

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 <b>Review Housing Capacity Analysis</b> - The Housing Capacity Analysis (HCA) includes an assessment of housing needs, residential land supply, and identifies a variety of strategies and actions for accommodating needed housing. The completion of the HCA through this project will allow the City to fulfill requirements set forth in House Bill 2003 which established a mandated deadline for Ashland to complete an update of the HCA by December 31, 2023.	May 17 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
2 <b>Discussion of Proposed Land Use Code Amendment: Duplexes on Single Family Lots</b> - The proposal includes a series of amendments to the Ashland Municipal Code Title 18 Land Use to update the allowances and standards for duplexes and ARUs as required by House Bill 2001 from the 80th Oregon Legislative Assembly, 2019 Regular Legislative Session.	May 17 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
3 <b>Fiscal Year 2020 Single Audit or Report on Federal Programs</b> - The City of Ashland prepares annual financial statements for review by its external auditor, Moss-Adams Assurance Services, LLP. Moss Adams has reviewed the Report on Federal Programs or Single Audit, or guidelines for the review of federal funds received by other government entities in late December and the Single Audit for the City of Ashland has been completed and found to be compliant with no exceptions.	May 18 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Presentation
4 <b>Third Quarter Financial Update</b> - The financial summaries for the Fiscal Year 2021 Third Quarter ending March 31, 2020 will be presented.	May 18 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Presentation
5 <b>Police Annual Report to Council (Formerly Use of Force Report)</b> - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
6 <b>COVID-19 Emergency Declaration</b> - The current COVID-19 Emergency declaration will expire on May 18, 2021. The Council will consider whether or not to extend the declaration based on the status of the COVID-19 pandemic.	May 18 - Regular Business Meeting	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Presentation
7 <b>Appointments to the Social Equity and Racial Justice Commission</b> - Per AMC 2.04.090, all Regular advisory committees and boards not required by state law to be appointed by the City Council shall be appointed by the Mayor with the consent of the Council.	May 18 - Regular Business Meeting	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
8 <b>Appointment of Dale Shostrom to the Historic Commission</b> - Per AMC 2.04.090, all Regular advisory committees and boards not required by state law to be appointed by the City Council shall be appointed by the Mayor with the consent of the Council.	May 18 - Regular Business Meeting	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
9 <b>Community Center and Pioneer Hall Update</b> - At its April 20, 2021 Business Meeting, Council did not approve the contract to Marquess and instead directed staff to determine how long the successful proposer (Marquess) would be willing to maintain the validity of the proposal. This was verified by Marquess to be June 30, 2021.	May 18 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
10 <b>Purchase of Land/Easement for 2290 E. Main Street</b> - In 2018, Ashland Parks and Recreation Commission and City Council approved the acquisition a 5.5 acre parcel at 2228 E. Main. After the acquisition, the owner of the adjacent property a 2.03 acre lot, approached APRC with an offer to sell one-acre of their lot to add to the 5.5 parcel.	May 18 - Regular Business Meeting	Parks & Recreation	<b>Michael Black</b> michael.black@ashland.or.us	New Business



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11	<b>Award of a Professional Services Contract: Dam Safety Improvement Project Final Engineering</b> - The Council is being asked as the local contract review board to award a professional services contract to GEI consultants for phase 2 final engineering for the Dam Safety Improvement Project. The project is meant to mitigate a category 1 potential failure mode associated with Hosler Dam that involves an overtopping event that erodes the left abutment foundation.	<b>May 18 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
12	<b>Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium</b> - Before the Council is a resolution stating the City's intention to reimburse operating budget expenses incurred on Capital Improvement Projects (CIP) in the Street, Water and Wastewater Divisions, prior to issuance of complete financing for projects on an as needed basis.	<b>May 18 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
13	<b>First Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	<b>May 18 - Regular Business Meeting</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
14	<b>Second Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020</b> - This is the time set for first reading of proposed Ordinance No. 3196 relating to chronic nuisance properties and amending Ashland Municipal Code (AMC) 9.18.020. Proposed Ordinance No. 3196 would update several references to the Oregon Revised Statutes contained in AMC 9.18.020 and would expand the definition of chronic nuisance property to include two additional offenses. It would also extend the time during which a property could be deemed a chronic nuisance by thirty (30) days.	<b>May 18 - Regular Business Meeting</b>	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
15	<b>No 5/31 Study Session - City Closed in Observance of Memorial Day</b>				
16	<b>Executive Session</b> to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant to ORS 192.660(2)(d). Executive Sessions are closed to the public.	<b>June 1 - Regular Business Meeting</b>	Human Resources/Legal	<b>Tina Gray</b> tina.gray@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	Executive Session
17	<b>Proclamation for Flag Day</b> - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
18	<b>Band Board Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
19	<b>Evacuation Study Presentation</b>	<b>June 1 - Regular Business Meeting</b>	Fire/ Administration	<b>Ralph Sartain</b> ralph.sartain@ashland.or.us <b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
20	<b>Sole Source Procurement for Dry Creek Landfill</b> - Approval is being requested for a Sole Source Procurement exceeding \$100,000. This Sole Source Procurement will allow the Wastewater Treatment Plant Supervisor to directly award a contract to Dry Creek Landfill for the disposal of biosolids. The term for this Sole Source Procurement will begin on July 1, 2021 and end on June 30, 2022.	<b>June 1 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
21	<b>A Resolution Establishing the Energy Retrofit Loan Program</b>	<b>June 1 - Regular Business Meeting</b>	CEAP	<b>Stu Green</b> stu.green@ashland.or.us	Consent



