



Council Business Meeting

April 16, 2024

Agenda Item	Social Service Grant Award	
From	Linda Reid	Housing Program Manager
Contact	Linda.reid@ashland.or.us 541-552-2043	
Item Type	Requested by Council <input type="checkbox"/> Update <input type="checkbox"/> Request for Direction <input type="checkbox"/> Presentation <input type="checkbox"/> Consent <input type="checkbox"/> Public Hearing <input type="checkbox"/> New Business <input checked="" type="checkbox"/> Old Business <input type="checkbox"/>	

SUMMARY

The City advertised the availability of a total of \$134,000 for Social Services funding for the fiscal 2024-25 biennium. The City is making available 67k per year, or \$134,000 across two fiscal years (FY 24 and FY25). Social Services grant money is funded through the General Fund. The City received twelve applications totaling over \$300,000 in response to the request for proposals.

POLICIES, PLANS & GOALS SUPPORTED

- [The Strategic Plan for the Use of Social Service Grant funds](#)
- Council Values:
 - Community affordability, including in available housing and childcare
 - Regional cooperation, including in support for public safety and homelessness

BACKGROUND AND ADDITIONAL INFORMATION

In December of 2014, the Council adopted the Strategic Plan for the use of Social Service Grant funds which altered the recommendation process for the City’s Social Service Grant Program to include a review and recommendation by the Housing and Human Services Commission. The Strategic Plan for the use of Social Service Grant funds is intended to provide guidance for applicants and assistance to elected and appointed officials by providing a framework for allocating resources and for tracking progress on identified goals and community priorities. [The Strategic Plan for the Use of Social Service Grant funds](#) identified five priorities and six strategies to guide funding decisions. The review of grant applications in consideration of the strategic priorities allows these funds to best support proposals that leverage community collaboration and promote community safety, health and wellbeing. The Housing and Human Services Commission utilized the priorities and strategies identified in the strategic plan as a framework for their allocation decisions.

ADVISORY COMMITTEE RECOMMENDATIONS

The Housing and Human Services Advisory Committee reviewed the applications and made a funding recommendation at their [regular meeting on February 22nd, 2024](#). The Housing and Human Services Advisory Commission Recommendations for awards totaling the \$134,000 available are as follows:

- Ashland Emergency Food Bank \$4,333
- Ashland Food Angels \$10,667





Council Business Meeting

- Community Works Inc. (Dunn House) \$8,000
- RVCOC- Food and Friends \$6,333
- Jackson County SART \$6,667
- La Clinica \$13,333
- OHRA \$34,333
- Peace House \$12,500
- Southern Oregon Jobs with Justice \$11,667
- Sunstone Housing Collaborative \$7,500
- St. Vincent De Paul \$13,333
- United Way \$5,333

FINANCIAL CONSIDERATIONS

The biennium budget process has earmarked allocations for the Social Service Grant funding in the sum of \$134,000. This allocation means there is no additional financial impact on the City arising from this designated funding.

SUGGESTED ACTIONS, MOTIONS and/or OPTIONS

I move to accept the Housing and Human Services Advisory Committee's award recommendations. Allocating the social service grant funds as follows.

- Ashland Emergency Food Bank \$4,333
- Ashland Food Angels \$10,667
- Community Works Inc. (Dunn House) \$8,000
- RVCOC- Food and Friends \$6,333
- Jackson County SART \$6,667
- La Clinica \$13,333
- OHRA \$34,333
- Peace House \$12,500
- Southern Oregon Jobs with Justice \$11,667
- Sunstone Housing Collaborative \$7,500
- St. Vincent De Paul \$13,333
- United Way \$5,333

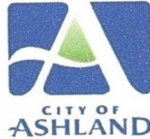
Should the Council decide not to award the funds, they would remain unspent. The 2024-25 biennium budget process has already allocated these funds, and if not disbursed, they could either stay unallocated throughout the remainder of the biennium or be redirected via a supplemental budget process.

REFERENCES & ATTACHMENTS

Attachment 1: 2024 Social Service Grant Applications All

City of Ashland Social Service Grant Program

Application and Forms



2024 - 2025

ORGANIZATION LEGAL NAME: Ashland Emergency Food Bank **DATE:** 1/30/24

OTHER NAMES ORGANIZATION KNOWN BY (DBA) Ashland Community Food Bank

ADDRESS 560 Clover Lane Ashland, OR 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-1329669

PROGRAM/PROJECT TITLE: Funding for expanded Saturday Service

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Our service addresses all targets through foundational financial security to our residents

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ \$5000

GRANT CONTACT (If other than Executive Director listed below)

Name _____

Telephone _____ **E-mail** _____


EXECUTIVE DIRECTOR INFORMATION

Name Amey Broeker

Telephone 541.488.9544 **E-mail** director@ashlandcfb.org

CERTIFICATION


The information contained in this application is true and correct to the best of my knowledge.



Signature of Board President

Stef Seffinger

Type Name



Signature of Executive Director/CEO

Amey Broeker

Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Ashland Community Food Bank
PROGRAM/PROJECT TITLE Funding for expanded Saturday Service

1. **Program/project is:** new established/continuing pilot If pilot, expected duration

2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*

90% of those served live in Ashland, with 10% of our service being Talent residents. In 2023, we served 1663 unique households, and nearly 3400 unique residents. We expect Saturday service to reach specifically working residents who would go unserved otherwise.

3. What will this funding enable?

This funding will support the expansion of services to Saturday, 1-2/month, making food accessible to those who work or are unable to get to the food bank M-F 9:30a-12:30p. Expanding service to Saturday requires additional staff and volunteer hours and more food as we will reach those who can't access services otherwise.

4. Number of volunteers this program/project will engage: 10/ each Saturday

Number of paid program employees this program/project will engage: 2/each Saturday

5. Total number volunteer's agency utilizes: In 2023: 287 volunteers, 11,500 hrs

Total number of paid agency employees In 2023: 2.5 FTE, 4 PT employees

6. Outline key strategies of the project/program with timeline and staff structure.

In 2023, we experienced, without any effort to do so, a 145% increase in demand for our services. The increase in food insecurity in the community skyrocketed. We know not everyone can make our standard service hours. Many of our clients are working, and without our support couldn't pay rent, childcare, put fuel into their cars and/or afford healthcare. Providing food cost relief allows folks to address other expenses more securely.

Our goal with Saturday hours is to provide our proven model used Monday through Friday, simply expanding to Saturday to reach populations that cannot access us otherwise. We are starting with one Saturday/month, hoping to expand to two/month, giving this population closer to equal access to services.

Each Saturday requires 2 staff persons and 10 volunteers. To be open one Saturday per month for a year will cost us an additional \$3000 in staffing and almost \$10,000 in food costs. We started a one Saturday/month in November 2023, with the commitment to continue through 2024. We would like to offer Saturday service twice/month the start of 2025 or sooner. The frequency of Saturdays will be dependent on funding.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

Because we are an intentionally a low-barrier organization, and many who come to our door have had traumatic experiences with institutions, we choose to minimize our questions. We only ask for photo ID, proof of residency (i.e.: current lease/rental agreement, utility bill), and names and date of birth of household members. We collect no other demographic information.

The budget information provided is for our 2024 fiscal year, 1/1/24-12/30/24. Project Budget is intended to span your designated period, from July 2024-June 2025, open 1 Saturday in 2024, hopes of expanding to 2 in 2025.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Ashland Community Food Bank _____

PROGRAM/PROJECT TITLE Funding for expanded Saturday Service _____

Answer all three narrative questions. Use only the space provided – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

Description of organization (include inception date) and

a. mission statement, purpose(s) and how this program/project fits with your mission.

In solidarity with our community, the Ashland Community Food Bank (ACFB) sustainably provides food at no cost to all those in need living in Ashland and Talent, while increasing awareness of food insecurity. We serve all people with dignity. This project will further our reach of all points of our mission, by ensuring access to our services to more residents.

b. your organization's unique qualifications to accomplish your program outcomes?

Celebrating our 51st year, ACFB is the low-barrier nutritional lifeline for anyone struggling with food insecurity in greater Ashland and Talent. The Food Bank provides free, quality groceries to residents weekdays, 9:30a – 12:30p, and, since November '23, one Saturday a month. We serve all residents, housed or unhoused, with no income eligibility requirements.

c. what approach is your agency taking to serve clients and train staff on trauma informed care?

The vast majority of those seeking our services have experienced some degree of trauma, many with compound trauma. Our staff and volunteers received trauma informed care training from Ashland Police Department in 2023 and will receive additional training through an online multi-session workshop in 2024. Our goal is to treat all with dignity, and to do this requires an understanding of and tools for working with those who have experienced trauma.

2. What:

a. issues(s) is the project/program intended to impact,

We have long been aware that we are not reaching a significant number of potential households due to our days of operation. Retail, agricultural, forestry, child-care and other low-wage employees are working long hours during the regular work week and unable to get time off to shop with us.

b. strategy for change your program will be based on,

We started one Saturday per month November 2023, with a strong positive response. Before COVID, we offered Saturday hours which historically served a high percentage of LatinX clients and other working families. We will be conducting grassroots community outreach using service postcards, flyers, distributed through our schools, sister organizations and social media posting. We anticipate utilization will continue to rise as public awareness increases.

c. evidence that the project/program will be successful in the proposed setting, and

We have a model and location with a strong history of success, this is simply an expansion of access to services. Given our history, we are keenly aware of the resources needed to provide meaningful services to those in need.

d. what tool(s) will you use to measure outcomes?

Success will be measured by the increase in the number of shoppers who come to us on Saturdays.

3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

Ashland Community Food Bank (ACFB) is the primary resource in Ashland for those experiencing food scarcity. We know that many in Ashland are below the poverty line, and over 44% live in the ALICE threshold...those who work and do not have the earning potential to meet basic cost of living. These residents who work, yet still cannot make ends meet, often cannot access us during our hours of operation due to a work conflict. We want to make ourselves accessible to this group, those striving to make a life in our community. ACFB is a resource that residents can use as a budgeting tool to ensure they: remain housed; can pay for childcare; can afford medication/health care; get a bus pass or fuel for their car; and maybe even further their education for a higher earning potential. Food as a foundational need affects mental health, physical wellbeing, housing security, ability to be and/or remain employed, and provides nutrition for our next generation. Creating security amongst our most vulnerable weaves strength into the fiber of our community. We not only provide food at our doors, but we also feed the need for kindness, hope, respect and security, sending the message that our community is here for them.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Ashland Community Food Bank _____
 PROGRAM/PROJECT TITLE Funding for expanded Saturday Service

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 1/1/2022-12/30/2022 b.
 Administration & Fundraising expense: \$ 54,788 _____ 13.7_%

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 343,774 _____

d. **Total expenses:** \$ **398,562** _____

e. Sources of **revenue:**

Memberships/ individual contributions	\$ 339,787 _____	_____ %
Raised through fundraising activities	\$ 0 _____	_____ %
Government	\$ 0 _____	_____ %
Foundations	\$ 149,953 _____	_____ %
United Way	\$ 0 _____	_____ %
Fees for Service	\$ 0 _____	_____ %
Other (reimbursements, payments, bequests, etc.)	\$ _____	_____ %

f. **Total revenue:** \$ **489,740** _____

2. What is the highest level of financial reporting required by your funders?
 Some grantors/funders require reporting to prove funds are used in way requested. We report on this per their requirements. Highest funds granted requiring reporting in 2023 were \$20,000.

3. Briefly describe your sustainability outlook for the project/program in the future.

Our goal is to increase our revenue and food donations to continue to support extended Saturday service.

4. a. Total organizational annual budget **current ongoing** fiscal year: \$454,461 _____

b. Total program/project budget current ongoing fiscal year: \$19,500 _____

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY _Ashland Community Food Bank

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$0	\$
City of Ashland Funds	\$5000	\$
Jackson County Funds	\$0	\$
CDBG (identify)	\$0	\$
Other State or Federal Funds	\$0	\$
United Way Funds	\$0	\$
Other Funds (identify) These are miscellaneous grants, foundation funds and private donors	\$430,200	\$
SUB TOTALS	\$	\$
TOTAL REVENUE (Pending & Secured)		\$ 435,200
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$171,400
Total Benefits		\$4761
TOTAL PERSONNEL SERVICES		\$176,161
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Food costs		\$ 197,200
Insurance		\$12,000
Utilities		\$18,000
Professional Services		\$10,000
Office/facility supplies		\$ 8000
Other (depreciation, marketing, vehicle, volunteer/staff appreciation, etc)		\$33,100
TOTAL MATERIALS & SERVICES		\$278,300
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 454,461

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Ashland Community Food Bank_____

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$ 5000	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) private donors	\$14,500	\$
SUB TOTALS	\$	\$
TOTAL REVENUE (Pending & Secured)		\$ 19,500
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$4370
Total Benefits		\$130
		\$ 4500
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Food Inventory		\$ 15,000
		\$
		\$
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 15,000
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$19,500

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Ashland Community Food Bank

PROGRAM/PROJECT TITLE Funding for expanded Saturday Service

Please note my explanation in “SUMMARY Q#7” about demographics. Here are demographics we track:

CHILDREN account for 22.3% of those served.

SENIORS account for 15.6% of those served.

Service to HOUSED accounts for 85% of visits, and 91% of food distributed.

Service to UNHOUSED Residents and Travelers accounts for 15% of visits*, and 9% of food distributed.

*Unhoused residents and Travelers may visit more frequently, receiving less food due to their carrying and storage capacity. Over the course of a month, Unhoused are eligible for same food amount as housed residents. Travelers receive a small amount of food per visit. Travelers, if they remain in the area, transition to Unhoused services.

I.		# Whole Program	# Ashland
Gender			
Age*	Female	_____	_____
	Male	_____	_____
	Other	_____	_____
Totals		_____	_____
0 to 5		_____	_____
6 to 12		_____	_____
13 to 17		_____	_____
18 to 30		_____	_____
31 to 40		_____	_____
41 to 50		_____	_____
51 to 61		_____	_____
62 +		_____	_____
Unknown		_____	_____
Total		_____	_____

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity Hispanic/Latino*	# Ashland
White	_____	_____	_____
Black/African American	_____	_____	_____
American Indian/Alaskan Native	_____	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____	_____
American Indian/Alaskan Native and White	_____	_____	_____
Black/African American and White American	_____	_____	_____
Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	_____
Other	_____	_____	_____
Totals	_____	_____	_____

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Ashland Community Food Bank
 PROGRAM/PROJECT TITLE Funding for expanded Saturday Service

1. Number of board members required in bylaws? Minimum 9 ___ Maximum 18 ___
2. Number of board members currently active? # Voting 10 Vacancies ___
3. Average percentage board meeting attendance (over last completed year): 90 %
4. Percent of board in attendance required for a quorum: >50 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
Executive Committee	4
Facilities Committee	4
_____	_____
_____	_____
_____	_____

6. **Characteristics of Board of Directors at time of application:**

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	10	0
Black/African American	_____	_____
American Indian/Alaskan Native	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____
American Indian/Alaskan Native and White	_____	_____
Black/African American and White	_____	_____
American Indian/Alaskan Native and Black/African American	_____	_____
Other Multi Racial	_____	_____
Other	_____	_____
Totals	_____	_____

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

Ashland Emergency Food Bank
Profit & Loss
January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
Grant & Fund Income	
Ashland Co-op Grant Income	2,000.00
Ashland Community Health Income	20,000.00
Ashland Food Project Grant Inco	30,000.00
OCF Evans Grant Income	3,000.00
OCF Grant Income	26,000.00
OCF Walker Grant Income	15,000.00
Trinity Episcopal	2,070.00
Unrestricted Grant Income	35,781.24
Total Grant & Fund Income	133,851.24
Individual Donations & Grants	
Ashland Food Co-op Donations	3,744.24
Business Donation	11,105.00
Individual Donations	278,988.63
Shop N Kart Coupon Donations	5,550.00
Total Individual Donations & Grants	299,387.87
Interest Income	1,093.76
Organization Donations	4,488.00
Total Income	438,820.87
Expense	
*Food Purchases	
Food Purchase Non Allocated	129,047.93
Grant Allocated Food Purchase	
Ashland Co-op Grant Expense	2,000.00
Ashland Com Health-Outreach Exp	6,500.00
Backpack Program Purchases	288.35
DeBoer Grant Expenses	5,000.00
Evans Grant Expense	3,000.00
OCF Food Grant Expense	26,000.00
Total Grant Allocated Food Purchase	42,788.35
Shop N Kart Coupon Food	
Shop N Kart Credit Purchases	4,090.15
Shop N Kart Coupon Food - Other	48,607.12
Total Shop N Kart Coupon Food	52,697.27
Total *Food Purchases	224,533.55
Depreciation Expense	8,000.04
Insurance Expense	
Liability Insurance	7,836.00
Workers Comp Expense	4,120.14
Total Insurance Expense	11,956.14
Licenses & Permits	100.00
Office Expenses	
Bank Service Charges	921.36
Office Supplies & Expense	2,941.01
Postage	951.78
Printing Expense	1,060.68
Technology/Computer related	2,384.42
Total Office Expenses	8,259.25
Other Expenses	
Advertising/Marketing	
50th Celebration	9,475.66
Marketing Expense	670.09
Rebranding	2,238.83
Advertising/Marketing - Other	2,766.63
Total Advertising/Marketing	15,151.21

Ashland Emergency Food Bank
Profit & Loss
January through December 2023

	<u>Jan - Dec 23</u>
Building R&M	12,559.70
Cleaning & Janitorial	6,252.89
Corporation Fees & Taxes	399.00
Dues & Subscriptions	1,460.02
Garden Expense	641.10
General Repair & Maintenance	5,336.21
Security	2,660.35
Telephone	72.99
Total Other Expenses	44,533.47
Payroll Expenses	
Benefits	1,983.99
Employer Payroll Tax Expenses	
Federal Unemployment Exp.	0.00
OR WBF Tax	50.24
Oregon Unemployment Company	760.18
Social Security & Medicare Exp.	9,547.35
Employer Payroll Tax Expenses - Other	38.30
Total Employer Payroll Tax Expenses	10,396.07
Grant Wages/Salary	6,612.00
Wages/Salary	118,189.95
Total Payroll Expenses	137,182.01
Professional Services	8,730.60
Utilities	17,386.86
Vehicle Expense	
Fuel	1,291.89
Total Vehicle Expense	1,291.89
Total Expense	461,973.81
Net Ordinary Income	-23,152.94
Net Income	-23,152.94

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAR 07 2006

ASHLAND EMERGENCY FOOD BANK
1135 VILLAGE GREEN DR
ASHLAND, OR 97520-0000

Employer Identification Number:
93-1329669
DLN:
17053028754046
Contact Person:
EDWINA O PERKINS ID# 31229
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
509(a) (2)

Dear Applicant:

Our letter dated March 2002, stated you would be exempt from Federal income tax under section 501(c) (3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c) (3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

Ashland Emergency Food Bank

DBA: Ashland Community Food Bank

Tax ID 93-1329669

2024 Board of Directors

Name	Address	Phone	Email	Occupation
Stef Seffinger President	[REDACTED]	[REDACTED]	[REDACTED]	Ashland Parks and Recreation Commissioner; Former Ashland City Council
Andy Card Vice President	[REDACTED]	[REDACTED]	[REDACTED]	Small Business Owner
Ward Wilson Treasurer	[REDACTED]	[REDACTED]	[REDACTED]	Retired Banker & Business Executive
Richard Spencer Secretary	[REDACTED]	[REDACTED]	[REDACTED]	Retired - Marketing/Communication
Dan Zinder	[REDACTED]	[REDACTED]	[REDACTED]	Physician
Denise Deneaux	[REDACTED]	[REDACTED]	[REDACTED]	Retired Teacher and Executive Assistant
John Wallar	[REDACTED]	[REDACTED]	[REDACTED]	Business owner; facilities management
Juli DiChiro	[REDACTED]	[REDACTED]	[REDACTED]	Retired public school Educator/Administrator
Tim Robitz	[REDACTED]	[REDACTED]	[REDACTED]	SOU
Wanda Stroud	[REDACTED]	[REDACTED]	[REDACTED]	Retired, Administrative Lead Worker, Port of Entry

City of Ashland Social Service Grant Program

Application and Forms

2024 - 2025

ORGANIZATION LEGAL NAME: Ashland Food Angels

DATE: 10 January 2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) (n/a)

ADDRESS

472 Walker Avenue, Ashland, Oregon 97520

Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 46-1264359

PROGRAM/PROJECT TITLE: Ashland Food Angels

See MEMO for important information on goals and priorities for Ashland.

On which strategic priority does your program focus?

Help for unhoused and those with food insecurities

AMOUNT REQUESTED from this funder for this program/project

2024-2025 - \$20,000

GRANT CONTACT (If other than Executive Director listed below)

EXECUTIVE DIRECTOR INFORMATION

Name Pamala Joy

Telephone 541-482-5330

E-mail ashlandfoodangels@gmail.com

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Signature of Board President



Type Name Becky (Rebecca) Schilling

Signature of Executive Director/CEO



Type Name Pamala Joy

1

SUMMARY INFORMATION

RECIPIENT AGENCY Ashland Food Angels

PROGRAM/PROJECT TITLE Ashland Food Angels

1. Program/project is: new established/continuing pilot If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. (If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.)

*Serving people in Ashland and Talent, Jackson County

3. What will this funding enable?

Funding will allow us to continue our program for another year, paying for costs of operating our vehicles, for space costs (rent, utilities, garbage), office costs (phone, internet, etc.) and insurance costs.

4. Number of volunteers this program/project will engage: 20

Number of paid program employees this program/project will engage: 0

5. Total number volunteer's agency utilizes: 20

Total number of paid agency employees: 0

6. Outline key strategies of the project/program with timeline and staff structure.

Volunteers collect food each morning from Shop N Kart and each evening from the Ashland Food Coop, and four days a week from Market of Choice. Food is sorted and boxed and delivered primarily to the Ashland Food Bank daily and to the Uncle Food's Meal program once a week. Small amounts go to the library (a satellite food distribution site) and to a children's group which meets at Science Works. This program operates every day, only closing on Christmas day. During the Farmers Market season, we collect food from Farmers at the end of the market.

STAFF: There are no paid staff members. The director works daily coordinating the work of other volunteers who work between two and eight hours per week. A Core Group of working volunteers meets monthly to plan strategies, problem solve and oversee the operation.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

Food Angels has been doing this work since 1995. Our general process has remained the same, in that we collect from stores, bakeries, markets and farmers and redistribute the food to those in need. Over the years the recipients have changed, due programs closing and the effect of COVID. Currently, it is most appropriate to donate to the Food Bank and the free meals program.

Food Angels also collects and gives away non-food items, such as warm clothing, bedding, housewares, etc. Distribution is through a variety of other organizations, including OHRA, Gospel Mission, the Boys and Girls club and other non-profits which support people in need.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Ashland Food Angels

PROGRAM/PROJECT TITLE Ashland Food Angels

Answer all three narrative questions. Use only the space provided – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

a. Description of organization (include inception date) and a mission statement, purpose(s) and how this program/project fits with your mission.

Our MISSION: to serve as a distribution channel for food and other resources to individuals and families in need in our community, specifically those with food insecurity because of low income or homelessness, and to reduce waste. We successfully accomplish our Mission by daily collection and redistribution of usable food, primarily fresh produce and perishable items, through the Ashland Food Bank and free food programs; by distributing needed clothing and useful items through local organizations that help those at-risk; by reducing both waste and the impact on local landfills as we annually gather and give away over a quarter million pounds of food, etc., keeping it from the waste system; and by helping build community as we connect donors and recipients, and facilitate communication between service organizations.

b. your organization's unique qualifications to accomplish your program outcomes?

Our 29 year history of doing this work qualifies us to be successful. In addition, a number of the volunteers, including the director, have faced homelessness and food insecurity in their past and some are in direct contact with people in the unhoused community.

c. What approach is your agency taking to serve clients and train staff on trauma informed care?

Although we have no specific training in trauma informed care, Food Angel volunteers are highly compassionate, dedicated and caring, many of them

working on this project for five years or more, several volunteering in other organizations that support low income or unhoused people. We stay in communication with leaders of the food bank and Uncle Food's to determine how best to serve them.

2. What: a. issues(s) is the project/program intended to impact,

The primary issue we address is food insecurity, while also reducing the amount of waste from food stores, and helping those in need find useful clothing, bedding and houseware.

b. strategy for change your program will be based on,

Our program is based on the motto: "May all be fed." We are striving to be part of a change toward sustainability which stops the waste of food and other useful things and allows these to be put in the hands of people who need them.

c. evidence that the project/program will be successful in the proposed setting

Our success over the past nearly three decades, as well as the dedication of our volunteers and the continual support of our community, all give evidence that our project will continue being successful.

d. what tool(s) will you use to measure outcomes?

Primarily we rely on verbal feedback from the organizations who receive the food we collect.

3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

There have been many positive responses from the community over the years, appreciating the work we do. Ashland benefits through our help in keeping food on the shelves of the Food Bank, which helps those individuals and families who are facing food insecurity. We supply most of the food for the community meal, Uncle Food's Diner, which is sponsored by Peace House. With funding, we will be able to continue our program without having to divert our time toward other fundraising. With food available to more people, the community as a whole is healthier, especially as much of the food we collect is nutritious produce.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Ashland Food Angels
PROGRAM/PROJECT TITLE Ashland Food Angels

1. For most recently completed 990:

a. FISCAL YEAR July 1, 2022-June 30, 2023

b. Administration; 0

Fundraising expense: \$ 0%

Administration; Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$18,856.00

d. Total expenses:\$18,856.00

e. Sources of revenue: Grants and donations

\$ 0 _____

\$ 0 _____

Memberships/ individual contributions \$0%

Raised through fundraising activities \$12,889.00 ?%

Government \$0 0%

Foundations \$7600.00 ?%
United Way \$0__0%
Fees for Service \$0__0%
Other (reimbursements, payments,
bequests, etc.)

\$ _____ %

f. Total revenue: \$ 20,489.00

2. What is the highest level of financial reporting required by your funders?

Not required.

3. Briefly describe your sustainability outlook for the project/program in the future.

We see no reason that the Food Angels cannot continue, provided that we receive grants to sustain us. Stores now donating intend to continue, and most of the volunteers are committed to the program ongoingly.

4. a. Total organizational annual budget current ongoing fiscal year:

\$22,000

b. Total program/project budget current ongoing fiscal year: \$22,000

5

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY - Ashland Food Angels

REVENUE Pending

Commitments

Secured

Commitments

City of Medford Funds \$ \$. 0

City of Ashland Funds \$ \$ 20,000 (Pending)

Jackson County Funds \$ \$ 0

CDBG (identify) \$ \$ 0

Other State or Federal Funds \$ \$ 0

United Way Funds \$ \$ 0

Other Funds (identify) \$ \$ 2000.00

SUB TOTALS \$ \$ 22,000

TOTAL REVENUE (Pending; Secured) \$ 22,000 (Pending)

EXPENDITURES

A. PERSONNEL SERVICES

Total Salaries \$ 0

Total Benefits \$ 0

TOTAL PERSONNEL SERVICES \$0

B. MATERIALS; SERVICES: (please detail other major budget categories)

\$7950.00 - rent

\$1400.00 - utilities

\$ 980.00 - office costs (phone, internet, registration costs, misc.

\$ 2100.00 - insurance (vehicular, umbrella)

\$ 9000,00 - transportation (gas, repairs, registration, etc.)

\$ 500.00 - miscellaneous (grant writer, unexpected expenses, etc.)

TOTAL MATERIALS and SERVICES \$ 21,930.00

C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)

Equipment \$ 0

Furnishings \$ 0

Other capital expenses /Identify: \$ 0

TOTAL CAPITAL OUTLAY \$ 0

TOTAL EXPENDITURES (Sum of A, B & C) \$ 21,930.00

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

6

RECIPIENT AGENCY Ashland Food Angels

REVENUE Pending

Commitments and Secured Commitments

City of Medford Funds \$ 0
City of Ashland Funds \$ 20,000.00 (pending)
Jackson County Funds \$ 0
CDBG (identify) \$ 0
Other State or Federal Funds \$ 0
United Way Funds \$ 0
Other Funds (identify) \$ 2000.00 (donations - pending)
SUB TOTALS \$ 22,000.00
TOTAL REVENUE (Pending; Secured) \$ 22,000.00

EXPENDITURES

A. PERSONNEL SERVICES

Total Salaries \$ 0
Total Benefits \$ 0

TOTAL PERSONNEL SERVICES \$0

B. MATERIALS & SERVICES: (please detail other major budget categories)

\$ 7950.00 - rent
\$1400.00 - utilities
\$ 980.00 - office (phone, internet, registration costs, etc.)
\$ 2100.00 - insurance (vehicular, umbrella)
\$ 9000.00 - transportation (gas, repairs, registration, new parts, etc.)
\$ 500.00 - miscellaneous (grant writer, unexpected expenses, etc.)
TOTAL MATERIALS and SERVICES \$21,930.00

C. CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)

Equipment \$ 0
Furnishings \$ 0
Other capital expenses /Identify: \$ 0
TOTAL CAPITAL OUTLAY \$ 0
TOTAL EXPENDITURES (Sum of A, B and; C) \$ 21,930.00

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE
(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Ashland Food Angels
PROGRAM/PROJECT TITLE Ashland Food Angels

I.

II.

Whole Program # Ashland Gender

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Age*
Female
Male
Other

Totals
 0 to 5
 6 to 12
 13 to 17
 18 to 30
 31 to 40
 41 to 50
 51 to 61
 62 +
 Unknown
 Total

*at point of entry for service

IV. Race/Ethnicity

#Whole Program Ethnicity

#Hispanic/Latino* Ashland

White _____

Black/African American _____

American Indian/Alaskan Native _____

Native Hawaiian/other Pacific Islander _____

American Indian/Alaskan Native and White _____

Black/African American and White American

Indian/Alaskan Native and Black/African American _____

Other Multi Racial _____

Other _____

Totals _____

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

8

Agency Board Profile

RECIPIENT AGENCY Ashland Food Angels

Hinda - The written narrative regarding demographics did not appear on this printed version. It should be on the emailed version. If you cannot find it, please let me know & I will email it separately. Thank you. Famala

PROGRAM/PROJECT TITLE Ashland Food Angels

1. Number of board members required in bylaws?

Minimum 3 Maximum 20

2. Number of board members currently active?

Voting 5

Vacancies 0

3. Average percentage board meeting attendance (over last completed year): 90%

4. Percent of board in attendance required for a quorum: 75%

5. List various board, advisory and ad hoc committees and the number of people on each.

Committee Number of Members

We have no committees

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

Number Ethnicity

Identifying Hispanic/Latino*

White 5

Black/African American 0

American Indian/Alaskan Native 0

Native Hawaiian/other Pacific Islander 0

American Indian/Alaskan Native and White 0

Black/African American and White 0

American Indian/Alaskan Native and Black/African American 0

Other Multi Racial 0

Other 0

Totals 5

*** Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will verylikely not match the total board category – it would only match if 100% of your board identifies asHispanic/Latino.**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 03 2014

ASHLAND FOOD ANGELS
C/O PAMALA JOY
472 WALKER AVE
ASHLAND, OR 97520

Employer Identification Number:
46-1264359
DLN:
17053091314003
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 17, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

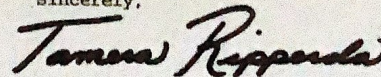
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

Letter 947

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 03 2014

ASHLAND FOOD ANGELS
C/O PAMALA JOY
472 WALKER AVE
ASHLAND, OR 97520

Employer Identification Number:
46-1264359
DLN:
17053091314003
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 17, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

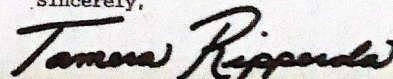
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Sincerely,

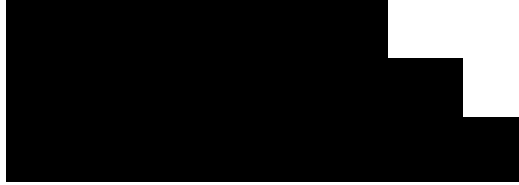


Director, Exempt Organizations

Letter 947

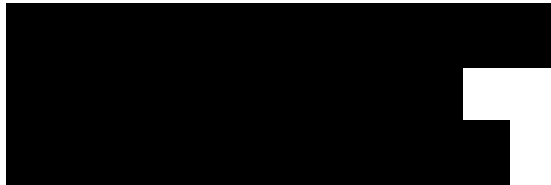
ASHLAND FOOD ANGELS BOARD MEMBERS - JANUARY 2024

PAMALA JOY, DIRECTOR



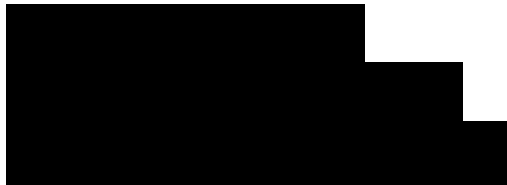
Affiliations: N/A

BECKY SCHILLING, PRESIDENT



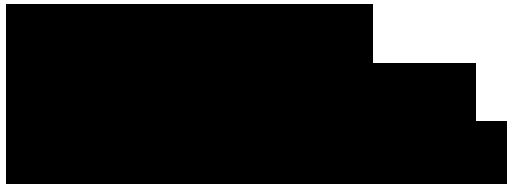
Affiliations: N/A

ANDRE ANGERMANN, SECRETARY



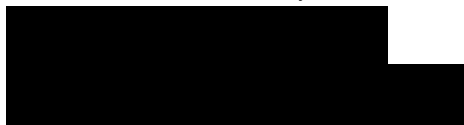
Affiliations: N/A

ANCIENT ALEXIS HATFIELD, BOARD MEMBER



Affiliations: N/A

SCOTT REEDER, BOARD MEMBER





Affiliations: N/A

COMMUNITY WORKS

Domestic Violence · Sexual Abuse · Sex Trafficking
RESOURCE CENTER

2594 E. Barnett Road Suite C Medford, OR 97504

January 30, 2024

Linda Reid
City of Ashland
20 East Main Street
Ashland, OR 97520

Dear Linda:

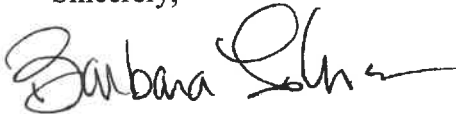
Community Works Advocacy Services is seeking \$20,000 in financial assistance from the City of Ashland, Social Services funding, for a portion of the budget for the Dunn House Shelter.

