



**CITY COUNCIL STUDY SESSION
DRAFT MINUTES
Monday, April 2, 2018
Council Chambers, 1175 E. Main Street**

5:30 p.m.

Mayor Stromberg called the meeting to order at 5:32 PM

Councilor Slattery, Councilor Morris, Councilor Bachman and Councilor Rosenthal were present.

I. Public Input (15 minutes, maximum)

II. Look Ahead review

Interim City Administrator, Adam Hanks went over changes on the Look Ahead (*see attached*).

III. Water Treatment Plant status update – 20

Public Works Administrator, Paula Brown gave a Staff Report.

Ms. Brown went over the results of the comprehensive cost comparison for the water treatment plant (WTP).

She explained the costs to operate two separate WTPs are not in the best interest of the City.

Items discussed:

- Seismic risk.
- Cost for using existing building or new.
- The age of the plant.
- Landslide and fire needs.
- Timeline and location to build new.
- Storage needed.
- What to do with the old plant.
- Personnel increase/decrease with a new larger plant.
- TAP usage.

Ms. Brown explained that an award design will be brought to Council.

IV. Economic Development, Cultural, Tourism, and Sustainability grants process

Mr. Hanks discussed the process and how to function during an off year.

Council discussed:

- Subcommittees verses Ad-Hoc Committee.
- Committee Membership.
- Meeting Structure.
- Schedule.

V. Discussion of Sister City 50th Anniversary Celebrations 15 mins

Mr. Hanks gave a staff report.

Council discussed options and decided to bring this back to a future Study Session.

VI. Ruffey Rancheria Restoration Act of 2017

Mr. Hanks gave a brief Staff report. Council suggested for Staff to write a letter expressing concerns regarding a casino being in Ashland.

The Study Session was adjourned to Executive Session at 7:00 PM for real property transaction pursuant to ORS 190.660(2)(e) in the Jury Room.

Respectfully submitted by:

City Recorder, Melissa Huhtala

Attest:

