

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 Governmental Funds Review (3 PM)	April 13 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
2 Water Treatment Plant - Envision Program update	April 19 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
3 Annual Commission Reappointments - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	April 20 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
4 Approval of Public Art in Railroad Park - The Public Arts Commission (PAC) will present the selected artist and design for the 'HUB Sculpture' in Railroad park which is part of the MAP (Marking Ashland Places) Project. PAC is forwarding its recommendation to the City Council for approval of the final selection.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Consent
5 Acceptance of a Disadvantaged Business Enterprise Plan for the Ashland Municipal Airport	April 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
6 Public Hearing for Community Development Block Grant (CDBG) Awards - The City Council will be asked to review, take public testimony and award Community Development Block Grant funds to eligible affordable housing providers and non-profit organizations for capital improvement and public service projects within the City of Ashland.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
7 Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	April 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
8 Update on Food and Beverage Tax	April 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
9 TOT Intergovernmental Agreement and the F&B contract	April 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
10 Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	April 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	New Business
11 First Reading of Social Equity and Racial Justice Commission Ordinance - This first reading will allow Council to review and change if needed the staff drafted ordinance for creating the Social Equity and Racial Justice Commission.	April 20 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
12 First Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020	April 20 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts



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13	Enterprise Funds Review (3 PM)	April 27 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
14	2021 Water Supply Update	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
15	Presentation on the Water and Storm Drain System Development Charge Updates	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
16	Proclamation for National Historic Preservation Month - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	May 4 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
17	Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	May 4 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
18	CEAP Update - This annual update by the Climate and Energy Analyst will present progress made on the Climate and Energy Action Plan.	May 4 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
19	Riparian Lease Amendment for Ashland Creek - This is a request to amend a riparian lease to include riparian restoration in the Alameda burn scar along Ashland Creek and to add APRC as a signatory party on the lease.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
20	Approval of a Professional Services Contract with Century West for the Taxiway Rehabilitation Project - This is a request to award a professional services contract to Century West to develop final design and construction documents for the Ashland Municipal Airport taxiway rehabilitation project.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
21	Award of a Contract to Jacobs Engineering for Final Engineering Services for the Waste Water Treatment Plant Outfall Relocation - This is a request to award a professional services contract to Jacobs to develop final design and construction documents for the Waste Water Treatment Plant Outfall Relocation Project.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
22	Adoption of the Storm Drain Master Plan - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
23	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
24	Recology Solid Waste and Recycling Rate Resolution - Council will review and discuss the rate changes recommended by Recology.	May 4 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
25	Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
26	First Reading of Wildfire Mitigation Construction Standards Code (R-327) - Presentation of amendments to Chapter 15 and first reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 4 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
27	Second Reading of Social Equity and Racial Justice Commission Ordinance - This reading will allow Council to give a final review and approve the creation of the Social Equity and Racial Justice Commission.	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
28	Second Reading of an Ordinance relating to Chronic Nuisance Properties; Amending AMC 9.18.020	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts



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29	Adopt Budget Recommendation to the City Council (3 PM)	May 11 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
30	Review Housing Capacity Analysis	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
31	Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
32	Executive Session to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	May 18 - Regular Business Meeting	Human Resources/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Executive Session
33	Police Annual Report to Council (Formerly Use of Force Report) - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Presentation
34	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration.	May 18 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
35	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	May 18 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
36	Utility Rate Review	May 18 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
37	Second Reading of Wildfire Mitigation Construction Standards Code (R-327) - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 18 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
38	No 5/31 Study Session - City Closed in Observance of Memorial Day				
39	Proclamation for Flag Day - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	June 1 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
40	Band Board Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	June 1 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
41	Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots	June 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
42	Public Hearing for the Adoption of FY2021-2023 Biennial Budget - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Public Hearing
43	Resolutions on Rates and Fees	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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44	First Reading of Tax Rate Ordinance	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
45	Ambulance Service Financial Audit Report Presentation	June 14 - Study Session	Fire/Administration	Ralph Sartain ralph.sartain@ashland.or.us Adam Hanks adam.hanks@ashland.or.us	Study Session
46	Proclamation for Bee City USA - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	June 15 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
47	Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project	June 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
48	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	June 15 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
49	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
50	Citizens' Budget Committee Annual Appointments - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	June 15 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
51	Management Resolution	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
52	Approval of Labor Contract with Ashland Police Association	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
53	First Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
54	First Reading of TOT Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
55	Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts



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56	Second Reading of Tax Rate Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
57	No 7/5 Study Session - City Closed in Observance of Independence Day				
58	Annual Report by the Forest Lands Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
59	Housing Capacity Needs Analysis	July 6 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
60	Adoption of Updated Water and Storm Drain System Development Charges	July 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Public Hearing
61	Second Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	July 6 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
62	Second Reading of TOT Ordinance	July 6 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
63	Review and Next Steps for Existing and New Council Goals	July 19 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
64	Annual Report by the Wildfire Safety Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
65	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
66	Adoption of the TAP Master Plan - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
67	Council Goals Resolution	July 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
68		August 2 - Study Session			



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69	Proclamation for Hiroshima and Nagasaki Day - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
70		August 16 - Study Session			
71	Conservation and Climate Outreach Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
72	No 9/6 Study Session - City Closed in Observance of Labor Day				
73	Proclamation for Home Inventory Week - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
74	Climate Policy Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
75	First Reading of Storm Drain Municipal Code Updates	September 7 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
76		September 20 - Study Session			
77	Airport Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation



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Commission Presentation Dates - 2021
February 2 - Transportation Commission
March 16 - Tree Commission
April 20 - Historic Commission
June 1 - Band Board
July 6 - Forest Lands Commission
July 20 - Wildfire Safety Commission
August 17 - Conservation Commission
September 7 - Climate Policy Commission
September 21 - Airport Commission
October 5 - Public Arts Commission
November 16 - Housing & Human Services Commission
December 7 - Planning Commission

REOCCURRING EVENTS	
Election of Chair of Council	First Meeting in January
Council Liaison Appointments	January or February
State of the City	Second Meeting in January
Transit Equity Day Proclamation	First Meeting in February
GFOA Budget Award	First Meeting in February after Budget Year
Recology Rate Review	First Meeting in March (needs to be approved by April 1)
Proclamation for Arbor Week (Tree Commission)	Second Meeting in March
Proclamation for Independent Media Week (KSKQ)	First Meeting in April
Commission Reappointments	Second Meeting in April
Proclamation for National Historic Preservation Month (Historic Commission)	First Meeting in May (or last meeting in April)
Miscellaneous Fees	May
Proclamation for Flag Day (Elks Lodge)	First Meeting in June (actual day June 14)
Proclamation for Bee City USA (Parks & Rec)	Second Meeting in June
Citizens' Budget Committee Reappointments	Second Meeting in June
Proclamation for Hiroshima & Nagasaki Day (Peace House)	Before August 6
Proclamation for Home Inventory Week (Legal & Fire)	First Meeting in September
Proclamation for Indigenous Peoples' Day	First Meeting in October
Proclamation for Small Business Saturday	Second Meeting in November