Attached in in this application is the following:

- Agency Application
- Agency Board Roster
- Copy of 501 (c)(3) IRS Tax Exemption Letter
- Agency Financial Statement

Thank you and the City of Ashland for your consideration of our request.

Sincerely,



Barbara Johnson
Executive Director

*Community Works is here to bring
HOPE, SUPPORT, and EMPOWERMENT
to those impacted by violence.*

**City of Ashland Social Service Grant Program
Application and Forms**



2024 - 2025

ORGANIZATION LEGAL NAME: Community Works, Inc. **DATE:** 1/19/24

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 2594 E. Barnett Rd., St. C Medford, **OR** 97504
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0633804

PROGRAM/PROJECT TITLE: Dunn House Shelter

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Assistance to obtain and/or maintain housing

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ \$20,000.00
GRANT CONTACT (If other than Executive Director listed below)

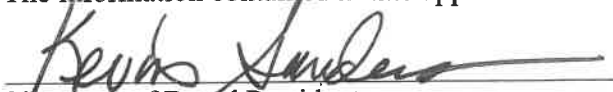
Name _____
Telephone _____ **E-mail** _____

EXECUTIVE DIRECTOR INFORMATION

Name Barbara Johnson
Telephone 541-779-2393 x202 **E-mail** bjohnson@community-works.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.



Signature of Board President



Signature of Executive Director/CEO

Kevin Sanders

Type Name

Barbara Johnson

Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Community Works

PROGRAM/PROJECT TITLE Dunn House Shelter

1. Program/project is: new established/continuing pilot If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*

The primary geographic location served by the Dunn House Shelter is Jackson County, Oregon. The population served is victims/survivors who are homeless or near homeless due to domestic violence, sexual assault, stalking, and/or human trafficking. The Dunn House Shelter is the only shelter for those fleeing violence in Jackson County, Oregon. Both individuals and those with children are served.

3. What will this funding enable?

Dunn House Shelter is the only emergency shelter for those fleeing violence in Jackson County. It is staffed 24/7 by Community Works staff, all of whom are Certified Advocates with expertise in providing trauma-informed supportive services for this population. Certified Advocates provide support in moving victims/survivors from shelter housing and crisis to long-term housing, so they do not have to choose between abuse and homelessness. This funding will allow victims/survivors to be safe and access long-term housing, so they are not homeless or abused.

4. Number of volunteers this program/project will engage: 15

Number of paid program employees this program/project will engage: 10

5. Total number volunteer's agency utilizes: 50

Total number of paid agency employees: 40

6. Outline key strategies of the project/program with timeline and staff structure.

The Dunn House Shelter is a 30-day residential shelter for victims/survivors fleeing domestic violence, sexual assault, stalking, and/or trafficking. We provide supportive services, as well as advocacy, to get people into long-term, safe, sustainable housing. To provide supportive services, our strategies include trauma-informed crisis intervention, providing basic needs, empathic listening, dynamic safety planning, goal setting, and action planning. To provide support in moving into housing our strategies include emergency shelter housing, each resident meeting with a housing advocate, completing a housing assessment, working with the advocate to reduce barriers, providing financial assistance as needed for move-in costs, life skills, and providing basic needs for their home. Once housed, the housing advocate continues to meet with their client and provide life skills and support so they can stay housed.

Twenty percent of our staff are bilingual-bicultural, and services are provided in the language the survivor speaks.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

The Dunn House Shelter is more than a temporary shelter. It is the first step in housing, and it provides the immediate respite and support someone needs so they can then work towards long-term housing.

In addition to our Dunn House Shelter and emergency crisis line, our agency has staff embedded and stationed full-time in DHS, the courthouse, law enforcement, Community Justice, and Rogue Community College. This allows us to provide wraparound, supportive services, and help survivors navigate systems that can help them gain income and stay safe. We also have our own transitional housing and are building more so survivors have dedicated housing for them coupled with the expert supportive services needed to secure and maintain long-term housing. These pieces work together so we can provide comprehensive, wraparound services for the 31 people we serve. Each year we serve 2,000 people in person and 7,000 people on our 24/7 crisis line.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Community Works

PROGRAM/PROJECT TITLE Dunn House Shelter

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

Description of organization (include inception date) and

- a. mission statement, purpose(s) and how this program/project fits with your mission.
- b. your organization's unique qualifications to accomplish your program outcomes?
- c. what approach is your agency taking to serve clients and train staff on trauma informed care?

2. What:

- a. issues(s) is the project/program intended to impact,
- b. strategy for change your program will be based on,
- c. evidence that the project/program will be successful in the proposed setting, and
- d. what tool(s) will you use to measure outcomes?

3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

1a. Community Works was formed in 1996 as a merger among three different social service agencies that had been providing support in our community since the 1970's. Our mission is to "provide hope, support, and empowerment to those impacted by violence." Our purpose is to provide shelter, housing, and supportive services to anyone homeless or near homeless due to domestic violence, sexual assault, stalking, and/or human trafficking. This program, Dunn House Shelter, provides immediate housing for victims of violence.

b. Community Works is the only agency in Jackson County supporting people who are homeless or near homeless due to domestic or sexual violence, stalking, and human trafficking. Our essential 24/7 services have been in this community for over 5 decades. Dunn House Shelter is staffed with Certified Advocates 24/7 with expertise and certification to serve this population and provide on-site safety planning and housing advocacy. We have been certified by the DOJ and designated by the Oregon Coalition Against Domestic and Sexual Violence, DHS, the D.A.'s office, and law enforcement to be the provider in our community doing this work.

c. All Community Works staff must become Certified Advocates through a prescribed training by the Oregon Coalition Against Domestic and Sexual Violence and DHS. This includes trauma-informed care, anti-oppression, and cultural responsiveness. Advocates provide expertise to the complex trauma victims have experienced, comprehensive safety planning, and action planning.

2a. 1 in 3 Oregon women have experienced intimate partner violence; half have been sexually assaulted, some of the highest rates in the nation. Up to 57% of homeless women report domestic violence was the immediate cause of their homelessness. 38% of all domestic violence victims become homeless at some point in their lives. Since 2011, Oregon affordable rental units have decreased by 45%. Oregon has the second highest rate of unsheltered houseless people. Prior to the 2020 fires, there was a shortage of 5,380 affordable housing units to meet the need of the community. Victims of domestic violence experience economic abuse 94-99% of the time. 50% of sexual assault victims lose their jobs. 80% of stalking victims lose income. For sex trafficking victims, the money acquired when they are forced to sell their bodies is never their own.

b. Low barrier, affordable, safe housing combined with supportive advocacy services is the key to ensuring victims will become and stay housed. Dunn House Shelter is low barrier and ensures victims fleeing are rapidly rehoused so they can be safe. There are no documentation or income requirements, residents do not have to be free of drugs and alcohol, and all genders are welcome. Our Shelter can be accessed 24/7 through our HelpLine crisis line. While at Shelter, residents meet with Certified Advocates from our Housing Services team. This team is dedicated to ensuring all victims can be housed long-term. They meet with victims to learn their individualized needs, goals, and barriers. Then, they support victims in navigating the affordable housing market.

c. To maintain housing, supportive services are key. The United States Interagency Council on Homelessness and The Corporation for Supportive Housing describes that ongoing, supportive, wraparound supports help people stay housed. The new Executive Order housing dollars are helping victims move from homelessness to stable housing. Our agency is exceeding goals and timeline of the Executive Order, moving an additional 25% of people from Shelter to stable housing in last 6 months.

d. Dunn House Shelter maintains a 100% occupancy. To measure success, we consider the number of meals served, nights stayed, number of support and education groups, safety plans, and percent moved into housing. We track all services we provide to residents. Clients' satisfaction and their feelings of safety are assessed through client feedback forms which is important to improve services.

3. The community will benefit because domestic and sexual violence is very costly for health care, law enforcement, and employers. Survivors need ongoing navigation through complex systems and education of resources and services, which can feel overwhelming after leaving a crisis and when someone is in trauma. We focus on the whole person and work with community partners³² such as law enforcement, health care, DHS, OHRA, and Continuum of Care. These collaborations allow our partners to center on their specific disciplines while we focus on safety, housing, jobs, and financial security.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Community Works
 PROGRAM/PROJECT TITLE Dunn House Shelter

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 07/2021-06/2022 b. Administration & Fundraising expense: \$ 267,609 10 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 2,320,605

d. **Total expenses:** \$ 2,588,214

e. Sources of **revenue:**

Memberships/ individual contributions	\$ <u>515,160</u>	<u>12</u> %
Raised through fundraising activities	\$ <u>275,000</u>	<u>6</u> %
Government	\$ <u>1,878,633</u>	<u>47</u> %
Foundations	\$ <u>1,277,163</u>	<u>32</u> %
United Way	\$ <u>13,160</u>	<u>3</u> %
Fees for Service	\$ <u>0</u>	<u>0</u> %
Other (reimbursements, payments, bequests, etc.)	\$ <u>0</u>	<u>0</u> %

f. **Total revenue:** \$ 3,959,116

2. What is the highest level of financial reporting required by your funders?
 Community Works is required to have a single audit, due to the federal funding amount received.

3. Briefly describe your sustainability outlook for the project/program in the future.
 Community Works' Dunn House Shelter's outlook for sustainability is excellent. Non-competitive state and federal dollars are designated by the Department of Justice for our sheltering services every year.

We are building a transitional living facility on Dunn House property, and we have raised 100% of the funding. This apartment complex – Mary's Haven - will be complete Spring 2024 for victims and will be coupled with on-site advocacy. This \$2.1 million capital campaign demonstrates our community is committed to supporting victims/survivors at the Dunn House Shelter. Because of the success of this first campaign, we have already begun raising funds for the second facility, and we have secured the land.

4. a. Total organizational annual budget **current ongoing** fiscal year: \$3,949,523

b. Total program/project budget current ongoing fiscal year: \$1,173,435

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY Community Works

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$ 70,000
City of Ashland Funds	\$	\$ 0
Jackson County Funds	\$	\$ 126,059
CDBG (identify)	\$	\$ 0
Other State or Federal Funds	\$	\$ 2,721,846
United Way Funds	\$	\$ 13,160
Other Funds (identify) Foundation, Donors	\$	\$ 1,297,641
SUB TOTALS		\$ 4,228,706
TOTAL REVENUE (Pending & Secured)		\$ 4,228,706
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 2,080,550
Total Benefits		\$ 309,344
TOTAL PERSONNEL SERVICES		\$ 2,389,894
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Travel & Training		\$ 35,499
Groceries, Supplies, and Client		\$ 534,949
Contractual, Insurance, Professional		\$ 194,500
Facilities		\$ 241,199
Other Expenses		\$ 34,009
Administrative Allocation		\$ 458,473
TOTAL MATERIALS & SERVICES		\$ 1,498,629
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$ 61,000
TOTAL CAPITAL OUTLAY		\$ 61,000
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 3,949,523

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Community Works

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 20,000	\$
City of Ashland Funds	\$ 20,000	\$
Jackson County Funds	\$10.,000	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$ 862,882
United Way Funds	\$ 13,160	\$
Other Funds (identify)Foundation & Donor Contribution	\$	\$ 282,545
SUB TOTALS	\$63,160	\$1,145,427
TOTAL REVENUE (Pending & Secured)		\$1,208,587
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 724,066
Total Benefits		\$ 125,571
TOTAL PERSONNEL SERVICES		\$ 849,637
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Travel & Training		\$ 11,330
Groceries, Supplies, and Client Assistance		\$ 45,134
Contractual, Insurance, and Professional Services		\$ 31,106
Facilities		\$ 78,515
Other Expenses		\$ 19,416
Administrative Allocation		\$ 173,449
TOTAL MATERIALS & SERVICES		\$ 358,950
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 1,208,587

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Community Works

PROGRAM/PROJECT TITLE Dunn House Shelter

I.		# Whole Program	# Ashland
	Gender		
	Age*		
	Female	118	12
	Male	28	4
	Other	6	6
II.	Totals	146	16
	0 to 5	21	8
	6 to 12	23	2
	13 to 17	2	1
	18 to 30	30	3
	31 to 40	36	3
	41 to 50	19	-
	51 to 61	11	-
	62 +	4	-
	Unknown	-	-
	Total	146	16

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity	#
		Hispanic/Latino*	Ashland
White	109	33	9
Black/African American	3	-	-
American Indian/Alaskan Native	9	-	-
Native Hawaiian/other Pacific Islander	1	-	-
American Indian/Alaskan Native and White	-	-	-
Black/African American and White American	-	-	-
Indian/Alaskan Native and Black/African American	-	-	-
Other Multi Racial	16	-	2
Other	8	-	5
Totals	146	-	16

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Community Works
 PROGRAM/PROJECT TITLE Dunn House Shelter

1. Number of board members required in bylaws? Minimum 9 Maximum 17
2. Number of board members currently active? # Voting 13 Vacancies 0
3. Average percentage board meeting attendance (over last completed year): 90 %
4. Percent of board in attendance required for a quorum: 50 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
<u>Executive Committee</u>	<u>5</u>
<u>Business Committee</u>	<u>5</u>
<u>Development Committee</u>	<u>11</u>

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>11</u>	
Black/African American		
American Indian/Alaskan Native		
Native Hawaiian/other Pacific Islander		
American Indian/Alaskan Native and White		
Black/African American and White		
American Indian/Alaskan Native and Black/African American		
Other Multi Racial		
Other	<u>2</u>	<u>1</u>
Totals	<u>13</u>	<u>1</u>

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

ROSTER
Board of Directors
FY 2023-2024

Barbara Johnson
 541-821-8582

MEMBER NAME	ADDRESS/PHONE	TERM/COMMITTEE(S)
Kevin Sanders (Terry) BOARD CHAIR Operations Manager Corey Robbins Painting Company	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 5/25/2016-06/30/2019 2nd Term: 7/1/19-06/30/22 Bylaw Extension: 7/1/22-06/3025 Committees: Development, Executive Skills: Building and painting
Debbie McQueen (Bob) BOARD VICE CHAIR & DEVELOPMENT CHAIR Retired Health Care	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 07/01/19-06/30/22 2nd Term: 07/01/22-06/30/25 Committees: Development, Executive Skills: Healthcare profession
Jeff Welder (Alicia) TREASURER Ophthalmologist	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 7/01/19-6/30/22 2nd Term: 07/01/22-06/30/25 Committees: Development, Business Skills: Business Management
Cathy Fultineer (Rod McLeod) Consulting Chief Marketing Officer SECRETARY	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 07/01/20-06/30/23 2nd Term: 07/01/23-06/30/26 Committees: Development, Executive Skills: Business, marketing
Keyan Botsford Orthodontist/Business Owner Botsford Family Orthodontics	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 2/01/23-6/30/26 2nd Term: Committees: Development Skills: Networking, community connections
Jacquelyn Bunick Attorney Jarvis, Dryer, Gilatte, & Larsen, LLP	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 1/08/20-6/30/23 2nd Term: 07/01/23-6/30/26 Committees: Development Skills: Legal
Jessica Cleeton (David) Commercial Account Manager	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 9/01/19-06/30/22 2nd Term: 07/01/22-06/30/25 Committees: Development, Executive Skills: Business, fundraising
Doug Diehl (Patti) Doctor & Medical Administrator Retired	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	1st Term: 11/4/2020 – 06/30/2023 2nd Term: 07/01/23-06/30/26 Committees: Business Skills: Healthcare professional

<p>Vanessa Espino Victim Advocate District Attorney Office</p>	<p>[REDACTED]</p>	<p>1st Term: 10/01/22 – 06/30/2024 2nd Term: Committees: Business Skills: Advocacy, Customer Service</p>
<p>Brent Hackwell (Danielle) Chief Operating Officer KOGAP</p>	<p>[REDACTED]</p>	<p>1st Term: 02/01/21-06/30/24 2nd Term: Committees: Development Skills: Business and Construction</p>
<p>Holly Nickerson (Joel) VP of Quality and Patient Safety Asante</p>	<p>[REDACTED]</p>	<p>1st Term: 09/01/22-06/30/25 2nd Term: Committees: Skills: Healthcare, fundraising organization process improvement</p>
<p>Leslie Rogers (Dan) Clinical Operations Manager, Intensive Care & Respiratory Therapy Providence</p>	<p>[REDACTED]</p>	<p>1st Term: 09/01/22-06/30/25 2nd Term: Committees: Skills: Healthcare and fundraising</p>
<p>Sara Shaw (Daniel)</p>	<p>[REDACTED]</p>	<p>1st Term: 06/01/23-06/30/26 2nd Term: Committees: Development Skills: Development and fundraising</p>

Internal Revenue Service

Department of the Treasury

District
Director

300 N. Los Angeles Street, MS 7043
Los Angeles, CA 90012

COMMUNITY WORKS, INC.
900 E MAIN STREET
MEDFORD, OR 97504-7136

Person to Contact:
L BARRAGAN
Telephone Number:
(213) 894-2336
Refer Reply to:
EO(0407)98
Date:
APRIL 15, 1998
EIN: 93-0633804

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate this organization was recognized to be exempt from Federal Income Tax in FEBRUARY 1982 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in FEBRUARY 1982 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



Disclosure Assistant

Community Works
Balance Sheet
Community Works - 2022/2023

	<u>Jun-23</u>	<u>May-23</u>	<u>Jun-22</u>
Assets			
Current Assets			
Cash	1,827,150	1,945,196	1,640,435
Investments	1,197,699	1,172,059	907,273
Accounts Receivables	259,455	207,948	295,507
Promises to Give - Beneficial Interest in Estate	0	0	291,413
Other Current Assets	12,203	8,641	26,080
Total Current Assets	<u>3,296,507</u>	<u>3,333,844</u>	<u>3,160,708</u>
Fixed Assets			
Land	53,208	53,208	53,208
Buildings	523,813	523,813	514,920
Equipment	64,670	64,670	64,670
Furniture & Fixtures	30,121	30,121	30,121
Construction in Progress	615,675	594,504	44,721
Accumulated Depreciation	(458,854)	(456,796)	(434,153)
Total Fixed Assets	<u>828,633</u>	<u>809,520</u>	<u>273,488</u>
Other Long Term Assets			
Endowment Fund Held in Perpetuity	5,000	5,000	5,000
ROU Assets - Operating Leases	294,857	0	0
Total Other Long Term Assets	<u>299,857</u>	<u>5,000</u>	<u>5,000</u>
Total Assets	<u>4,424,998</u>	<u>4,148,364</u>	<u>3,439,195</u>
Liabilities & Fund Balance			
Current Liabilities			
Accounts Payable	79,775	130,977	23,910
Payroll Liabilities	101,031	115,506	100,894
Deferred Revenues	652,312	668,957	312,752
ROU Current Liabilities - Operating Leases	65,699	0	0
Other Current Liabilities	0	(1,191)	0
Total Current Liabilities	<u>898,817</u>	<u>914,248</u>	<u>437,556</u>
Long Term Liabilities			
ROU Long-Term Liabilities - Operating Leases	232,293	0	0
Straight Line Rent	0	853	853
Total Long Term Liabilities	<u>232,293</u>	<u>853</u>	<u>853</u>
Fund Balance			
Fund Balance	3,293,888	3,233,263	3,000,787
Total Fund Balance	<u>3,293,888</u>	<u>3,233,263</u>	<u>3,000,787</u>
Total Liabilities & Fund Balance	<u>4,424,998</u>	<u>4,148,364</u>	<u>3,439,195</u>

**Community Works
Income Statement**
Community Works - 2022/2023

	Agency Jul 22 - Jun 23	2022/2023 Budget	% of Budget	FYE 2021/2022
Revenue				
Government Revenue	2,333,087	2,258,025	103%	1,878,633
Foundation Revenue	219,059	215,733	102%	1,290,323
Development Revenue	575,375	437,000	132%	790,162
Misc. Revenue	1,753			11,120
Total Revenue	3,129,274	2,910,758	108%	3,970,238
Expenses				
Personnel	1,720,546	1,638,109	105%	1,515,576
Fringe Benefits	268,032	291,577	92%	245,823
Travel & Training	26,531	30,507	87%	21,394
Equipment	14,667	16,018	92%	15,492
Supplies	39,190	25,844	152%	22,017
Groceries	9,645	9,600	100%	10,618
Contractual	9,265	13,509	69%	9,299
Client Assistance	279,546	266,383	105%	270,878
Facilities	142,355	131,381	108%	124,647
Facilities - ROU Operating Lease Adjustments	(3,135)			
Insurance	24,163	19,836	122%	20,184
Professional Services	218,246	185,000	118%	196,287
Other Expenses	95,547	71,000	135%	102,019
Admin Allocation		597		237
Total Expenses	2,850,868	2,699,362	106%	2,554,471
Net Operating Income	278,405	211,396	132%	1,415,767
Other Income and Expenses				
Depreciation Expense	(24,701)	(20,600)	120%	(32,975)
Investment Revenue	(44,568)			19,914
Bank & Investment Fees	(17,302)	(8,300)	208%	(14,345)
Other Income & Expenses	7,649			
Total Other Income and Expenses	10,213	(28,900)	(35)%	(67,234)
NET SURPLUS/(DEFICIT)	288,619	182,496	158%	1,348,533

Community Works
Balance Sheet
CWSO - 2022/2023

	<u>Jun-23</u>	<u>May-23</u>	<u>Jun-22</u>
Assets			
Current Assets			
Cash	2,186	820	1,068
Total Current Assets	<u>2,186</u>	<u>820</u>	<u>1,068</u>
Fixed Assets			
Buildings	580,903	580,903	573,903
Accumulated Depreciation	(76,202)	(74,917)	(58,862)
Total Fixed Assets	<u>504,701</u>	<u>505,986</u>	<u>515,042</u>
Total Assets	<u>506,887</u>	<u>506,806</u>	<u>516,109</u>
Liabilities & Fund Balance			
Current Liabilities			
Accounts Payable	0	1,200	0
Current Portion of LTD	10,533	10,043	0
Other Current Liabilities	0	2,465	0
Total Current Liabilities	<u>10,533</u>	<u>13,708</u>	<u>0</u>
Long Term Liabilities			
Long Term Debt	333,829	335,147	354,408
Total Long Term Liabilities	<u>333,829</u>	<u>335,147</u>	<u>354,408</u>
Fund Balance			
Fund Balance	162,525	157,951	161,701
Total Fund Balance	<u>162,525</u>	<u>157,951</u>	<u>161,701</u>
Total Liabilities & Fund Balance	<u>506,887</u>	<u>506,806</u>	<u>516,109</u>

**Community Works
Income Statement
CWSO Inc - 2022/2023**

	Jun-22	Jul 22 - Jun 23	FYE 2021/2022
Revenue			
Misc. Revenue	\$2,465	\$29,583	\$29,461.32
Total Revenue	\$2,465	\$29,583	\$29,461.32
Expenses			
Professional Services	\$0	\$2,319	\$0.00
Other Expenses	\$0	\$4,381	\$1,036.20
Total Expenses	\$0	\$6,700	\$1,036.20
Net Operating Income	\$2,465	\$22,882	\$28,425.12
Other Income and Expenses			
Interest Expense	(\$1,537)	(\$18,336)	(\$20,358.92)
Depreciation Expense	(\$1,285)	(\$15,415)	(\$7,357.40)
Total Other Income and Expenses	(\$2,821)	(\$33,752)	(\$27,716.32)
NET SURPLUS/(DEFICIT)	(\$356)	(\$10,869)	\$708.80

Community Works
Balance Sheet
10th Street Apartments - 2022/2023

	<u>Jun-23</u>	<u>May-23</u>	<u>Jun-22</u>
Assets			
Current Assets			
Cash	131,793	119,941	90,126
Accounts Receivables	0	0	0
Other Current Assets	(150)	2,465	0
Total Current Assets	<u>131,643</u>	<u>122,406</u>	<u>90,126</u>
Fixed Assets			
Buildings	0	0	15,893
Accumulated Depreciation	175	175	(1,750)
Total Fixed Assets	<u>175</u>	<u>175</u>	<u>14,143</u>
Total Assets	<u>131,818</u>	<u>122,581</u>	<u>104,268</u>
Liabilities & Fund Balance			
Current Liabilities			
Accounts Payable	0	4,930	(720)
Other Current Liabilities	7,400	7,400	7,400
Total Current Liabilities	<u>7,400</u>	<u>12,330</u>	<u>6,680</u>
Fund Balance			
Fund Balance	124,418	110,250	97,588
Total Fund Balance	<u>124,418</u>	<u>110,250</u>	<u>97,588</u>
Total Liabilities & Fund Balance	<u>131,818</u>	<u>122,581</u>	<u>104,268</u>

Community Works
Income Statement
10th Street Apartments - 2022/2023

	Jun-23	Jul 22 - Jun 23	FYE 2021/2022
Revenue			
Client Assistance Rental Income	\$8,410	\$84,968	\$78,368.00
Total Revenue	\$8,410	\$84,968	\$78,368.00
Expenses			
Equipment	\$0	\$0	\$909.74
Client Assistance	\$70	\$778	\$712.00
Facilities	(\$6,731)	\$38,810	\$39,827.36
Insurance	\$0	\$1,800	\$1,772.88
Professional Services	\$0	\$0	\$200.00
Other Expenses	\$0	\$720	\$0.00
Total Expenses	(\$6,661)	\$42,108	\$43,421.98
Net Operating Income	\$15,071	\$42,860	\$34,946.02
Other Income and Expenses			
Depreciation Expense	\$0	\$0	(\$700.00)
Bank & Investment Fees	\$0	\$146	\$0.00
Total Other Income and Expenses	\$0	\$146	(\$700.00)
NET SURPLUS/(DEFICIT)	\$15,071	\$43,006	\$34,246.02

Community Works
Income Statement
Capital Campaign & Fundraising - 2022/2023

	Jun-23	Jul 22 - Jun 23	FYE 2021/2022
Revenue			
Foundation Revenue	\$0	\$20,000	\$714,250.00
Development Revenue	\$28,010	\$318,265	\$372,085.00
Total Revenue	\$28,010	\$338,265	\$1,086,335.00
Expenses			
Travel & Training	\$11	\$141	\$0.00
Equipment	\$0	\$96	\$0.00
Supplies	\$0	\$1,294	\$3,385.92
Professional Services	\$1,050	\$2,620	\$0.00
Other Expenses	\$0	\$59,228	\$56,098.24
Total Expenses	\$1,061	\$63,380	\$59,484.16
Net Operating Income	\$26,949	\$274,885	\$1,026,850.84
Other Income and Expenses			
Bank & Investment Fees	\$0	\$0	(\$10.00)
Total Other Income and Expenses	\$0	\$0	(\$10.00)
NET SURPLUS/(DEFICIT)	\$26,949	\$274,885	\$1,026,840.84

City of Ashland Social Service Grant Program

Application and Forms



2024 - 2025

ORGANIZATION LEGAL NAME: Rogue Valley Council of Governments (RVCOG) **DATE:** 1/12/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) Food & Friends Senior Meals Program

ADDRESS 155 N 1st Street Central Point OR 97502
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0611406

PROGRAM/PROJECT TITLE: Food & Friends Senior Meals Program

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Assistance to obtain and/or maintain housing.

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 12,000

GRANT CONTACT (If other than Executive Director listed below)

Name Jon Pfefferle

Telephone 541-734-9505 ext 4 **E-mail** jpfefferle@rvcog.org

EXECUTIVE DIRECTOR INFORMATION

Name Ann Marie Alfrey

Telephone 541-423-1334 **E-mail** amalfrey@rvcog.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Jody Hathaway
Digitally signed by Jody Hathaway
Date: 2024.01.25 14:27:58 -08'00'
Signature of Board President

Jody Hathaway, Board President
Type Name

Ann Marie Alfrey
Digitally signed by Ann Marie Alfrey
Date: 2024.01.25 14:15:50 -08'00'
Signature of Executive Director/CEO

Ann Marie Alfrey, Executive Director
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

PROGRAM/PROJECT TITLE Food & Friends Senior Meals Program

1. **Program/project is:** new established/continuing^X pilot
If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*

Our program provides nutritious meals to older adults 60+ living within the City of Ashland who might otherwise go hungry without the provision of our nutrition services. Our service population is considered high risk and vulnerable to malnutrition, loneliness, isolation, and depression.

3. What will this funding enable?

City of Ashland grant funds will help support the Meals on Wheels (MOW) component of our program. Food & Friends lessens feelings of food insecurity by enabling older adults to receive home delivered meals on a donation basis. By providing meals to older adults living on low, fixed incomes we can help them avoid decisions to afford rent for housing over the cost of food. Meal services are accompanied with social connection, referrals to additional services, nutrition education, and an invaluable safety check, allowing older adults to remain independent in their own homes. Local support is critical as it help us leverage other funding and meet Federal funding match requirements.

4. Number of volunteers this program/project will engage: 454
Number of paid program employees this program/project will engage: 9.925

5. Total number volunteer's agency utilizes: 479
Total number of paid agency employees: 43.99 FTE

6. Outline key strategies of the project/program with timeline and staff structure.

Food & Friends provides nutritious meals to older adults 60+ in Ashland, Mon-Fri, with frozen weekend meals available, if needed. We expect to serve approximately 14,000 home delivered meals in Ashland during FY 24-25, with homebound participants reporting improved nutritional health, increased safety, and decreased isolation. In-home assessments are completed with every new participant with reassessments every 6 months, allowing outreach staff to determine client needs and make appropriate referrals. Food & Friends program staff providing support for this project: Program Director, Analyst, Outreach Coordinator, Home Delivery Coordinator, Volunteer Coordinator, Office Specialist, Part-Time Meal Site Coordinator, and program volunteers (meal site help and home delivery drivers).

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

Our MOW program serves eligible homebound older adults on 4 delivery routes in Ashland (44 in Jackson County {JaCo}) who are unable to prepare meals due to illness, injury or disability and are at increased risk of malnutrition, isolation, and loneliness. In addition to hand delivering meals and providing social connection, our volunteers are a vital safety net between participants and other services. Volunteers report health/safety concerns to our office so assistance calls to family members or emergency services can be made, as appropriate. We also provide social dining opportunities at our dining locations throughout JaCo (6 total, including Ashland).

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

PROGRAM/PROJECT TITLE Food & Friends Senior Meals Program

*Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.*

Description of organization (include inception date) and

- a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization’s unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**
- 2. What:**
- a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**
- 3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1a. Together, we strive to cultivate an equitable approach to improving the health, wellbeing and independence of older adults and adults with disabilities through nutrition services, meaningful social connections, and opportunities for education. Food & Friends is key in efforts towards keeping older adults living safely and with dignity in their own homes. Often the meals, social contact, and vital safety check we provide are all that stand between an older adult and the need for costly institutional care.

1b. RVCOG is the federally designated Area Agency on Aging (AAA) and administrator of long-term care services for older adults and adults with disabilities in JaCo and Josephine County (JoCo). Since 2001, Food & Friends remains the only MOW program delivering meals with an accompanying safety check directly to homebound older adults in the region.

