

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 2021 Water Supply Update - Before the Council is an update on water supply and the drought management strategy for the 2021 season along with information regarding the City's robust conservation program.	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
2 Presentation on the Water and Storm Drain System Development Charge Updates - Before the Council is an update on the water and storm drain System Development Charge (SDC) project. The Galardi Rothstein Group was selected through a public solicitation process to update the City's water and storm drain SDCs and work has begun on the project including data analysis and establishment of the SDC Committee as required by resolution. Deb Galardi will provide the Council with information on the status of the project along with background on the process to develop a legally defensible SDC methodology and associated charges.	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
3 5 PM Executive Session to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed pursuant to ORS 192.660(2)(h). Executive Sessions are closed to the public.	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Executive Session
4 Proclamation for National Historic Preservation Month - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	May 4 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
5 Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	May 4 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
6 CEAP Progress Update - This annual update by the Climate and Energy Analyst will present progress made on the Climate and Energy Action Plan.	May 4 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
7 Annual Commission Reappointments - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	May 4 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
8 Appointment to the Municipal Audit Commission - Per AMC 2.04.090, all regular advisory committees and boards not required by state law to be appointed by the City Council shall be appointed by the Mayor with the consent of the Council.	May 4 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
9 Riparian Lease Amendment for Ashland Creek - This is a request to amend a riparian lease to include riparian restoration in the Alameda burn scar along Ashland Creek and to add APRC as a signatory party on the lease.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
10 Approval of a Professional Services Contract with Century West for the Taxiway Rehabilitation Project - This is a request to award a professional services contract to Century West to develop final design and construction documents for the Ashland Municipal Airport taxiway rehabilitation project.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
11 Award of a Contract to Jacobs Engineering for Final Engineering Services for the Waste Water Treatment Plant Outfall Relocation - This is a request to award a professional services contract to Jacobs to develop final design and construction documents for the Waste Water Treatment Plant Outfall Relocation Project.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
12 Intergovernmental Agreement with the City of Talent for Police Services - Staff is seeking Council authorization to enter into an Intergovernmental Agreement (IGA) with the City of Talent to provide police services to the City of Talent.	May 4 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Consent
13 Microsoft Office365 Subscription Renewal - The Council will be asked to renew a three year agreement totaling approximately \$155,000 for the use of Microsoft Office. The current agreement expires at the end of April and has a 30-day grace period.	May 4 - Regular Business Meeting	Information Technology	Dan Hendrix dan.hendrix@ashland.or.us	Consent



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14	TOT Intergovernmental Agreement and the F&B contract - Approval is being requested to enter into agreements with HdL Companies for administration of the City of Ashland's Food and Beverage tax and with the State of Oregon Department of Revenue for Transient Lodging Tax Administration. The agreements represent opportunities to reduce costs of administering two significant taxes while maintaining or increasing the City's audit and service capacity.	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Unfinished Business
15	Social Equity and Racial Justice Resolution Council Discussion and Approval of Flying Juneteenth Flags on June 19, 2021 - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment. Council will also be asked to approve flying Juneteenth Flags on the Plaza and at the Police Station.	May 4 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business
16	First Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020 - This is the time set for first reading of proposed Ordinance No. 3196 relating to chronic nuisance properties and amending Ashland Municipal Code (AMC) 9.18.020. Proposed Ordinance No. 3196 would update several references to the Oregon Revised Statutes contained in AMC 9.18.020 and would expand the definition of chronic nuisance property to include two additional offenses. It would also extend the time during which a property could be deemed a chronic nuisance by thirty (30) days.	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
17	Second Reading of Social Equity and Racial Justice Commission Ordinance - This reading will allow Council to give a final review and approve the creation of the Social Equity and Racial Justice Commission.	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
18	Adopt Budget Recommendation to the City Council (3 PM)	May 11 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
19	Review Housing Capacity Analysis	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
20	Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
21	Executive Session to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant to ORS 192.660(2)(d). Executive Sessions are closed to the public.	May 18 - Regular Business Meeting	Human Resources/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Executive Session
22	Presentation of Fiscal Year 2019-2020 Single Audit & Introduction to Fiscal Year 2020-2021 Audit Process	May 18 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Presentation
23	Police Annual Report to Council (Formerly Use of Force Report) - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Presentation
24	COVID-19 Emergency Declaration - Possibly extending the COVID-19 emergency declaration.	May 18 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
25	Purchase of Land/Easement for 2290 E. Main Street	May 18 - Regular Business Meeting	Parks & Recreation	Michael Black michael.black@ashland.or.us	Consent
26	A Resolution Establishing the Energy Retrofit Loan Program	May 18 - Regular Business Meeting	CEAP	Stu Green stu.green@ashland.or.us	Consent