Mayor Stromberg

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

Ashland City Council

Future Meeting Schedule

| Meeting Topic | | Departments Responsible | Lead Staff | SS 4/16 | CC 4/17 | GOAL 4/20 | GOAL 4/21 | SS 4/30 | CC 5/1 | SS 5/14 | CC 5/15 | SS 6/4 | CC 6/5 | SS 6/18 | CC 6/19 | SS 7/2 | CC 7/3 | SS 7/16 | CC 7/17 | SS 8/6 | CC 8/7 | SS 8/20 | CC 8/21 |
|---------------|---|-------------------------|---|---------|---------|---|-----------|---------|-----------|---------|---------|--------|------------------|---------|---------|--------|--------|---------|---------|--------|--------|---------|---------|
| 4/16 | Study Session (in Council Chambers) | | | 4/16 | | | | | | | | | | | | | | | | | | | |
| 1 | Review of employee health benefits plan options | Finance/ HR | Mark Welch/ Tina Gray | SS | | | | | | | | | | | | | | | | | | | |
| 2 | Pioneer Hall Construction Cost Estimates & Options | Public Works | Paula Brown | SS | | | | | | | | | | | | | | | | | | | |
| 3 | Discussion of potential deer summit and/or deer-issues options | Administration | Adam Hanks | SS | | | | | | | | | | | | | | | | | | | |
| 4/17 | Regular Council Meeting | | | | 4/17 | | | | | | | | | | | | | | | | | | |
| 4 | Annual presentation by the Historic Commission | Comm Dev | Bill Molnar | | PRES | | | | | | | | | | | | | | | | | | |
| 5 | Proclamation re: volunteer week and volunteer recognition | Fire | Mike D'Orazi | | PROC | | | | | | | | | | | | | | | | | | |
| 6 | Airport Commissioner Appointment | Administration | Mayor Stromberg | | CONS | | | | | | | | | | | | | | | | | | |
| 7 | State Historic Preservation - Certified Local Gov't Grant Agreement | Comm Dev | Bill Molnar | | CONS | | | | | | | | | | | | | | | | | | |
| 8 | CDBG Public Hearing and Grant awards | Comm Dev | Bill Molnar | | PH | | | | | | | | | | | | | | | | | | |
| 9 | Housing Trust Fund Grant awards | Comm Dev | Bill Molnar | | PH | | | | | | | | | | | | | | | | | | |
| 10 | 475 Nevada - Land Use Decision (Continuation) | Comm Dev | Bill Molnar | | UNFIN | | | | | | | | | | | | | | | | | | |
| 11 | TOT/Live Entertainment Ticket Tax/ Direction | Finance | Mark Welch | | RES | | | | | | | | | | | | | | | | | | |
| 12 | TOT allocation resolution | Finance | Mark Welch | | RES | All Three items linked - Police Funding | | | | | | | | | | | | | | | | | |
| 13 | Public Safety support fee resolution | Finance | Mark Welch | | RES | | | | | | | | | | | | | | | | | | |
| 14 | Approval of Sale of 380 Clay (TaxID 2505) | Administration | Adam Hanks | | NEW | | | | | | | | | | | | | | | | | | |
| 15 | Council Position #6 - Select Finanists | Recorder | Melissa Huhtula | | NEW | | | | | | | | | | | | | | | | | | |
| 4/30 | Study Session (in Council Chambers) | | | | | | | 4/30 | | | | | | | | | | | | | | | |
| 16 | Update on City Administrator Recruitment | HR/Finance | Tina Gray | | | | | SS | | | | | | | | | | | | | | | |
| 17 | Discussion of senior issues (request of Councilors Slattery/Seffinger) | Administration | Adam Hanks | | | | | SS | | | | | | | | | | | | | | | |
| 5/1 | Regular Council Meeting | | | | | | | | 5/1 | | | | | | | | | | | | | | |
| 18 | RVCOG annual presentation by Michael Cavallaro | Administration | Adam Hanks | | | | | | PRES | | | | | | | | | | | | | | |
| 19 | Annual Commission Re-Appointments | Recorder | Melissa Huhtula | | | | | | CONS | | | | | | | | | | | | | | |
| 20 | Approval of Pioneer Hall Construction Project Scope | Public Works | Paula Brown | | | | | | CONS | | | | | | | | | | | | | | |
| 21 | Public Hearing on utility (Electric, Water, Wastewater) fees update | Finance/ Electric/ PW | Mark Welch/ Tom McBartlett/ Paula Brown | | | | | | PH RES | | | | | | | | | | | | | | |
| 22 | Public hearing and approval of annexation and zoning change - Washington Street | Comm Dev | Bill Molnar | | | | | | PH | | | | | | | | | | | | | | |
| 23 | Transportation Network Companies - Amend AMC 6.28 | Legal | David Lohman | | | | | | ORD1 | | | | | | | | | | | | | | |
| 24 | Annual Approval of Employee health benefits plan | HR/Finance | Tina Gray/Mark Welch | | | | | | NEW | | | | | | | | | | | | | | |
| 25 | Approval of Option for Rehabilitation of Pioneer Hall | Public Works | Paula Brown | | | | | | NEW | | | | | | | | | | | | | | |
| 26 | Potential Purchase of Real Property | Administration | Adam Hanks | | | | | | NEW | | | | | | | | | | | | | | |
| 27 | Policy regarding civic donations | Legal | David Lohman | | | | | | NEW | | | | | | | | | | | | | | |
| 28 | Approval of the disillusion of the Waterline Road LID | Public Works | Paula Brown | | | | | | NEW | | | | | | | | | | | | | | |
| 29 | Council Position #6 - Appointment | Recorder | Melissa Huhtula | | | | | | NEW | | | | | | | | | | | | | | |
| 5/14 | Study Session (in Council Chambers) | | | | | | | | | 5/14 | | | | | | | | | | | | | |
| 30 | Presentation by Sherrif Sickler re: Jackson County Jail | Police | Tighe O'Meara | | | | | | | PRES | | | | | | | | | | | | | |
| 5/15 | Regular Council Meeting | | | | | | | | | | 5/15 | | | | | | | | | | | | |
| 31 | Annual presentation by the Wildfire Mitigation Commission | Fire | Mike D'Orazi | | | | | | | | PRES | | | | | | | | | | | | |
| 32 | Annual Use of Force report | Police | Tighe O'Meara | | | | | | | | CONS | | | | | | | | | | | | |
| 33 | Transportation Network Companies - Amend AMC 6.28 | Legal | David Lohman | | | | | | | | ORD2 | | | | | | | | | | | | |
| 34 | Wildfire Code Update - CommDev & Fire Depts (Introductory only) | CommDev/Fire | Molnar/D'Orazi | | | | | | | | NEW | | | | | | | | | | | | |
| 35 | Downtown Beautification Projects & Downtown Parking Plan | Public Works | Paula Brown | | | | | | | | NEW | | | | | | | | | | | | |
| 6/4 | Study Session (in Council Chambers) | | | | | | | | | | | 6/4 | | | | | | | | | | | |
| 36 | Annual Winter shelter report and discussion | Administration | Adam Hanks | | | | | | | | | SS | | | | | | | | | | | |
| 37 | 10 By 20 Project Update - Rate Analysis Report | Electric /Admin | McBartlett/Hanks | | | | | | | | | SS | | | | | | | | | | | |
| 6/5 | Regular Council Meeting | | | | | | | | | | | | 6/5 | | | | | | | | | | |
| 38 | Annual presentation by the Band Board | Administration | Adam Hanks | | | | | | | | | | PRES | | | | | | | | | | |
| 39 | Ashland High School - Sister City Representatives Presentation | Administration | Adam Hanks | | | | | | | | | | PRES | | | | | | | | | | |
| 40 | Public hearing and annual update to misc. fees resolution | Finance | Mark Welch | | | | | | | | | | PH RES RES | | | | | | | | | | |
| 41 | Update on Internal Controls Policy | Finance | Mark Welch | | | | | | | | | | | | | | | | | | | | |
| 6/18 | Study Session with Budget Comm. Members invited | | | | | | | | | | | | | 6/18 | | | | | | | | | |
| 42 | 1st Year Budget Review | Finance | Mark Welch | | | | | | | | | | | BDGT | | | | | | | | | |
| 43 | Budget Book - Present and Review updated layout | Finance | Mark Welch | | | | | | | | | | | BDGT | | | | | | | | | |