1c. RVCOG’s AAA has adopted programs and integrated trauma-informed supports in our departments, both in direct services and structure. The AAA developed and set in motion a Service Equity Plan (2022) to address needs for advancement in service delivery and create policies and strategies to improve outcomes with program participants and staff. SAGECare training was completed in 2023 to gain cultural competency to better serve LGBTQ+ older adults in our communities.

2a. Issues: Food insecurity, malnutrition, isolation and loneliness in older adults and their impacts on physical and mental health; safety issues in the home; avoid/minimize costly hospitalization or institutional care; reduction in federal tax dollars spent on care. Ensuring the provision of meals, socialization and safety is often all it takes to afford older adults the ability to remain healthy and independent in their own homes.

2b. We promote the ability for older adults and adults with disabilities to live independently in their community by providing nutritionally balanced meals, social interactions to lessen the effects of isolation and loneliness, essential safety net checks and connections to additional services. Meal sites are available to those older adults who are able to attend, providing lunch in a socially interactive environment. Food & Friends operates the dining room in the Ashland Senior Center, and it is a hub for our MOW operation in Ashland.

Answers continue on next page.

2c. Good nutrition is basic to health and wellbeing. However, our program's daily interaction with hundreds of older adults illustrates that many are unable to provide this fundamental necessity alone. In FY22-23 we served 240,218 meals (14,489 in Ashland). Results from our 2023 annual survey of MOW participants indicates the following: 92% reported feeling less isolated due to the volunteers' visits; 89% felt safer knowing a volunteer would deliver to their home; 87% reported improved nutritional health; 85% reported that participating in the program improved their quality of life; 85% reported that participating in the program allowed them to remain independent; and 54% reported that our volunteers are often the only people they see in a given day.

2d. Number of meals/individuals served comes from database reports. We conduct annual surveys on participant satisfaction, improved nutritional health, decreases in isolation, and increases in overall safety. We provided pertinent health, safety and nutrition education articles, referrals to additional services and maintain a list of resources on our website in both English and Spanish.

3. In addition to supporting the ability for older adults to remain independent in their own homes, our program is more cost effective for the community when older adults can avoid institutional settings. The average cost of 1 day in the hospital is \$3,724 and a day in a nursing home is \$365. The average cost of 1 home delivered meal in Oregon is \$13.06 (\$9.39 for Food & Friends in 22/23). Too many of our aging neighbors suffer from poor nutrition, mobility loss and feelings of isolation. The effects of loneliness caused by isolation harm both individual health and the health of our communities. Our services increase positive physical and mental health outcomes in the older adults we serve while providing hundreds of volunteer opportunities for individuals (48 volunteers in Ashland donated 3,138 hours FY22-23), both of which contribute to the overall wellbeing of our communities. We have strong partnerships and collaborations with the Ashland Senior Center, ACCESS, Senior Services Office, Aging & People with Disabilities and Disability Services Office case management services, Adult Protective Services, hospitals, clinics, service organizations, retailers, and churches. Together with your support, we can create positive impacts that benefit the health and wellbeing of older adults and adults with disabilities while building connected communities.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

PROGRAM/PROJECT TITLE Food & Friends Senior Meals Program

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 07/2022 - 06/2023 b. Administration & Fundraising expense: \$ 317,544 14.0 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 1,950,627

d. **Total expenses:** \$ 2,268,171

e. Sources of **revenue:**

Memberships/ individual contributions	\$ <u>0</u>	<u>0.00</u> %
Raised through fundraising activities	\$ <u>5,855</u>	<u>0.26</u> %
Government	\$ <u>1,382,941</u>	<u>60.96</u> %
Foundations	\$ <u>2,100</u>	<u>0.09</u> %
United Way	\$ <u>13,535</u>	<u>0.60</u> %
Fees for Service	\$ <u>863,507</u>	<u>38.07</u> %
Other (reimbursements, payments, bequests, etc.)	\$ <u>449</u>	<u>0.02</u> %

f. **Total revenue:** \$ 2,268,387

2. What is the highest level of financial reporting required by your funders?

Federally mandated Single Audit as required by Title 2 US Code of Federal Regulations Part 200.

3. Briefly describe your sustainability outlook for the project/program in the future.

We fundraise a year in advance to prevent crises from putting immediate hardship on our participants. The majority of our budgeted funding is Federal, which is as secure as Federal funding can be. Years of successful direct-mail fundraising has resulted in many dedicated donors and our ability to slowly and steadily build an emergency fund. We rely on the emergency fund to help close the funding gap in lean years. By utilizing a large volunteer base, our program is cost-effective.

4. a. Total organizational annual budget **current ongoing** fiscal year: 12,736,443

b. Total program/project budget current ongoing fiscal year: 2,328,264

ORGANIZATION BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025(*If Applicable)

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 10,000	\$ 62,918
City of Ashland Funds	\$ 8,000	\$ 21,277
Jackson County Funds	\$	\$ 119,679
CDBG (identify)	\$	\$ 0
Other State or Federal Funds	\$	\$ 8,552,283
United Way Funds	\$	\$ 12,000
Other Funds (identify)	\$	\$ 3,533,419
SUB TOTALS	\$ 18,000	\$ 12,301,576
TOTAL REVENUE (Pending & Secured)		\$ 12,319,576
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 2,672,801
Total Benefits		\$ 1,984,686
TOTAL PERSONNEL SERVICES		\$ 4,657,487
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Materials & Services		\$ 240,577
Purchased Services		\$ 5,057,978
Indirect Services		\$ 441,654
Internal Services		\$ 1,074,323
Operating Contingency (MRMPO & RVMPO)		\$ 641,444
Depreciation & Other Expenses		\$ 106,113
TOTAL MATERIALS & SERVICES		\$ 7,562,089
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify: Vehicles		\$ 100,000
TOTAL CAPITAL OUTLAY		\$ 100,000
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 12,319,576

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 10,000	\$ 0
City of Ashland Funds	\$ 8,000	\$ 0
Jackson County Funds	\$	\$ 20,770
CDBG (identify)	\$	\$ 0
Other State or Federal Funds	\$	\$ 2,520,088
United Way Funds	\$	\$ 12,000
Other Funds (identify)	\$	\$ 373,192
SUB TOTALS	\$ 18,000	\$ 2,926,050
TOTAL REVENUE (Pending & Secured)		\$ 2,944,050
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 384,037
Total Benefits		\$ 287,326
TOTAL PERSONNEL SERVICES		\$ 672,363
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Indirect & Interfund Services		\$ 249,612
Transportation, Fleet & Mileage		\$ 78,179
Material & Supplies		\$ 17,812
Contracted Meal Services		\$ 1,336,405
Other - Purchased Services		\$ 375,151
Rents - Kitchen & Meal Sites		\$ 115,528
TOTAL MATERIALS & SERVICES		\$ 2,172,687
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify: Vehicles		\$ 100,000
TOTAL CAPITAL OUTLAY		\$ 100,000
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 2,944,050

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

PROGRAM/PROJECT TITLE Food & Friends Senior Meals Program

I.		# Whole Program	# Ashland
	Gender		
	Age*		
	Female	1,114	137
	Male	841	107
	Other	46	12
II.	Totals	2,001	256
		0	0
	0 to 5	0	0
	6 to 12	0	0
	13 to 17	0	0
	18 to 30	5	0
	31 to 40	21	6
	41 to 50	93	2
	51 to 61	1,853	233
	62 +	29	15
	Unknown		
	Total	2,001	256

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity <i>Hispanic/Latino*</i>	# Ashland
White	1,458		195
Black/African American	10		1
American Indian/Alaskan Native	45		4
Native Hawaiian/other Pacific Islander	8		1
American Indian/Alaskan Native and White			
Black/African American and White American			
Indian/Alaskan Native and			
Black/African American			
Other Multi Racial		45	4
Other	480		51
Totals	2,001	45	256

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Rogue Valley Council of Governments (RVCOG)

PROGRAM/PROJECT TITLE Food & Friends Senior Meals Program

1. Number of board members required in bylaws? Minimum 0 Maximum 0
2. Number of board members currently active? # Voting 24 Vacancies 0
3. Average percentage board meeting attendance (over last completed year): 68 %
4. Percent of board in attendance required for a quorum: 51 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
RVCOG Board	24
Executive Committee of RVCOG Board	6
Senior Advisory Council	9

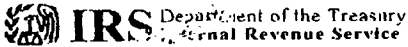
6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	Unknown	Unknown
Black/African American	Unknown	Unknown
American Indian/Alaskan Native	Unknown	Unknown
Native Hawaiian/other Pacific Islander	Unknown	Unknown
American Indian/Alaskan Native and White	Unknown	Unknown
Black/African American and White	Unknown	Unknown
American Indian/Alaskan Native and Black/African American	Unknown	Unknown
Other Multi Racial	Unknown	Unknown
Other	Unknown	Unknown
Totals	Unknown	Unknown

** Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.*

RVCOG does not collect data on the character statistics of the board members. The board members are assigned by the 24 member agencies. RVCOG does not have any sway in the diversity of the members assigned to the board.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248230137
June 07, 2011 LTR 4076C E0
93-0611406 000000 00

00016815
BODC: TE

ROGUE VALLEY COUNCIL OF GOVERNMENTS
PO BOX 3275
CENTRAL POINT OR 97502-0011



58622

Federal Identification Number: 93-0611406
Person to Contact: Ms. Edwards
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This responds to your request for information about your federal tax status. Our records do not specify your federal tax status. However, the following general information about the tax treatment of state and local governments and affiliated organizations may be of interest to you.

GOVERNMENTAL UNITS

Governmental units, such as States and their political subdivisions, are not generally subject to federal income tax. Political subdivisions of a State are entities with one or more of the sovereign powers of the State such as the power to tax. Typically they include counties or municipalities and their agencies or departments. Charitable contributions to governmental units are tax-deductible under section 170(c)(1) of the Internal Revenue Code if made for a public purpose.

ENTITIES MEETING THE REQUIREMENTS OF SECTION 115(1)

An entity that is not a governmental unit but that performs an essential government function may not be subject to federal income tax, pursuant to Code section 115(1). The income of such entities is excluded from the definition of gross income as long as the income (1) is derived from a public utility or the exercise of an essential government function, and (2) accrues to a State, a political subdivision of a State, or the District of Columbia. Contributions made to entities whose income is excluded income under section 115 may not be tax deductible to contributors.

TAX-EXEMPT CHARITABLE ORGANIZATIONS

An organization affiliated with a State, county, or municipal government may qualify for exemption from federal income tax under section 501(c)(3) of the Code, if (1) it is not an integral part of the government, and (2) it does not have governmental powers inconsistent with exemption (such as the power to tax or to exercise enforcement or regulatory powers). Note that entities may meet the requirements of both sections 501(c)(3) and 115 under certain circumstances. See Revenue Procedure 2003-12, 2003-1 C.B. 316.

0248230137
June 07, 2011 LTR 4076C E0
93-0611406 000000 00
00016816

ROGUE VALLEY COUNCIL OF GOVERNMENTS
PO BOX 3275
CENTRAL POINT OR 97502-0011

Most entities must file a Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code, to request a determination that the organization is exempt from federal income tax under 501(c)(3) of the Code and that charitable contributions are tax deductible to contributors under section 170(c)(2). In addition, private foundations and other persons sometimes want assurance that their grants or contributions are made to a governmental unit or a public charity. Generally, grantors and contributors may rely on the status of governmental units based on State or local law. Form 1023 and Publication 4220, Applying for 501(c)(3) Tax-Exempt Status, are available online at www.irs.gov/eo.

We hope this general information will be of assistance to you. This letter, however, does not determine that you have any particular tax status. If you are unsure of your status as a governmental unit or state institution whose income is excluded under section 115(1) you may seek a private letter ruling by following the procedures specified in Revenue Procedure 2007-1, 2007-1 I.R.B. 1 (updated annually).

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations



Certified Public Accountants
And Business Advisors

February 27, 2018

To Rogue Valley Council of Government Donors:

Rogue Valley Council of Governments (RVCOG) is established pursuant to Oregon Revised Statutes 190.003 through 190.110. Oregon Revised Statutes (ORS) 190.010 provides that units of local government may enter into an intergovernmental agreement with other units of local government for the performance of any function or activity authorized to be performed by the parties of the agreement. Also ORS 190.007 states that for furthering economy and efficiency in local government, intergovernmental cooperation is declared a matter of statewide concern.

In our opinion, RVCOG is an instrumentality of political subdivisions of the State of Oregon. Therefore, contributions to RVCOG, made for exclusively public purposes, are deductible under section 170(c)(1) as charitable contributions "for the use of" political subdivisions.

You should consult with appropriate tax counsel regarding any limitations which may apply.

Sincerely,

A handwritten signature in blue ink that reads 'Carolyn M. Ryder, CPA, CGMA'.

Carolyn M. Ryder, CPA, CGMA
Isler Medford, LLC

CMR

Rogue Valley Council of Governments
Statement of Activities
For the Year Ended June 30, 2023

Functions/Programs	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Revenue and Changes in Net Assets
Primary Government				
Governmental Activities:				
General government	\$ 1,642,245	\$ 31,589	\$ 226,028	\$ (1,384,628)
Health and welfare	4,103,922	10,885	5,206,086	1,113,049
Natural resources and conservation	287,219		379,757	92,538
Planning	1,718,381		2,124,530	406,149
Interest on long-term debt				-
Total governmental activities	\$ 7,751,767	\$ 42,474	\$ 7,936,401	\$ 227,108
Total primary government	\$ 7,751,767	\$ 42,474	\$ 7,936,401	\$ 227,108
General revenues:				
				20,215
				-
				<u>\$ 20,215</u>
				\$ 247,323
				<u>3,737,681</u>
				<u>\$ 3,985,004</u>

The notes to the financial statements are an integral part of this statement.

Rogue Valley Council of Governments
Statement of Net Position
June 30, 2023

	Primary Government Governmental Activities
ASSETS	
Current Assets	
Cash and cash equivalents	\$ 1,375,639
Investments	429,875
Receivables	1,555,541
Prepays	82,597
Total Current Assets	3,443,652
Capital Assets (net of accumulated depreciation):	
Land	556,750
Buildings	2,007,230
Machinery and equipment	175,212
Total Capital Assets	2,739,192
TOTAL ASSETS	\$ 6,182,844
LIABILITIES	
Current Liabilities	
Accounts payable	\$ 447,945
Payroll payable	223,837
Other current liabilities	706,180
Total Current Liabilities	1,377,962
Non-current Liabilities	
Due within one year	529,430
Due in more than one year	290,448
Total Non-current Liabilities	819,878
TOTAL LIABILITIES	\$ 2,197,840
NET POSITION	
Investment in capital assets (net of related debt)	\$ 2,739,192
Restricted	-
Unrestricted	1,245,812
TOTAL NET POSITION	\$ 3,985,004

The notes to the financial statements are an integral part of this statement.



Certified Public Accountants
And Business Advisors

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Rogue Valley Council of Governments

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Rogue Valley Council of Governments, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Rogue Valley Council of Governments' basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Rogue Valley Council of Governments, as of June 30, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Rogue Valley Council of Governments and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Rogue Valley Council of Governments' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Rogue Valley Council of Governments' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Rogue Valley Council of Governments' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Rogue Valley Council of Governments' basic financial statements. The accompanying schedule of expenditures by department, the capital asset schedules, the combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2023, on our consideration of Rogue Valley Council of Governments' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Rogue Valley Council of Governments' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rogue Valley Council of Governments' internal control over financial reporting and compliance.

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 14, 2023, on our consideration of compliance with certain provisions of laws and regulations, including the provision of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.

Isler Medford, LLC

Isler Medford, LLC

Medford, Oregon

December 14, 2023

By: *Carolyn M. Ryder* CPA CGMA
 Carolyn M. Ryder, CPA, CGMA

Executive Committee

Jody Hathaway (Board President), HR/Finance Manager
Emergency Communications of Southern Oregon
541-774-5062 / jody.hathaway@ecso911.org

John Quinn (1st Vice President), Board Member
Rogue Valley Sewer Services
541-664-6300 / ctappert@rvss.us

Colleen Padilla (2nd Vice President), Exec. Director
Southern Oregon Regional Economic Development, Inc
541-773-8964 / colleen@soredi.org

Bill Mansfield, Board Member
Rogue Valley Transportation District
541-779-2521 / No email

Kelley Johnson, Councilor
City of Central Point
541-821-0147 / kelley.johnson@centralpointoregon.gov

Pam VanArsdale, Mayor
City of Rogue River
541-582-4401 / mayor@cityofrogueriver.gov

Board Members

Colleen Roberts, Commissioner
Jackson County
541-774-6117 / robertcl@jacksoncounty.org

Jon Ball, Mayor
City of Shady Cove
541-878-2225 / jball@shadycove.org

Jill Smedstad, Executive Director
Jackson Soil & Water Conservation District
541-423-6159 / jill.smedstad@jswcd.org

John West, Commissioner
Josephine County
541-474-5221 / johnw@josephinecounty.gov

Eric Stark, Councilor
City of Medford
541-774-2000 / council@cityofmedford.org

Bob Kaplan, Councilor
City of Ashland
541-488-6002 / bob@council.ashland.or.us

Jonah Liden, Comm., and Gov. Relations Coordinator
Rogue Community College
541-613-8616 / JLiden@roqueecc.edu

Darby Ayers-Flood, Mayor
City of Talent
541-535-1566 / mayor@cityoftalent.org

Trish Callahan, Mayor
Town of Butte Falls
541-865-3262 / bfcityhall@gmail.com

Valerie Lovelace, Councilor
City of Grants Pass
541-479-0952 / vlovelace@grantspassoregon.gov

Meadow Martell, Mayor
City of Cave Junction
541-287-0044 / cjmayor@cavenet.com

Terry Baker, Mayor
City of Phoenix
541-535-1955 / jim.snyder@phoenixoregon.gov

Kathy Sell, Mayor
City of Eagle Point
541-826-4212 / kathysell@cityofeaglepoint.org

Jeanne Stallman, General Counsel
Southern Oregon University
541-552-7070 / stallman@sou.edu

Bill Rigney, Councilor
City of Gold Hill
541-855-1525 / bill.rigney@cityofgoldhill.com

Mike Hussey, Fire Chief
Jackson County Fire District 3
541-826-7100 / mikeh@jcf3.com

City of Ashland Social Service Grant Program

Application and Forms



2024 - 2025

ORGANIZATION LEGAL NAME: Jackson County SART **DATE:** 01/29/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 2305 Ashland Street #104-418 Ashland OR 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 81-0650183

PROGRAM/PROJECT TITLE: Survivor Care Program

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Mental health care for high-need individuals, help obtaining housing and social safety net services

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 11,000

GRANT CONTACT (If other than Executive Director listed below)

Name Judith Rosen
Telephone (541) 840-8063 **E-mail** judithannerosen@hotmail.com

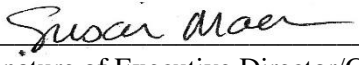
EXECUTIVE DIRECTOR INFORMATION

Name Susan Moen
Telephone (541) 840-0904 **E-mail** jcsart@charter.net

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.


Signature of Board President


Signature of Executive Director/CEO

Maylee Oddo
Type Name

Susan Moen
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Jackson County SART

PROGRAM/PROJECT TITLE Survivor Care Program

1. **Program/project is: new** ___ **established/continuing** X **pilot** ___ **If pilot, expected duration** _____
2. **Primary geographic location and population program funding will serve. (If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.**

Adult and adolescent survivors of sexual assault and/or domestic violence in Ashland.

What will this funding enable? Funding will help sustain our core services for sexual assault survivors, which include free 24/7 emergency medical care, crisis intervention and forensic evidence collection, plus follow-up advocacy and aid accessing needed services like affordable housing and mental health care. Funds will also support the expansion of our emergency response to survivors of domestic violence, filling a gap in current DV care.

3. **Number of volunteers this program/project will engage:** 1

Number of paid program employees this program/project will engage: 16

4. **Total number of volunteers agency utilizes:** 5

Total number of paid agency employees: 22

5. **Outline key strategies of the project/program with timeline and staff structure.**

Our survivor care program is designed to interrupt the destructive mental, physical and financial after-effects of gender violence. It offers immediate, specialized care and resources to stabilize survivors' initial trauma and meet their immediate needs as well as help obtaining aftercare services to enable long-term healing. Extensive collaborations with partner agencies make effective use of existing resources. And ongoing trainings keep us abreast of current best practices so all can understand and meet survivors' specific/ culturally-specific medical and social service needs.

Our program is fully-developed and fully-staffed. Our expansion of immediate care to domestic violence survivors is in final protocol review at Jackson and Josephine County hospitals; we expect its rollout this spring. Our Program Manager supervises our staff of 15 on-call nurses and oversees their training and continuing education. Our Executive Director provides program oversight and volunteers as a dedicated follow-up advocate. And our Resource Specialist maintains an extensive network of partnerships with social service agencies and service providers to maximize the aid and options available to survivors.

7. **Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format.**

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Jackson County SART

PROGRAM/PROJECT TITLE Survivor Care Program

Answer all three narrative questions. Use *only the space provided* –place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

1. **Description of organization (include inception date) and**
 - a. mission statement, purpose(s) and how this program/project fits with your mission.
 - b. your organization’s unique qualifications to accomplish your program outcomes?
 - c. what approach is your agency taking to serve clients and train staff on trauma informed care?
2. **What:**
 - a. issues(s) is the project/program intended to impact,
 - b. strategy for change your program will be based on,
 - c. evidence that the project/program will be successful in the proposed setting, and
 - d. what tool(s) will you use to measure outcomes?
3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1a. Founded in 2004, Jackson County SART works to ensure effective, compassionate and collaborative services that prioritize survivors’ needs and promote their healing – and to prevent gender-based violence through community engagement and change. Our care program is central to our mission of survivor empowerment and healing.

1b. United Way's Executive Director calls ours “the most respected sexual assault response team in our state,” and several counties model their program on ours. The acute-care forensic nurses who staff our program are state-trained and certified in responding to the physical and psychological effects of both sexual assault and domestic violence and in caring for vulnerable and underserved populations. Our Resource Specialist is an experienced advocate with extensive knowledge of housing, crime victims’ compensation and medical/addiction treatment systems. The navigator position she has created to ensure survivors’ meaningful access to resources has been flagged by the Department of Justice as an emerging best practice.

1c. We train our staff yearly on the neurobiology of trauma and trauma-informed care, including recognizing and responding to the historical traumas experienced by oppressed communities. We have long led efforts to understand trauma’s mental and physical impacts and to promote trauma-informed practices in our state, so that those serving survivors share a common ground of trauma-informed understanding and approach. In introducing her bill mandating trauma-informed practices training for Oregon law enforcement (HB 2575), Representative Pam Marsh noted that it “was inspired by the Jackson County Sexual Assault Response Team, which has been at the forefront of this work.” We partnered with The Jackson County Sheriff’s Office to offer a Trauma-Informed Response Training for county law enforcement and social service providers last fall.

2a. Sexual violence impacts half of all women and 1 in 3 men; for domestic violence it’s 1 in 3 women and 1 in 4 men (Center for Disease Control). The aftereffects can be devastating. Survivors suffer PTSD at higher rates than combat veterans. They also experience alarming levels of resulting homelessness, job loss, chronic illness, drug/alcohol abuse and suicide attempts. Furthermore, as offenders generally prey on the vulnerable, many survivors we care for have already-existing trauma and complex needs that must be addressed before they can heal. About 80% of our acute-care patients are low-income. 40% are unhoused or housing unstable. 16% have coexisting, often previously undiagnosed mental health issues, and 35% have a drug/alcohol dependency. Few have the resources to cope with recovery on their own.

2b. Studies show that survivors who receive a compassionate, trauma-informed first response are significantly less likely to suffer long-term psychological and physical harm. Survivors tell us repeatedly that our nurses lessened their sense of isolation and shame, helped them understand the trauma they were experiencing and ways to address it, and informed them of their rights and options regarding their cases and their care. Many state that our response restored a sense of trust and control, increasing their willingness to seek crucial after-services like follow-up care. For domestic violence survivors who may not feel ready or able to leave their abuser, a knowledge of options and resources and a sense of understanding can offer a crucial future lifeline.

Staff train to recognize barriers that can prevent or delay survivors' progress towards healing. We know that resource availability is not the same as access; traumatized survivors seldom have the mental and emotional bandwidth to navigate complex bureaucracies and systems to find the help they need. Therefore we have designed our first response as an on-ramp, not an end-point; our nurses connect survivors to advocacy and medical follow-up and to our Resource Specialist for needs like mental health care and stable housing.

2c. Our survivor care program is both effective and resilient. We have provided free, 24/7 gold-standard care for almost two decades to all sexual assault survivors requesting it, even during the pandemic. Over the past two years, 100% of survivors surveyed said our care helped them make informed choices about their situation and their path forward, and 100% said our Resource Specialist was able to get them the follow-up care and services they needed. Expanding the specialized, trauma-informed forensic care we are experienced and skilled in to domestic violence survivors is just starting in Oregon but is showing strong benefits in programs like Colorado Springs' and Washington DC's.

2d. Survivors who give permission for contact are surveyed once they have stabilized and again if they work with our Resource Specialist. We regularly document service outcomes as part of our federal grant requirements. Our Program Manager also debriefs each case with the responding nurse, and she and our Resource Specialist review select cases with partner agencies to keep collaborations running smoothly and help track survivors' ongoing needs and recovery together. Our Executive Director and Program Manager evaluate the program and its staff annually and our independent Medical Consultant reviews program policies, procedures and case response.

3. Our program returns substantial benefits to the community. Given the cascade of social and personal ills that sexual assault exacerbates or gives rise to, it is America's most costly crime (US Dept of Justice). Reducing its impact is a financial imperative as well as a moral and medical one. (Needless to say, the benefits to survivors' wellbeing and the wellbeing of their families are incalculable.) The benefits will only increase as the program expands to domestic violence survivors.

Our program also serves the community by integrating our services with others' to help extend partner agencies' strengths and increase survivor access to resources and support. For example, Community Works provides advocates for our hospital care; our Resource Specialist's focus on time-consuming social services navigation lets their advocates concentrate on crucial emotional support. We share case management and resources with health clinics like La Clinica, drug and alcohol service agencies and agencies working with LGBTQIA+ youth. Finding housing for low-income survivors is a particular challenge, and our partnerships here are invaluable. Agencies like ACCESS and Maslow Project often split housing costs with us for shared clients and our Resource Specialist takes on time-intensive housing searches. As a result of her work, our program helps secure safe, permanent housing for 20+ low-income Ashland survivors a year.

Our program also benefits civic institutions and community engagement with them. Our expert forensic evidence collection offers invaluable tools to law enforcement and the DA, and our Executive Director serves as a dedicated volunteer survivor advocate with APD. The quality of our first response and our collaborative work to strengthen survivor-centered, trauma-informed law enforcement response has greatly increased survivors' trust; we have more than doubled survivor's reporting rate, to around 85%, since our program began.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Jackson County SART

PROGRAM/PROJECT TITLE Survivor Care Program

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy –mm/yyyy): 01/01/2022 – 12/31/2022

b. Administration & Fundraising expense: \$ 125,479 21.56 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 456,444

d. **Total expenses:** \$ 581,923

e. Sources of **revenue:**

Memberships/ individual contributions \$ 92,359 18 %

Raised through fundraising activities \$ _____ %

Government \$ 230,760 45 %

Foundations \$ 115,037 23 %

United Way \$ 8,750 1 %

Fees for Service \$ 64,676 13 %

Other (reimbursements, payments, \$ _____ %

f. **Total revenue:** \$ 511,582

2. **What is the highest level of financial reporting required by your funders?**

Financial statement plus 990.

3. **Briefly describe your sustainability outlook for the project/program in the future.**

We have successfully sustained our program over the past two decades, pandemic years included, with a combination of foundation and government funding as well as hospital payments for a portion of our services. The year ahead presents some challenges, as the federal government has ended a Victim of Crime Act grant program that funded us for many years and may slash upcoming awards for another. We are seeking out alternatives. Needless to say, your support for our services to some of Ashland’s most vulnerable members will have significant impact this year.

4. a. **Total organizational annual budget** **current ongoing** fiscal year: \$722,831

b. **Total program/project budget** **current ongoing** fiscal year: \$347,612

ORGANIZATION BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Jackson County SART

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 20,000	\$
City of Ashland Funds	\$ 11,000	\$
Jackson County Funds	\$ 12,000	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$ 118,043
United Way Funds	\$ 18,000	\$
Other Funds (identify):Foundations, donations, program income	\$ 260,000	\$
SUB TOTALS	\$ 321,000	\$ 118,043
TOTAL REVENUE (Pending & Secured)		\$ 439,043
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 527,560
Total Benefits		\$101,197
		\$628,757
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Accounting, insurance, fees		\$ 23,158
Continuing ed/training, Medical Director		\$ 14,038
Communication/IT, 24/7 answering service		\$ 13,914
Office rent, utilities, supplies		\$ 19,100
PO box, printing, postage, outreach, translation, etc		\$ 6,891
Client assistance		\$ 16,539
TOTAL MATERIALS & SERVICES		\$ 93,640
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$ 1,600
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 1,600
TOTAL EXPENDITURES (Sum of A, B & C)		\$723,997

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Jackson County SART

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 20,000	\$
City of Ashland Funds	\$ 11,000	\$
Jackson County Funds	\$ 12,000	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$ 98,271
United Way Funds	\$ 18,000	\$
Other Funds (identify) Foundations, prog inc	\$ 93,000	\$
SUB TOTALS	\$154,000	\$ 98,271
TOTAL REVENUE (Pending & Secured)		\$252,271
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$265,408
Total Benefits		\$ 42,167
		\$307,575
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Continuing ed/training, Medical Director, fees		\$ 8,398
Malpractice insurance, 24/7 answering service		\$ 3,280
Medical supplies		\$ 500
Office rent, utilities, office supplies, software		\$ 8,460
Staff cell phones, mileage		\$ 1,860
Client assistance		\$ 16,539
TOTAL MATERIALS & SERVICES		\$39,037
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 1,000
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 1,000
TOTAL EXPENDITURES (Sum of A, B & C)		\$347,612

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only –no percentages.)

RECIPIENT AGENCY Jackson County SART

PROGRAM/PROJECT TITLE Survivor Care Program

I.		# Whole Program	# Ashland
	Gender		
	Female	<u>317</u>	<u>47</u>
	Male	<u>17</u>	<u>4</u>
	Other	<u>5</u>	<u> </u>
	Totals	<u>339</u>	<u>51</u>

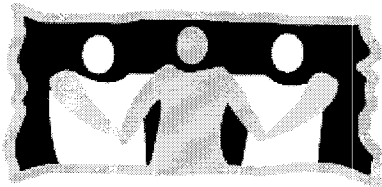
II.		# Whole Program	# Ashland
	Age		
	0 to 5	<u>3</u>	<u>1</u>
	6 to 12	<u>47</u>	<u>7</u>
	13 to 17	<u>117</u>	<u>22</u>
	18 to 30	<u>68</u>	<u>10</u>
	31 to 40	<u>57</u>	<u>7</u>
	41 to 50	<u>37</u>	<u>3</u>
	51 to 61	<u>9</u>	<u>1</u>
	62 +	<u>1</u>	<u> </u>
	Unknown	<u> </u>	<u> </u>
	Total	<u>339</u>	<u>51</u>

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity	#
		Hispanic/Latino*	Ashland
White	<u>245</u>	<u>20/7</u>	<u>47</u>
Black/African American	<u>6</u>	<u> </u>	<u>1</u>
American Indian/Alaskan Native	<u> </u>	<u> </u>	<u> </u>
Native Hawaiian/other Pacific Islander	<u>4</u>	<u> </u>	<u>1</u>
American Indian/Alaskan Native and White	<u> </u>	<u> </u>	<u> </u>
Black/African American and White American	<u> </u>	<u> </u>	<u> </u>
Indian/Alaskan Native and	<u> </u>	<u> </u>	<u> </u>
Black/African American	<u> </u>	<u> </u>	<u> </u>
Other Multi Racial (Asian Am)	<u>7</u>	<u> </u>	<u>2</u>
Other (not reported)	<u>77</u>	<u> </u>	<u> </u>
Totals	<u>339</u>	<u> </u>	<u>51</u>

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served –it would only match if 100% of your clients identify as Hispanic/Latino.



JACKSON COUNTY
SART
SEXUAL ASSAULT RESPONSE TEAM

2305 Ashland Street, #104-418 – Ashland, OR 97520 – jcsart@charter.net

Board of Directors

Maylee Oddo – Board President

Ashland: (800) 523-6961

Joined: 2012

Maylee Oddo is CEO for Hycomb LLC and served as Board President for Ashland Independent Film Festival.