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22	<b>Appointments to the Social Equity and Racial Justice Commission</b>	<b>June 1 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
23	<b>Public Hearing and First Reading for Land Use Code Amendment: Duplexes on Single Family Lots</b> - The proposal includes a series of amendments to the Ashland Municipal Code Title 18 Land Use to update the allowances and standards for duplexes and ARUs as required by House Bill 2001 from the 80th Oregon Legislative Assembly, 2019 Regular Legislative Session.	<b>June 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
24	<b>Public Hearing for the Adoption of FY2021-2023 Biennial Budget</b> - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Public Hearing
25	<b>Utility Rate Review</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
26	<b>Union Pacific Railroad Property Reclamation Update</b>	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
27	<b>Food and Beverage Tax Wastewater Debt Repayment</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
28	<b>Discussion of Formal Process for Vetting of Commission Applicants</b>	<b>June 1 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
29	<b>Recology Solid Waste and Recycling Rate Resolution</b> - Council will review and discuss the rate changes recommended by Recology.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Ordinances, Resolutions, and Contracts
30	<b>Resolutions on Rates and Fees</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
31	<b>First Reading of Tax Rate Ordinance</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
32	<b>Second Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	<b>June 1 - Regular Business Meeting</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts



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33	<b>Ambulance Service Financial Audit Report Presentation</b>	<b>June 14 - Study Session</b>	Fire/Administration	<b>Ralph Sartain</b> ralph.sartain@ashland.or.us <b>Adam Hanks</b> adam.hanks@ashland.or.us	Study Session
34	<b>Proclamation for Bee City USA</b> - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
35	<b>Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project</b>	<b>June 15 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
36	<b>Approval of Professional Services Contract with Pathway Enterprises for Janitorial Services</b>	<b>June 15 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
37	<b>Contracts for Water Treatment Plant and Wastewater Treatment Plant Chemicals</b>	<b>June 15 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
38	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
39	<b>Acceptance of Pallet Shelter and Urban Campground Grant Award</b>	<b>June 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business
40	<b>Quarterly FY2021 Financial Update/ Budget Amendment (if needed)</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
41	<b>Citizens' Budget Committee Annual Appointments</b> - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	<b>June 15 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
42	<b>Management Resolution</b>	<b>June 15 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
43	<b>Approval of Labor Contract with Ashland Police Association</b>	<b>June 15 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
44	<b>First Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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45	<b>First Reading of TOT Ordinance</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
46	<b>Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
47	<b>Second Reading of Tax Rate Ordinance</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
48	<b>No 7/5 Study Session - City Closed in Observance of Independence Day</b>				
49	<b>Annual Report by the Forest Lands Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>July 6 - Regular Business Meeting</b>	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
50	<b>Housing Capacity Needs Analysis</b>	<b>July 6 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business
51	<b>Second Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>July 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
52	<b>Second Reading of TOT Ordinance</b>	<b>July 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
53	<b>Review and Next Steps for Existing and New Council Goals</b>	<b>July 19 - Study Session</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Study Session
54	<b>Annual Report by the Wildfire Safety Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>July 20 - Regular Business Meeting</b>	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
55	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>July 20 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
56	<b>Adoption of the TAP Master Plan</b> - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	<b>July 20 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
57	<b>Adoption of the Storm Drain Master Plan</b> - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	<b>July 20 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business



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58	<b>Council Goals Resolution</b>	July 20 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
59		August 2 - Study Session			
60	<b>Proclamation for Hiroshima and Nagasaki Day</b> - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
61		August 16 - Study Session			
62	<b>Conservation and Climate Outreach Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
63	<b>No 9/6 Study Session - City Closed in Observance of Labor Day</b>				
64	<b>Proclamation for Home Inventory Week</b> - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
65	<b>Climate Policy Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
66	<b>First Reading of Storm Drain Municipal Code Updates</b>	September 7 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
67		September 20 - Study Session			
68	<b>Airport Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
69		October 4 - Study Session			
70	<b>Proclamation for Indigenous Peoples' Day</b>	October 5 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
71	<b>Public Arts Commission Annual Report</b>	October 5 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
72		October 18 - Study Session			
73	<b>Quarterly FY2021 Financial Update/ Budget Amendment (if needed)</b>	October 19 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business

