

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 <b>Presentation on the Storm Drain Master Plan</b> - A presentation to Council on the outcomes of the newly developed Storm Drain Master Plan. The plan includes recommendations on code language revisions to be consistent with the City's new MS4 regulatory permit, capital project recommendations and associated financial plan.	March 1 - Study Session	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
2 <b>Public Hearing for Supplemental Budget</b> - The proposed supplemental budget will include an increase in appropriations to the Insurance Fund, recognition of the reimbursement to the General Fund for the Fire Department's response to the South Obenchain and Almeda Fires, an increase to the Fire Department's appropriation to recognize those expenses, and recognition of the Community Development Department's additional funding from HUD to supplement the City's response to the COVID-19 pandemic.	March 2 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Public Hearing
3 <b>Resolution Allocating Transient Occupancy Tax for Fiscal Years 2021 &amp; 2022</b> - Every year Council allocates restricted and unrestricted funds per ORS 320.350 for the Transient Occupancy Tax to fund general governmental expenses, economic development, tourism promotion and related infrastructure, and the City's Economic, Cultural, and Sustainability Grant program.	March 2 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Unfinished Business
4 <b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	March 2 - Regular Business Meeting	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business
5 <b>City Manager Profile and Selection Process</b> - The Council will be asked to work with Human Resources staff to create the City Manager profile and establish a selection process to be used.	March 2 - Regular Business Meeting	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Unfinished Business
6 <b>Recology Solid Waste and Recycling Rate Increase Review</b> - Council will review and discuss the rate increase recommended by Recology.	March 2 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
7 <b>Citizens' Budget Committee Appointments</b> - Two members of the Citizens' Budget Committee were elected to Council allowing for two citizen vacancies on the Committee. One other member resigned leaving three vacancies to be filled. The two new Council members will still serve on the Committee as Councilors.	March 2 - Regular Business Meeting	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
8 <b>Adoption of the Capital Improvement Program</b> - A request for approval of the 20-Year Capital Improvements Program (CIP) for years 2021-2041. The CIP is based upon each enterprise fund's master plans or system plans, and operational requirements. The CIP provides a full context representation of a 20-year plan along with a focused and detailed 6-year project window.	March 2 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
9 <b>Wildfire Public Forum 6 PM</b>	March 10 - Public Forum	Various Departments	<b>Mayor Akins</b> julie@council.ashland.or.us	Public Forum



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10	<b>Discussion of Proposed Wildfire Hazard Mitigation Code</b> - Staff will present the overview of the proposal, summary of feedback received at the public information meeting, and request initiation of code adoption.	<b>March 15 - Study Session</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Study Session
11	<b>Proclamation for Arbor Week</b> - Proclamation recognizing Arbor Week in the City of Ashland	<b>March 16 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
12	<b>Annual Presentation by the Tree Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>March 16 - Regular Business Meeting</b>	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation
13	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	<b>March 16 - Regular Business Meeting</b>	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Presentation
14	<b>Approval of a Professional Services Contract for Design Services for East Main Park</b> - The Council will be asked to award a professional services contract for design services to develop plans, specifications, sustainable and low maintenance recommendations, and cost estimates for the design of a new regional/neighborhood park.	<b>March 16 - Regular Business Meeting</b>	Parks	<b>Michael Black</b> michael.black@ashland.or.us	Consent
15	<b>Gun Club Lease Compliance</b> - As required with the current lease between the City of Ashland and the Ashland Gun Club a formal review and request to extend the lease terms is required within 45 days of the Gun Club submitting a formal request to extend the current lease terms as allowed under the existing lease.	<b>March 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
16	<b>Racial Justice Commission Creation</b> - Council will give staff pre-ordinance policy direction to create a racial justice commission.	<b>March 16 - Regular Business Meeting</b>	Legal	<b>Dave Lohman</b> david.lohman@ashland.or.us	Unfinished Business
17	<b>Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall</b> - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	<b>March 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Unfinished Business
18	<b>Adoption of the TAP Master Plan</b> - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	<b>March 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
19	<b>Business Assistance Program Options Discussion</b>	<b>March 16 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
20	<b>Residential Uses in Commercial Building Space</b>	<b>March 16 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business
21	<b>First Reading of the Food &amp; Beverage Tax Allocation Ordinance</b> - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	<b>March 16 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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22	<b>First Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>March 16 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
23	<b>Citizens' Budget Committee (CBC) Kick Off Meeting and Budget Introduction (3 PM)</b>	<b>March 30 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
24	<b>Review of Ordinance 3176</b> - Council had requested to have this review on now expired Ordinance 3176 when there was discussion of renewing the Ordinance in 2020.	<b>April 5 - Study Session</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Study Session
25	<b>Tentative Executive Session</b> to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	<b>April 6 - Regular Business Meeting</b>	Human Resources/Legal	<b>Tina Gray</b> tina.gray@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	Executive Session
26	<b>Proclamation for Independent Media Week</b> - Proclamation establishing Independent Media Week for the City of Ashland in 2021.	<b>April 6 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
27	<b>Approval of Public Art in Railroad Park</b> - The Public Arts Commission (PAC) will present the selected artist and design for the 'HUB Sculpture' in Railroad park which is part of the MAP (Marking Ashland Places) Project. PAC is forwarding its recommendation to the City Council for approval of the final selection.	<b>April 6 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Consent
28	<b>Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium</b>	<b>April 6 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
29	<b>Adoption of the Storm Drain Master Plan</b> - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	<b>April 6 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
30	<b>Surplus Properties</b>	<b>April 6 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
31	<b>First Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Presentation of amendments to Chapter 15 and first reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	<b>April 6 - Regular Business Meeting</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
32	<b>Second Reading of the Food &amp; Beverage Tax Allocation Ordinance</b> - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	<b>April 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
33	<b>Second Reading of Municipal Audit Commission Ordinance</b> - The Municipal Audit Commission currently is comprised of the Mayor or a Councilor, one Budget Committee member, and two citizens at large as well as the City Recorder as an ex-officio non-voting member. With challenges in recruiting and retaining members, a suggestion to make the Municipal Audit Commission a sub-committee of the Budget Committee was made.	<b>April 6 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
34	<b>Governmental Funds Review (3 PM)</b>	<b>April 13 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
35	<b>Water Treatment Plant - Envision Program update</b>	<b>April 19 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session



