

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

	AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1	Citizens' Budget Committee (CBC) Kick Off Meeting and Budget Introduction (3 PM)	March 30 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
2	Review of Ordinance 3176 - Council had requested to have this review on now expired Ordinance 3176 when there was discussion of renewing the Ordinance in 2020.	April 5 - Study Session	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Study Session
3	Wildfire Safety Commission Recommendations Presentation	April 5 - Study Session	Fire	Ralph Sartain ralph.sartain@ashland.or.us	Study Session
4	Proclamation for Independent Media Week - Proclamation establishing Independent Media Week for the City of Ashland in 2021.	April 6 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
5	Approval of Liquor License for the Loft - Per AMC 6.32, the City Council reviews and makes recommendations to the OLCC regarding the granting, denying, modifying or renewing of all liquor licenses within the City.	April 6 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
6	Approval of Liquor License for the House of Thai Cuisine - Per AMC 6.32, the City Council reviews and makes recommendations to the OLCC regarding the granting, denying, modifying or renewing of all liquor licenses within the City.	April 6 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
7	Approval of Liquor License for Local 31 Pub - Per AMC 6.32, the City Council reviews and makes recommendations to the OLCC regarding the granting, denying, modifying or renewing of all liquor licenses within the City.	April 6 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
8	Approval of Liquor License for Chozu - Per AMC 6.32, the City Council reviews and makes recommendations to the OLCC regarding the granting, denying, modifying or renewing of all liquor licenses within the City.	April 6 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
9	Appointment of System Development Charge Committee Members - The Mayor is seeking City Council ratification of her appointments to the Systems Development Charge (SDC) Review Committee. The Committee will work with the City's hired consultant and staff on proposed SDCs methodology updates based on the recently adopted Water Master Plan and the final draft of the Storm Water and Drainage Master Plan.	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
10	Pre-Approval of a Federal Aviation Administration Grant Offer & Critical Care Airport Relief Grant Offer - A request to authorize the City Manager to sign the final grant acceptance awards from the Federal Aviation Administration (FAA) and the Oregon Department of Aviation (ODA) for grants to support the approved Ashland Municipal Airport Taxiway Rehabilitation Project.	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
11	Appointment of William Schireman as Judge Pro Tem - There is currently only one Pro Tem Judge appointed to fill in when the Municipal Court Judge is absent.	April 6 - Regular Business Meeting	Municipal Court	Tina Gray tina.gray@ashland.or.us	Consent
12	Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Unfinished Business
13	Business Assistance Program Options Discussion - This item is a request for discussion and consideration of developing a small business grant program to assist local businesses with the economic impacts associated with the COVID-19 crisis. Councilors Moran and DuQuenne made the request for this item to be placed on the agenda.	April 6 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Unfinished Business



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14	Review of City Assets: Land and Structure Inventory - Consistent with prior and current Council support and direction, this is a continued discussion regarding City assets; specifically, a short-term focus on the divestment of specific City owned properties. Staff is requesting specific actions to move forward toward a surplus declaration for the proposed set of properties as well as the means of disposal.	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
15	Governmental Funds Review (3 PM)	April 13 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
16	Water Treatment Plant - Envision Program update	April 19 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
17	Annual Commission Reappointments - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	April 20 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
18	Approval of Public Art in Railroad Park - The Public Arts Commission (PAC) will present the selected artist and design for the 'HUB Sculpture' in Railroad park which is part of the MAP (Marking Ashland Places) Project. PAC is forwarding its recommendation to the City Council for approval of the final selection.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Consent
19	Acceptance of a Disadvantaged Business Enterprise Plan for the Ashland Municipal Airport	April 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
20	Public Hearing for Community Development Block Grant (CDBG) Awards - The City Council will be asked to review, take public testimony and award Community Development Block Grant funds to eligible affordable housing providers and non-profit organizations for capital improvement and public service projects within the City of Ashland.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
21	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	April 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	New Business
22	First Reading of Social Equity and Racial Justice Commission Ordinance - This first reading will allow Council to review and change if needed the staff drafted ordinance for creating the Social Equity and Racial Justice Commission.	April 20 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
23	First Reading of the Food & Beverage Tax Allocation Ordinance - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	April 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
24	Enterprise Funds Review (3 PM)	April 27 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
25	2021 Water Supply Update	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
26	Presentation on the Water and Storm Drain System Development Charge Updates	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
27	Proclamation for National Historic Preservation Month - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	May 4 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
28	Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	May 4 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation



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29	CEAP Update - This annual update by the Climate and Energy Analyst will present progress made on the Climate and Energy Action Plan.	May 4 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
30	Approval of a Professional Services Contract with Century West for the Taxiway Rehabilitation Project - This is a request to award a professional services contract to Century West to develop final design and construction documents for the Ashland Municipal Airport taxiway rehabilitation project.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
31	Adoption of the Storm Drain Master Plan - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
32	Recology Solid Waste and Recycling Rate Resolution - Council will review and discuss the rate changes recommended by Recology.	May 4 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
33	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
34	Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
35	First Reading of Wildfire Mitigation Construction Standards Code (R-327) - Presentation of amendments to Chapter 15 and first reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 4 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
36	Second Reading of Social Equity and Racial Justice Commission Ordinance - This reading will allow Council to give a final review and approve the creation of the Social Equity and Racial Justice Commission.	May 4 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
37	Second Reading of the Food & Beverage Tax Allocation Ordinance - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
38	Adopt Budget Recommendation to the City Council (3 PM)	May 11 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
39	Review Housing Capacity Analysis	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
40	Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
41	Executive Session to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	May 18 - Regular Business Meeting	Human Resources/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Executive Session
42	Police Annual Report to Council (Formerly Use of Force Report) - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Presentation
43	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration.	May 18 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
44	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	May 18 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business



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45	Utility Rate Review	May 18 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
46	Second Reading of Wildfire Mitigation Construction Standards Code (R-327) - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 18 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
47	No 5/31 Study Session - City Closed in Observance of Memorial Day				
48	Proclamation for Flag Day - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	June 1 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
49	Band Board Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	June 1 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
50	Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots	June 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
51	Public Hearing for the Adoption of FY2021-2023 Biennial Budget - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Public Hearing
52	Resolutions on Rates and Fees	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
53	First Reading of Tax Rate Ordinance	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
54	Ambulance Service Financial Audit Report Presentation	June 14 - Study Session	Fire/Administration	Ralph Sartain ralph.sartain@ashland.or.us Adam Hanks adam.hanks@ashland.or.us	Study Session
55	Proclamation for Bee City USA - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	June 15 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
56	Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project	June 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
57	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	June 15 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business



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58	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
59	Citizens' Budget Committee Annual Appointments - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	June 15 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
60	Management Resolution	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
61	Approval of Labor Contract with Ashland Police Association	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
62	First Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
63	Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
64	Second Reading of Tax Rate Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
65	No 7/5 Study Session - City Closed in Observance of Independence Day				
66	Annual Report by the Forest Lands Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
67	Housing Capacity Needs Analysis	July 6 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
68	Adoption of Updated Water and Storm Drain System Development Charges	July 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Public Hearing
69	Second Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	July 6 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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70	Review and Next Steps for Existing and New Council Goals	July 19 - Study Session	Administration	Adam Hanks adam.hanks@ashland.or.us	Study Session
71	Annual Report by the Wildfire Safety Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
72	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
73	Adoption of the TAP Master Plan - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
74	Council Goals Resolution	July 20 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
75		August 2 - Study Session			
76	Proclamation for Hiroshima and Nagasaki Day - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
77		August 16 - Study Session			
78	Conservation and Climate Outreach Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation
79	No 9/6 Study Session - City Closed in Observance of Labor Day				
80	Proclamation for Home Inventory Week - A proclamation declaring Home Inventory Week in Ashland and encouraging residents to prepare for natural disasters.	September 7 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
81	Climate Policy Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 7 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation
82	First Reading of Storm Drain Municipal Code Updates	September 7 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
83		September 20 - Study Session			
84	Airport Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	September 21 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation

