



Council Business Meeting

February 21, 2023

Agenda Item	2021-23 BN Supplement Budget & Resolution	
From	Sabrina Cotta	Deputy City Manager/ Interim Finance Director
Contact	Sabrina.Cotta@ashland.or.us (541) 552-2106	
Item Type	Requested by Council <input type="checkbox"/> Update <input type="checkbox"/> Request for Approval <input checked="" type="checkbox"/> Presentation <input type="checkbox"/>	

SUMMARY

During the course of the Biennium there are times that budget adjustments are necessary. The proposed budget amendments do not increase appropriations by more than ten percent.

POLICIES, PLANS & GOALS SUPPORTED

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-year amendments to the budget through the supplemental budget process.

This supplement budget will recognize and appropriate unbudgeted revenue. These changes consist of additional appropriations of less than ten percent of the budgeted fund, Oregon budget law allows adoption by Council Resolution with no public hearing required.

The budget amendments reflect an adjustment for transfer of appropriation to ensure compliance level. Below is the explanation of the needed transfers.

Transfer of appropriation only:		
General Fund	Administration Department - Communication Officer	10,000
<i>Total transfer of appropriation needed</i>		\$ 10,000

The explanations of each change can be found on the attached Staff Supplemental Budget Request form.

FISCAL IMPACTS

The Supplemental Budget transfers increases revenue and appropriations within the budget.

SUGGESTED NEXT STEPS

That the Council adopt the attached resolution to authorize proposed changes as defined within this report for a 2021-23 BN supplemental budget.

REFERENCES & ATTACHMENTS

- Attachment 1: Resolution Adopting the Supplemental Budget
- Attachment 2: Staff Supplemental Budget Request



1 **RESOLUTION NO. 2023-02**

2 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE
3 2021-23 BIENNIUM BUDGET

4 **RECITALS:**

5 A. The City of Ashland 2021-23 Biennium Budget was adopted on June 18, 2022 for the
6 period of July 1, 2021 through June 30, 2023.

7 B. The City of Ashland (City) is authorized by ORS 294.471 to approve a supplemental
8 budget for one or more of the following reasons:

- 9 1. An occurrence or condition which had not been ascertained at the time of the
10 preparation of a budget for the current year which requires a change in financial
11 planning.
- 12 2. A pressing necessity which was not foreseen at the time of the preparation of the
13 budget for the current year which requires prompt action.
- 14 3. Funds were made available by another unit of federal, state or local government and
15 the availability of such funds could not have been ascertained at the time of the
16 preparation of the budget for the current year

17
18 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,**
19 **RESOLVES AS FOLLOWS:**

20 SECTION 1. In accordance with provisions stated above, the Mayor and City Council of the
21 City of Ashland determine that it is necessary to adopt a supplemental budget, establishing the
22 following amendments:

	Transfers:	
General Fund:	Appropriation	Resource
Administration Department	10,000	
Transfer In		10,000
	\$ 10,000	\$ 10,000
	Transfers:	
Parks General Fund:	Appropriation	Resource
Transfer Out	10,000	
Parks Division		8,340
Parks Senior Center		1,660
	\$ 10,000	\$ 10,000

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SECTION 2. All other provisions of the adopted 2021-2023 Biennium Budget not specifically amended or revised in this Supplemental Budget remain in full force and effect as stated therein.

SECTION 3. This resolution is effective upon adoption.

ADOPTED by the City Council this _____ day of _____, 2023.

ATTEST:

Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 2023.

Tonya Graham, Mayor

Reviewed as to form:

Doug McGeary, Interim City Attorney

Transfer of appropriation only:

General Fund

Administration Department - Communication Officer

10,000

Total transfer of appropriation needed \$ **10,000**