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36	<b>Tentative Executive Session</b> to conduct deliberations with persons you have designated to carry on labor negotiations, pursuant ORS 192.660(2)(d).	<b>April 20 - Regular Business Meeting</b>	Human Resources/Legal	<b>Tina Gray</b> tina.gray@ashland.or.us <b>David Lohman</b> david.lohman@ashland.or.us	Executive Session
37	<b>Annual Presentation by the Historic Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>April 20 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
38	<b>Annual Commission Reappointments</b> - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	<b>April 20 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
39	<b>Public Hearing for Community Development Block Grant (CDBG) Awards</b> - The City Council will be asked to review, take public testimony and award Community Development Block Grant funds to eligible affordable housing providers and non-profit organizations for capital improvement and public service projects within the City of Ashland.	<b>April 20 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing
40	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>April 20 - Regular Business Meeting</b>	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business
41	<b>Enterprise Funds Review (3 PM)</b>	<b>April 27 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
42	<b>Presentation on the Water and Storm Drain System Development Charge Updates</b>	<b>May 3 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
43	<b>Proclamation for National Historic Preservation Month</b> - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
44	<b>Approval of Criteria for City Manager Selection Process</b>	<b>May 4 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Unfinished Business
45	<b>First Reading of the Alarm Permits Ordinance</b>	<b>May 4 - Regular Business Meeting</b>	Police/Legal	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us <b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
46	<b>Second Reading of Wildfire Mitigation Construction Standards Code (R-327)</b> - Second reading of an ordinance that adopts R327.4 for implementation to residential construction within Ashland city limits.	<b>May 4 - Regular Business Meeting</b>	Community Development/Fire	<b>Bill Molnar</b> bill.molnar@ashland.or.us <b>Ralph Sartain</b> ralph.sartain@ashland.or.us	Ordinances, Resolutions, and Contracts
47	<b>Adopt Budget Recommendation to the City Council (3 PM)</b>	<b>May 11 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
48	<b>Review Housing Capacity Analysis</b>	<b>May 17 - Study Session</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
49	<b>Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots</b>	<b>May 17 - Study Session</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
50	<b>Police Annual Report to Council (Formerly Use of Force Report)</b> - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	<b>May 18 - Regular Business Meeting</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
51	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>May 18 - Regular Business Meeting</b>	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business



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52	<b>Second Reading of the Alarm Permits Ordinance</b>	<b>May 18 - Regular Business Meeting</b>	Police/Legal	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us <b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
53	<b>No 5/31 Study Session - City Closed in Observance of Memorial Day</b>				
54	<b>Proclamation for Flag Day</b> - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
55	<b>Band Board Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
56	<b>Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
57	<b>Public Hearing for the Adoption of FY2021-2023 Biennial Budget</b> - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Public Hearing
58	<b>Resolutions on Rates and Fees</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
59	<b>First Reading of Tax Rate Ordinance</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
60	<b>June 14 - Study Session</b>				
61	<b>Proclamation for Bee City USA</b> - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
62	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business
63	<b>Citizens' Budget Committee Annual Appointments</b> - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	<b>June 15 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
64	<b>Management Resolution</b>	<b>June 15 - Regular Business Meeting</b>	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts





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65	<b>Approval of Labor Contract with Ashland Police Association</b>	June 15 - Regular Business Meeting	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
66	<b>Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots</b>	June 15 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
67	<b>Second Reading of Tax Rate Ordinance</b>	June 15 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
<b>68</b>	<b>No 7/5 Study Session - City Closed in Observance of Independence Day</b>				
69	<b>Annual Report by the Forest Lands Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 6 - Regular Business Meeting	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
70	<b>Adoption of Updated Water and Storm Drain System Development Charges</b>	July 6 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Public Hearing
<b>71</b>		<b>July 19 - Study Session</b>			
72	<b>Annual Report by the Wildfire Safety Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	July 20 - Regular Business Meeting	Fire	<b>Chris Chambers</b> chris.chambers@ashland.or.us	Presentation
73	<b>Social Equity and Racial Justice Resolution Council Discussion and Action Identification</b> - This reoccurring agenda item is to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	July 20 - Regular Business Meeting	Administration	<b>Councilor Graham</b> tonya@council.ashland.or.us	Unfinished Business
<b>74</b>		<b>August 2 - Study Session</b>			
75	<b>Proclamation for Hiroshima and Nagasaki Day</b> - Proclamation recognizing Hiroshima and Nagasaki days in Ashland and inviting all citizens to participate in the Hiroshima - Nagasaki Vigil activities.	August 3 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
<b>76</b>		<b>August 16 - Study Session</b>			
77	<b>Conservation and Climate Outreach Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	August 17 - Regular Business Meeting	Administration	<b>Stu Green</b> stu.green@ashland.or.us	Presentation

