

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 Ambulance Service Financial Audit Report Presentation - The audit was completed by PCG a professional consulting firm with Fire and Emergency Response technical experience and background for the in-depth study needed of the ambulance service, specifically focusing on its financial and operational relationship with Fire Department general operations.	June 14 - Study Session	Fire/Administration	Ralph Sartain ralph.sartain@ashland.or.us Adam Hanks adam.hanks@ashland.or.us	Study Session
2 Resolution No. 2021-15 Establishing the On-Bill Financing Program - The Council is asked to adopt a Resolution establishing the On-Bill Financing Program. Formally establishing this program by resolution is a requirement that will allow Ashland Electric staff to apply for a zero-interest Federal loan. The loan will be used to capitalize a \$10 million program designed to fund ratepayer energy efficiency and renewable energy projects.	June 15 - Regular Business Meeting	CEAP	Stu Green stu.green@ashland.or.us	Consent
3 Request for a Water Service Connection Use Outside of City Limits - Before the Council is a request to approve the use from an existing water service connection outside of city limits but within the Urban Growth Boundary for the residential property located at 1033 Clay Street per requirements detailed in AMC 14.04.060.	June 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
4 Letter of Support for BASE - Staff is bringing a proposed letter of support for Council consideration. The letter of support helps demonstrate the City's commitment to building positive relationships with BIPOC (black, indigenous and people of color) community members.	June 15 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Consent
5 RVCOG Intergovernmental Agreement for Watershed Fire Monitoring - With support from the Forest Lands Commission and the Wildfire Safety Commission, the Fire Department is seeking City Council approval to continue the use of aerial drones for detection of fires, use of ignition sources, and illegal camping in forested areas in and around the city and lower Ashland watershed. An Intergovernmental Agreement (IGA) was executed for drone services in 2019, extended in 2020, and staff would like Council approval to amend the IGA to continue through the 2021-2023 Biennium.	June 15 - Regular Business Meeting	Fire	Ralph Sartain ralph.sartain@ashland.or.us	Consent
6 Approval of Liquor License for Skout Taphouse and Provisions - Per AMC 6.32, the City Council makes recommendations to OLCC concerning granting, denying, modifying, and renewing all liquor licenses within the city limits.	June 15 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
7 Approval of a Memorandum of Understanding with Addictions Recovery Center - APD contracts with ARC to provide sobering services for members of the Ashland community. Oregon Revised Statutes 430.399 provide police officers with the authority to take someone into protective custody and lodge them at such a facility if they are found to be too intoxicated to care for themselves.	June 15 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Consent
8 Ashland Police Association Union Contract Extension	June 15 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us Dave Lohman david.lohman@ashland.or.us	Consent
9 Community Center and Pioneer Hall Ad-Hoc Committee Scope, Charge, and Appointments - At the May 18 Council meeting, the City Council voted to create an ad-hoc Committee to review and recommend repairs to the Community Center and Pioneer Hall.	June 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business



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10	<p>Discussion of Formal Process for Vetting of Commission Applicants - Per AMC 2.04.090, all Regular advisory committees and boards not required by state law to be appointed by the City Council shall be appointed by the Mayor with the consent of the Council. Council requested a formal process be established when considering and appointing Commission members.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Recorder</p>	<p>Adam Hanks adam.hanks@ashland.or.us</p>	<p>Unfinished Business</p>
11	<p>Resolution 2021-16 Adopting a Supplemental Budget for Changes to the 2019-21 Biennial Budget - During the Biennium, there are times that budget adjustments are required to recognize changes in revenues and expenditures. This proposed budget amendments does not increase appropriations by more than ten percent and a public hearing is not required. The budget amendment includes covering professional services charges related to processing debt service payments, the purchase of hardware and software in the Recorder's Office and Information Technology Department, several adjustments for transfer of appropriation to ensure compliance level for grants awarded to the Fire Department and the Ashland Parks and Recreation Commission.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Finance</p>	<p>Melanie Purcell melanie.purcell@ashland.or.us</p>	<p>New Business</p>
12	<p>Social Equity and Racial Justice Commission Work Plan and Social Equity and Racial Justice Resolution Council Discussion and Action Identification - Councilors Graham and DuQuenne will present a work plan for the Social Equity and Racial Justice's first six months for Council to review. This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Administration</p>	<p>Adam Hanks adam.hanks@ashland.or.us</p>	<p>New Business</p>
13	<p>Approval of Contract for Water & Wastewater Treatment Plants Chemicals - Council is being asked to approve contracts from a formal competitive sealed bid to provide chemicals for the Water and Wastewater Treatment Plants needed to ensure that regulatory water quality standards for both Plants are met. This process is done each biennium to procure the majority</p>	<p>June 15 - Regular Business Meeting</p>	<p>Public Works</p>	<p>Scott Fleury scott.fleury@ashland.or.us</p>	<p>New Business</p>
14	<p>Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project - Before Council is a personal services contract for professional engineering and design services for the Ashland Street Overlay Project with DOWL. Approval of the first two phases for an one and two for an amount not to exceed \$459,691.33 (principal project tasks in the amount of \$440,001.33 and contingencies in the amount of \$19,690.00).</p>	<p>June 15 - Regular Business Meeting</p>	<p>Public Works</p>	<p>Scott Fleury scott.fleury@ashland.or.us</p>	<p>New Business</p>
15	<p>Mayors Proposed Recruitment and Selection Process for City Attorney - Staff is requesting formal direction from the City Council on how to proceed with the Recruitment and Selection of a successor City Attorney to fill the vacancy when Dave Lohman retires effective July 1, 2021. The Mayor has worked with staff to outline a process for consideration by the City Council.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Human Resources</p>	<p>Tina Gray tina.gray@ashland.or.us</p>	<p>New Business</p>
16	<p>Resolution No. 2021-17 Adopting of Miscellaneous Fees and Charges for FY 2022 and Repealing Resolution No. 2019-35 - This resolution is to consider scheduled updates well as new fees contained in the City's Miscellaneous Fees and Charges document. The majority of the Fees remain unchanged, with some new fees and others increasing by an inflationary adjustment.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Finance</p>	<p>Melanie Purcell melanie.purcell@ashland.or.us</p>	<p>New Business</p>
17	<p>Confirmation of Mayoral Appointment of Katrina Brown as Interim City Attorney - Staff is requesting formal direction from the City Council on how to proceed with the recruitment and selection of a successor City Attorney to fill the vacancy when Dave Lohman retires effective July 1, 2021. The Mayor has worked with staff to outline a process for consideration by the City Council.</p>	<p>June 15 - Regular Business Meeting</p>	<p>Human Resources</p>	<p>Tina Gray tina.gray@ashland.or.us</p>	<p>Ordinances, Resolutions, and Contracts</p>



