

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 Discussion of Proposed Wildfire Hazard Mitigation Code - Staff will present the overview of the proposal, summary of feedback received at the public information meeting, and request initiation of code adoption.	March 15 - Study Session	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Study Session
2 Proclamation for Arbor Week - Proclamation recognizing Arbor Week in the City of Ashland	March 16 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
3 Annual Presentation by the Tree Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	March 16 - Regular Business Meeting	Community Development	Aaron Anderson aaron.anderson@ashland.or.us	Presentation
4 COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration for another month.	March 16 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
5 Approval of a Professional Services Contract for Design Services for East Main Park - The Council will be asked to award a professional services contract for design services to develop plans, specifications, sustainable and low maintenance recommendations, and cost estimates for the design of a new regional/neighborhood park.	March 16 - Regular Business Meeting	Parks	Michael Black michael.black@ashland.or.us	Consent
6 Support for HB 3055 - The Climate Policy Commission is requesting Council to support HB 3055. This bill would add a new section 5(g) to ORS 810.180. The bill, if approved, would provide authority for jurisdictions listed in the bill to regulate speeds.	March 16 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Consent
7 Gun Club Lease Compliance - As required with the current lease between the City of Ashland and the Ashland Gun Club a formal review and request to extend the lease terms is required within 45 days of the Gun Club submitting a formal request to extend the current lease terms as allowed under the existing lease.	March 16 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
8 Vacation Cap Extension - Council is asked to extend the amount of vacation time City Manager Pro Tem Adam Hanks can earn. Hanks has been unable to use his vacation time due to his workload, reduced staffing, and two emergency declarations that occurred over the past year.	March 16 - Regular Business Meeting	HR/Legal	Tina Gray tina.gray@ashland.or.us Dave Lohman david.lohman@ashland.or.us	Consent
9 Residential Uses in Commercial Building Space - Council is asked to consider directing staff and the Planning Commission to evaluate draft code language prepared by Laz Ayala and Mark Knox of KDA Homes and propose amendments to the Ashland land use ordinance, which would provide flexibility to temporarily use additional ground floor area of commercial buildings for housing.	March 16 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Consent
10 Intergovernmental Agreement with Medford Water Commission for Water Efficiency Services - In December, 2020 the City's Water Conservation Analyst accepted a similar position with the Medford Water Commission (MWC). With the loss of a critical employee, Public Works is recommending entering into an Intergovernmental Agreement (IGA) with MWC for water efficiency services to be provided by MWC until such time as Public Works feels comfortable with respect to the ability to hire and train new staff outside of pandemic related restrictions.	March 16 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent



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11	Citizens' Budget Committee Appointments - Two members of the Citizens' Budget Committee were elected to Council allowing for two citizen vacancies on the Committee. One other member resigned leaving three vacancies to be filled. The two new Council members will still serve on the Committee as Councilors.	March 16 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Unfinished Business
12	Adoption of the Capital Improvement Program - A request for approval of the 20-Year Capital Improvements Program (CIP) for years 2021-2041. The CIP is based upon each enterprise fund's master plans or system plans, and operational requirements. The CIP provides a full context representation of a 20-year plan along with a focused and detailed 6-year project window.	March 16 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Unfinished Business
13	City Manager Recruitment Process Update	March 16 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	New Business
14	Business Assistance Program Options Discussion	March 16 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
15	Citizens' Budget Committee (CBC) Kick Off Meeting and Budget Introduction (3 PM)	March 30 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
16	Review of Ordinance 3176 - Council had requested to have this review on now expired Ordinance 3176 when there was discussion of renewing the Ordinance in 2020.	April 5 - Study Session	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Study Session
17	Tentative Executive Session to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	April 6 - Regular Business Meeting	Human Resources/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Executive Session
18	Proclamation for Independent Media Week - Proclamation establishing Independent Media Week for the City of Ashland in 2021.	April 6 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
19	Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
20	Acceptance of a Disadvantaged Business Enterprise Plan for the Ashland Municipal Airport	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
21	Acceptance of a Federal Aviation Administration Grant for the Taxiway Rehabilitation Project	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
22	Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Unfinished Business
23	Surplus Properties	April 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
24	First Reading of Wildfire Mitigation Construction Standards Code (R-327) - Presentation of amendments to Chapter 15 and first reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	April 6 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts



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25	Governmental Funds Review (3 PM)	April 13 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
26	Water Treatment Plant - Envision Program update	April 19 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
27	Tentative Executive Session to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	April 20 - Regular Business Meeting	Human Resources/Legal	Tina Gray tina.gray@ashland.or.us David Lohman david.lohman@ashland.or.us	Executive Session
28	Annual Commission Reappointments - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	April 20 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
29	Approval of Public Art in Railroad Park - The Public Arts Commission (PAC) will present the selected artist and design for the 'HUB Sculpture' in Railroad park which is part of the MAP (Marking Ashland Places) Project. PAC is forwarding its recommendation to the City Council for approval of the final selection.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Consent
30	Public Hearing for Community Development Block Grant (CDBG) Awards - The City Council will be asked to review, take public testimony and award Community Development Block Grant funds to eligible affordable housing providers and non-profit organizations for capital improvement and public service projects within the City of Ashland.	April 20 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
31	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	April 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	New Business
32	First Reading of Social Equity and Racial Justice Commission Ordinance	April 20 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
33	First Reading of the Food & Beverage Tax Allocation Ordinance - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	April 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
34	First Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	April 20 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
35	Enterprise Funds Review (3 PM)	April 27 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
36	2021 Water Supply Update	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
37	Presentation on the Water and Storm Drain System Development Charge Updates	May 3 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
38	Proclamation for National Historic Preservation Month - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	May 4 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
39	Annual Presentation by the Historic Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	May 4 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
40	Adoption of the Storm Drain Master Plan - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	May 4 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business



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41	Recology Solid Waste and Recycling Rate Increase Review - Council will review and discuss the rate increase recommended by Recology.	May 4 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	New Business
42	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
43	Second Reading of the Food & Beverage Tax Allocation Ordinance - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
44	Second Reading of Wildfire Mitigation Construction Standards Code (R-327) - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	May 4 - Regular Business Meeting	Community Development/Fire	Bill Molnar bill.molnar@ashland.or.us Ralph Sartain ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
45	Second Reading of Municipal Audit Commission Ordinance - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	May 4 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
46	Adopt Budget Recommendation to the City Council (3 PM)	May 11 - CBC Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	CBC
47	Review Housing Capacity Analysis	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
48	Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots	May 17 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
49	Police Annual Report to Council (Formerly Use of Force Report) - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	May 18 - Regular Business Meeting	Police	Tighe O'Meara tighe.omeara@ashland.or.us	Presentation
50	COVID-19 Emergency Declaration - Extending the COVID-19 emergency declaration.	May 18 - Regular Business Meeting	Legal	Dave Lohman david.lohman@ashland.or.us	Presentation
51	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	May 18 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
52	Utility Rate Review	May 18 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
53	No 5/31 Study Session - City Closed in Observance of Memorial Day				
54	Proclamation for Flag Day - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	June 1 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
55	Band Board Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	June 1 - Regular Business Meeting	Administration	Adam Hanks adam.hanks@ashland.or.us	Presentation



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56	Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots	June 1 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing and First Reading
57	Public Hearing for the Adoption of FY2021-2023 Biennial Budget - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Public Hearing
58	Resolutions on Rates and Fees	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
59	First Reading of Tax Rate Ordinance	June 1 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
60	Ambulance Service Financial Audit Report Presentation	June 14 - Study Session	Fire/Administration	Ralph Sartain ralph.sartain@ashland.or.us Adam Hanks adam.hanks@ashland.or.us	Study Session
61	Proclamation for Bee City USA - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	June 15 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
62	Approval of a Professional Services Contract for the Ashland Street Rehabilitation Project	June 15 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Consent
63	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	June 15 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
64	Quarterly FY2021 Financial Update/ Budget Amendment (if needed)	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	New Business
65	Citizens' Budget Committee Annual Appointments - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	June 15 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
66	Management Resolution	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
67	Approval of Labor Contract with Ashland Police Association	June 15 - Regular Business Meeting	Human Resources	Tina Gray tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts



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68	Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots	June 15 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
69	Second Reading of Tax Rate Ordinance	June 15 - Regular Business Meeting	Finance	Melanie Purcell melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
70	No 7/5 Study Session - City Closed in Observance of Independence Day				
71	Annual Report by the Forest Lands Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
72	Housing Capacity Needs Analysis	July 6 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	New Business
73	Adoption of Updated Water and Storm Drain System Development Charges	July 6 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Public Hearing
74	July 19 - Study Session				
75	Annual Report by the Wildfire Safety Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	Chris Chambers chris.chambers@ashland.or.us	Presentation
76	Social Equity and Racial Justice Resolution Council Discussion and Action Identification - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	Councilor Graham tonya@council.ashland.or.us	Unfinished Business
77	Adoption of the TAP Master Plan - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	July 20 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	New Business
78	August 2 - Study Session				
79	Proclamation for Hiroshima and Nagasaki Day - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	Presentation
80	August 16 - Study Session				
81	Conservation and Climate Outreach Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	Stu Green stu.green@ashland.or.us	Presentation