Alan Binette

Medford: (541) 773-3018, abinetemd@hikerdoc.com

Joined: 2017

Alan Binette is a noted OB/GYN, recently retired, with a longstanding interest in nonprofit work.

Stefanie L. Burke

Medford: (541) 779-8900; SLB@roguelaw.com

Joined: 2020

Stefanie Burke, an attorney with Hornecker Cowling LLP, specializes in Family Law Mediation.

Michael Klein

Talent: (503)-416-4771, kleinm@careoregon.org

Joined: 2021

Michael Klein (M.S.W.) is a Community Engagement Specialist with Jackson Care Connect CCO.

Kristen Roy

Ashland: (541) 789-4100, kristen.roy@asante.org

Joined: 2019

Kristen Roy, JD, is Vice President, Legal Officer and General Counsel at Asante and also serves on the board of Planned Parenthood.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 29 2004

JACKSON COUNTY SART
C/O SUSAN MOEN
43 MORNINGLIGHT DR
ASHLAND, OR 97520

Employer Identification Number: 81-0650183 *+9710 #*
DLN: 17053175020024 *Doc. locator # for IRS*
Contact Person: EVELYN D GRIFFITHS ID# 31432
Contact Telephone Number: (877) 829-5500
Accounting Period Ending: December 31
Public Charity Status: 170(b)(1)(A)(vi)
Form 990 Required: Yes
Effective Date of Exemption: May 24, 2004
Contribution Deductibility: Yes
Advance Ruling Ending Date: December 31, 2008

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

Jackson County SART
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Bank of America Checking	461,822.05
Total Checking/Savings	461,822.05
Accounts Receivable	
Accounts receivable	-2,220.64
Total Accounts Receivable	-2,220.64
Other Current Assets	
Contributions	-12.85
Undeposited Funds	9,998.41
Total Other Current Assets	9,985.56
Total Current Assets	469,586.97
Fixed Assets	
Equipment	11,402.75
Total Fixed Assets	11,402.75
Other Assets	
Accum. Depreciation	-10,045.00
Total Other Assets	-10,045.00
TOTAL ASSETS	470,944.72
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Withholding	13.98
Garnishment	1,810.98
Oregon Withholding	-1,416.00
State Unemployment	26,120.00
Workers Benefit Fund	1,657.27
Payroll Liabilities - Other	11,438.89
Total Payroll Liabilities	39,625.12
Payroll Taxes Payable	5,239.35
Total Other Current Liabilities	44,864.47
Total Current Liabilities	44,864.47
Total Liabilities	44,864.47
Equity	
Unrestrict (retained earnings)	332,711.00
Net Income	93,369.25
Total Equity	426,080.25
TOTAL LIABILITIES & EQUITY	470,944.72

Jackson County SART
Profit & Loss
 January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
Contribution	163,733.48
Fee for Service	67,230.00
Fundraising Event	410.63
Grants	566,390.88
Total Income	797,764.99
Gross Profit	797,764.99
Expense	
Accounting	5,726.40
Advertising	462.00
Answering Service	1,599.20
Bank Service Charges	528.18
Client Assistance	
Counseling	635.99
emergency housing	2,387.69
Housing	7,688.00
Legal	446.62
WISP	350.00
Client Assistance - Other	11,249.09
Total Client Assistance	22,757.39
Consultant	975.00
Fees & Dues	1,545.00
Fundraising	
Printing	514.99
Stamps	70.00
Total Fundraising	584.99
Insurance	
Board	2,388.00
Health insurance	29,930.92
Liability	7,292.12
Malpractice	1,054.00
Worker's Comp Ins	4,285.32
Total Insurance	44,950.36
Meeting expenses	282.58
Mileage	1,855.29
Office Equipment	1,545.00
Office Rent	15,750.00
Office Utilities	7,430.98
Outreach/Awareness	
Tabling supplies	604.26
Outreach/Awareness - Other	1,751.53
Total Outreach/Awareness	2,355.79
Payroll Expenses	
Gross Wages	
Community Coordinator	31,540.00
Continuing Education	13,542.00
Dev/Ed Director	63,030.50
Exam Fees	66,190.00
Executive Director	41,988.01
Preceptor	1,800.00

Jackson County SART
Profit & Loss
 January through December 2023

	Jan - Dec 23
Prevention Coordinator	
OregonSaves	4,144.50
Prevention Coordinator - Other	52,955.80
Total Prevention Coordinator	57,100.30
Prevention Educator	37,525.00
RS	65,876.00
SANE On Call	46,496.14
SANE Program Manager	75,996.60
SASH facilitator	
intake	452.75
SASH A	1,700.00
SASH facilitator - Other	5,267.25
Total SASH facilitator	7,420.00
SASH SOU LGBTQ+	2,638.00
Teen group/advocate	1,280.00
Trial Fee	1,794.00
Total Gross Wages	514,216.55
Health insurance	13,570.00
Payroll Tax Expense	
OR Statewide Transit Tax	248.41
Oregon Paid Leave	963.88
Payroll Tax Expense - Other	39,830.04
Total Payroll Tax Expense	41,042.33
State Unemployment	4,717.70
Workers Benefit Fund	179.42
Payroll Expenses - Other	409.30
Total Payroll Expenses	574,135.30
Personnel appreciation	40.38
Personnel expenses	1,011.20
Postage	438.00
Prevention	
School program	-6,875.25
Total Prevention	-6,875.25
Printing	293.97
SANE equipment	5,581.84
SASH support group	87.54
Supplies	
Office	1,436.65
SANE supplies	150.27
Supplies - Other	1,041.01
Total Supplies	2,627.93
Telephone	5,072.07

Jackson County SART
Profit & Loss
January through December 2023

	<u>Jan - Dec 23</u>
Training Fees	
Continuing Ed-travel	2,256.18
Continuing Ed - meals	161.00
Continuing Education	7,229.00
SANE certification fee	100.00
SANE Recertification Fee	75.00
SANE Training - meals	115.50
SANE training - registration	1,025.00
SANE training - travel	525.72
Total Training Fees	11,487.40
Unassigned Website	0.00
	2,232.50
Total Expense	704,481.04
Net Ordinary Income	93,283.95
Other Income/Expense	
Other Income	
Rebate/coupon	85.30
Total Other Income	85.30
Net Other Income	85.30
Net Income	<u>93,369.25</u>

**City of Ashland Social Service Grant Program
Application and Forms**



2024 - 2025

ORGANIZATION LEGAL NAME: La Clinica del Valle Family Health Care Center **DATE:** 1/31/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) La Clinica

ADDRESS 931 Chevy Way Medford OR 97504
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 94-3096772

PROGRAM/PROJECT TITLE: La Clinica Health Center at OHRA

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Provide essential social services (healthcare) to homeless individuals and to low and extremely low income residents

AMOUNT REQUESTED from this funder for this program/project 2024-2025: \$25,000

GRANT CONTACT (If other than Executive Director listed below)

Name Michael Schweighardt

Telephone 541-494-3868

E-mail mschweighardt@lacinicahealth.org

EXECUTIVE DIRECTOR INFORMATION

Name Brenda Johnson, CEO

Telephone 541-512-3151 **E-mail** bjohnson@lacinicahealth.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Monica Morales
Signature of Board President

Brenda Johnson
Signature of Executive Director/CEO

Monica Morales
Type Name

Brenda Johnson, CEO

SUMMARY INFORMATION

RECIPIENT AGENCY La Clinica

PROGRAM/PROJECT TITLE La Clinica Health Center at OHRA

1. Program/project is: new established/continuing ___ pilot ___ If pilot, expected duration ___

2. **Primary geographic location and population program funding will serve.** *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.)*

This project will serve the guests and clients of OHRA. In addition to serving houseless individuals staying in Ashland and Southern Jackson County, nearly half of those seeking OHRA assistance are housed but face serious economic stressors that put them at risk of becoming houseless.

3. **What will this funding enable?**

This funding will help La Clinica launch its new health center at OHRA, and enable the development of a primary care model that integrates mental health and substance use disorder services at this site.

4. **Number of volunteers this program/project will engage:** 0

Due to HIPPA confidentiality concerns, we cannot use volunteers to provide medical services

Number of paid program employees this program/project will engage: 8

5. **Total number volunteers agency utilizes:** 40

Total number of paid agency employees: 465

2. **Outline key strategies of the project/program with timeline and staff structure.**

La Clinica opened a new health center in December at the OHRA Community Resource Center. We are beginning to provide services at this location, which include medical, behavioral health, Oregon Health Plan enrollment, and resource support. For residents without a health care provider, the OHRA Health Center will be an entry point to establishing care in La Clinica's comprehensive healthcare system designed for lower income and vulnerable residents. We will develop a primary care model that integrates mental health and substance use disorder services at this site. The site will be staffed with a nurse practitioner, behavioral health clinician, behavioral health support specialist, medical assistant, patient services representative, and community resource specialist. Specialty staff, including a physician with expertise in medication assisted treatment for opioid use disorder, and a psychiatric nurse practitioner will lend their expertise to this project.

The correlation between being houseless and poor health is clear. Untreated physical, mental health, or substance use disorder increases the risk of becoming houseless, especially for low-income families. Similarly, housing instability can deteriorate health and exacerbate chronic or acute illnesses. This project aims to improve health care access and link vulnerable individuals to a healthcare home that can provide ongoing medical, mental health, and substance use services. This is an essential component in breaking the cycle of homelessness.

See project timeline below:

- Board approves project: Feb 2023
- Construction of health center completed: May 2023
- Service agreement in place between La Clinica and OHRA: 6/2023
- Health center opens for telehealth services: 11/2/23
- Health center staffing and workflows finalized: 12/4/23
- Health center opens for in-person visits: 12/5/23
- Provide health services to an estimated 300 individuals per year: Jan to Dec 2024

7. **Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format.** We include our most recent audited financial statements from fiscal year 2021-22. Audited 2022-23 statement and management letter will be available in February 2024.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY La Clinica

PROGRAM/PROJECT TITLE La Clinica Health Center at OHRA

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

1. Description of organization (include inception date)

a. Mission statement, purpose(s) and how this program/project fits with our mission

La Clinica has provided health care services to Southern Oregon residents who experience health inequities since 1988. Our mission is to serve the people who need us most through exceptional, affordable, and compassionate care, inspiring all those we touch to lead full and healthy lives. We have opened a new health center at OHRA, which fits our mission to provide exceptional health services to those who need these services most.

b. Our organization's unique qualifications to accomplish program outcomes

We provide comprehensive medical, dental, behavioral health, wellness, and wrap around services at 29 service sites: 6 neighborhood health centers, 19 school-based health centers, an acute care clinic, a 34-chair dental clinic, a training and education site, and the new OHRA site. La Clinica has the experience, capacity, and community trust to care for the most underserved members of our community.

c. Approach our agency takes to serve clients and train staff on trauma informed care

Our guiding principle is to turn no one away based on ability to pay. We place a high priority on providing trauma-informed care to our patients. Staff members receive ongoing training in trauma-informed care, motivational interviewing, and adverse childhood experiences (ACES). All outreach staff complete a community health worker certification, which includes 90 hours of training, and focuses on community health, social justice, and equity. La Clinica hires staff who reflect the communities we serve, including outreach workers who share ethnicity, language, socioeconomic status, and life experiences with those we serve.

2. Program Summary

a. Issues(s) the project/program intends to impact

Health and homelessness are inextricably linked. Health problems can cause a person's homelessness as well as be exacerbated by the experience. Access to health care services is essential for addressing and preventing homelessness. Similarly, housing instability can deteriorate health and exacerbate chronic or acute illnesses.

b. Strategy for change our program will be based on

La Clinica uses the integrated behavioral health model, which integrates mental health and substance use services with primary care.

c. Evidence that the project/program will be successful in the proposed setting

La Clinica has provided temporary services at the OHRA site since August 2021. During this tenure, we learned from patients, as well as OHRA case managers and leadership, about the lack of accessible medical, behavioral health, and support services in the community. To meet this need, OHRA invited La Clinica to operate the health center on site. Our team assisted in the design and OHRA covered the construction costs.

d. Tool(s) we will use to measure outcomes

Comprehensive monthly and year-to-date reporting will track OHRA patient care data, including demographics, type of care received, number of visits, care coordination, and health and wellness metrics.

3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

The project collaborates closely with OHRA and aims to break the cycle of homelessness by improving health care access. La Clinica's integrated primary care model addresses mental health and substance use. Receiving funding for this program would benefit the community by improving health care access, working to break the cycle of homelessness, and fostering collaboration for comprehensive and compassionate care.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY: La Clinica

PROGRAM/PROJECT TITLE : La Clinica Health Center at OHRA

1. For most recently completed 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 6/1/2021 - 5/31/2022

b. Administration & Fundraising expense: \$ 7,900,792 20 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 31,921,870

d. Total expenses: \$ 39,822,662

e. Sources of revenue:

Memberships/ individual contributions	\$ <u>152,151</u>	<u>0.3%</u>
Raised through fundraising activities	\$ <u>0</u>	<u>0%</u>
Government	\$ <u>12,949,393</u>	<u>27.0%</u>
Foundations	\$ <u>722,000</u>	<u>1.5%</u>
United Way	\$ <u>0</u>	<u>0%</u>
Fees for Service	\$ <u>33,719,054</u>	<u>70.4%</u>
Other (reimbursements, payments, bequests, etc.)	\$ <u>358,209</u>	<u>0.7%</u>

f. Total revenue: \$ 47,900,757

2. What is the highest level of financial reporting required by your funders?
Single Audit

3. Briefly describe your sustainability outlook for the project/program in the future.
After the initial investment in launching this new site, the operations of the OHRA Health Center will be sustained through insurance billing and federal funding.

4. a. Total organizational annual budget current ongoing fiscal year: \$ 54,039,625

b. Total program/project budget current ongoing fiscal year: \$ 440,775

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY La Clinica

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$ 12,893,941
Other Funds (see below for detail)	\$ 39,533,935	\$ 1,611,748
(Program/service income, Pharmacy, Interest, Giving)	\$	\$
SUB TOTALS	\$ 39,533,935	\$ 14,505,689
TOTAL REVENUE (Pending & Secured)		\$ 54,039,625
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 32,380,245
Total Benefits		\$ 7,589,076
TOTAL PERSONNEL SERVICES		\$ 39,969,321
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Training, travel and other payroll		\$ 946,848
Contractual and professional fees		\$ 4,074,826
Supplies and Equipment		\$ 4,636,018
Occupancy		\$ 1,593,286
Other operating expense		\$ 1,360,299
		\$
TOTAL MATERIALS & SERVICES		\$ 12,611,277
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify: funded depreciation, capital investment:		\$ 1,459,027
TOTAL CAPITAL OUTLAY		\$ 1,459,027
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 54,039,625

PROGRAM BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024

RECIPIENT AGENCY La Clinica

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$ 25,000	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
Other Funds (see below for detail)	\$ 131,871	\$ 283,884
Insurance Billing, La Clinica innovation Funds, Community Giving	\$	\$
SUB TOTALS	\$ 156,871	\$ 283,884
TOTAL REVENUE (Pending & Secured)		\$ 440,755
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 257,056
Total Benefits		\$ 69,404
		\$ 326,460
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Training, travel		\$ 5,100
Contractual and professional fees		\$ 49,918
Supplies and Equipment		\$ 50,850
Other operating expense		\$ 8,427
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 114,295
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify: funded depreciation, capital investment		\$
TOTAL CAPITAL OUTLAY		\$
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 440,755

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY La Clinica

PROGRAM/PROJECT TITLE La Clinica Health Center at OHRA

I.		# Whole Program	# Ashland
Gender	Female	<u>14,550</u>	<u>1,022</u>
	Male	<u>10,550</u>	<u>789</u>
Age*	Other	<u>5</u>	
	Totals	<u>25,105</u>	<u>1,811</u>
II.			
	0 to 5	<u>925</u>	<u>48</u>
	6 to 12	<u>3,030</u>	<u>89</u>
	13 to 17	<u>1,973</u>	<u>189</u>
	18 to 30	<u>3,932</u>	<u>255</u>
	31 to 40	<u>4,135</u>	<u>287</u>
	41 to 50	<u>3,525</u>	<u>264</u>
	51 to 61	<u>3,628</u>	<u>271</u>
	62 +	<u>4,252</u>	<u>408</u>
	Unknown	<u>5</u>	
	Total	<u>25,105</u>	<u>1,811</u>

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity Hispanic/Latino*	# Ashland
White	<u>18,464</u>	<u>4,827</u>	<u>1,395</u>
Black/African American	<u>316</u>	<u>48</u>	<u>20</u>
American Indian/Alaskan Native	<u>402</u>	<u>155</u>	<u>35</u>
Native Hawaiian/other Pacific Islander	<u>164</u>	<u>32</u>	<u>11</u>
Asian	<u>358</u>	<u>20</u>	<u>40</u>
Other Multi Racial	<u>1,127</u>	<u>259</u>	<u>76</u>
Unknown	<u>4,274</u>	<u>2,730</u>	<u>241</u>
Totals	<u>25,105</u>	<u>8,071</u>	<u>1,811</u>

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY La Clinica
 PROGRAM/PROJECT TITLE La Clinica Health Center at OHRA

1. Number of board members required in bylaws? Minimum 9 Maximum 15
2. Number of board members currently active? # Voting 15 Vacancies 0
3. Average percentage board meeting attendance (over last completed year): 80 %
4. Percent of board in attendance required for a quorum: 51 %
5. List various board, advisory and ad hoc committees and the number of people on each.

Workforce	<u>5</u>
Board Development	<u>3</u>
Executive	<u>4</u>
Finance	<u>4</u>
Governance	<u>4</u>
Quality and Community Health	<u>5</u>

6. **Characteristics of Board of Directors at time of application:**

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>10</u>	<u>2</u>
Black/African American	<u>2</u>	<u> </u>
American Indian/Alaskan Native	<u>1</u>	<u> </u>
Native Hawaiian/other Pacific Islander	<u> </u>	<u> </u>
American Indian/Alaskan Native and White	<u> </u>	<u> </u>
Black/African American and White	<u> </u>	<u> </u>
American Indian/Alaskan Native and Black/African American	<u> </u>	<u> </u>
Other Multi Racial	<u>1</u>	<u> </u>
Other	<u>1</u>	<u> </u>
Totals	<u>15</u>	<u>2</u>

** Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.*

Report of Independent Auditors

The Board of Directors
La Clinica Del Valle Family Health Center, Inc.

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of La Clinica Del Valle Family Health Center, Inc. (La Clinica), which comprise the statements of financial position as of May 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of La Clinica as of May 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of La Clinica and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about La Clinica's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of La Clinica's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about La Clinica's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 27, 2023 on our consideration of La Clinica's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of La Clinica's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering La Clinica's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Moss Adams LLP".

Medford, Oregon
February 27, 2023

La Clinica Del Valle Family Health Care Center, Inc.
Statements of Financial Position

ASSETS

	May 31,	
	2022	2021
CURRENT ASSETS		
Cash and cash equivalents	\$ 25,909,306	\$ 17,610,140
Investments	939,204	-
Patient accounts receivable, net	566,100	671,035
Medicaid wraparound receivable	2,930,985	3,324,641
Grants and contract receivables	374,742	790,563
Incentive receivable	308,004	425,426
Pharmacy receivables	156,202	142,692
Other receivables	23,448	61,322
Prepaid expenses	300,500	311,767
Inventory	835,644	149,282
	32,344,135	23,486,868
NON-CURRENT ASSETS		
Beneficial interest in assets held by Oregon Community Foundation	1,382,438	1,221,057
Restricted Investments (deferred compensation)	479,814	541,895
Property and equipment, net	20,757,193	21,095,263
Intangibles, net	71,863	84,367
	\$ 55,035,443	\$ 46,429,450
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 761,810	\$ 788,743
Accrued vacation payable	918,676	903,667
Current portion of accrued payroll payable	1,660,350	1,514,798
Deferred revenue	854,010	35,975
Current portion of notes payable	283,002	140,193
	4,477,848	3,383,376
Long-term liabilities		
Deferred compensation	479,814	541,895
Accrued payroll payable, net	-	254,800
Notes payable, net	3,704,245	4,040,970
	4,184,059	4,837,665
	8,661,907	8,221,041
Net assets		
Without donor restriction	44,991,098	36,987,352
With donor restriction	1,382,438	1,221,057
	46,373,536	38,208,409
	\$ 55,035,443	\$ 46,429,450

See accompanying notes.

La Clinica Del Valle Family Health Care Center, Inc.
Statement of Activities
Year Ended May 31, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT			
Patient service revenue, net	\$ 17,481,672	\$ -	\$ 17,481,672
Federal grant revenue	10,960,900	-	10,960,900
Premium revenue	12,396,764	-	12,396,764
Incentive revenue	522,332	-	522,332
Pharmacy revenue	3,318,286	-	3,318,286
Other grant revenue	1,552,684	-	1,552,684
State funding	954,952	-	954,952
Contributions	152,151	-	152,151
In-kind contributions	202,807	-	202,807
Interest revenue	41,317	-	41,317
Other revenue	247,719	-	247,719
	<u>47,831,584</u>	<u>-</u>	<u>47,831,584</u>
Total revenue and support before net assets released from restrictions	47,831,584	-	47,831,584
Net assets released from restrictions	<u>-</u>	<u>-</u>	<u>-</u>
Total revenue and support	<u>47,831,584</u>	<u>-</u>	<u>47,831,584</u>
Expenses			
Program services			
Medical	11,923,569	-	11,923,569
Dental	6,095,818	-	6,095,818
Pharmacy	2,967,964	-	2,967,964
Schools based health	3,825,157	-	3,825,157
Patient support	4,235,333	-	4,235,333
Learning well	632,196	-	632,196
Field and partnership	698,908	-	698,908
Behavioral health	1,542,925	-	1,542,925
	<u>31,921,870</u>	<u>-</u>	<u>31,921,870</u>
Total program services	31,921,870	-	31,921,870
Supporting services			
Management and general	7,353,146	-	7,353,146
Fundraising	547,646	-	547,646
	<u>7,900,792</u>	<u>-</u>	<u>7,900,792</u>
Total supporting services	7,900,792	-	7,900,792
Total expenses	<u>39,822,662</u>	<u>-</u>	<u>39,822,662</u>
Operating income	<u>8,008,922</u>	<u>-</u>	<u>8,008,922</u>
Nonoperating income (loss)			
Change in value of assets held by Oregon Community Foundation	-	161,381	161,381
Loss on investments	(5,176)	-	(5,176)
	<u>(5,176)</u>	<u>161,381</u>	<u>156,205</u>
Total nonoperating income	(5,176)	161,381	156,205
Change in net assets	8,003,746	161,381	8,165,127
Net assets at beginning of year	<u>36,987,352</u>	<u>1,221,057</u>	<u>38,208,409</u>
Net assets at ending of year	<u>\$ 44,991,098</u>	<u>\$ 1,382,438</u>	<u>\$ 46,373,536</u>

La Clinica Del Valle Family Health Care Center, Inc.
Statement of Functional Expenses
Year Ended May 31, 2022

	Program Services								Supporting Services		2022 Total	
	Medical	Dental	Pharmacy	School Based Health	Patient Support	Learning Well	Field and Partnership	Behavioral Health	Total Program Services	Management and General		Fundraising
Salaries	\$ 7,977,633	\$ 3,865,802	\$ 232,693	\$ 2,828,776	\$ 2,452,269	\$ 419,127	\$ 491,699	\$ 1,184,847	\$ 19,452,846	\$ 3,454,179	\$ 396,833	\$ 23,303,858
Employee benefits	2,202,530	1,188,847	48,410	724,406	810,090	114,629	130,832	345,153	5,564,897	324,105	129,292	6,018,294
Supplies	768,518	355,386	1,430,058	98,851	9,238	5,571	30,665	856	2,699,143	194,426	730	2,894,299
Contractual	448,940	389,674	551,524	71,446	786,621	5,262	5,072	-	2,258,539	517,176	10,293	2,786,008
Depreciation and amortization	99,126	24,902	-	16,266	582	12,504	9,889	-	163,269	947,687	-	1,110,956
Occupancy	9,973	15,560	3,399	20,899	31,000	-	5,632	-	86,463	737,360	1,224	825,047
Marketing, dues, and postage	49,202	15,720	561,335	17,949	7,173	24,734	945	1,301	678,359	121,787	2,777	802,923
Professional fees	58,437	2,416	99,055	231	61,998	37,825	-	7,457	267,419	279,955	2,454	549,828
Equipment (repairs and service)	21,779	39,798	36,523	4,979	12,492	139	6,175	-	121,885	186,902	331	309,118
Miscellaneous	59,777	23,856	4,967	10,240	20,349	10,631	1,734	282	131,836	170,221	1,971	304,028
Travel and training	96,542	43,714	-	13,319	1,978	1,221	8,135	2,698	167,607	65,280	896	233,783
Telephone	24,796	4,849	-	8,214	41,543	553	6,389	331	86,675	128,304	845	215,824
In-kind	90,307	112,500	-	-	-	-	-	-	202,807	-	-	202,807
Insurance	16,009	12,794	-	9,581	-	-	1,741	-	40,125	128,491	-	168,616
Interest	-	-	-	-	-	-	-	-	-	97,273	-	97,273
Total	\$ 11,923,569	\$ 6,095,818	\$ 2,967,964	\$ 3,825,157	\$ 4,235,333	\$ 632,196	\$ 698,908	\$ 1,542,925	\$ 31,921,870	\$ 7,353,146	\$ 547,646	\$ 39,822,662

In 2022, Wellness Outreach and Prevention was broken out into two programs: Learning Well and Field and Partnership

La Clinica Del Valle Family Health Care Center, Inc.

Statements of Cash Flows

	Years Ended May 31,	
	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 8,165,127	\$ 11,028,484
Adjustments to reconcile change in net assets to net cash from operating activities		
Change in value of assets held by Oregon Community Foundation	(161,381)	(320,723)
Contribution/debt forgiveness	-	(113,002)
Gain on forgiveness of Paycheck Protection Program loan	-	(4,842,147)
Loss on disposal of assets	175,454	13,690
Realized gains/losses on investments	(156,205)	-
Depreciation	1,098,452	1,007,827
Amortization	12,504	17,333
Changes in		
Patient accounts receivable	104,935	114,040
Medicaid wraparound receivable	393,656	1,769,637
Grants and contracts receivable	415,821	(532,993)
Incentive receivable	117,422	(264,197)
Pharmacy receivable	(13,510)	319,694
Other receivable	37,874	(4,959)
Prepaid	11,267	(158,875)
Inventory	(686,362)	(31,067)
Accounts payable	(26,933)	(384,684)
Deferred revenue	818,035	23,698
Accrued payroll payable	(109,248)	903,219
Vacation payable	15,009	(62,546)
Net cash provided by operating activities	<u>10,211,917</u>	<u>8,482,429</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(935,836)	(1,660,203)
Purchases of investment	(782,999)	-
Net cash used in investing activities	<u>(1,718,835)</u>	<u>(1,660,203)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Principal payments on long-term debt	(193,916)	(134,074)
Net cash used in financing activities	<u>(193,916)</u>	<u>(134,074)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	8,299,166	6,688,152
CASH AND CASH EQUIVALENTS, beginning of year	<u>17,610,140</u>	<u>10,921,988</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 25,909,306</u>	<u>\$ 17,610,140</u>
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION		
Cash paid during the year for interest	<u>\$ 97,273</u>	<u>\$ 158,985</u>

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: APR 04 1994

LA CLINICA DEL VALLE FAMILY HEALTH
CARE CENTER INC
95 HOUSTON RD
PHOENIX, OR 97535-9791

Employer Identification Number:
94-3096772
Case Number:
954004034
Contact Person:
HUGH RAMIREZ
Contact Telephone Number:
(213) 725-7002
Our Letter Dated:
August 14, 1989
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

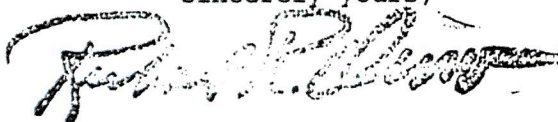
Letter 1050 (DO/CG)

LA CLINICA DEL VALLE FAMILY HEALTH

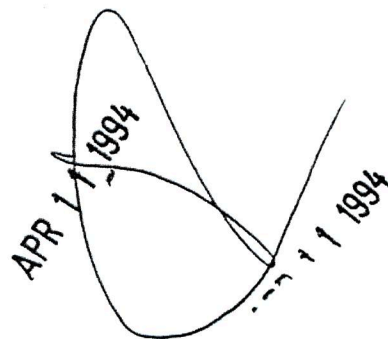
Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco
District Director



APR 11 1994

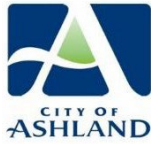
Letter 1050 (DO/CG)

Board of Directors 2023-2024
Officers

<p>1. Linda Reid, President Housing Program Spec., City of Ashland 2774 Laurelwood Dr Medford, OR 97501 541-821-3763 541-552-2043 wk. lreidmsw@gmail.com</p>	<p>6. Victoria Bencomo Migrant Education, Counselor, Southern Oregon ESD 870 Perozzi St Ashland, OR 97520 541-601-5755 lunalyz@hotmail.com</p>	<p>11. Lisa Parks Dean of Workforce Development Rogue Community College 1454 Foxwood Dr. Medford, OR. 97504 541-621-3013 lparks@rogucecc.edu lisadparks@outlook.com</p>
<p>2. Monica Morales, Vice President CFO, Medical Eye Center 4117 Hemlock Dr Medford, OR 97504 541-227-8628 Monicam@medicaleyecenter.com</p>	<p>7. Sara Collins Attorney 100 Littrell Dr Medford, OR 97504 541- 285-4223 scollins@collinsrowan.com</p>	<p>12. Jeanne Pickens COO, Rogue Credit Union 1283 Gardner Way Medford, OR 97504 Work: 541-622-7118 Cell: 541-840-9017 jpickens@rogucecu.org</p>
<p>3. Lynne Lowe, Secretary Retired admin 124 Oak Grove Road Apt. #8 Medford, OR 97501 541-778-8306 javaturtle@gmail.com</p>	<p>8. Larry Gibbs Associate Professor, SOU 2257 Bromley Street, #3 Medford, OR, 97501 419-378-2263 larrygibbs_1@yahoo.com</p>	<p>13. Brad Russell Chief Executive Officer/ Rogue Valley Family YMCA 522 W Sixth St Medford, OR 97501 541-772-6295 x121 brussell@rvymca.org *Hm: 1136 Boulder Ridge Street Central Point, OR 97502</p>
<p>4. Lindsey Trautman, Treasurer CFO, People's Bank 993 Old Stage Rd Central Point, OR 97502 lindsey.trautman@peoplesbank.bank</p>	<p>9. Scott Lewis Realtor/John L. Scott 4120 Barbara Jean Way Medford, OR 97504 541-821-8284 scott@888heyscott.com</p>	<p>14. Karin Trujillo Self-employed Certified Life Coach 719 W 11th Street Medford, OR 97501 760-420-9253 karint1999@yahoo.com</p>
<p>5. Joanne Noone Director of the Master's Nursing Education 977 Walker Avenue Ashland, OR 97520 541-326-6786 noonej@ohsu.edu</p>	<p>10. Paul Rostykus Physician (retired) 436 Grandview Dr Ashland, OR 97520 541-601-9709 prostykus@gmail.com</p>	<p>15. Christie Van Aken Retired 721 Juanita Dr Jacksonville, OR 97530 541-944-2072 cvanaken02@gmail.com</p>

1/25/2024

City of Ashland Social Service Grant Program Application and Forms



2024 – 2025

Due: January 31, 2024

ORGANIZATION LEGAL NAME: Opportunities for Housing, Resources and Assistance

DATE: 1/15/24

OTHER NAMES ORGANIZATION KNOWN BY (DBA), OHRA

ADDRESS PO Box 1133, Ashland, OR 97520

FEDERAL EMPLOYER ID NUMBER (FEIN) 61-1693223

PROGRAM/PROJECT TITLE: Resource Navigation for Low and Very Low-income Ashland Residents

Which strategic priority does your program focus?

- Assistance to obtain and/or maintain housing (Primarily)
- Services for people with mental health issues and Services for people with drug and alcohol addiction (Secondarily in that many people we serve are affected by these issues).

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$100,000

GRANT CONTACT (If other than Executive Director listed below)

Name David Stoebel

Telephone 415-858-3334

E-mail daves@ohrahelps.org

EXECUTIVE DIRECTOR INFORMATION

Name Cass Sinclair

Telephone 541-941-6300

E-mail cass@ohrahelps.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Handwritten signature of Dennis Slattery in black ink.

Signature of Board President
Dennis Slattery

Handwritten signature of Cass Sinclair in black ink.

Signature of Executive Director/CEO
Cass Sinclair

SUMMARY INFORMATION

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

PROGRAM/PROJECT TITLE Resource Navigation for Low and Very Low-income Ashland Residents

1. **Program/project is: Established/Continuing**

2. **Primary geographic location and population program funding will serve.**

This project will serve low and very low-income residents of Ashland.

3. **What will this funding enable?**

The project will enable low and very low-income Ashland residents to have resource navigation services that help them identify and overcome barriers to stability. The service includes assistance finding resources to get unhoused families housed and keep housing threatened families housed; assistance finding income sources; and referrals to medical care, behavioral health/substance use disorder care and other human services through OHRA's network of more than 50 partner agencies including some that provide services at the OHRA Center. As a result, low and very low-income Ashland residents will have critical resources to stabilize their lives and move forward.

4. **Number of volunteers** this program/project will engage: 4

Number of paid program employees this program/project will engage: 9

5. **Total number volunteer's agency utilizes:** 40

Total number of paid agency employees: 47

6. **Outline key strategies of the project/program with timeline and staff structure.**

This project helps OHRA to continue its highly successful resource navigation program that matches unhoused and housing threatened Ashland residents with trauma-informed professionals who have extensive knowledge of community resources and the skills to help guests work through their many psycho-social and logistic barriers as they move toward sustainability. This program is ongoing and requires no start up time. Currently OHRA has 9 navigators working at our resource center, shelter and laundry shower trailer; in the City of Ashland Emergency Shelter; and, in community settings.

7. **Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.**

1. OHRA records its guests' race using a HUD mandated Homeless Management Information System that does not capture the multi-race categories requested in this application. The system also captures ethnicity separate from race. As directed by Linda Reid, we have modified the demographics table to conform with the statistics available to us.
2. As a federal grantee that received more than \$750,000 in federal funding in 2021 and 2022, OHRA is required to undergo a federal single audit. The audits for 2021 and 2022 are ongoing at this time and we cannot file a form 990 until they are complete. The most recent Form 990 we have is for 2020.
3. Revenue reported in the FY 20-21 Form 990 includes a \$4.2 million capital grant from the state.
4. The OHRA budget for FY 2024-25 has not been developed. All figures in the attached agency and program budgets are estimates.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

PROGRAM/PROJECT TITLE Resource Navigation for Low and Very Low-income Ashland Residents

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

1. **Description of organization (include inception date) and**
 - a. Mission statement/purpose(s) and how this program/project fits with your mission.
 - b. Your organization's unique qualifications to accomplish your program outcomes?
 - c. What approach is your agency taking to serve clients and train staff on trauma informed care?
2. **What:**
 - a. Issues(s) is the project/program intended to impact,
 - b. Strategy for change your program will be based on,
 - c. Evidence that the project/program will be successful in the proposed setting, and
 - d. What tool(s) will you use to measure outcomes?
3. **How would the community as a whole benefit if your program receives funding?** (Include a description of collaborations and integration and the role program/project plays in the sector.)

1a. Mission/Purpose: OHRA's mission is to help low-income people build better lives. By offering hope and access to social service resources, we encourage those in need on the path to self-sufficiency. By helping people move from crisis to stability, OHRA builds more capable individuals, stronger families and a better community. Resource navigation gives people we serve assistance to define and surmount their barriers to stability.

1b. Unique Qualifications: OHRA has assisted unhoused and housing threatened people find or preserve housing since we opened in 2014. Initially our community partners provided funds for rent while our navigators found willing landlords and assisted guests to overcome bureaucratic, logistic and other barriers to sustainability. Since 2020 we have had state and federal emergency funds that expanded the amount of rental assistance we could provide and we have expanded our program to Medford and the rest of Jackson County. Since July of this year, using funds from the Governor's Emergency Order 23-24, we housed 81 unhoused families and helped 104 housing threatened families stay housed.

1c. Approach: Resource Navigators work with guests to identify and resolve barriers to stability so the guest can move forward. While we view having a reliable and safe place to live as a key to stability, we also recognize that this may not be the guest's top priority. We honor their choices and seek to assist each guest in identifying the goals that they want to work on in the order they choose. The core components of our approach are:

- a. **Relationship:** Our work is based on building trusting relationships with the guests so they know they can count on the Navigator. At its base that trust comes from respecting the guest's definition of what they need. We also build relationships with landlords, other service providers and community groups that help raise funds for assistance. In a tight housing market having a personal connection to a landlord allows navigators to find housing opportunities that may not be available through a computer search. Relationships with other service providers allow our navigators to advocate for each guest and collaborate on providing the best service. Our personal relationships with churches, synagogues and community organizations allow us to find the funds we need to help people become or stay housed and/or to purchase essential items they need.
- b. **No Time Limit:** We work with a person for as long as they want to work with us. We may help a person get into housing and then continue to work with them to build life

skills such as budgeting and bill paying so they can stay housed. Perhaps we help them get an entry level job and a year later assist them in moving to a more advanced position.

- c. **Trauma Informed:** Most of the people we serve have had severe trauma in their lives e.g. family violence/substance abuse/mental illness; their own substance abuse or mental illness; severe injury; and/or, long-term poverty. We understand that these experiences impact a person's ability to navigate in the world and operate accordingly. One of the things this means is that we do not give up on a person simply because they do not succeed immediately. We also stress diversity, equity and inclusion recognizing that people of color, LGBTQ+ people or others who have experienced discrimination and exclusion have particular trauma that we must understand.
- d. **Strengths Based Approach:** All OHRA programs start with the assumption that each guest is capable of improving their life. Our navigation process starts by asking the guest what issue they want to work on. The guest and navigator together explore resources and possible solutions on which the guest can follow-up.
- e. **Barrier Reduction:** Our resource navigation includes financial assistance for things like birth certificates and ID cards or work permits, purchase of items needed for employment, emergency car repairs or other goods or services a guest needs to move toward sustainability.

2a. Issue: The project addresses poverty with a focus on housing insecurity and homelessness.

2b. Strategy for Change: Our strategy is to work with each guest as a unique individual helping them to identify their barriers to stability and to identify the resources they need to overcome the barrier. With this accomplished, navigators then assist the guest to access those resources and provide ongoing support to make the changes they need to make to become more stable. The process may take years and our support may include financial, logistical and moral support. The key is that we never give up on anyone as long as they want to work with us.

2c Evidence of Success: From OHRA's founding in 2014 through July of 2023 OHRA navigators helped 692 unhoused families move into housing and prevented 1,186 families from being evicted. During that time they saved more than 600 children from homelessness. Between July 1 and October 1 of 2023, navigators, using funds from the Governor's Homeless Emergency Order, prevented 288 individuals from being evicted and moved 175 unhoused individuals into housing. Children accounted for 204 of those served.

2d Assessment Tool: OHRA uses the Jackson County Homeless Management Information System (HMIS) to track all encounters with guests. This database gives us real time reports on number of people served. The city of residence at time of admission allows us to identify Ashland residents we serve.

3 Community Benefit: "By helping people move from crisis to stability, OHRA builds more capable individuals, stronger families and a better community" (OHRA vision statement). OHRA's whole person approach gives people in crisis the opportunity to work in a compassionate environment with caring people who will honor their choices and perceived needs and, in collaboration with more than 50 partner agencies and community groups, connect people with the resources they need to move forward.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

PROGRAM/PROJECT TITLE Resource Navigation for Low and Very Low-income Ashland Residents

1. For most **recently completed** 990:

- a. Fiscal Year: 07/2020 – 06/2021
- b. Administration & Fundraising expense: \$209,247 7.8 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

Program expense	\$ 2,438,586	
Total expenses:	\$ 2,643,883	
Sources of revenue:		
Memberships/ individual contributions	\$ 0	0 %
Raised through fundraising activities	\$ 0	0 %
Government	\$ 73,300	1.1 %
Foundations	\$ 0	0 %
United Way	\$ 0	0 %
Fees for Service	\$ 0	0 %
Other (reimbursements, payments, bequests, etc.)	\$ 6,529,146	98.9 %
f. Total revenue:	\$ 6,602,446¹	

¹ Includes a \$4.2 million capitol grant from the state’s Project Turnkey.

2. **What is the highest level of financial reporting required by your funders?**

As a recipient of more than \$750,000 in federal funds, each year OHRA is required to undergo an outside federal single audit of our financial reports, our financial processes and our internal controls. This is the most rigorous level of financial reporting to which an organization of our size is subjected.

3. **Briefly describe your sustainability outlook for the project/program in the future.**

OHRA has funding from the Governor’s Homeless Emergency Order (EO), Measure 110, Project Turnkey and Jackson Care Connect. We have a history of support from regional foundations and our donor base is growing. However, as is the case with any not-for-profit business, our funding is subject to unpredictable shifts in the economic and political environment.

4. a. Total organizational annual budget current ongoing fiscal year: \$4,073,208

b. Total program/project budget current ongoing fiscal year: \$ 642,400

ORGANIZATION BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025

RECIPIENT AGENCY: Opportunities for Housing, Resources and Assistance

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$101,964	\$0
City of Ashland Funds	\$100,000	\$0
State Funds	\$1,200,000	\$538,000
Foundation Funds	\$448,000	\$126,450
Federal Funds	\$28,000	\$28,000
Community/Corporate Funds	\$540,000	173,900
Private Donations	\$200,000	\$200,000
SUB TOTALS	\$2,617,964	\$1,066,350
TOTAL REVENUE (Pending & Secured)		\$3,684,806
EXPENDITURES		
A. PERSONNEL SERVICES		
Total Salaries		\$1,442,332
Total Benefits		\$201,474
TOTAL PERSONNEL SERVICES		\$1,643,806
B. MATERIALS & SERVICES: (please detail other major budget categories)		
Barrier Reduction (Direct pass through funding for rental assistance)		\$1,400,000
Resource Center Operations		\$72,400
Administration Operations		\$147,600
Development Operations		\$30,000
Shelter Operations		\$315,000
TOTAL MATERIALS & SERVICES		\$1,965,000
C. CAPITAL OUTLAY		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify:		\$ 0
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		3,608,806

Note: The OHRA budget for FY 2024-25 has not been developed. All figures in this budget are estimates.

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 51,964	\$0
City of Ashland Funds	\$100,000	\$0
State Funds	\$0	\$46,190
Foundation Funds	\$122,500	87,900
Federal Funds	\$0	\$0
Community/Corporate Funds	\$0	171,190
Private Donations	32,656	30,000
SUB TOTALS	\$ 307,120	\$ 335,280
TOTAL REVENUE (Pending & Secured)		\$ 642,400
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 584,000
Total Benefits		\$ 58,400
TOTAL PERSONNEL SERVICES		\$ 642,400
B.MATERIALS & SERVICES: (please detail other major budget categories)		
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 0
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify:		\$ 0
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 642,400

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

PROGRAM/PROJECT TITLE Resource Navigation for Low and Very Low-income Ashland Residents

OHRA GUEST DEMOGRAPHICS				
FY 2022-23				
I	Gender		# Whole Program	# Ashland
		Female	700	314
		Male	765	419
		Other	94	25
		Total	1,559	758
II	Age	0 to 5	78	32
		6 to 12	99	45
		13 to 17	80	26
		18 to 30	248	136
		31 to 40	312	150
		41 to 50	269	134
		51 to 61	269	125
		62 +	204	108
		Unknown	0	34
		Total	1559	758
III	Race	White	1,288	634
		Black/African American	71	36
		American Indian/Alaskan Native	21	21
		Native Hawaiian/other Pacific Islander	13	2
		Asian/Asian American	10	8
		Unknown	156	57
		Total	1,559	758
IV	Ethnicity	Hispanic/Latinx	257	66
		Non-Hispanic/Latinx	1,158	616
		Unknown	144	76
		Total	1,559	758

AGENCY BOARD PROFILE

RECIPIENT AGENCY Opportunities for Housing, Resources and Assistance

PROGRAM/PROJECT TITLE Resource Navigation for Low and Very Low-income Ashland Residents

1. Number of board members required in bylaws? **Minimum 3 Maximum 17**
2. Number of board members currently active? **# Voting 15 Vacancies 2**
3. Average percentage board meeting attendance (over last completed year): **82.5 %**
4. Percent of board in attendance required for a quorum: **51%**
5. List various board, advisory and ad hoc committees and the number of people on each.

Committee	#
Executive	6
Finance	5
Resource Development and Communications	6
Board Development and Governance	4
Diversity Equity and Inclusion	5

6.	Characteristics of Board of Directors at time of application		
Race/Ethnicity	<i>Number</i>	<i>Ethnicity</i>	
	<i>Identifying</i>	<i>Hispanic/Latino</i>	
White	13	1	
Black/African American	0	0	
American Indian/Alaskan Native	0	0	
Asian	2	0	
Total	15	1	

Attachments

- 01 OHRA Board 2023-34
- 02 OHRA 501c3 Determination Letter
- 03 OHRA Financial Statements

Options for Helping Residents of Ashland			
Board of Directors 2022-23 (12/31/2023)			
First Name	Last Name	Phone	Affiliation/Skills and Experience
Dennis	Slattery MBA, CPA (retired)	541-552-6491	<u>Affiliation:</u> Retired Accounting professor, Southern Oregon University, Former Ashland City Counselor.
Cathy	Gerbracht	541-973-2964	<u>Affiliation:</u> Retired Account Management Executive, Anthem Blue Cross and Cigna.
Eileen	Piker	914-391-5192	<u>Affiliation:</u> Retired Senior Vice President - JPMorgan Chase Commercial Bank. .
Dan	Fowler M.Div.	541-482-3536	<u>Affiliation:</u> Pastor, Ashland First Presbyterian Church, Ashland faith community, Lithia Springs Rotary Club.
Jackie	Bachman	760-889-5122	<u>Affiliation:</u> Ashland Chamber Greeters, Ashland Senior Services Program, Ashland Housing and Human Services Commission (Member).
Sachta	Card	541-864-9093	<u>Affiliation:</u> Ashland business community, Vice Chair of the Oregon Shakespeare Festival (OSF) Board.
Ben	Bellinson	541-301-7334	<u>Affiliation:</u> Ashland business community, Board chair of The Heart.
Diane	deRyss	541-488-6792	<u>Affiliation:</u> Gates Foundation Alumni Member.
Libby	Gill	310-779-4177	<u>Affiliation:</u> Libby Gill & Company
Jordan	Pease	541-708-0741	<u>Affiliation:</u> Executive Director Rogue Valley Metaphysical Library
Jodi	Rasor	541-331-1527	<u>Affiliation:</u> Director, Automotive Retail Holman Corporation.
Meiwen	Richards	541-261-6727	<u>Affiliation:</u> Retired Branch Manager US Bank, Ashland OR.
Diego	Rojas	856-220-1063	<u>Affiliation:</u> VP Lithia Motors.
Jeffery	Tatum	541-531-0477	<u>Affiliation:</u> Branch Manager, US Bank, Ashland. OR
Deneice	Zeve JD	541-621-7193	<u>Affiliation:</u> Ashland School Board , ScienceWorks Board of Directors, Former Senior Antitrust Attorney in Pennsylvania Attorney General's office.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date: August 14, 2023
Employer ID number: 61-1693223
Form 990 required: Yes
Person to contact: Name: Mr. Steele
ID number: 0197739

OPPORTUNITIES FOR HOUSING RESOURCES AND
ASSISTANCE INC
PO BOX 1133
ASHLAND, OR 97520

Dear Sir or Madam:

We're responding to your request dated July 11, 2023, about your tax-exempt status.

We issued you a determination letter in June 2014, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

OHRA

Statement of Activity

July 2022 - June 2023

UNAUDITED

	TOTAL
Revenue	
21000 Unrestricted Donations	
21010 Unrestricted Individual Donations	225,656.30
21020 Unrestricted Organizational Donations	46,806.17
21021 Allocation of revenues	0.00
21040 Unrestricted Campaign General Donations	146,366.60
Total 21000 Unrestricted Donations	418,829.07
21100 Restricted Donations	
21120 Restricted Organizational Donations	26,471.74
21130 Restricted Campaign General Donations	10,000.00
Total 21100 Restricted Donations	36,471.74
21200 Grants	
21210 City/County/State Grants	747,198.46
21220 Business, Church & Foundation	569,381.85
21230 Federal Government	338,543.40
Total 21200 Grants	1,655,123.71
21300 CONTRACTS	
21350 Shelter	675,322.61
Total 21300 CONTRACTS	675,322.61
Total Revenue	\$2,785,747.13
GROSS PROFIT	\$2,785,747.13
Expenditures	
40000 Resource Center	
40100 BarrierReduction	136.50
40110 Essential Services	11,266.94
40120 Rapid Rehousing	51,155.29
40130 Housing Protection	70,501.42
Total 40100 BarrierReduction	133,060.15
40200 Office Expense	
40210 Office Supplies	12,102.50
40220 Computer and Hardware	6,269.19
40230 Web & Internet	189.13
40240 Printing and Copying	154.02
40250 Postage and Mailing	214.84
40265 RC Mileage	10.00
40270 Software/Subscriptions	17,148.03
40280 Repair & Maintenance	1,494.40
Total 40200 Office Expense	37,582.11
40400 Volunteer Expenses	
40420 Recognition	164.43
40430 Meeting Costs	15.48
Total 40400 Volunteer Expenses	179.91
40500 Taxes and Licenses	150.00

OHRA

Statement of Activity

July 2022 - June 2023

	TOTAL
40510 Security	1,288.34
40600 Facilities	
40630 Telephone (NuWave)	893.37
40640 Electric & Water	5,044.67
40650 Utilities Natural Gas	616.90
40660 Sanitation and Disposal	893.73
40680 Supplies	45.98
Total 40600 Facilities	7,494.65
40700 Shower Trailer and Auto	
40710 Fuel (propane)	906.12
40720 Operations and Supplies	14,130.67
40730 Repair and Maintenance	1,345.79
40760 Shower/Trailer Wages	0.00
Total 40700 Shower Trailer and Auto	16,382.58
66000 Payroll Expenses	
66100 Resource Center Wages	323,059.94
66200 Resource Center Payroll Taxes	30,440.42
66300 Resource Center Health Insurance	8,477.52
Total 66000 Payroll Expenses	361,977.88
Total 40000 Resource Center	558,115.62
41000 OHRA Admin	
41099 Other Business Expenses	150.00
41100 Accounting Expenses	
41120 Bookkeeping	2,158.75
41130 Accounting	56,328.75
41140 Tax Preparation	581.00
41145 Audit	32,500.00
41150 Computer Hardware	0.00
41160 Banking Expense	1,196.67
Total 41100 Accounting Expenses	92,765.17
41200 Office Expenses	
41210 Office Supplies	6,067.00
41220 Printing and Copying	41.99
41230 Postage and Mailing	530.06
41240 Computers/Hardware	12,244.53
41250 Software/Subscriptions	19,606.39
41260 Telephone (NuWave)	149.27
41265 Admin Mileage	266.82
41270 Web & Internet	137.58
41275 Electric & Water	3,679.43
41280 Sanitation & Disposal	675.81
41285 Repair & Maintenance	551.07
41290 Security	82.56

OHRA

Statement of Activity

July 2022 - June 2023

	TOTAL
Total 41200 Office Expenses	44,032.51
41300 Insurance	
41330 "Non Profit Pack"	88,748.50
41340 "Workman's comp"	12,879.58
Total 41300 Insurance	101,628.08
41500 OHRA Board Expenses	
41510 Board Training	8,104.99
41520 Board Meeting Expenses	1,492.80
Total 41500 OHRA Board Expenses	9,597.79
41600 OHRA Payroll Expenses	741.00
41610 Admin Wages	292,469.59
41620 Admin Payroll Taxes	22,920.43
41630 Health Insurance	39,354.64
Total 41600 OHRA Payroll Expenses	355,485.66
Total 41000 OHRA Admin	603,659.21
41400 Development	
41410 Public Outreach	46.94
41430 Newsletter & Mailings	7,496.23
41440 RD Consultant	32,250.00
41465 General Resource Development Events	4,180.63
41470 Capital Campaign expenses	7,454.05
41475 Software/Subscriptions	3,308.82
41480 RD Mileage	561.94
Total 41400 Development	55,298.61
43000 EXTREME WEATHER SHELTER	
43020 EXTREME WEATHER SHELTER Payroll Expense	
43021 EXTREME WEATHER SHELTER Wages	0.00
43022 EXTREME WEATHER SHELTER Payroll Taxes	0.00
Total 43020 EXTREME WEATHER SHELTER Payroll Expense	0.00
Total 43000 EXTREME WEATHER SHELTER	0.00
45000 Shelter Expenditures	
45025 Shelter supplies	24,624.19
45026 Shelter Office/Administrative Expenses	8,947.68
45029 Repair & Maintenance	19,026.88
45030 Printing and Copying	6.00
45032 Nutrition	166,442.52
45033 Utilities Natural Gas	4,991.52
45034 Web & Internet	1,392.87
45035 Computer & Hardware	999.99
45036 Postage and Mailing	121.28
45037 Telephone (NuWave)	2,779.82
45038 Electric & Water	37,010.94
45039 Sanitation & Disposal	7,819.14

OHRA

Statement of Activity

July 2022 - June 2023

	TOTAL
45040 Shelter Mileage	129.65
45041 Shelter Security	836.10
45042 Storage rental	4,344.00
45043 Subscriptions/Software	12,933.24
45050 Shelter Operations	830.00
45600 Shelter Payroll Expenses	8,605.40
45610 Shelter Staff Wages	670,369.62
45620 Shelter Staff Payroll Taxes	58,664.82
45630 Shelter Health Insurance	9,890.44
Total 45600 Shelter Payroll Expenses	747,530.28
Total 45000 Shelter Expenditures	1,040,766.10
62800 Facilities and Equipment	467.88
62810 Depr and Amort - Allowable	74,589.96
Total 62800 Facilities and Equipment	75,057.84
Bank Charges	10.00
Cell Phone Stipend	6,650.00
Payroll Expenses	1,143.50
Taxes	769.34
Wages	3,932.49
Total Payroll Expenses	5,845.33
Square Fees	7.30
Total Expenditures	\$2,345,410.01
NET OPERATING REVENUE	\$440,337.12
Other Revenue	
48300 Interest Income	2,691.26
Total Other Revenue	\$2,691.26
Other Expenditures	
80300 Additions to Reserves	-0.58
Total Other Expenditures	\$ -0.58
NET OTHER REVENUE	\$2,691.84
NET REVENUE	\$443,028.96

OHRA

Statement of Financial Position

As of June 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10150 Rogue Ownership *1087	0.01
10160 Rogue Savings *1000	30,785.21
10170 Money Maker *7558	515,435.78
10180 Rogue Checking OHRA 0486	84,756.95
10190 Rogue Checking Resource Center 3918	493.00
10200 PayPal	1,018.46
10210 Elevator	0.00
10220 Real Property	0.00
10230 PayPal Bank**New	3,250.27
10300 Morgan Stanley	259,666.69
10400 Petty Cash	0.00
10401 OHRA Petty Cash	427.58
Shelter Petty Cash	350.52
Total 10400 Petty Cash	778.10
10700 Square Income	0.00
Total Bank Accounts	\$896,184.47
Accounts Receivable	
11100 Accounts Receivable (A/R)	36,838.53
Total Accounts Receivable	\$36,838.53
Other Current Assets	
11140 Accrued Unbilled Revenue	22,996.31
11500 Promissory Grants Pending	624,532.74
11600 Miscellaneous Asset	45.00
12000 Undeposited Funds	0.00
13000 Prepaid Expenses	13,891.84
Payroll Refunds	0.00
Repayment	
Payroll Draw	0.00
Total Repayment	0.00
Total Other Current Assets	\$661,465.89
Total Current Assets	\$1,594,488.89
Fixed Assets	
15000 Furniture and Equipment	0.00
15100 Buildings - Operating	
15901 Shelter Elevator	0.00
Total 15100 Buildings - Operating	0.00
15800 OHRA Shelter	
15801 Planning & Pre Development	95,666.03
15802 Shelter Building	2,497,320.00
15803 Shelter Land	1,530,616.00

OHRA

Statement of Financial Position

As of June 30, 2023

	TOTAL
Total 15800 OHRA Shelter	4,123,602.03
16400 Vehicles	0.00
16410 Laundry Shower Trailer	45,990.00
16411 Capital Improvements	14,746.00
Total 16410 Laundry Shower Trailer	60,736.00
Total 16400 Vehicles	60,736.00
17100 Accum Depr - Furn and Equip	0.00
17200 Accum Depr - Building	-147,849.48
17300 Accum Depr - Leasehold Imps	-2,949.24
17400 Accum Depr - Vehicles	-57,810.09
Construction in process	1,116,614.12
Total Fixed Assets	\$5,092,343.34
Other Assets	
18700 Security Deposits Asset	0.00
19000 Uncategorized Assets	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,686,832.23
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 Accounts Payable	12,414.55
Total Accounts Payable	\$12,414.55
Credit Cards	
Rogue Card *0900 - Peter	609.84
Rogue Card *1532 - Lisa	-1,742.04
Rogue Card *2211 - Zoe	64.64
Rogue Card *6582 - Katie	96.98
Rogue Card *8061 - Cass	294.10
Rogue Card *8357 - Julie	14.99
Total Credit Cards	\$ -661.49
Other Current Liabilities	
24000 Payroll Liabilities	
21CV38385	-317.44
24010 Federal Taxes (941/944)	208.45
24020 OR Employment Taxes	3,519.63
24030 OR Income Tax	496.92
24040 OR Transit Tax	17.01
24050 Regence	-639.73
CA PIT / SDI	0.00
Case No 121285L3	0.00
Child Support	220.84
FL Unemployment Tax	13.50

OHRA

Statement of Financial Position

As of June 30, 2023

	TOTAL
General Credit Service	0.00
NJ Income Tax	0.00
OR Paid Family and Medical Leave	3,430.21
OR Statewide Transit Taxes	333.47
Order ID 09-D-311-5	-155.00
ORES AV	1,324.05
Total 24000 Payroll Liabilities	8,451.91
24100 Accrued Leave and Payroll	33,932.54
24200 Accrued Expenses	15,991.10
25800 Unearned or Deferred Revenue	-139,650.00
Direct Deposit Payable	0.00
Misc Payable	0.00
Payroll Corrections	-10.61
Total Other Current Liabilities	\$ -81,285.06
Total Current Liabilities	\$ -69,532.00
Long-Term Liabilities	
27100 Notes, Mortgages, and Leases	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$ -69,532.00
Equity	
30000 Opening Balance Equity	0.00
32000 Net Assets	5,737,975.32
33000 Restricted Assets	580,359.95
33100 Executive Director	0.00
33600 Mental Health Grant	-5,000.00
33800 Access Winter Shelter Grant	0.00
City of Ashland	0.00
Total 33000 Restricted Assets	575,359.95
Net Revenue	443,028.96
Total Equity	\$6,756,364.23
TOTAL LIABILITIES AND EQUITY	\$6,686,832.23

**City of Ashland Social Service Grant Program
Application and Forms**



2024 - 2025

ORGANIZATION LEGAL NAME: Peace House **DATE:** 1/31/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS Ashland **OR** 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0821939

PROGRAM/PROJECT TITLE: Uncle Foods Diner community meal program

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Food insecurity for Ashland citizens - housed & unhoused

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ \$20,000

GRANT CONTACT (If other than Executive Director listed below)

Name _____

Telephone _____ **E-mail** _____

EXECUTIVE DIRECTOR INFORMATION

Name Elizabeth Hallett

Telephone 541-292-2106 **E-mail** info@peacehouse.net

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Connie Saldana
Signature of Board President

Connie Saldana for Jim Philips
Type Name

Elizabeth Hallett
Signature of Executive Director/CEO

Elizabeth Hallett
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Peace House
 PROGRAM/PROJECT TITLE Uncle Foods Diner

1. **Program/project is:** new established/continuing pilot **If pilot, expected duration** _____
2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.)*

3. What will ~~Ashland, Oregon~~ ^{Ashland, Oregon} be responsible for?
 This funding will enable the continuation of a model meal distribution program in Ashland that has been able to survive for thirty-one years, thanks, in part to the supportive City of Ashland CDBG funding other years. Uncle Food's Diner feeds those in our community experiencing hunger whether housed or unhoused. The Ashland Emergency Food Bank is seeing double the numbers form last year at this time. Food scarcity is on the rise. There are whole families and there are SOU students living in cars or camping; unhoused people with mental health issues; veterans and seniors who are housed or unhoused and unable to cook for themselves or running shorth on funds to cover prescriptions and rent at the same time; and more. (Please see #7 for more details.)

4. Number of volunteers this program/project will engage: _____
 Number of paid program employees this program/project will engage: 3

5. Total number volunteer's agency utilizes: 0
 Total number of paid agency employees: 0

6. Outline key strategies of the project/program with timeline and staff structure.

We will continue in our established format of one meal per week for approximately 145 people, the current figure of the number served. Paid staff (all part-time): one Chef-coordinator; One pick-up driver; one dishwasher. There is weekly Volunteer Coordination to ensure the production level of food; serving and clean-up for the number of diners; There are Monthly team meetings to evaluate flow and collaboration with food providers. We depend upon gleaned food from The Food Angels; The Ashland Emergency Food bank; Rogue Food Unites and Market of Choice. We supplement what we glean with food purchased either wholesale or retail.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.
 - The name Uncle Food's Diner was coined by some homeless teens when the Diner first began. We are thankful to the Ashland First Methodist Church for renting their kitchen to us, and allowing the space for our industrial refrigerator as well as some storage space for dry goods.
 - Directly, the funding will enable the continuation of the Uncle Food's Diner Hot Meal Program served on Tuesdays by Peace House for the last 30 years. We serve between 125 and 147 people a week for an average of 6500 meals per year. This number does not include left-over food that is always available for those who wish to take it to go. It also does not include food available to volunteers who would like to eat or take food home. For some there is a trade between their assistance and their ability to get a meal.
 - If our numbers are off or incomplete, please note that we tried to call for clarification, but could not get an answer back by our last office day prior to the grant application due date pages 5 and 6 were confusing, especially given the split-year budgeting.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Peace House
 PROGRAM/PROJECT TITLE Uncle Foods Diner

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

1. **Description of organization (include inception date) and**
 - a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization’s unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**
2. **What:**
 - a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**
3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1(a)Peace House promotes nonviolent conflict resolution and community-building regarding social and economic justice, the inherent dignity of all people, avoiding war and protecting natural resources. Providing food is one way we address basic needs such as food, encouraging sustainability as food and resource insecure people move through hard times. Uncle Food’s Diner is dedicated to feeding hungry people in Ashland who are houseless or low-income experiencing food insecurity.

1(b)Over the last 30 years we have developed a long-standing relationship with various entities and individuals in the community that are all enthusiastic about keeping Uncle Food’s Diner open. In addition, our unique qualities include:

- access to a sanitary, Health Department approved, fully equipped commercial kitchen.
- commercial equipment, including large refrigerator to avoid spoilage, dry storage, compost service and trash.
- Highly experienced lead cook/coordinator, more than 15 weekly volunteers including three in leadership
- large community base of support as seen through our popular Empty Bowls event and private donor base.

The 31-year project is run by a set of dedicated volunteers who consider this their form of community service. The kitchen, serving and clean-up teams each have pride in their participation and loyalty to each other as teams. They are the key to our organizational success. The number of individual and foundation grants or contributions to the program have been a testament to the kindness and concern that is evidenced in Southern Oregon for those we serve.

1(c): All of our coordinators have been trained in trauma informed care practices. We also provide physically and psychologically safe environment for staff, volunteers, and diners in food preparation and distribution.

2(a) Very simply, Uncle Food’s Diner is dedicated to nurturing a community meal for people in need of food and support.

2(b): By helping address food insecurity in our community, we offer tangible sustenance for people without access to food, elevate the issue of hunger and maintain important partnerships between businesses, farmers, and food groups.

2(c): We have maintained the program for nearly 31 years,. Uncle Food's Diner distributed meals four days per week during COVID shut downs and survived, despite many obstacles including no indoor location to serve the meal.

2(d): We count the number of meals distributed, including those who attend the meals; the meals that get delivered and meals for volunteers in need.

3: The Diner provides a weekly nutritious meal to many individuals and families in Ashland who would otherwise not have access to a hot meal. We serve a diversity of people including housed people who cannot cook for themselves; un-housed people; people with mental health challenges; families with children; students, and people with physical disabilities. At least half of our clients are estimated to be over 60 years old.

We collaborate and share food with: SOU and AHS student groups, OHRA shelters, Rogue Food Unites, Ashland Community Food Bank; Food Angels; Jobs with Justice, Market of Choice, First United Methodist Church, BIPOC Community Sanctuary, Union Gospel Mission, several local farms, and Ashland's Presbyterian Church food pantry

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Peace House
 PROGRAM/PROJECT TITLE Uncle Foods Diner

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 01/2022-12/2022 b. Administration & Fundraising expense: \$ 217,630 69 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 97,187

d. **Total expenses:** \$ 314,817

e. Sources of **revenue:**

Memberships/ individual contributions	\$ <u>8,173</u>	<u>2.5</u> %
Raised through fundraising activities	\$ <u>7,733</u>	<u>2.5</u> %
Government	\$ <u>183,933</u>	<u>60</u> %
Foundations	\$ <u></u>	<u></u> %
United Way	\$ <u></u>	<u></u> %
Fees for Service	\$ <u></u>	<u></u> %
Other (reimbursements, payments, bequests, etc.)	\$ <u>106,367*</u>	<u>35</u> %

*Money received for Fiscal sponsorship programs

f. **Total revenue:** \$ 306,206

2. What is the highest level of financial reporting required by your funders?

Profit & Loss reports

3. Briefly describe your sustainability outlook for the project/program in the future.

Like we have for the past three decades, Uncle Food's will continue to run a lean program within our financial means. We anticipate sustaining our program through a reliable fundraising strategy that includes a combination of grants, individual donations, and in-kind donations from local businesses.

4. a. Total organizational annual budget **current ongoing** fiscal year: 188,473

b. Total program/project budget current ongoing fiscal year: 75,984

ORGANIZATION BUDGET 2023-24*

2024 Calendar Year

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY Peace House

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 0	\$ 0
City of Ashland Funds	\$ 0	\$ 0
Jackson County Funds	\$ 0	\$ 0
CDBG (identify)	\$ 0	\$ 0
Other State or Federal Funds	\$ 0	\$ 0
United Way Funds	\$ 0	\$ 0
Other Funds (identify) <small>Grants & Contributions received June-Dec '23</small>	\$ 0	\$ 17,480
SUB TOTALS	\$ 0	\$ 17,480
TOTAL REVENUE (Pending & Secured)		\$ 0
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 104,712
Total Benefits		\$ 858
TOTAL PERSONNEL SERVICES		\$ 105,570
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Administrative Expenses		\$ 20,536
Event & Fundraising Expenses		\$ 4,075
Program Expenses		\$ 57,792
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 82,403
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 500
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 500
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 188,473

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

2024 Calendar Year

RECIPIENT AGENCY Peace House for Uncle Foods Diner

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify)	\$	\$ 17,480
SUB TOTALS	\$ 0	\$ 17,480
TOTAL REVENUE (Pending & Secured)		\$ 0
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 37,512
Total Benefits		\$ 858
TOTAL PERSONNEL SERVICES		\$ 38,370
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Food & Supplies		\$ 23,682
Kitchen Rent		\$ 9,000
Payroll Taxes		\$ 2,784
Vehicle Expense		\$ 1,648
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 37,114
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 500
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 500
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 75,984

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Peace House
 PROGRAM/PROJECT TITLE Uncle Foods Diner

I.		# Whole Program	# Ashland
	Gender		
	Age*		
	Female	_____	<u>2600</u>
	Male	_____	<u>3575</u>
	Other	_____	<u>325</u>
II.	Totals	_____	<u>6500</u>

We do not ask people their ages or race/ethnicity

0 to 5	_____	_____
6 to 12	_____	_____
13 to 17	_____	_____
18 to 30	_____	_____
31 to 40	_____	_____
41 to 50	_____	_____
51 to 61	_____	_____
62 +	_____	_____
Unknown	_____	_____
Total	_____	_____

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity Hispanic/Latino*	# Ashland
White	_____	_____	_____
Black/African American	_____	_____	_____
American Indian/Alaskan Native	_____	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____	_____
American Indian/Alaskan Native and White	_____	_____	_____
Black/African American and White American	_____	_____	_____
Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	_____
Other	_____	_____	_____
Totals	_____	_____	_____

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

City of Ashland Social Service Grant Program

Application and Forms



2024 - 2025

ORGANIZATION LEGAL NAME: Southern Oregon Jobs with Justice **DATE:** 1/30/24

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 258 A Street #1-220 Ashland Oregon 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 711005588

PROGRAM/PROJECT TITLE: Ashland Community Peace Meal

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Services for people with mental health issues, drug and alcohol addiction and at-risk youth

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ \$30,000

GRANT CONTACT (If other than Executive Director listed below)

Name Vanessa Houk
Telephone 541-930-2170 **E-mail** sunriver@gmail.com

EXECUTIVE DIRECTOR INFORMATION

Name Jason Houk
Telephone 541-841-8341 **E-mail** jason@sojwj.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Signature of Board President

Vanessa Houk
Type Name

Signature of Executive Director/CEO

Jason Houk
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Southern Oregon Jobs with Justice
PROGRAM/PROJECT TITLE Ashland Community Peace Meal

1. **Program/project is:** new established/continuing pilot If pilot, expected duration _____
2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*
We primarily serve vulnerable individuals in Ashland Oregon with particular attention on the homeless population, those suffering food insecurity, disabled, mentally ill and working poor.
3. What will this funding enable?
Funding will enable us to support our community meal programs and direct aid services. Funding will cover costs for meal preparations, labor costs, food and resources. Funding will also support our mobile community kitchen.
4. Number of volunteers this program/project will engage: 85
Number of paid program employees this program/project will engage: One
5. Total number volunteer's agency utilizes: 125
Total number of paid agency employees: One
6. Outline key strategies of the project/program with timeline and staff structure.
The community meals are primarily volunteer-powered with one part-time staff member to manage volunteers and coordinate a minimum of two meals every week. We anticipate these meals will continue and expand through 2024-2025. Work continues on a purchased RV that was converted into a mobile kitchen. We anticipate this vehicle will be certified and in operation by spring 2024. Staff structure will continue with Jason Houk as executive director and one paid position to facilitate the meals and coordinate volunteers and resources. Most day-to-day work will be organized by volunteers and additional roles will be created to organize and facilitate targeted goals
7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Southern Oregon Jobs with Justice
PROGRAM/PROJECT TITLE Ashland Community Peace Meal

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

Description of organization (include inception date) and

- a. mission statement, purpose(s) and how this program/project fits with your mission.
 - b. your organization's unique qualifications to accomplish your program outcomes?
 - c. what approach is your agency taking to serve clients and train staff on trauma informed care?
2. What:
- a. issues(s) is the project/program intended to impact,
 - b. strategy for change your program will be based on,
 - c. evidence that the project/program will be successful in the proposed setting, and
 - d. what tool(s) will you use to measure outcomes?
3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

1(a,b,c) Southern Oregon Jobs with Justice is a project of Southern Oregon Jobs with Justice. (SOJwJ). SOJwJ is a coalition that brings together labor unions, religious congregations, student groups and community organizations to work on issues of economic justice, immigration rights and to improve working people's standard of living, job security and their right to organize. SOJwJ was chartered in 2007 and since then has increased their member organizations and signed over 750 individual members. Over the years our coalition has focused on issues such as sweatshop-free purchasing policies, being instrumental in organizing the state-wide movement Health Care for All Oregon, and educating the community on the impact of the affordable housing crisis. For over 8 years now, SOJwJ has sponsored the Ashland Peace Meals that help ensure that our most vulnerable neighbors have access to meals and community. Our volunteers and staff of the Peace Meals are in a unique position to reach our most vulnerable citizens and provide services to folks who may be hard to connect with through traditional outreach. We meet people where they are. We help connect them to resources through meals and direct services. Over the years, our organizers have built relationships and trust between the homeless community, social services, governments and volunteers. Regarding trauma informed care, we train people in the trenches. In 2019 Vanessa Houk, program organizer helped to train shelter staff in Grants Pass about how to provide services with trauma informed care. For some of the most traumatized people in our community, those struggling with mental illness and those who have lived through physical, sexual and verbal abuse - the Community Peace Meals are their safe place. We have created a program where trust can begin to take root in phenomenal ways.

2a. Food insecurity continues to impact many Ashland residents, and the Ashland Community Peace Meal provides nutritious meals, while building a sense of community among folks who are often marginalized. This is our eighth year of operation and the peace meal often satisfies more than hunger on both sides of the table. Many of our volunteers are working their way through huge losses, such as the loss of a spouse, dealing with a serious medical diagnosis, and catastrophic experiences and what we've learned is that serving others can be a crucial piece of healing. Relationships are built, trust grows. SOJwJ isn't in the business of poverty, we are in the business of healing.

(B, D). At the Peace Meals, we meet people where they are at. Often they don't have to travel very far to reach us since we offer meals in the middle of Lithia Park every Thursday and Friday afternoon. We are different from many nonprofits in Ashland because we're out there doing street outreach when the larger nonprofits are closed. So oftentimes we'll have someone arrive at the meal at 5 pm on Friday and they've just lost their housing, are scared and they don't know where to go or what to do. We begin the process of meeting some of their most basic needs (food, clothing, bus passes, survival gear), and then helping them identify what to do from there. Our main strategy is building trust by offering consistent places where our neighbors know that someone else cares about them. Volunteers take leftovers over to the camping area behind the police station for people who would otherwise struggle to reach us. C) What evidence do we have that this works? For one thing, we have many people who have come back to us to express their gratitude, and often they've become volunteers. We know that APD often checks in with us when they find people who need help, especially after hours. We know that hunger lives in the moment, so every time that a line forms across the sidewalk in the park, and our hungry neighbors are handed a plate full of food, that is a mark of success.

2. (b,c,d) One of the strengths of the Peace Meals is that it empowers the people we serve to be part of the solution. What started as a grassroots effort has grown to a year round, twice a week program that serves an average of 60+ people each day. For years the meals have been an all volunteer effort and we've counted on the folks we serve to be part of the solution. They help with daily tasks including set up, food prep, cooking and clean up.

Watching the pride that develops within marginalized people is at the heart of what we do. We call it "love in action", and it fuels us all. The outreach arm of the meals looks like a wide variety of things. Some days it's finding boots for someone who is living outside and wearing flip-flops in November. It might be ensuring that a new mom has emotional support and basic needs are met for her. Sometimes it's helping replace a backpack after a zipper breaks, or ensuring that every single unhoused person in our community has basic winter survival gear. Outreach is a key part of our strategy, because it allows us to build bridges between people who are disenfranchised and other agencies that can help them. We are often the first responders in the homeless crisis.

3. Supporting the Community Peace Meal benefits the Ashland community by providing basic services for our vulnerable community. Support allows our volunteers to continue to provide wrap around services and to continue partnerships with other organizations that foster continued success. Our community partners include Max's Mission who tables next to us every Thursday. The OHSU Street Nursing Team has tabled next to the Peace Meals in the past, but once Pioneer Hall closed, they had to change their tactics a bit. They remain on call to anyone in need. Street Dogs used to table with us, but they too were unable to table outside during the coldest months of the year, so they continue to remain on call during the times when folks gather for Peace Meals. The Ashland Emergency Food Bank, Peace House, SOU Catering, Ashland Lions Club are several other community partners who we work closely with. During periods of extreme weather, the Peace Meals have provided support for the city's emergency shelter.

We serve housed and unhoused people, and we continue to see an increase in seniors and disabled people, and families. One thing that we have been able to identify is that there is a growing population of people who reside in Ashland and are living in substandard conditions. Often we meet people who are housed, but lack access to cooking facilities. We often notice a larger surge of people seeking services at the end of the month when their food stamps have run out.

Our program not only improves the quality of people's lives, but the social aspect of it has made a big difference in helping people recover from the deep loneliness the pandemic brought. Often we hear, "Thursday and Fridays are my favorite days. I look forward to this more than you'll ever know." We are having a very positive impact, and we hope that the city of Ashland will continue to support us.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Southern Oregon Jobs with Justice
 PROGRAM/PROJECT TITLE Ashland Community Peace Meal

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 01/2022 - 12/2022 b. Administration & Fundraising expense: \$ 12,000 23 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 29,526

d. **Total expenses:** \$ 51,490

e. Sources of **revenue:**

Memberships/ individual contributions	\$ <u>7,987</u>	<u>16</u> %
Raised through fundraising activities	\$ <u>17,478</u>	<u>35</u> %
Government	\$ _____	%
Foundations	\$ <u>25,000</u>	<u>49</u> %
United Way	\$ _____	%
Fees for Service	\$ _____	%
Other (reimbursements, payments, bequests, etc.)	\$ _____	%

f. **Total revenue:** \$ 50,465

2. What is the highest level of financial reporting required by your funders? Financial Statement

3. Briefly describe your sustainability outlook for the project/program in the future.
 SOJWJ general funding comes primarily from grants and membership fees. We collect donations for specific projects and needs. We are also writing grants to support expansion and specific projects including the purchase and maintenance of a food truck. We intend to do more to solicit organizational membership donations and individual donations using our networks, social media and email management.

4. a. Total organizational annual budget **current ongoing** fiscal year: \$72,100

b. Total program/project budget current ongoing fiscal year: \$64,200

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY Southern Oregon Jobs with Justice

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$ 30,000	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Grants, donations, memberships	\$ 22,000	\$ 44,000
SUB TOTALS	\$ 42,000	\$ 44,000
TOTAL REVENUE (Pending & Secured)		\$ 86,000
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 14,400
Total Benefits		\$
		\$ 14,400
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Peace Meal Food and Supplies		\$ 36,000
Street Outreach Supplies and Support		\$ 6,000
Fuel/Vehicle		\$ 1,200
Office / Supplies / Mail /Website		\$ 2,500
Legal / Fees /Insurance		\$ 2,200
		\$
TOTAL MATERIALS & SERVICES		\$ 47,900
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment Food truck equipment, supplies and certification		\$ 14,500
Furnishings Solar charger, food warming trays etc.		\$ 9,000
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$ 23,500
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 85,800

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY Southern Oregon Jobs with Justice

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Grants, donations, memberships	\$ 62,000	\$
SUB TOTALS	\$ 62,000	\$
TOTAL REVENUE (Pending & Secured)		\$ 62,000
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 14,400
Total Benefits		\$
		\$ 14,400
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Peace Meal Food and Supplies		\$ 30,000
Food Truck Support and Maintenance		\$ 6,000
Street Outreach Supplies and Support		\$ 5,000
Holiday Events		\$ 1,200
Office / Supplies / Mail /Website		\$ 2,500
Legal / Fees /Insurance		\$ 2,200
TOTAL MATERIALS & SERVICES		\$ 46,900
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 61,300

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Southern Oregon Jobs with Justice
 PROGRAM/PROJECT TITLE Ashland Community Peace Meal

I.		<i># Whole Program</i>	<i># Ashland</i>
	Gender		
	Age*		
	Female	_____	420
	Male	_____	650
	Other	_____	1070
II.	Totals	_____	1070
	0 to 5	_____	_____
	6 to 12	_____	_____
	13 to 17	_____	_____
	18 to 30	_____	_____
	31 to 40	_____	_____
	41 to 50	_____	_____
	51 to 61	_____	_____
	62 +	_____	1070
	Unknown	_____	1070
	Total	_____	1070

*at point of entry for service

IV. Race/Ethnicity

	<i>#Whole Program</i>	<i>Ethnicity</i>	<i>#</i>
		<i>Hispanic/Latino*</i>	<i>Ashland</i>
White	_____	_____	900
Black/African American	_____	_____	15
American Indian/Alaskan Native	_____	_____	2
Native Hawaiian/other Pacific Islander	_____	_____	1
American Indian/Alaskan Native and White	_____	_____	2
Black/African American and White American	_____	_____	_____
Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	_____
Other	_____	_____	150
Totals	_____	_____	1070

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY Southern Oregon Jobs with Justice
 PROGRAM/PROJECT TITLE Ashland Community Peace Meal

1. Number of board members required in bylaws? Minimum 4 Maximum 12
2. Number of board members currently active? # Voting 6 Vacancies 1
3. Average percentage board meeting attendance (over last completed year): 85 %
4. Percent of board in attendance required for a quorum: 51 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
<u>Health care for all Oregon</u>	<u>5</u>
<u>Peace Meal / Street Outreach</u>	<u>4</u>
<u>Labor Organizing</u>	<u>3</u>
<u>Wobbly Walk Memorial</u>	<u>3</u>

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>5</u>	<u> </u>
Black/African American	<u> </u>	<u> </u>
American Indian/Alaskan Native	<u> </u>	<u> </u>
Native Hawaiian/other Pacific Islander	<u> </u>	<u> </u>
American Indian/Alaskan Native and White	<u> </u>	<u> </u>
Black/African American and White	<u> </u>	<u> </u>
American Indian/Alaskan Native and Black/African American	<u> </u>	<u> </u>
Other Multi Racial	<u> </u>	<u> </u>
Other	<u>1</u>	<u> </u>
Totals	<u>6</u>	<u> </u>

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

Southern Oregon Jobs with Justice Board of Directors - January 2024

Vanessa Houk, BOARD CHAIR, 1 Corral Lane, Ashland 541-930-2170, sunriver@gmail.com, Former LaClinica Board Member, past President of Multicultural Association of Southern Oregon. Vanessa is currently on the board of the Jackson County Community Long Term Recovery Group. She is a freelance writer and author. Vanessa facilitates the Friday Peace Meal, a free meal program in Ashland.. Expiration of term: August 2025

Kathleen Gamer, BOARD VICE CHAIR, 900 Wilson Road, Ashland -541-621-3299, gamerk@sou.edu, Kathleen is an organizer with the Southern Oregon University United Nations club and International Students association. Expiration of term: August 2025

Catherine McKiblin, BOARD SECRETARY 1145 Tolman Creek Rd., Ashland – 843-445-7097, mckiblin@yahoo.com, Catherine is a retired music teacher who facilitates the Monday meal deliveries and volunteers regularly with Friday Peace Meal. Expiration of term: August 2025

Jason Houk, BOARD TREASURER, 1 Corral Lane, Ashland, 541-841-8341, jason@sojwj.org, KSKQ and Rogue Valley Community Press. Jason is an independent media producer and on the management committee of KSKQ Community Radio. Expiration of term: August 2026

Ralph Browning, PO Box 1265, Medford – 541-261-0866, browningralph@gmail.com, AFSCME. Ralph is a former City of Medford employee and President of AFSCME Local 2621. He is a very active volunteer with many civic and service clubs. Expiration of term: August 2026

Ivend Holen, 1301 Siskiyou Blvd. Medford OR 97504 – 541-779-5392, idholen@ccountry.net, Ivend is a social justice activist, retired shop steward of IBEW local 659, member/supporter of Amnesty International, Oregon Center for Public Policy, Oregon Action, Editorial and Medford Citizens for Peace and Justice. Expiration of term: August 2026

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUL 11 2014**

SOUTHERN OREGON JOBS WITH JUSTICE
298 GARFIELD ST
ASHLAND, OR 97520

Employer Identification Number:
71-1005588
DIN:
17053014505043
Contact Person:
ROGER W VANCE ID# 31173
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
August 8, 2006
Contribution Deductibility:
Yes
Addendum Applies:
No

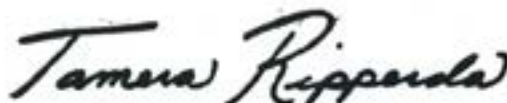
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947

**Southern Oregon Jobs with Justice
2023 Profit and Loss Statement
January 2023 – December 2023**

Income

Foundation Grants	\$ 64,400
Memberships	\$ 1,600
General Donations	\$ 7,778
Dedicated Donations	\$ 34,302
Total income	\$ 108,080

General Expenses

Memberships /Underwriting	\$ 2,310
Fuel/Vehicle	\$ 399
Pioneer Hall Space Rental	\$ 1,111
Trash / Site Maintenance	\$ 929
Website / Email hosting	\$ 1,224
Office / Supplies / Mail	\$ 908
Legal / Fees	\$ 982
Insurance	\$ 2,784

Program Expenses

Food Truck Purchase	\$ 17,500
Transmission and Tuneup	\$ 1,117
Propane, water, generator	\$ 2,373
Emergency Weather Shelter	\$ 2,787
Peace Meal – Food and Supplies	\$ 24,098
Peace Meal – Labor (15 hours week @ \$20/hour)	\$ 14,400
Peace Meal – Clothing and Gear	\$ 4,275
Housing Assistance	\$ 212
Holiday Parties	\$ 1,450
Education / Training / Workshops	\$ 2,500
Total expenses:	\$ 81,359

Statement of Financial Position - Assets as of December 31, 2023

Assets, vehicles and equipment	\$22,000
Cash, savings and investments	\$36,682

Liabilities

Current Liabilities	0
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**City of Ashland Social Service Grant Program
Application and Forms**



ORGANIZATION LEGAL NAME: Sunstone Housing Collaborative **DATE:** 1/26/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 919 Bellview Ave #1 Ashland, OR 97520
Street _____ City _____ State _____ Zip _____

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-4638323

PROGRAM/PROJECT TITLE: Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Creating affordable housing, specifically targeting households that may contain school aged children

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 20,000.00

GRANT CONTACT (If other than Executive Director listed below)

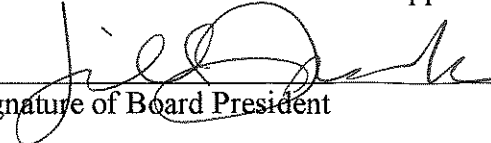
Name Jill Franko
Telephone (707) 495-0896 **E-mail** jillyac@gmail.com

EXECUTIVE DIRECTOR INFORMATION

Name Krista Palmer
Telephone (949) 278-7665 **E-mail** sunstonehousingcollaborative@gmail.com kristapalmer80@gmail.com

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.



Signature of Board President

Jill Franko ASD vice chair

Type Name



Signature of Executive Director/CEO

Krista Palmer

Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY Sunstone Housing Collaborative

PROGRAM/PROJECT TITLE Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

1. Program/project is: new established/continuing pilot If pilot, expected duration _____

2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*

New and existing residents of Ashland with income at or below 140%- 60% AMI will benefit from the development of new housing built on the corner of E. Main and S. Mountain Ave.

3. What will this funding enable?

This funding will enable Sunstone Housing Collaborative to cover the cost of initial operating expenses such as consulting fees for RFP, retaining legal counsel for acquisition and service agreements, and professional consulting fees required for land preparation according to city and county requirements.

4. Number of volunteers this program/project will engage: TBD

Number of paid program employees this program/project will engage: TBD

5. Total number volunteer's agency utilizes: TBD

Total number of paid agency employees: TBD

6. Outline key strategies of the project/program with timeline and staff structure.

The first step for Sunstone Housing Collaborative will be to retain legal counsel which specializes in nonprofit housing law to produce bylaws for SHC and draw up a master service agreement between SHC and Ashland School District that will cover the transfer and sale of land.

The next step will be to put out a Request for Proposal to nonprofit housing developers who want to partner in building affordable housing on the land. A portion of SS Grant funds may be used toward covering legal fees required for this process.

Following the acceptance of a RFP, the ED for Sunstone Housing Collaborative will manage the partnership between SHC and the Developer for the sale of land, transfer of funds to ASD and oversee administrative requirements for the duration of the initial build on site at E. Main and S. Mountain Ave in Ashland.

7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Sunstone Housing Collaborative

PROGRAM/PROJECT TITLE Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

*Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.*

Description of organization (include inception date) and

- a. mission statement, purpose(s) and how this program/project fits with your mission.
 - b. your organization's unique qualifications to accomplish your program outcomes?
 - c. what approach is your agency taking to serve clients and train staff on trauma informed care?
2. What:
- a. issues(s) is the project/program intended to impact,
 - b. strategy for change your program will be based on,
 - c. evidence that the project/program will be successful in the proposed setting, and
 - d. what tool(s) will you use to measure outcomes?
3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

Ashland SS Grant Application: Agency and Program/Project Narrative

1. Description of organization (include inception date)

Sunstone Housing Collaborative was established in December 2023 to support the educational mission of Ashland School District and the associated Housing Production Strategy of Ashland by utilizing district owned land to develop affordable housing intended for district staff and low to moderate income families with children in order to increase long term sustained enrollment and retain staff members

a. Mission statement, purpose(s) and how this program/project fits with your mission.

Sunstone Housing Collaborative exists to facilitate the development of affordable housing in order to meet the growing gaps in housing available in Ashland and greater Jackson County.

Lack of or availability of affordable housing has become a primary driver in where people choose to live, particularly families with school aged children. Here lies a confluence of the conclusions drawn from Ashland's Housing Production Strategy, which asserts a definite need for affordable housing, and for Ashland School District's need to attract more families and enroll their children.

b. Your organization's unique qualifications to accomplish your program outcomes?

Sunstone Housing Collaborative has built a partnership with the Ashland School District to secure an initial build site on the property currently owned by the district at E. Main and S. Mountain Ave in Ashland. This location ensures the opportunity for future residents to benefit from living in housing that is affordable, in proximity to public transportation, schools, and local employment; all factors that promote a thriving community.

While the advisory board for Sunstone Housing Collaborative is currently in process of being assembled, there remains oversight by the Ashland School District board of directors in order that their interests are being met throughout this process.

The executive director is an individual with experience in community organization working with churches and city government to streamline services for people experiencing homelessness, is trained as an Occupational Therapy practitioner, as well as having a passion to pursue partnerships which establish and nurture housing justice.

C. What approach is your agency taking to serve clients and train staff on trauma informed care?

The ED is an Occupational Therapy practitioner, which includes trauma-informed training to recognize and respond to social, environmental and personal factors that may impede or limit the thriving of an individual or community. This framework will serve to support a working environment that is trauma

sensitive as well as an awareness of the importance of building housing that is based on universal design and/or accessible for those with disabilities, and to work with community leaders and agencies to ensure necessary support services are available for the housing to be successful. This may also include community education programs around affordable housing and homelessness.

In addition, Ashland School District maintains a commitment to trauma informed care and remains a resource in the event there is a need.

2. What

a. Issue is your project/program intended to impact?

The purpose of Sunstone Housing Collaborative is to seek funding and build partnerships that serve to build affordable housing in Ashland and greater Jackson County, impacting residents facing housing insecurity due to financial constraints.

b. Strategy for change your program will be based on

Ashland school district has developed a plan for increasing enrollment which includes supporting the building of affordable housing for families and district staff. Also considered is the city of Ashland's Housing Production Strategy which states the goal of developing an equitable housing plan that includes encouraging the development of income-restricted affordable housing

c. Evidence that the project will be successful in the proposed setting

Providing affordable housing that is safe and stable enables families to securely participate in ASD educational offerings and the greater community

d. What tools will you use to measure outcomes

Funding sought from the SS Grant will be directed toward retaining legal counsel to ensure post-award reporting and compliance. In addition, Sunstone has produced a mission to This may include detailed financial reports updated as the project progresses as well as tracking residency data once the housing is built. A specific measure might be tracking any related increase in ASD enrollment upon completion of the housing.

3. How will the community as a whole benefit if your program receives funding? (include a description of collaborations and integration and the role the program/project plays in the sector)

This initial project of Sunstone Housing Collaborative is focused on partnering with Ashland School District in facilitating the sale and development of district owned land in order to build affordable multifamily housing. This project serves ASD in creating accessible housing for families to live in as their children attend Ashland public schools and it also meets the needs for affordable housing stated in the City of Ashland's Housing Production Strategy. As the number of households with children declines, the need for creative solutions to ensure Ashland remains a community of all ages, becomes more imperative

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY Sunstone Housing Collaborative
 PROGRAM/PROJECT TITLE Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

- Ashland School District, acting fiscal sponsor for SHC does not utilize form 990. Listed here are approximate values for proposed admin and fundraising expenses by SHC
1. For most recently completed 990: 990. Listed here are approximate values for proposed admin and fundraising expenses by SHC
- a. FISCAL YEAR (mm/yyyy – mm/yyyy): _____ b. Administration & Fundraising expense: \$ 5,000.00 _____ %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX. Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses)

	Estimated attorney fees:	
c. Program expense	\$ <u>20,000.00</u>	
d. Total expenses:	\$ <u>25,000.00</u>	
e. Sources of revenue:		
Memberships/ individual contributions	\$ _____	_____ %
Raised through fundraising activities	\$ _____	_____ %
Government	\$ _____	_____ %
Foundations	\$ _____	_____ %
United Way	\$ _____	_____ %
Fees for Service	\$ _____	_____ %
Other (reimbursements, payments, bequests, etc.)	\$ <u>177,500</u> from Allcare:	_____ %
f. Total revenue:	\$ <u>177,500</u>	

2. What is the highest level of financial reporting required by your funders?
 Allcare requires 2 progress reports and one final report on awarded funding.
3. Briefly describe your sustainability outlook for the project/program in the future.

Sunstone Housing Collaborative intends to continue to apply for relevant affordable housing grants through city, state and federal opportunities as well as seek private contributions through foundations seeking to support the development of affordable housing.

4. a. Total organizational annual budget current ongoing fiscal year: anticipated budget of \$2,000,000 for SHC current fiscal year
- b. Total program/project budget current ongoing fiscal year: anticipated program legal fees 20,000.00

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY Sunstone Housing Collaborative

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$ submitting for \$40k	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Allcare	\$	\$ 177,500.00
SUB TOTALS	\$	\$
TOTAL REVENUE (Pending & Secured)		\$ 217,500.00
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 225,000.00
Total Benefits		\$ 10,000.00
		\$ 235,000.00
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Ashland School District is functioning in capacity of fiscal sponsor to receive funds acquired from this grant which will fund attorney fees for a MOU to be drafted in order for the transfer of land from ASD to SHC to allow for the subsequent sale of the land and development of affordable housing		\$ 20,000.00
		\$
		\$
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 20,000.00
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ N/A
Furnishings		\$ N/A
Other capital expenses /Identify:		\$ N/A
TOTAL CAPITAL OUTLAY		\$ N/A
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 255,000.00

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Sunstone Housing Collaborative

PROGRAM/PROJECT TITLE Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

*PLEASE SEE NARRATIVE
RESPONSE BELOW*

I.		# Whole Program	# Ashland
	Gender		
	Age*		
	Female	_____	_____
	Male	_____	_____
II.	Other	_____	_____
	Totals	_____	_____
	0 to 5	_____	_____
	6 to 12	_____	_____
	13 to 17	_____	_____
	18 to 30	_____	_____
	31 to 40	_____	_____
	41 to 50	_____	_____
	51 to 61	_____	_____
	62 +	_____	_____
	Unknown	_____	_____
	Total	_____	_____

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity Hispanic/Latino*	# Ashland
White	_____	_____	_____
Black/African American	_____	_____	_____
American Indian/Alaskan Native	_____	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____	_____
American Indian/Alaskan Native and White	_____	_____	_____
Black/African American and White American	_____	_____	_____
Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	_____
Other	_____	_____	_____
Totals	_____	_____	_____

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Sunstone Housing Collaborative intends to utilize the funds awarded from this SS Grant to pursue the building of housing that will be available to current and prospective Ashland families and individuals earning between 60-140% AMI. One more potential demographic this housing aims to reach are teachers currently on the lower end of the pay scale as well as classified staff. This will support the goals of increasing enrollment and retaining district staff.

Agency Board Profile

RECIPIENT AGENCY Sunstone Housing Collaborative

PROGRAM/PROJECT TITLE Affordable Housing Development at E. Main and S. Mountain Ave in Ashland, OR

1. Number of board members required in bylaws? Minimum 5 Maximum 5
2. Number of board members currently active? # Voting 5 Vacancies 0
3. Average percentage board meeting attendance (over last completed year): 98 %
4. Percent of board in attendance required for a quorum: 3 total %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
<u>Enrollment Innovation Committee</u>	<u>10</u>
<u>Calendar Innovation Committee</u>	<u>12</u>
<u>Reimagining High School</u>	<u>13</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

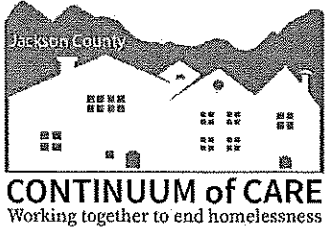
6. **Characteristics of Board of Directors at time of application:**

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>5</u>	<u> </u>
Black/African American	<u> </u>	<u> </u>
American Indian/Alaskan Native	<u> </u>	<u> </u>
Native Hawaiian/other Pacific Islander	<u> </u>	<u> </u>
American Indian/Alaskan Native and White	<u> </u>	<u> </u>
Black/African American and White	<u> </u>	<u> </u>
American Indian/Alaskan Native and Black/African American	<u> </u>	<u> </u>
Other Multi Racial	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>
Totals	<u>5</u>	<u> </u>

** Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.*

NOTE: The board characteristics information provided is that of the Ashland School District board, which is acting fiscal sponsor for Sunstone Housing Collaborative until the time when the already submitted IRS filing is cleared, upon which a governing board for SHC will be assembled.



