants		
Name of Applicant >		
Evaluator >		
Date >		
WRITTEN APPLICATION CRITERIA	Score 1-10	Comments
Is candidate's response to APRC's "biggest issues" consistent with APRC goals or bring up new issues that may have been missed and should be APRC goals?		
This is only a 10-month appointment. Does candidate's background knowledge of APRC & City of Ashland politics as indicated by their "governmental experience" demonstrate an ability to quickly get up to speed?		
Does candidate's "past non-governmental volunteer experience" make up for lack of governmental experience or positively augment governmental experience?		
Does candidate's educational experience appear to enhance candidate's ability to perform functions of APRC Commissioner?		
Does candidate's interest in position demonstrate an understanding of the breadth of the responsibilities of an APRC Commissioner?		
INTERVIEW CRITERIA		
Does candidate's number one goal align with APRC goals for this biennium?		
Does candidate have a clear understanding of APRC's current financial situation?		
Does candidate have an understanding of APRC subcommittees?		
Does candidate have experience participating in public meetings from the committee or commission side of the table?		
OTHER CRITERIA		
Evaluators may use whatever criteria they choose for this section, but must describe their reasoning for their score above in writing below.		
Total Score (Out of 100 possible points)		
<ul style="list-style-type: none"> • You will need nine of these forms, one for each applicant. • <i>Please complete written application section before interview starts.</i> • Interview questions (and written application questions) are on a separate sheet. • Ideally, we should all be asking the same questions. • When done with each interview, please finalize interview scores and add up total scores.) 		