

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	<b>Enterprise Funds Review (3 PM)</b>	<b>April 27 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
2	<b>2021 Water Supply Update</b>	<b>May 3 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
3	<b>Presentation on the Water and Storm Drain System Development Charge Updates</b>	<b>May 3 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
4	<b>5 PM Executive Session</b> to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed pursuant to ORS 192.660(2)(h). Executive Sessions are closed to the public.	<b>May 4 - Regular Business Meeting</b>	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Executive Session
5	<b>Proclamation for National Historic Preservation Month</b> - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
6	<b>Annual Presentation by the Historic Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>May 4 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
7	<b>CEAP Progress Update</b> - This annual update by the Climate and Energy Analyst will present progress made on the Climate and Energy Action Plan.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
8	<b>Annual Commission Reappointments</b> - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	<b>May 4 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
9	<b>Riparian Lease Amendment for Ashland Creek</b> - This is a request to amend a riparian lease to include riparian restoration in the Alameda burn scar along Ashland Creek and to add APRC as a signatory party on the lease.	<b>May 4 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
10	<b>Approval of a Professional Services Contract with Century West for the Taxiway Rehabilitation Project</b> - This is a request to award a professional services contract to Century West to develop final design and construction documents for the Ashland Municipal Airport taxiway rehabilitation project.	<b>May 4 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
11	<b>Award of a Contract to Jacobs Engineering for Final Engineering Services for the Waste Water Treatment Plant Outfall Relocation</b> - This is a request to award a professional services contract to Jacobs to develop final design and construction documents for the Waste Water Treatment Plant Outfall Relocation Project.	<b>May 4 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
12	<b>Intergovernmental Agreement with the City of Talent for Police Services</b>	<b>May 4 - Regular Business Meeting</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Consent
13	<b>Microsoft Office365 Subscription Renewal</b> - The Council will be asked to renew a three year agreement totaling approximately \$155,000 for the use of Microsoft Office. The current agreement expires at the end of April and has a 30-day grace period.	<b>May 4 - Regular Business Meeting</b>	Information Technology	<b>Dan Hendrix</b> dan.hendrix@ashland.or.us	Consent
14	<b>TOT Intergovernmental Agreement and the F&amp;B contract</b> - Approval is being requested to enter into agreements with HdL Companies for administration of the City of Ashland's Food and Beverage tax and with the State of Oregon Department of Revenue for Transient Lodging Tax Administration. The agreements represent opportunities to reduce costs of administering two significant taxes while maintaining or increasing the City's audit and service capacity.	<b>May 4 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Unfinished Business
15	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business



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16	<b>First Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020</b> - This is the time set for first reading of proposed Ordinance No. 3196 relating to chronic nuisance properties and amending Ashland Municipal Code (AMC) 9.18.020. Proposed Ordinance No. 3196 would update several references to the Oregon Revised Statutes contained in AMC 9.18.020 and would expand the definition of chronic nuisance property to include two additional offenses. It would also extend the time during which a property could be deemed a chronic nuisance by thirty (30) days.	May 4 - Regular Business Meeting	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
17	<b>Quarterly FY2021 Financial Update/ Budget Amendment (if needed)</b>	May 4 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
18	<b>Recology Solid Waste and Recycling Rate Resolution</b> - Council will review and discuss the rate changes recommended by Recology.	May 4 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
19	<b>First Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Presentation of amendments to Chapter 15 and first reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 4 - Regular Business Meeting	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
20	<b>Second Reading of Social Equity and Racial Justice Commission Ordinance</b> - This reading will allow Council to give a final review and approve the creation of the Social Equity and Racial Justice Commission.	May 4 - Regular Business Meeting	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
21	<b>Adopt Budget Recommendation to the City Council (3 PM)</b>	May 11 - CBC Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
22	<b>Review Housing Capacity Analysis</b>	May 17 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
23	<b>Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots</b>	May 17 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
24	<b>Executive Session</b> to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant to ORS 192.660(2)(d). Executive Sessions are closed to the public.	May 18 - Regular Business Meeting	Human Resources/Legal	<b>Tina Gray</b> tina.gray@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	Executive Session
25	<b>Presentation of Fiscal Year 2019-2020 Single Audit &amp; Introduction to Fiscal Year 2020-2021 Audit Process</b>	May 18 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Presentation
26	<b>Police Annual Report to Council (Formerly Use of Force Report)</b> - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
27	<b>COVID-19 Emergency Declaration</b> - Possibly extending the COVID-19 emergency declaration.	May 18 - Regular Business Meeting	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Presentation
28	<b>Purchase of Land/Easement for 2290 E. Main Street</b>	May 18 - Regular Business Meeting	Parks & Recreation	<b>Michael Black</b> michael.black@ashland.or.us	Consent
29	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	May 18 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
30	<b>Utility Rate Review</b>	May 18 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business