Monthly Board Meeting
February 7th, 2024 at 2:00 – 3:30pm
Location: Olsrud Family Nutrition Center, 2020 Cardinal Way, Medford
or

<https://us04web.zoom.us/j/8972767862?pwd=bXc1UHVEQ21nTndOT2E0dkxMbDJ4dz09>

AGENDA

1. Roll Call
2. Approve Board Minutes – 1/03/2024
3. Approve Executive Committee Minutes – 1/22/2024
4. Discuss Financial Support from Municipalities – Kelly Madding/Stacy Brubaker
5. Executive Committee/Board Officers Election – Melissa Markos
6. Governance Charter Update – Goerge Martin/Alissa Weber
7. HMIS Workgroup Update – Melissa Markos/Barbara Johnson
8. Gaps Analysis Workgroup Update – Melissa Markos
9. Homelessness Task Force Update – Linda Reid
10. MAC Group Update – Melanie Doshier
11. State Funding Update – Melissa Markos/Noah Werthaiser
 - a. Long-term Rental Assistance Program
 - b. Special Programs Appropriations
 - c. Other
12. New Board Member Onboarding Recommendations – Kelly Madding/Melissa Markos
13. Adjourn – Debra Lee

Next CoC Board Monthly Meeting: **Monday September 18, 2023, 2:30 – 4:00 pm**

**City of Ashland Social Service Grant Program
Application and Forms**



2024 - 2025

ORGANIZATION LEGAL NAME: St. Vincent de Paul, Ashland Conference **DATE:** 1/31/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) Society of St. Vincent de Paul
Our Lady of the Mountain Conference

ADDRESS 987 Hillview Drive Ashland OR 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0831082

PROGRAM/PROJECT TITLE: Preventing Homelessness in Ashland, OR

See MEMO for important information on goals and priorities for Ashland.
Which strategic priority does your program focus? Placing People in Housing & Keeping Them Safely Housed

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 28,000

GRANT CONTACT (If other than Executive Director listed below)

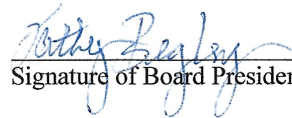
Name Vicky Weiss
Telephone (541) 708-5173 (home)
(541) 499-2857 **E-mail** vweiss590@gmail.com

EXECUTIVE DIRECTOR INFORMATION

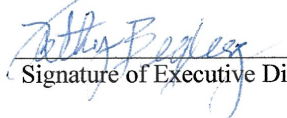
Name Kathy Begley **Telephone** (541) 826-5722 (home); (541) 951-6012 (cell)
E-mail Begley2001@aol.com

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.



Signature of Board President
Kathy Begley
Type Name



Signature of Executive Director/CEO
Kathy Begley
Type Name

City of Ashland Social Service Grant Program

Application and Forms



2024 - 2025

ORGANIZATION LEGAL NAME: St. Vincent de Paul, Ashland Conference **DATE:** 1/31/2024

OTHER NAMES ORGANIZATION KNOWN BY (DBA) Society of St. Vincent de Paul
Our Lady of the Mountain Conference

ADDRESS 987 Hillview Drive Ashland OR 97520
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0831082

PROGRAM/PROJECT TITLE: Preventing Homelessness in Ashland, OR

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Placing People in Housing & Keeping them Safely Housed

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 28,000

GRANT CONTACT (If other than Executive Director listed below)

Name Vicky Weiss
Telephone (541) 708-5173 (home)
(541) 499-2857 (cell) **E-mail** vweiss590@gmail.com

EXECUTIVE DIRECTOR INFORMATION

Name Kathy Begley **Telephone** (541) 826-5722 (home); (541) 951-6012 (cell)
E-mail Begley2001@aol.com

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Signature of Board President

Kathy Begley
Type Name

Signature of Executive Director/CEO

Kathy Begley
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY St. Vincent de Paul, Ashland Conference

PROGRAM/PROJECT TITLE Preventing Homelessness in Ashland, OR

Program/project is: new ___ established/continuing X pilot ___ If pilot, expected

1. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*

The goal of this program is to keep residents of Ashland safely housed by assisting with rental deposits, rental payments, mortgage payments, closing costs, taxes, and utility payments.

2. What will this funding enable?

In the last fiscal year, 95% of our expenditures went to meeting the needs listed above for those who called on us. Despite additional state assistance focused on addressing homelessness in our state, and despite our working closely with other agencies to meet these needs, we have recently had to move from helping callers once a year to helping callers once every two years. As the Associated Press recently reported, homelessness in the U.S. climbed 12 percent between 2022 and 2023, much of the increase driven by Covid aid drying up and people becoming unhoused for the first time. Inflation and the concomitant rise in the cost of rent have been exacerbated in our area by the paucity of housing available after the Alameda wildfire. In addition, we are seeing a significant increase in requests from those disabled (and awaiting state benefits, which are often slow to arrive) and from families in which the principle breadwinner is between jobs or suddenly out of work, looking for new employment. Sometimes our assistance takes the form of finding people a less expensive place to live or helping make a rental or utility payment until the first paycheck from the new job arrives. This Social Service grant request will enable us to address more of these needs.

3. Number of volunteers this program/project will engage: 18

Number of paid program employees this program/project will engage: 0

4. Total number volunteer's agency utilizes: 300+ (in Medford, Ashland, Talent, Phoenix, and Central Point)

Total number of paid agency employees: 0

5. Outline key strategies of the project/program with timeline and staff structure.

Two volunteers respond to calls to our helpline five days a week during business hours. We are one of the very few organizations in the entire Rogue Valley which respond with same-day assistance for those in need. (It is worth noting here that we never dispense funds directly to individuals but rather to the entity to which they are owed. It is worth noting also that those who seek rental assistance by contacting 211 on-line and listing the Ashland zip code find our St. Vincent de Paul as the first agency listed and most often the only one on the list for which they qualify.) While our volunteers are allowed to use their discretion when faced with callers in dire need, we employ a fixed amount of financial assistance aimed at assisting families while not making them dependent upon us.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY St. Vincent de Paul, Ashland Conference

PROGRAM/PROJECT TITLE Preventing Homelessness in Ashland, Oregon

*Answer all three narrative questions. Use **only the space provided** – **place the question number and letter preceding each answer**; the amount of space you allot for each response is your choice.*

1. Description of organization (include inception date) and

- a. mission statement, purpose(s) and how this program/project fits with your mission.**
- b. your organization's unique qualifications to accomplish your program outcomes?**
- c. what approach is your agency taking to serve clients and train staff on trauma informed care?**

2. What:

- a. issues(s) is the project/program intended to impact,**
- b. strategy for change your program will be based on,**
- c. evidence that the project/program will be successful in the proposed setting, and**
- d. what tool(s) will you use to measure outcomes?**

3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

1. a. and b. The Rogue Valley District Council of St. Vincent de Paul is dedicated to providing compassionate, prompt support and care to the poor and needy in Jackson County, regardless of age, race, religion, creed, sex, sexual preference or ethnic origin. Although the Society's name is recognized around the world, each Council is locally organized, funded, and staffed. Our Council has no financial connection or obligation to any church; no effort is made to preach, convert, or proselytize. Our Council was established in 1982 and has nine operating divisions or conferences, of which the Ashland/Talent Home Visit Conference is one. Because we have no paid employees and rely on volunteers to deliver all of our services, all of the funds we obtain are used to help those in Ashland and Talent who are in need of housing or to keep those in danger of being homeless stay safely housed with utilities operational. Because we have worked in the Ashland and Talent area for so long and work so closely with a host of other agencies, we are well known. Many of our volunteers have worked with us for many years, so we have established networks that allow us to seek additional aid for individuals and families when it is needed. We also have Spanish speakers available to assist with non-English speakers.

c. In our work we encounter clients from a wide range of diverse backgrounds and experiences. Our Rule and our ongoing training enable us to be sensitive to the impact upon our clients of both overt discrimination and micro-aggressions. We endeavor to be a deeply respectful and supportive presence in their lives, while providing assistance in difficult times. Our organization of volunteers meets bi-monthly to discuss difficult cases, to receive additional training, and to review our Rule and Manual outlining the practice of trauma-informed care. While we work closely with Jackson County Mental Health, our volunteers are all provided with a written list of "Crisis De-Escalation Techniques," which are very helpful.

2. a. As noted above, in fiscal year 2022-2023, 95% of our expenditures went to housing and utility assistance for those who called on us. Our goal is to keep people in Ashland safely housed. We have worked closely with agencies like OHRA who have had access to Rapid Rehousing funds from the state to help those who are unhoused. But despite these funds and our collaborative efforts with other organizations that assist with housing and utility costs, in the wake of a shortage of affordable housing and increasing rents, we have found it necessary to move from responding to the housing needs of callers once a year to helping to meet those needs once every two years. Recently, Rich Rohde shared with me that Oregon is number 2 in the nation for unhoused per capita only behind California and 1st in the nation per capita for unhoused families. Sadly, these facts are certainly consistent with the number of calls we are receiving.

2. b. The paucity of housing in our area continues to be a challenge. The rebuilding of residences since the destruction caused by the Almeda fire has been slowly progressing. But for those impacted by the fire, by the end of Covid pandemic relief funds, and/or by the state's slow dissemination of disability benefits to first-time applicants, staying

safely housed has been difficult. (The number of callers who are selling their plasma on a regular basis in order to make ends meet is disturbing.) With Ashland's Homeless Master Plan in the works and promised additional assistance from the state, we are hoping to be a continuing part of remedying the situation for the unhoused in Ashland.

2. c. Our success in the work we do is the result of our long record of service to this community. St. Vincent de Paul has helped those in need for many years, and many of our volunteers have worked here for so long that they have networks and contacts in place that allow us to address particular needs quickly and efficiently almost always on the same day the assistance is requested. This kind of service, provided five days a week, means that we prevent utility shut-offs and address other emergency needs quickly and efficiently, since many of those who call on us do so at the very last minute.

As we have coped with the great need in Ashland, we have been fortunate to have our work recognized. In 2022, when First Interstate Bank merged with Great Western Bank, the newly combined bank inaugurated a "Believe in Local" grant program in which local bank managers nominated organizations in their area they believed were worthy of funding. Our Ashland St. Vincent de Paul Conference was among 40 organizations from a pool of 400 nominees from 14 states to receive a grant of \$25,000 from First Interstate Bank in the first year of this campaign.

During a discussion of difficult cases at one of our meetings, a number of our volunteers discovered that they were having problems with one particular landlord. From the discussion that ensued, we concluded that it would be helpful to know more about the legal rights of residents. With that conclusion in mind, our president reached out to the Fair Housing Council of Oregon. The Zoom meeting with their Education and Outreach Assistant Director provided us with a wealth of information, allowing us to "educate" this landlord on the rights of tenants. It also positioned us to apply for and successfully receive a grant of \$20,000 from the Fair Housing Council. In the absence of the Social Service grants from the City of Ashland, these grants and other first-time awards have assisted us in our work and increased our visibility in the area.

2. d. To measure our success, we keep a monthly tally of the number of calls we receive and the kind of service provided. Our meetings once every two weeks allow us to discuss difficult cases with all of our volunteers, among who are retired social workers, nurses, and doctors. Many of our most difficult cases require follow-up by those among our volunteers who are most familiar with the case and/or are best equipped to address the need. All volunteers are allowed discretion in dealing with emergency cases. We track cases carefully.

3. Every day, especially during this past year of great need, we receive calls from people who have never called us before. Many of them never dreamed they would need the kind of assistance they are seeking from us. With the need so great, we are called upon not just by individuals and families but by other agencies looking to couple their efforts and financial assistance with ours. During the past year we have worked especially closely with OHRA, Maslow Project, United Way, ACCESS, Mercy Gate, Rogue Food Unites, Street Nurses, RVT, Trinity Episcopal Church's Outreach Committee, U.S. Bank, First Interstate Bank, and the list goes on. Because we are well known to offer same-day assistance, St. Vincent de Paul in Ashland is an indispensable partner in our community's efforts to keep its citizens housed and healthy.

While we are not typically an advocacy group per se, we have met recently with a few members of the Ashland City Council to share with them the struggles many in Ashland are having with paying their utility bills. We pointed out that the average family pays over \$100 in fees before a single light switch is flipped or a tap turned on. While winter assistance with heating bills is available for low-income families, the excessive heat of recent summers means many families are suffering during this season. We have also learned recently that the City Council is also considering simplifying the application process for utility payment assistance. We are hopeful that this crucial issue will be addressed in the coming months.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY St. Vincent de Paul, Ashland Conference

PROGRAM/PROJECT TITLE Preventing Homelessness in Ashland, OR

1. For most
- recently completed**
- 990:

Available upon request.

a. FISCAL YEAR (mm/yyyy – mm/yyyy): Oct. 1, 2022-Sept. 30, 2023

b. Administration & Fundraising expense: \$ \$1,289 .6 (.006)%

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 1,289

d. **Total expenses:** \$ **1,289**e. Sources of **revenue:**

Memberships/ individual contributions	\$ 96,000	47%
Raised through fundraising activities	\$ 52,060	25%
Government	\$ 0	0%
Foundations	\$ 55,000	27%
United Way	\$ 0	0%
Fees for Service	\$ 0	0%
Other (reimbursements, payments, bequests, etc.)	\$ 2,204	1%

f. **Total revenue:** \$ **205,264**

2. What is the highest level of financial reporting required by your funders? Financial Review
3. Briefly describe your sustainability outlook for the project/program in the future. **The most recent 990 form is for the entire Rogue Valley Council of St. Vincent de Paul of which the Ashland/Talent Conference is one of nine conferences.** The information above is for the Ashland/Talent Conference only. "Memberships" includes our support from the Rogue Valley Council.
4. a. Total organizational annual budget **current ongoing** fiscal year: \$170,000
- b. Total program/project budget current ongoing fiscal year: \$157,600

ORGANIZATION BUDGET 2023-24* SEE NEXT SHEET

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

*These figures based on our fiscal year budget for 2023-24 (Oct. 1, 2023-Sept. 30, 2024)

RECIPIENT AGENCY: St. Vincent de Paul, Ashland Conference **SEE NEXT SHEET**

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify)	\$	\$
SUB TOTALS	\$	\$
TOTAL REVENUE (Pending & Secured)		\$
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$
Total Benefits		\$
TOTAL PERSONNEL SERVICES		\$
B.MATERIALS & SERVICES: (please detail other major budget categories)		
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$
TOTAL EXPENDITURES (Sum of A, B & C)		\$

Income

Support from Council
Donations
Church Collections
Other Donations
Grants Received
Parish Support (In Kind)
Refunds/Reimbursements
Total

\$96,000
\$19,000
\$28,000
\$25,000
\$0
\$2,000
\$170,000

Expenses

Operating Expenses
Office Supplies (includes new computer)
Miscellaneous (Phone service, bank charges, etc)
TOTAL

\$1,700
300
\$2,000

Client Expenses
Utilities
Motel
Housing Deposit
Mortgage
Transportation
Insurance & Registration
IDs & Birth Certificates
Phone
Rent
Car Repair
Medical
Other (Clothing, household supplies, storage, etc.)
TOTAL

\$21,000
\$600
\$44,000
\$600
\$2,200
\$1,200
\$150
\$1,050
\$90,000
\$1,400
\$400
\$5,400
\$168,000

GRAND TOTAL

\$170,000

OVER/UNDER

\$0.00

of Volunteers
FY23-24

18

St. Vincent de Paul—Ashland Our Lady of the Mountain Conference

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

*These figures based on our fiscal year budget for 2023-24 (Oct. 1, 2023-Sept. 30, 2024)

RECIPIENT AGENCY: St. Vincent de Paul, Ashland/Talent Conference

REVENUE <i>*When setting our budget, we did not know if ASSG funds would be available. If we are awarded this grant, we will be able to assist more people.</i>	Pending Commitments	Secured Commitments
City of Medford Funds	\$	\$
City of Ashland Funds	\$ 28,000*	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify) Council, grants, donations	\$ 38,611	\$ 122,889
SUB TOTALS	\$ 66,611	\$ 122,889
TOTAL REVENUE (Pending & Secured)		\$ 189,500
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 0
Total Benefits		\$ 0
		\$ 0
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Utility Payments		\$ 21,000
Rent (including rental deposits, mortgage payments, closing costs, taxes)		\$ 135,200
Transportation		\$
Insurance & Registration		\$
ID's & DL's, car repair		\$
Clothing, food, camping supplies, phone, medical needs		\$
TOTAL MATERIALS & SERVICES		\$ 156,200
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment Office Supplies		\$ 1,700
Furnishings		\$
Other capital expenses /Identify: Phone service; bank charges		\$ 300
TOTAL CAPITAL OUTLAY		\$ 2,000
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 158,200

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY St. Vincent de Paul, Ashland/Talent Conference

PROGRAM/PROJECT TITLE Preventing Homelessness in Ashland, OR

Our St. Vincent de Paul keeps meticulous records. These show that during the last fiscal year, we came to the aid of 1,253 people (341 of them, children). Asking callers in distress for the particular kinds of demographic details listed below often feels intrusive. Our callers are people in need who experience indignities of every sort, every day. We do all we can not to contribute to their distress. The numbers below reflect what we have obtained when it has been possible to do so.

I.		<i># Whole Program</i>	<i># Ashland</i>
	Gender		
	Age*		
	Female	381	278
	Male	256	186
II.	Other	178	137
	Totals	815	601
	0 to 5	50	37
	6 to 12	97	70
	13 to 17	76	51
	18 to 30	136	111
	31 to 40	122	82
	41 to 50	110	83
	51 to 61	70	57
	62 +	79	59
	Unknown	75	51
	Total	815	601

*at point of entry for service

IV. Race/Ethnicity
(Many do not wish to identify)

	<i>#Whole Program</i>	<i>Ethnicity</i>	<i>#</i>
		<i>Hispanic/Latino*</i>	<i>Ashland</i>
White	152	36	123
Black/African American	5	_____	5
American Indian/Alaskan Native	5	_____	5
Native Hawaiian/other Pacific Islander	2	_____	2
American Indian/Alaskan Native and White	5	_____	5
Black/African American and White	_____	_____	_____
American Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	9	_____	9
Other	_____	_____	_____
Totals	178	36	149

Agency Board Profile

RECIPIENT AGENCY St. Vincent de Paul, Ashland Conference
 PROGRAM/PROJECT TITLE Preventing Homelessness in Ashland,

1. **Number of board members required in bylaws? Minimum 21 Maximum 30**
2. **Number of board members currently active? # Voting 21 Vacancies 0**
3. **Average percentage board meeting attendance (over last completed year): 75 %**
4. **Percent of board in attendance required for a quorum: 51 %**
5. **List various board, advisory and ad hoc committees and the number of people on each.**

<i>Committee</i>	<i>Number of Members</i>
Executive Committee	6

6. **Characteristics of Board of Directors at time of application:**

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>21</u>	<u>1</u>
Black/African American	_____	_____
American Indian/Alaskan Native	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____
American Indian/Alaskan Native and White	_____	_____
Black/African American and White	_____	_____
American Indian/Alaskan Native and Black/African American	_____	_____
Other Multi Racial	_____	_____
Other	_____	_____
Totals	<u>21</u>	<u>1</u>

** Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.*

Our Lady of the Mountain Conference



Annual Report to the Parish Community

This year we assisted over 1200 people and just under 700 households. We helped 49 households (53 adults and 18 children) transition to more permanent housing- 12 more than last year. We also handled 14% more cases, donated 27% more hours, and drove 32% more miles this year. Our income increased due primarily to several significant donations from non-parishioners and two grants from unexpected sources. Divine Providence reigns!

Because we are all volunteers, our organizational expenses represent only .6% of our income. We again disbursed more than we received in income due to reserves built up that were targeted for assisting the needy. Your generosity has helped greatly in that regard.

Income Source	Amount	Percent
SVdP Rogue Valley Council	\$96,000	47%
Collections	\$21,063	10%
Donations	\$30,997	15%
Grants	\$55,000	27%
Refunds/Reimbursements	\$2,204	1%
TOTAL	\$205,264	100%

Client Expenses	Amount	Percent
Utilities	\$33,548	16%
Transportation	\$2,707	1%
Insurance & Registration	\$1,504	1%
Housing Deposits	\$35,927	17%
Rent	\$134,384	62%
Car Repair	\$1,595	1%
Other Needs	\$5,669	3%
TOTAL	\$215,333	100%

By the Numbers	
Adults Assisted	912
Children Assisted	341
Total Assisted	1253
Cases Handled	768
Hours Donated	4189
Miles Driven	6886

The work above was accomplished by 19 volunteers, assisted by 5 parishioners who helped with translation, clerical, spiritual, and data-entry work. We welcome new volunteers! Please contact John Engelhardt, 541-324-9541, jje@jeffnet.org.

P O Box 2350 Room 5137
Los Angeles, CA 90053

Date: DEC. 15, 1986

SOCIETY OF ST VINCENT DE PAUL
ROGUE VALLEY COUNCIL
PO BOX 1663
MEDFORD, OR 97501

Employer Identification Number:
~~93-0564487~~ ^{New} 93-0831082
Case Number:
956308023
Contact Person:
KORELL, ANTOINETTE
Contact Telephone Number:
(213) 894-4405

Our Letter Dated:
Aug. 29, 1984
Caveat Applies:
no

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes a notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) organization.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If the heading of this letter indicates that a caveat applies, the caveat below or on the enclosure is an integral part of this letter.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Frederick C. Nielsen
District Director

**Society of St. Vincent de Paul
Rogue Valley Council Board of Directors**

Position	Name	Phone	Contact	Joined Board
President	Kathy Begley	c 541-951-6012	Begley2001@aol.com	2012
Past President	*John Vinatieri	541-324-8672	Johnandrita.vinatieri@gmail.com	2014
Past President	*Socorro Holloway	h 541-776-4138 c 541-821-5953	socorro2@charter.net	2009
VP-Facilities	*Dennis Mihocko	c 541-531-3832	dennissvdp@gmail.com	2007
VP – Grants	*Rich Hansen	h 541-770-6062 c 541-261-6855	richhansen39@charter.net	2013
Treasurer	*Tom Fleming	h 541-499-6466	Tom.Fleming@svdpmedford.org	2016
Secretary	Nancy Fleming	541-499-6466 h	nldfleming@gmail.com	2019
**Store Manager	Karen McNeilly	h 541-855-2008	patrickmcneilly@charter.net	1995
**Volunteer Coordinator	Maureen Swift	C 541-864-9242	Justmaureen55@gmail.com	2021

Conference	Officers	Phone	E-mail Address	Joined Board
Social Services Sacred Heart, Conference 1	Marilyn Gradwell, President Fr. Jim Clifford, VP	c 541-944-3985 c 541-944-3536	marilyn.numair@gmail.com jim.clifford.osa@gmail.com	2021 2021
Thrift Store Bl. Anna Maria, Conference 2	Ralph Browning, President	c 541-261-0866	browningralph@gmail.com	2015
Kitchen St. Teresa, Conference 3	Charlotte Martinson, Mgr Curt Swift, President Helen Smith, VP	c 541-499-8992 c 541-864-9232 c 541-512-9153	cmmartinson@charter.net cswift4444@gmail.com hfsmithsmallsteps@gmail.com	2015 2015
Urban Rest Stop St. Francis of Assisi, Conference 4	Lee Myers, President TC Myers, VP	c 541-601-5273 c 541-301-0025	myersmanor1942@gmail.com	2013
Office St. Anna, Conference 5	Nancy Fleming, President	h 541-499-6466 c 860-693-3891	nldfleming@gmail.com	2016
Ashland Social Services, Conference 6	John Engelhardt, President	h 541-482-8222 c 541-324-9541	jje@jeffnet.org	2017
Food Pantry Shepherd of the Valley, Conference 7	Beth Hunter, Mgr Glenn Cote,	c 541 664-3481 c 541-261-8322	beth_j.hunter@q.com jcgcote@charter.net	2016
Family Shelter St. Anthony, Conference 8	Dennis Mihocko President Nick Koutsouros, Mgr.	c 541-531-3832 c 541-778-8104	dennissvdp@gmail.com	2007
Home Visit/Med Assist St. Augustine, Conference 9	Don Krolak, President	c 916-225-0223	donkrolak@gmail.com	2016
**Needy Meds	Don Krolak	c 916-225-0223	donkrolak@gmail.com	
**SVDP Dental Program	Glenda Sims	541-292-3925	texasvictory@hotmail.com	2021

*Executive committee member **Not a Board member

**City of Ashland Social Service Grant Program
Application and Forms**



ORGANIZATION LEGAL NAME: United Way of Jackson County **DATE:** 1/29/24

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 60 Hawthorne St. Medford Or 97504
Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) 93-0576632

PROGRAM/PROJECT TITLE: Hope Chest

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Assistance to obtain and/or Maintain Housing

AMOUNT REQUESTED from this funder for this program/project 2024-2025 \$ 10,000.00

GRANT CONTACT (If other than Executive Director listed below)

Name Talia Trout

Telephone 541-773-5339 **E-mail** Talia@unitedwayofjacksoncounty.org

EXECUTIVE DIRECTOR INFORMATION

Name Dee Anne Everson

Telephone 541-773-5339 **E-mail** Deeanne@unitedwayofjacksoncounty.org

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

Becky A. Snyder
Signature of Board President

Becky Snyder
Type Name

Dee Anne Everson
Signature of Executive Director/CEO

Dee Anne Everson
Type Name

SUMMARY INFORMATION

RECIPIENT AGENCY United Way of Jackson County
PROGRAM/PROJECT TITLE Hope Chest

1. **Program/project is:** new established/continuing pilot **If pilot, expected duration** _____
2. Primary geographic location and population program funding will serve. *(If funding awarded City of Ashland, will require tracking the number of city residents served for reporting purposes.*
Although Hope Chest is for anyone in need in Jackson County, these funds will be specifically spent on Ashland residents only. We do already track where clients live when they are assisted by Hope Chest funds.
3. What will this funding enable?
These funds will go to our Hope Chest which is an emergency assistance fund that helps reduce toxic stress in people's lives. Everyone receiving assistance must be referred by case managers or social workers. Assistance is offered once a calendar year, up to \$500 per individual or family. We cover everything from housing assistance, utilities, medicine, car repairs to veterinary care for therapy animals, funeral services, mental health appointments and child care costs.
4. Number of volunteers this program/project will engage: 0
Number of paid program employees this program/project will engage: 4
5. Total number volunteer's agency utilizes: 1500
Total number of paid agency employees: 7.25
6. Outline key strategies of the project/program with timeline and staff structure.
Hope Chest is an ongoing program for the last 15 years. Talia Trout is the Lead Community Impact Director that oversees the Hope Chest program. Referrals come to her. She then assesses whether Hope Chest can help dependent on money available, when they helped the client last and what the need is. When moving forward with assisting Talia then works with the referring agency to have all of the correct information to pay the vendor and to track the assistance made and the individual they are helping. Talia will then put in a check request to be signed and approved by CEO Dee Anne Everson. Once that has been approved it then goes to the accounting specialist for a check to be cut and then mailed out. We typically get a check out within 24hrs after the referral.
7. Use this space for comments, explanations, and exceptions to questions on this application that can't be included within the question format. You may also leave it blank.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY United Way of Jackson County

PROGRAM/PROJECT TITLE Hope Chest

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice.

Description of organization (include inception date) and

- a. mission statement, purpose(s) and how this program/project fits with your mission.
 - b. your organization's unique qualifications to accomplish your program outcomes?
 - c. what approach is your agency taking to serve clients and train staff on trauma informed care?
2. What:
- a. issues(s) is the project/program intended to impact,
 - b. strategy for change your program will be based on,
 - c. evidence that the project/program will be successful in the proposed setting, and
 - d. what tool(s) will you use to measure outcomes?
3. How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)

1. United Way of Jackson County has been in business for 67 years. We are focused on education, income, health, and transportation - the building blocks of a good life.

a. Our mission is mobilizing caring to affect change and our vision is creating positive community change. Both Hope Chest and United Way are collaborative at their core bringing people and agencies together to create change on the issues facing our community.

b. We do this work by raising critically needed funds that are invested for impact. We fund 43 different programs and initiatives. Our income work, relative to this grant, includes Hope Chest and our free income tax assistance work. United Way has a strong reputation for convening, facilitating and advocating for positive change.

c. For an individual to access these funds we require a referral by an agency representative that has worked with the client, has vetted the situation, and is providing other services to help ensure their success. One of the reasons we work with agencies instead of directly with clients is we do not want to re-traumatize individuals with being shuffled around and having to tell their stories multiple times.

2. a. We live in a community where a needed car repair can create a job loss as well as a loss of housing for people living on the edge. Hope Chest creates opportunities to fill the gaps for agencies and clients alike that have a need that can't be met in some other way. Rent and deposits remain a large need but also car repairs for individuals trying to keep their job, childcare or education and even record expungement so individuals can get that better paying job.

b. Although Hope Chest really touches all of the strategies for change the primary one is assistance to obtain and/or maintain housing.

c. Hope Chest began nearly 15 years ago and has only grown both in program funds but also the number of referrals made each year.

d. We track demographic pieces such as client's name, city they reside, number of people in the home, number of children in the home, if anyone has a disability in the home and their source of income whether it's employment, disability or TANF.

3. We know that when one person is housed, warm, safe and fed the entire community benefits. We are able to keep individuals housed by paying rent, warm by paying utilities, and keep individuals working and their children in school by paying to fix their car. When someone has stable housing, health and income they then can become contributors themselves to the community. Because United Way funds 43 programs and have built trust with many agencies we are all able to work towards a common goal in partnership to help individuals survive and thrive. It's also a big reason why we require a referral from agencies for Hope Chest. This way we can ensure people's needs are being met without duplicating services and creating a wraparound approach.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY United Way of Jackson County
 PROGRAM/PROJECT TITLE Hope Chest

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): 07/2022-07/2023 b. Administration &
 Fundraising expense: \$ 363,697.00 17 %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ 1,750,612.00

d. **Total expenses:** \$ 2,114,309.00

e. Sources of **revenue:**

Memberships/ individual contributions	\$ <u>1,072,231.00</u>	<u>39</u> %
Raised through fundraising activities	\$ <u>0</u>	<u>0</u> %
Government	\$ <u>320,00.00</u>	<u>12</u> %
Foundations	\$ <u>1,071,429.00</u>	<u>39</u> %
United Way	\$ <u>0</u>	<u>0</u> %
Fees for Service	\$ <u>0</u>	<u>0</u> %
Other (reimbursements, payments, bequests, etc.)	\$ <u>281,423.00</u>	<u>10</u> %

f. **Total revenue:** \$ 2,745,083.00

2. What is the highest level of financial reporting required by your funders?
Audit of financial statements.

3. Briefly describe your sustainability outlook for the project/program in the future.

The need is incredibly high so United Way will continue the work and continue to apply for funding through grant opportunities.