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27	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	May 18 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business
28	Utility Rate Review	May 18 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
29	Recology Solid Waste and Recycling Rate Resolution - Council will review and discuss the rate changes recommended by Recology.	May 18 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Ordinances, Resolutions, and Contracts
30	Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium	May 18 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
31	First Reading of Wildfire Mitigation Construction Standards Code (R-327) - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 18 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
32	Second Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020 - This is the time set for first reading of proposed Ordinance No. 3196 relating to chronic nuisance properties and amending Ashland Municipal Code (AMC) 9.18.020. Proposed Ordinance No. 3196 would update several references to the Oregon Revised Statutes contained in AMC 9.18.020 and would expand the definition of chronic nuisance property to include two additional offenses. It would also extend the time during which a property could be deemed a chronic nuisance by thirty (30) days.	May 18 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
33	No 5/31 Study Session - City Closed in Observance of Memorial Day				
34	Proclamation for Flag Day - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	June 1 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
35	Band Board Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	June 1 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
36	Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots	June 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
37	Public Hearing for the Adoption of FY2021-2023 Biennial Budget - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Public Hearing
38	Union Pacific Railroad Property Reclamation Update	June 1 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business



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39	Food and Beverage Tax Wastewater Debt Repayment	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
40	Resolutions on Rates and Fees	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
41	First Reading of Tax Rate Ordinance	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
42	Second Reading of Wildfire Mitigation Construction Standards Code (R-327) - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	June 1 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
43	Ambulance Service Financial Audit Report Presentation	June 14 - Study Session	Fire/Administration	Ralph Sartain ralph.sartain@ashland.or.us Adam Hanks adam.hanks@ashland.or.us	Study Session
44	Proclamation for Bee City USA - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	June 15 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
45	Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project	June 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
46	Approval of Professional Services Contract with Pathway Enterprises for Janitorial Services	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Consent
47	Contracts for Water Treatment Plant and Wastewater Treatment Plant Chemicals	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Consent
48	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	June 15 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business
49	Acceptance of Pallet Shelter and Urban Campground Grant Award	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
50	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
51	Citizens' Budget Committee Annual Appointments - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	June 15 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business



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52	Management Resolution	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
53	Approval of Labor Contract with Ashland Police Association	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
54	First Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
55	First Reading of TOT Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
56	Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
57	Second Reading of Tax Rate Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
58	No 7/5 Study Session - City Closed in Observance of Independence Day				
59	Annual Report by the Forest Lands Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
60	Housing Capacity Needs Analysis	July 6 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
61	Adoption of Updated Water and Storm Drain System Development Charges	July 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Public Hearing
62	Second Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	July 6 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
63	Second Reading of TOT Ordinance	July 6 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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64	Review and Next Steps for Existing and New Council Goals	July 19 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
65	Annual Report by the Wildfire Safety Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
66	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business
67	Adoption of the TAP Master Plan - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
68	Adoption of the Storm Drain Master Plan - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
69	Council Goals Resolution	July 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
70	August 2 - Study Session				
71	Proclamation for Hiroshima and Nagasaki Day - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
72	August 16 - Study Session				
73	Conservation and Climate Outreach Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
74	No 9/6 Study Session - City Closed in Observance of Labor Day				
75	Proclamation for Home Inventory Week - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
76	Climate Policy Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
77	First Reading of Storm Drain Municipal Code Updates	September 7 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
78	September 20 - Study Session				



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79	Airport Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
80		October 4 - Study Session			
81	Proclamation for Indigenous Peoples' Day	October 5 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
82	Public Arts Commission Annual Report	October 5 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
83		October 18 - Study Session			
84	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	October 19 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business