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31	<b>Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium</b>	<b>May 18 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
32	<b>Second Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	<b>May 18 - Regular Business Meeting</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
33	<b>Second Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020</b> - This is the time set for first reading of proposed Ordinance No. 3196 relating to chronic nuisance properties and amending Ashland Municipal Code (AMC) 9.18.020. Proposed Ordinance No. 3196 would update several references to the Oregon Revised Statutes contained in AMC 9.18.020 and would expand the definition of chronic nuisance property to include two additional offenses. It would also extend the time during which a property could be deemed a chronic nuisance by thirty (30) days.	<b>May 18 - Regular Business Meeting</b>	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
34	<b>No 5/31 Study Session - City Closed in Observance of Memorial Day</b>				
35	<b>Proclamation for Flag Day</b> - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
36	<b>Band Board Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
37	<b>Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
38	<b>Public Hearing for the Adoption of FY2021-2023 Biennial Budget</b> - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Public Hearing
39	<b>Union Pacific Railroad Property Reclamation Update</b>	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
40	<b>Food and Beverage Tax Wastewater Debt Repayment</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
41	<b>Resolutions on Rates and Fees</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
42	<b>First Reading of Tax Rate Ordinance</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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43	<b>Ambulance Service Financial Audit Report Presentation</b>	<b>June 14 - Study Session</b>	Fire/Administration	<b>Ralph Sartain</b> ralph.sartain@ashland.or.us <b>Adam Hanks</b> adam.hanks@ashland.or.us	Study Session
44	<b>Proclamation for Bee City USA</b> - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
45	<b>Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project</b>	<b>June 15 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
46	<b>Approval of Professional Services Contract with Pathway Enterprises for Janitorial Services</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Consent
47	<b>Contracts for Water Treatment Plant and Wastewater Treatment Plant Chemicals</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Consent
48	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
49	<b>Acceptance of Pallet Shelter and Urban Campground Grant Award</b>	<b>June 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business
50	<b>Quarterly FY2021 Financial Update/ Budget Amendment (if needed)</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
51	<b>Citizens' Budget Committee Annual Appointments</b> - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	<b>June 15 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
52	<b>Management Resolution</b>	<b>June 15 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
53	<b>Approval of Labor Contract with Ashland Police Association</b>	<b>June 15 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
54	<b>First Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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55	<b>First Reading of TOT Ordinance</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
56	<b>Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
57	<b>Second Reading of Tax Rate Ordinance</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
<b>58</b>	<b>No 7/5 Study Session - City Closed in Observance of Independence Day</b>				
59	<b>Annual Report by the Forest Lands Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>July 6 - Regular Business Meeting</b>	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
60	<b>Housing Capacity Needs Analysis</b>	<b>July 6 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business
61	<b>Adoption of Updated Water and Storm Drain System Development Charges</b>	<b>July 6 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Public Hearing
62	<b>Second Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>July 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
63	<b>Second Reading of TOT Ordinance</b>	<b>July 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
<b>64</b>	<b>Review and Next Steps for Existing and New Council Goals</b>	<b>July 19 - Study Session</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Study Session
65	<b>Annual Report by the Wildfire Safety Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>July 20 - Regular Business Meeting</b>	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
66	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>July 20 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
67	<b>Adoption of the TAP Master Plan</b> - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	<b>July 20 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business



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68	<b>Adoption of the Storm Drain Master Plan</b> - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	July 20 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
69	<b>Council Goals Resolution</b>	July 20 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
70		August 2 - Study Session			
71	<b>Proclamation for Hiroshima and Nagasaki Day</b> - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
72		August 16 - Study Session			
73	<b>Conservation and Climate Outreach Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation
74	<b>No 9/6 Study Session - City Closed in Observance of Labor Day</b>				
75	<b>Proclamation for Home Inventory Week</b> - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
76	<b>Climate Policy Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
77	<b>First Reading of Storm Drain Municipal Code Updates</b>	September 7 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
78		September 20 - Study Session			
79	<b>Airport Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
80		October 4 - Study Session			
81	<b>Proclamation for Indigenous Peoples' Day</b>	October 5 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
82	<b>Public Arts Commission Annual Report</b>	October 5 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
83		October 18 - Study Session			



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84	<b>Quarterly FY2021 Financial Update/ Budget Amendment (if needed)</b>	<b>October 19 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
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