4. a. Total organizational annual budget **current ongoing** fiscal year: 1,945,702.00

b. Total program/project budget current ongoing fiscal year: 1,614,933.00

ORGANIZATION BUDGET 2023-24*

PROJECT PERIOD July 1, 2023 to June 30, 2024(*If Applicable)

RECIPIENT AGENCY United Way of Jackson County

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$35,000.00	\$
City of Ashland Funds	\$10,000.00	\$
Jackson County Funds	\$	\$0
CDBG (identify)	\$	\$0
Other State or Federal Funds	\$	\$307,526.00
United Way Funds	\$	\$0
Other Funds (identify) Grants, donations, other	\$	\$1,650,574.00
SUB TOTALS	\$45,000.00	\$2,003,100.00
TOTAL REVENUE (Pending & Secured)		\$2,048,100.00
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$620,550.00
Total Benefits		\$113,250.00
		\$733,800.00
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Grant to other organizations		\$218,700.00
Assistance to Individuals (Fire, VITA, Will, Hope Chest)		\$717,000.00
Office, supplies, Insurance		\$177,500.00
Professional services		\$23,690.00
Public awareness		\$15,500.00
Other		\$59,500.00
TOTAL MATERIALS & SERVICES		\$1,211,902.00
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$0
Furnishings		\$0
Other capital expenses /Identify:		\$0
TOTAL CAPITAL OUTLAY		\$0
TOTAL EXPENDITURES (Sum of A, B & C)		\$1,945,702.00

PROGRAM BUDGET 2024-25*

PROJECT PERIOD July 1, 2024 to June 30, 2025 (*If Applicable)

RECIPIENT AGENCY United Way of Jackson County

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 35,000.00	\$
City of Ashland Funds	\$ 10,000.00	\$
Jackson County Funds	\$	\$
CDBG (identify)	\$	\$
Other State or Federal Funds	\$	\$
United Way Funds	\$	\$
Other Funds (identify)	\$	\$266,650.00 Grants
SUB TOTALS	\$ 45,000.00	\$311,650.00
TOTAL REVENUE (Pending & Secured)		\$ 311,650.00
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$
Total Benefits		\$
		\$
TOTAL PERSONNEL SERVICES		
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Emergency Services-Hope Chest		\$311,650.00
		\$
		\$
		\$
		\$
		\$
TOTAL MATERIALS & SERVICES		\$ 311,650.00
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$
Furnishings		\$
Other capital expenses /Identify:		\$
TOTAL CAPITAL OUTLAY		\$
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 311,650.00

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY United Way of Jackson County

PROGRAM/PROJECT TITLE Hope Chest

I.		# Whole Program	# Ashland
	Gender		
	Age*		
	Female	224	29
	Male	150	21
	Other		
II.	Totals	374	50
	0 to 5	19	2
	6 to 12	37	5
	13 to 17	38	5
	18 to 30	10	1
	31 to 40	42	6
	41 to 50	60	9
	51 to 61	97	12
	62 +	71	10
	Unknown		
	Total	374	50

*at point of entry for service

IV. Race/Ethnicity

	#Whole Program	Ethnicity Hispanic/Latino*	# Ashland
White	295		38
Black/African American	10		1
American Indian/Alaskan Native	4		2
Native Hawaiian/other Pacific Islander	1		
American Indian/Alaskan Native and White	3		
Black/African American and White American	1		1
Indian/Alaskan Native and Black/African American	5		
Other Multi Racial	56	52	8
Other			
Totals	374	52	50

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY United Way of Jackson County

PROGRAM/PROJECT TITLE Hope Chest

1. Number of board members required in bylaws? Minimum 25 Maximum 35
2. Number of board members currently active? # Voting 31 Vacancies 4
3. Average percentage board meeting attendance (over last completed year): 74 %
4. Percent of board in attendance required for a quorum: 51 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
Personnel Committee	12
Finance and Investment Committee	13
Executive Committee	8
Nominating and Governance Committee	6
Impact work Committees	150

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>28</u>	<u>2</u>
Black/African American	<u>1</u>	
American Indian/Alaskan Native		
Native Hawaiian/other Pacific Islander		
American Indian/Alaskan Native and White		
Black/African American and White		
American Indian/Alaskan Native and Black/African American		
Other Multi Racial	<u>2</u>	
Other		
Totals	<u>31</u>	<u>2</u>

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.

2023-24 Board of Directors As of January 10, 2024

Erick Acosta
Road to Success
12 N Riverside Ave, Suite 208
Medford, OR 97501
(541) 951-0740 C
Acostaeric23@gmail.com

Angela Beeks
Human Bean, The
632 Rossanley Drive
Medford, OR 97501
(541) 608-0564 W
Angela.beeks@thehumanbean.com

Amy Belkin
Teresa McCormick Center
Harry & David
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joshuablesse@gmail.com

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(541) 779-2982 F
ceb@roguelaw.com

Dr. Bret Champion (2nd Vice Pres.)
Medford School District
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(541) 842-1087 F
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Brenda Doggett
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Aaron Hoefling
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Frank Lucas
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Jason Lukaszewicz (Treasurer)
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Jessica Murrey (Secretary)
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Catherine "Cathy" Noah
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Rebecca Smith
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Becky Snyder (President)
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Dan Thorndike
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biciloco@medfab.com

Cooper Whitman

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Brian Young

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Board President: Becky Snyder

Staff: Dee Anne Everson

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Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif. 90053

United Way of Jackson County, Inc.
Post Office Box 4664
Medford, OR 97501-0188

Gilda Lewis
Person to Contact:

(213) 894-2336
Telephone Number:

EO 61495
Refer Reply to:

June 21, 1995
Date:

EIN: 93-0576632

Dear Taxpayer:

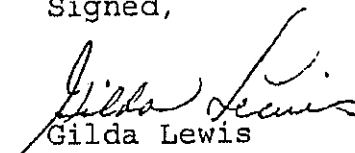
This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal income tax in July 1969 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in July 1972 continues to be effect.

If you need further assistance, please contact our office at the above address or telephone number.

Signed,



Gilda Lewis
Disclosure Assistant

UNITED WAY OF JACKSON COUNTY

Financial Statements

For the Year Ended June 30, 2023

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Independent Auditor's Report

To the Board of Directors
United Way of Jackson County
Medford, Oregon

Opinion

We have audited the financial statements of United Way of Jackson County (the Organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Report on Summarized Comparative Information

We have previously audited the Organization's June 30, 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 21, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



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In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information, consisting of current and gross campaign results and donor designations on page 5, is not a required part of the financial statements and is included for the purpose of additional analysis consistent with industry practice. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Clark Nuber P.S.

Certified Public Accountants
September 20, 2023

UNITED WAY OF JACKSON COUNTY

Statement of Financial Position

June 30, 2023

(With Comparative Totals for 2022)

	<u>2023</u>	<u>2022</u>
Assets		
Current Assets:		
Cash and cash equivalents	\$ 351,600	\$ 380,197
Pledges and grants receivable, net (Note 3)	353,893	144,579
Prepaid expenses	<u>1,252</u>	<u>6,727</u>
Total Current Assets	706,745	531,503
Property and equipment, net (Note 2)	880,558	358,454
Capital campaign pledges receivable	16,578	
Investments (Note 5)	712,151	819,870
Assets restricted by donors for long-term purposes	232,709	214,944
Beneficial interest in assets held by others (Note 4)	<u>229,230</u>	<u>223,455</u>
Total Assets	<u>\$ 2,777,971</u>	<u>\$ 2,148,226</u>
Liabilities and Net Assets		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 18,382	\$ 23,206
Designations payable (Note 6)	<u>18,853</u>	<u>20,833</u>
Total Current Liabilities	<u>37,235</u>	<u>44,039</u>
Total Liabilities	37,235	44,039
Net Assets:		
Without donor restrictions-		
Undesignated	1,126,098	707,784
Board designated quasi endowment (Note 10)	307,036	280,193
With donor restrictions (Note 9)	<u>1,307,602</u>	<u>1,116,210</u>
Total Net Assets	<u>2,740,736</u>	<u>2,104,187</u>
Total Liabilities and Net Assets	<u>\$ 2,777,971</u>	<u>\$ 2,148,226</u>

See accompanying notes.

UNITED WAY OF JACKSON COUNTY

Statement of Activities and Changes in Net Assets
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)

	Without Donor Restrictions	With Donor Restrictions	2023 Total	2022 Total
Revenues, Gains and Other Support:				
Current year campaign results	\$ 978,633	\$ -	\$ 978,633	\$ 1,381,919
Current year campaign results restricted by purpose		932,976	932,976	312,673
Current year campaign results restricted for time		28,500	28,500	63,000
Fire Fund campaign results (Note 13)		498,387	498,387	535,029
Gross campaign results	978,633	1,459,863	2,438,496	2,292,621
Less allowance for uncollectable pledges	(13,387)		(13,387)	(17,528)
Less donor designations	(158,891)		(158,891)	(165,952)
Total campaign revenue	806,355	1,459,863	2,266,218	2,109,141
Capital campaign	184,055		184,055	
In-kind contributions	6,383		6,383	9,250
Investment return	48,842	17,765	66,607	(28,708)
Change in value of beneficial interest (Note 4)		5,775	5,775	(24,722)
Bequest contribution and other revenue	228,203		228,203	200,563
Net assets released from restrictions (Note 9)	1,292,011	(1,292,011)		
Total Revenues, Gains and Other Support	2,565,849	191,392	2,757,241	2,265,524
Allocations and Expenses:				
Program services	1,743,512		1,743,512	3,023,239
Management and general	173,354		173,354	156,368
Fundraising	184,546		184,546	155,373
Total functional expenses	2,101,412		2,101,412	3,334,980
Payments to affiliates	19,280		19,280	22,869
Total Allocations and Expenses	2,120,692		2,120,692	3,357,849
Change in Net Assets	445,157	191,392	636,549	(1,092,325)
Net assets, beginning of year	987,977	1,116,210	2,104,187	3,196,512
Net Assets, End of Year	\$ 1,433,134	\$ 1,307,602	\$ 2,740,736	\$ 2,104,187

See accompanying notes.

UNITED WAY OF JACKSON COUNTY

Statement of Functional Expenses
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)

	Program Services	Management and General	Fundraising	Total Expenses 2023	Total Expenses 2022
Expenses:					
Salaries and wages	\$ 335,116	\$ 107,248	\$ 108,663	\$ 551,027	\$ 448,895
Employee benefits	65,361	20,918	21,194	107,473	109,961
Payroll taxes	32,536	10,413	10,550	53,499	43,984
Personnel costs	433,013	138,579	140,407	711,999	602,840
Fire assistance	517,071			517,071	1,436,690
Community projects	465,302		7,484	472,786	914,839
Allocations to agencies	219,259			219,259	221,500
Office expense	13,419	4,296	4,353	22,068	22,914
Public information	10,547	1,507	3,014	15,068	21,302
Professional services	14,698	4,704	4,766	24,168	19,975
Depreciation	14,759	4,723	4,786	24,268	18,317
Supplies	6,616	3,308	3,308	13,232	15,988
Computer consulting fees	6,134	1,963	1,989	10,086	10,324
Office utilities	7,419	2,374	2,406	12,199	8,719
Meals and travel	8,042	2,574	2,608	13,224	8,446
Telephone	3,671	1,175	1,190	6,036	6,000
Bank fees	2,421	775	785	3,981	5,590
Insurance	5,739	1,837	1,861	9,437	5,385
Training and conferences	7,202	2,305	2,335	11,842	5,260
Dues and fees	3,914	1,253	1,269	6,436	3,862
Printing	1,870	935	935	3,740	3,117
Postage	1,515	758	758	3,031	2,803
Equipment rental	901	288	292	1,481	1,109
Total Expenses	\$ 1,743,512	\$ 173,354	\$ 184,546	\$ 2,101,412	\$ 3,334,980

See accompanying notes.

UNITED WAY OF JACKSON COUNTY

Statement of Cash Flows
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)

	2023	2022
Cash Flows From Operating Activities:		
Change in net assets	\$ 636,549	\$ (1,092,325)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities-		
Change in value of beneficial interest	(5,775)	24,722
Depreciation	24,268	18,317
Realized and unrealized investment (gains) losses	(66,607)	28,708
Contributions restricted for the acquisition of long-term assets	(184,055)	
(Increase) decrease in operating assets:		
Pledges and grants receivable	(209,314)	(12,677)
Prepaid expenses	5,475	(4,177)
Increase (decrease) in operating liabilities:		
Accounts payable and accrued liabilities	(4,824)	1,141
Funds held for others		(28,017)
Designations payable	(1,980)	(4,822)
Net Cash Provided by (Used in) Operating Activities	193,737	(1,069,130)
Cash Flows From Investing Activities:		
Purchase of investments	(429,530)	(333,854)
Proceeds from sale of investments	603,856	1,323,587
Payments to acquire property and equipment	(546,372)	(930)
Change in assets restricted for long-term purposes	(17,765)	16,051
Net Cash (Used in) Provided By Investing Activities	(389,811)	1,004,854
Cash Flows From Financing Activities:		
Proceeds from recoverable grant	350,000	
Repayment of recoverable grant	(350,000)	
Contributions received restricted for the acquisition of long-term assets	167,477	3,333
Net Cash Provided by Financing Activities	167,477	3,333
Net Change in Cash and Cash Equivalents	(28,597)	(60,943)
Cash and cash equivalents, beginning of year	380,197	441,140
Cash and Cash Equivalents, End of Year	\$ 351,600	\$ 380,197

See accompanying notes.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements For the Year Ended June 30, 2023 (With Comparative Totals for 2022)

Note 1 - Summary of Significant Accounting Policies

Nature of Operations - The United Way of Jackson County (the Organization) was formed and organized in the State of Oregon to operate as a not-for-profit entity under Internal Revenue Code Section 501(c)(3). The Organization's primary objective is to mobilize caring to affect change via promoting volunteerism, community philanthropy, and community building. The Organization engages in fundraising activities and allocates the contributed funds to other not-for-profit organizations and for community building programs. The majority of the Organization's revenues are derived from contributions in the local geographic region.

The Organization administers a fundraising campaign to collect donations for charitable organizations. The Organization has a donor choice program that allows donors to designate to tax-exempt agencies. The Organization also allows donors to designate to broadly defined areas of service.

Basis of Presentation - Net assets, revenues, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified and reported as follows:

Net Assets Without Donor Restriction - Net assets that are not subject to donor-imposed stipulations.

Net Assets With Donor Restriction - Net assets subject to donor-imposed stipulations that will be met either by actions of the Organization or the passage of time, or net assets subject to donor-imposed stipulations that must be maintained permanently by the Organization.

Revenues are reported as increases in net assets without donor restriction unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restriction. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restriction unless their use is restricted by explicit donor stipulation or by law. Expirations of time or purpose restrictions on net assets (i.e., the donor stipulated purpose has been fulfilled or the stipulated time period has lapsed) are reported as reclassifications between the applicable classes of net assets. Revenues with donor-imposed restrictions that are met in the same reporting period are classified as increases in net assets without donor restriction.

Cash and Cash Equivalents - The Organization considers all highly liquid investments with original maturities of three months or less to be cash equivalents.

Pledges and Grants Receivable - Unconditional pledges and grants receivable, less an allowance for uncollectible amounts, are recognized as revenues in the period the promise is made and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are met.

The allowance for uncollectible pledges is an estimate based on management's knowledge of historical pledge collection rates. The allowance for the current year campaign is calculated as a percentage of pledged revenue generated by the campaign. In addition, an allowance for prior year campaign pledges not collected is made based on management's knowledge of the unpaid amounts.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)

Note 1 - Continued

Property and Equipment - The Organization records purchased property and equipment at cost. Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. Such donations are reported as support without donor restriction unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit donor restriction regarding their use and contributions of cash that must be used to acquire property and equipment are reported as support with donor restrictions.

Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service.

Depreciation is computed using the straight-line method over the estimated useful lives, which is 39 years for buildings, and 5-15 years for furniture and equipment and building improvements. Acquisitions of property and equipment in excess of \$2,500 and with a useful life of five years or more are capitalized.

Investments - Investments are stated at fair value, with both realized and unrealized gains and losses recorded in the statement of activities and changes in net assets as increases or decreases in net assets without donor restriction, unless their use is restricted by explicit donor restrictions or law.

Assets Restricted by Donors for Long-Term Purposes - As of June 30, 2023 and 2022, assets restricted by donors for long-term purposes represented restricted endowment contributions, as well as unappropriated endowment earnings.

Designations Payable and Undesignated Allocations Payable - The Organization conducts an annual fundraising campaign from August through November. When a donor makes a contribution to the Organization and designates a named charity, those contributions are recorded by the Organization as designations payable. The designated donation is then reduced by a pledge loss allowance, management and fundraising fees on a percentage basis. The designations payable are generally disbursed quarterly in July, October, January and April to recipient charities. The Organization honors designations to charities by distributing a proportionate share of receipts based on donor designations.

Contributions to the United Way community fund or an area of service are allocated among approved programs. The budget for the total allocable amount is determined using the current campaign collections and pledges less designations, a pledge loss allowance, specific agency related expenses, and operating expenses. Volunteers then make recommendations to the Organization's Board of Directors for amounts to be allocated to programs. Allocation award and agreement letters are sent to the programs, generally in June or July. Allocations to programs are recorded as an undesignated allocation payable as of July 1 following the campaign year. Undesignated allocations payable to programs are generally disbursed monthly beginning in July.

Contributions - Contributions, which include unconditional promises to give (pledges), are recognized as revenue in the period received. Conditional contributions are recognized when the donor condition is fulfilled. When restrictions are fulfilled in the same fiscal year in which the contribution is received, the contribution is reported as increases in net assets without donor restrictions.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements For the Year Ended June 30, 2023 (With Comparative Totals for 2022)

Note 1 - Continued

Gross Campaign Results - Gross campaign results consist of funds raised as a result of the Organization's fundraising efforts during the normal course of their campaign. Pledges and payments that are designated by the donor to other nonprofit organizations are included in current year and gross campaign results and donor designations in the statement of activities and changes in net assets. These totals are presented as supplementary information for the purpose of additional analysis consistent with industry practice.

In-Kind Contributions - Donated assets and services are reflected as contributions in the accompanying statements at their estimated values at the date of receipt. Contributions of services are recognized if the services received create or enhance a nonfinancial asset or the services require specialized skills that are provided by individuals possessing those skills. In-kind contributions are reported in the statement of activities and changes in net assets for the years ended June 30, 2023 and 2022.

A substantial number of volunteers have donated significant amounts of time in the Organization's program services and in its fundraising campaign. The financial statements do not reflect the value of those contributed services because the criteria for recognition of such volunteer efforts have not been satisfied.

Cost Deductions - The Organization has committed to and was in compliance with the Cost Deduction Requirements for Membership Requirement M, as established by United Way Worldwide. The standard establishes uniform rules for deducting resource development and organizational administration expenses from donor pledges.

Federal Income Tax - The Internal Revenue Service has determined that the Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and is not considered to be a private foundation; accordingly, no provision has been made for federal income tax in the accompanying financial statements.

Concentrations - The Organization raised gross campaign contributions from one source representing 12 percent of gross campaign results for the year ended June 30, 2023. The Organization raised gross campaign contributions from one source representing 10 percent of gross campaign results for the year ended June 30, 2022.

Functional Expense Allocation - The financial statements report certain categories of expenses that are attributable to one or more program or supporting services of the Organization. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Occupancy, salaries and benefits are assigned a functional allocation percentage based on the current job responsibilities of the staff members. All other costs are directly charged to the functions they benefit.

Use of Estimates - The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions. These affect the reported amounts of assets, liabilities, revenues, and expenses, as well as the disclosure of contingent assets and liabilities. Actual results could differ from these estimates.

Comparative Amounts for 2022 - For comparative purposes, the financial statements include certain prior-year summarized information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

UNITED WAY OF JACKSON COUNTY

**Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)**

Note 1 - Continued

Subsequent Events - Management has evaluated subsequent events through September 20, 2023, the date on which the financial statements were available to be issued. No subsequent events were identified for disclosure.

Note 2 - Property and Equipment

The following is a summary of property and equipment, less accumulated depreciation at June 30:

	<u>2023</u>	<u>2022</u>
Land	\$ 96,702	\$ 96,702
Building	685,578	200,431
Building improvements	118,158	62,997
Office furniture and equipment	94,896	87,902
Construction in progress		930
	<u>995,334</u>	<u>448,962</u>
Less accumulated depreciation	<u>(114,776)</u>	<u>(90,508)</u>
Total Property and Equipment, Net	<u>\$ 880,558</u>	<u>\$ 358,454</u>

Note 3 - Pledges and Grants Receivable

Pledges and grants receivable include the following unconditional promises to give as of June 30:

	<u>2023</u>	<u>2022</u>
Unconditional pledges receivable due in less than one year	\$ 376,005	\$ 167,902
Less allowance for uncollectible pledges	<u>(22,112)</u>	<u>(23,323)</u>
Net Pledges Receivable Due in Less Than One Year	<u>\$ 353,893</u>	<u>\$ 144,579</u>

Note 4 - Beneficial Interest in Assets Held by Others

The Organization is the beneficiary of a perpetual charitable trust (the Trust) established by Gerald T. Latham in 1986. The Organization has an interest of 20 percent as of both June 30, 2023 and 2022. The assets of the Trust are managed by Wells Fargo Bank. The Organization typically receives monthly distributions from Wells Fargo Bank from the earnings of the Trust. In accordance with U.S. GAAP, the Organization has recognized its interest in the Trust as an asset on the Organization's statement of financial position totaling \$229,230 and \$223,455 as of June 30, 2023 and 2022, respectively. Net realized and unrealized gains and losses related to the Trust are reported as changes in net asset with donor restriction.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements For the Year Ended June 30, 2023 (With Comparative Totals for 2022)

Note 5 - Fair Value Measurement

The Organization applies the U.S. GAAP authoritative guidance for fair value measurements and disclosures, which defines fair value, establishes a framework for measuring fair value and requires certain disclosures about fair value measurements.

The standard describes three levels of inputs that may be used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets or liabilities;

Level 2 - Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in inactive markets, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities; or

Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2023 and 2022.

Money Market Funds - Valued at cost, which approximates fair value.

Equities and Mutual Funds - Valued at the closing price reported on the active market in which the securities are traded.

Corporate and Government Fixed Income Securities - Valued using bid valuations from similar instruments in actively quoted markets.

Beneficial Interest in the Latham Trust - The Organization is a beneficiary of a percentage interest in a perpetual charitable trust held by a third party. The Organization's interest in the trust is recorded at the fair value of the Organization's ownership in the trust. This asset is valued using the net asset value (Note 4).

The underlying investment securities are exposed to various risks, such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities and investment contracts, and the level of uncertainty related to changes in the value of the investment securities, it is at least reasonably possible that changes in risks in the near term could materially affect account balances and the amounts reported in the statement of financial position and the statement of activities and changes in net assets.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)

Note 5 - Continued

The following tables present the assets that are measured at fair value on a recurring basis as of June 30 and are categorized using the three levels of the fair value hierarchy:

	Fair Value Measurements as of June 30, 2023			
	Level 1	Level 2	Level 3	Total
Money market funds	\$ 445,581	\$ -	\$ -	\$ 445,581
Equities	291,359			291,359
Mutual funds-				
Fixed income funds	152,463			152,463
U.S. equity	11,863			11,863
Government fixed income		43,594		43,594
Beneficial interest in the Latham Trust			229,230	229,230
	<u>\$ 901,266</u>	<u>\$ 43,594</u>	<u>\$ 229,230</u>	<u>\$ 1,174,090</u>

	Fair Value Measurements as of June 30, 2022			
	Level 1	Level 2	Level 3	Total
Money market funds	\$ 592,308	\$ -	\$ -	\$ 592,308
Equities	287,519			287,519
Mutual funds-				
Fixed income funds	9,301			9,301
Corporate fixed income		145,686		145,686
Beneficial interest in the Latham Trust			223,455	223,455
	<u>\$ 889,128</u>	<u>\$ 145,686</u>	<u>\$ 223,455</u>	<u>\$ 1,258,269</u>

As of June 30, 2023 and 2022, investments are presented in the statement of financial position as assets restricted by donors for long-term purposes of \$232,709 and \$214,944, investments of \$712,151 and \$819,870, and beneficial interest in assets held by others of \$229,230 and \$223,455, respectively.

UNITED WAY OF JACKSON COUNTY

**Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)**

Note 5 - Continued

The following is a reconciliation of the beginning and ending balances of recurring fair value measurements recognized in the accompanying statement of financial position using significant unobservable (Level 3) inputs for the year ended June 30:

	<u>Beneficial Interest in Latham Trust</u>
Balance, June 30, 2021	\$ 248,177
Total realized and unrealized losses	<u>(24,722)</u>
Balance, June 30, 2022	223,455
Total realized and unrealized gains	<u>5,775</u>
Balance, June 30, 2023	<u>\$ 229,230</u>

Note 6 - Designations Payable

Designations payable consist of donor designated contributions as of June 30 as follows:

	<u>2023</u>	<u>2022</u>
Donor designations from prior year campaign	\$ 6,068	\$ 7,237
Donor designations from current year campaign	<u>12,785</u>	<u>13,596</u>
Total Designations Payable	<u>\$ 18,853</u>	<u>\$ 20,833</u>

Note 7 - Line of Credit

The Organization maintains an unsecured line of credit in the approved amount of \$100,000 with a financial institution. Under the terms of the loan agreement, the outstanding balance of the line is payable upon demand of the lender. The Organization is required to make monthly payments of interest and must pay the line to zero for a period of 30 consecutive days at least once during the year. Interest is computed at the prime rate plus 1.00 percent, but not less than 5.00 percent. At June 30, 2023 and 2022, the interest rate was 9.25 and 5.75 percent, respectively. The line of credit has a maturity date of March 15, 2026. There was no outstanding balance on the line of credit at June 30, 2023 and 2022.

UNITED WAY OF JACKSON COUNTY

**Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)**

Note 8 - Retirement Plan

The Organization maintains a defined contribution retirement plan (the Plan) covering all employees who are at least 21 years of age. There is no minimum service requirement for employees to receive employer contributions under the Plan. Individual participant accounts vest according to the number of years of service credited to each participant. Contributions to the Plan are made at 3 percent of participant's salary. During the years ended June 30, 2023 and 2022, contributions to the Plan totaled \$15,659 and \$11,983, respectively.

Note 9 - Net Assets With Donor Restrictions

Net assets restricted by donors for time or purpose were available for the following purposes at June 30:

	<u>2023</u>	<u>2022</u>
Subject to the Passage of Time:		
Pledges received from the current campaign for use in a future period, net of dollar designations and allowance for uncollectible pledges	\$ 28,500	\$ 63,000
Subject to Expenditure for Specified Purpose:		
Endowment earnings (Note 11)	119,593	101,828
Big Idea Next	50,717	20,275
HOPE Chest (rapid response fund for emergency needs)	67,777	60,744
United in Kindness	9,000	
Mental wellness	133,627	19,518
Women Living Leadership (WiLL)	25,514	20,560
Fire Fund	280,361	434,522
Black Southern Oregon Alliance	76,667	57,267
Tax Preparation Assistance program	170,000	1,925
Transportation	3,500	
	<u>965,256</u>	<u>779,639</u>
Total Subject to the Passage of Time or Expenditure for Specified Purpose		
Endowment Corpus (Note 11):		
Original gifts and required retained earnings (corpus)-		
Geraldine Taylor Estate	93,136	93,136
Albert Relei and Wilson Anderson Memorial	1,000	1,000
Campaign contributions specified for endowment	18,980	18,980
	<u>113,116</u>	<u>113,116</u>
Total original gifts and required retained earnings (corpus)	113,116	113,116
Latham Perpetual Charitable Trust (Note 4)	<u>229,230</u>	<u>223,455</u>
	<u>342,346</u>	<u>336,571</u>
Total Endowment Funds and Beneficial Interest		
	<u>342,346</u>	<u>336,571</u>
Total Net Assets With Donor Restrictions	<u><u>\$ 1,307,602</u></u>	<u><u>\$ 1,116,210</u></u>

UNITED WAY OF JACKSON COUNTY

**Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)**

Note 9 - Continued

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by the donors as follows for the years ended June 30:

	<u>2023</u>	<u>2022</u>
Prior year campaign revenue for the use in the current year, net of donor designations and an allowance for uncollectible pledges	\$ 63,000	\$ 17,599
Big Idea	61,777	55,408
HOPE Chest (rapid response fund for emergency needs)	198,977	238,607
United in Kindness	36,000	155,121
Mental wellness	90,892	3,075
Women Living Leadership (WiLL)	35,896	33,995
Fire Fund	652,944	1,538,306
Black Southern Oregon Alliance	600	15,694
Tax Preparation Assistance program	151,925	15,950
Capital campaign		7,482
Total Net Assets Released From Restrictions	<u>\$ 1,292,011</u>	<u>\$ 2,081,237</u>

Note 10 - Net Assets Without Donor Restrictions

The Organization's Board of Directors has established a board designated quasi endowment fund that totaled \$307,036 and \$280,193 as of June 30, 2023, and 2022, respectively. The purposes of the funds are to provide for special projects and accumulate reserves that help ensure long-term maintenance of the Organization's facilities. These balances are included with investments on the statement of financial position.

Note 11 - Endowment Net Assets

Endowment net assets are restricted by donors to investments in perpetuity. The income from the assets can be used to support the Organization's general operations.

Interpretation of Relevant Law - The Organization has interpreted the Oregon State Uniform Prudent Management of Institutional Funds Act (UPMIFA) as making it advisable for the Organization to track the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this determination, the Organization classifies as net assets with donor restriction to be held in perpetuity (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements For the Year Ended June 30, 2023 (With Comparative Totals for 2022)

Note 11 - Continued

The remaining portion of the donor-restricted endowment fund representing accumulated earnings is held as net assets with donor restriction until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund;
- The purposes of the Organization and the donor-restricted endowment fund;
- General economic conditions;
- The possible effect of inflation and deflation;
- The expected total return from income and the appreciation of investments;
- Other resources of the Organization; and
- The investment policies of the Organization.

Funds With Deficiencies - From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. As of June 30, 2023 and 2022, no such deficiencies existed.

Return Objectives and Risk Parameters - The Organization has adopted investment and spending policies for its endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is diversified as to minimize the risk of large losses, and that is intended to preserve the real (inflation adjusted) value of the fund assets after withdrawal of spending amounts authorized by the Board. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives - To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation of US Equities, Non-US Equities, and Fixed Income assets to achieve its long-term return objectives within prudent risk constraints.

Spending Policy and How the Investment Objectives Relate to Spending Policy - The Organization has a policy that allows for annual earnings and/or accumulated appreciation of endowment funds to be appropriated each year, not to exceed 5 percent of the average endowment asset values over the preceding 12 rolling quarters. The calculated amount may be distributed at the beginning of the year, or in installments throughout the year as needed. In establishing this policy, the Organization considered the long-term expected return on its endowment. Accordingly, over the long-term, the Organization expects the current spending policy to allow its endowment to preserve the inflation-adjusted value of the endowment in perpetuity.

UNITED WAY OF JACKSON COUNTY

**Notes to Financial Statements
For the Year Ended June 30, 2023
(With Comparative Totals for 2022)**

Note 11 - Continued

Endowment net asset composition by type of fund was as follows at June 30:

	Net Assets Without Donor Restriction	Net Assets With Donor Restrictions		2023 Total	2022 Total
		Endowment Earnings	Endowment Corpus		
Endowment funds	\$ 307,036	\$ 119,593	\$ 113,116	\$ 539,745	\$ 495,137

Changes to endowment net assets for the year ended June 30 are as follows:

	Net Assets Without Donor Restriction	Net Assets With Donor Restrictions		2023 Total	2022 Total
		Endowment Earnings	Endowment Corpus		
Endowment net assets, beginning of year	\$ 280,193	\$ 101,828	\$ 113,116	\$ 495,137	\$ 431,664
Contributions					100,000
Investment return	26,843	17,765		44,608	(36,527)
Endowment Net Assets, End of Year	\$ 307,036	\$ 119,593	\$ 113,116	\$ 539,745	\$ 495,137

Note 12 - Liquidity and Availability of Financial Assets

The following reflects the Organization's financial assets as of year end available for general use within one year of the statement of financial position date:

	2023	2022
Cash	\$ 351,600	\$ 380,197
Pledges receivable	353,893	144,579
Investments	712,151	819,870
Financial Assets Available Within One Year of the Statement of Financial Position Date	\$ 1,417,644	\$ 1,344,646

UNITED WAY OF JACKSON COUNTY

Notes to Financial Statements For the Year Ended June 30, 2023 (With Comparative Totals for 2022)

Note 12 - Continued

The Organization maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization invests cash in excess of monthly requirements in short-term investments. To help manage unanticipated liquidity needs the Organization has a committed line of credit of \$100,000, which it could draw upon at any time. Management and the Finance and Investment Committee monitor cash needs regularly.

Note 13 - Fire Fund

The Organization launched the Fire Fund (the Fund) campaign on September 8, 2020, the day the Almeda and South Obenchain Fires destroyed the homes, business, and lives of thousands of Jackson County residents. Total contributions received under the Fund totaled \$498,387 and \$535,029 during the year ended June 30, 2023 and 2022, respectively. In November 2020, the Organization launched a grant cycle for immediate aid individuals, families, and small businesses. The grants were directed to provide funds for immediate needs. A multi-lingual application process was put in place. From January 2021 through June 2021, intermediate aid grants were offered to permanently resettle fire survivors. From July 1, 2021 through today, the Unmet Needs Table was launched with many funding partners to close cases of fire survivors through a Disaster Case Management model. As a result, grants totaling \$517,071 and \$1,436,690 were distributed during the year ended June 30, 2023 and 2022.

Note 14 - Related Parties

Fixed Assets - During the year ended June 30, 2023, the Organization engaged with a board member to construct an addition to their existing building. Total charges to the contractor for the year ended June 30, 2023 were \$514,855, and are included in property and equipment on the statement of financial position. The full amount was placed in service prior to June 30, 2023.

Recoverable Grant - The Organization received a recoverable grant totaling \$350,000 from a related party, President of the Board of Directors, in July 2022 to be repaid within 10 years. During the year ended June 30, 2023, the Organization repaid \$325,000. The related party designated the remaining \$25,000 as a contribution and is recorded in capital campaign on the statement of activities and changes in net assets.