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18	Resolution No. 2021-18 Clarifying Certain Employment Conditions for Management and Confidential Employees for the Fiscal Year 2021/2022 - Staff is requesting a policy decision from the City Council regarding a cost of living adjustment (COLA) for non-represented employees. A revision of Section 14.6 is also requested as that Section states that salary schedules for all covered by this resolution be adjusted based on the CPI-W U.S. City Average CPI index. The City has never provided a COLA for non-represented staff based on the CPI-W and using this method would cause the COLA to be three percent instead of the regular two percent.	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
19	Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots - The proposal includes a series of amendments to the Ashland Municipal Code Title 18 Land Use to update the allowances and standards for duplexes and ARUs as required by House Bill 2001 from the 80th Oregon Legislative Assembly, 2019 Regular Legislative Session.	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
20	No 7/5 Study Session - City Closed in Observance of Independence Day				
21	Annual Report by the Forest Lands Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
22	Update on Fire Season	July 6 - Regular Business Meeting	Fire	Ralph Sartain	Presentation
23	COVID-19 Emergency Declaration - The current COVID-19 Emergency declaration will expire on July 7, 2021. The Council will consider whether or not to extend the declaration based on the status of the COVID-19 pandemic.	July 6 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
24	Mayoral City Manager Recruitment Plan	July 6 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
25	Housing Capacity Needs Analysis	July 6 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
26	Citizens' Budget Committee Annual Appointments - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	July 6 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
27	Confirmation of Mayoral Appointment of Ralph Sartain as Fire Chief - The City Council is being asked to approve Ralph Sartain's appointment as Fire Chief and authorize the City Manager Pro Tem to sign an employment agreement between the City of Ashland and Ralph Sartain.	July 6 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
28	Review and Next Steps for Existing and New Council Goals	July 19 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session



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29	Annual Report by the Wildfire Safety Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
30	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business
31	Adoption of the TAP Master Plan - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
32	Adoption of the Storm Drain Master Plan - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
33	First Reading of TOT Ordinance	July 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
34		August 2 - Study Session			
35	Proclamation for Hiroshima and Nagasaki Day - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
36	Second Reading of TOT Ordinance	August 3 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
37	5:30 to 6:30 PM - Food and Beverage Tax and Franchise Fees	August 9 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
38		August 16 - Study Session			
39	Conservation and Climate Outreach Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
40	5:30 to 7:30 PM - General Fund Mandated vs. Discretionary Services	August 23 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
41	No 9/6 Study Session - City Closed in Observance of Labor Day				
42	Proclamation for Home Inventory Week - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation



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43	Climate Policy Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
44	First Reading of Storm Drain Municipal Code Updates	September 7 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
45	5:30 to 6:30 PM - General Fund Mandated vs. Discretionary Services	September 13 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
46		September 20 - Study Session			
47	Airport Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
48	5:30 to 7:30 PM - General Fund Priorities	September 27 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
49		October 4 - Study Session			
50	Proclamation for Indigenous Peoples' Day - Proclamation establishing Monday, October 11 as Indigenous Peoples' Day and encouraging all residents, businesses, organizations and public institutions to acknowledge, honor, value and celebrate Indigenous Peoples' historic and current contributions locally and beyond, while also recognizing the ongoing and interconnected struggles of all Indigenous communities locally and beyond.	October 5 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
51	Public Arts Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 5 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
52	5:30 to 6:30 PM - General Fund Revenues	October 11 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
53		October 18 - Study Session			
54	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	October 19 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business



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55	5:30 to 7:30 PM - Municipal Service Structures - Governmental Operations	October 25 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
56		November 1 - Study Session			
57	Owners Dam Safety Program Acknowledgement Resolution	November 2 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
58	First Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)	November 2 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
59	5:30 to 6:30 PM - Water and Wastewater Capital	November 8 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session
60		November 15 - Study Session			
61	Housing and Human Services Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 16 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
62	Proclamation for Small Business Saturday - Proclamation establishing Saturday, November 27, 2021 as Small Business Saturday in Ashland and urging the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.	November 16 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
63	Second Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)	November 16 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
64	5:30 to 6:30 PM - Stormwater and Transportation Capital	November 22 - Budget Study Session	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Study Session