Ashland City Council

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|---------------|--|-------------------------|--------------|---------|---------|-----------|-----------|---------|--------|---------|---------|--------|--------|---------|---------|--------|--------|---------|---------|--------|--------|---------|---------|
| 6/19 | Regular Council Meeting | | | | | | | | | | | | | | 6/19 | | | | | | | | |
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| 7/2 | Study Session (in Council Chambers) | | | | | | | | | | | | | | | 7/2 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 7/3 | Regular Council Meeting | | | | | | | | | | | | | | | | 7/3 | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 7/16 | Study Session with Budget Comm. Members invited | | | | | | | | | | | | | | | | | 7/16 | | | | | |
| 44 | Year Two Preview & Outlook | | | | | | | | | | | | | | | | | | | | | | |
| 7/17 | Regular Council Meeting | | | | | | | | | | | | | | | | | | 7/17 | | | | |
| 45 | Annual presentation by the Forest Lands Commission | Fire | Mike D'Orazi | | | | | | | | | | | | | | | | PRES | | | | |
| 8/6 | Study Session (in Council Chambers) | | | | | | | | | | | | | | | | | | | 8/6 | | | |
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| 8/7 | Regular Council Meeting | | | | | | | | | | | | | | | | | | | | 8/7 | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 8/20 | Study Session (in Council Chambers) | | | | | | | | | | | | | | | | | | | | | 8/20 | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 8/21 | Regular Council Meeting | | | | | | | | | | | | | | | | | | | | | | 8/21 |
| 46 | Annual presentation by the Conservation Commission | Administration | Adam Hanks | | | | | | | | | | | | | | | | | | | | PRES |

| | Commission Presentation Dates - 2018 |
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| | April 17 - Historic Commission |
| | May 15 - Wildfire Mitigation Commission |
| | June 5 - Band Board |
| | July 17 - Forest Lands Commission |
| | August 21 - Conservation Commission |
| | September 18 - Airport Commission |
| | October 16 - Public Arts Commission |
| | November 6 - Housing & Human Srvcs. Comm. |
| | December 4 - Planning Commission |

| Study Sessions with Budget Comm. members invited | Topic |
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| March 19, 2018 | |
| June 18, 2018 | 1st Year Review & Budget Book Format |
| July 16, 2018 | Year Two Preview & Outlook |
| October 15, 2018 | |
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| To Be Scheduled | | |
|-----------------|---|--|
| | Discussion regarding the seismic code | |
| | Report on Eugene homeless and shelter infrastructure, including car camping (req. of Mayor Stromberg) | |
| | Council Rules - Review and Proposed Revisions (continued) | |
| | Wildfire Code Update - CommDev & Fire Depts | |
| | Vertical Housing Development Zone (VHDZ) - CommDev | |