

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
<b>1 No 1/18 Study Session - City Closed in Observance of Martin Luther King Jr. Day</b>				
2	<b>State of the City</b> - The Annual State of the City address will be given along with a year in review and the awarding of the Ragland and Bates Awards.	January 19 - Regular Business Meeting	Administration  <b>Council</b> council@ashland.or.us	Presentation
3	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration until March 16, 2021.	January 19 - Regular Business Meeting	Administration  <b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
4	<b>Approval of a Construction Contract with Insituform Technologies, for the Wastewater Collection Rehabilitation</b> - A construction contract with Insituform Technologies, for the Wastewater Collection Rehabilitation-Cured In Place Pipe (CIPP) rehabilitation project. The project is identified in the current Capital Improvement Program for the City and involves installation of CIPP liners on numerous wastewater collection system pipelines that are in difficult to access locations.	January 19 - Regular Business Meeting	Public Works  <b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
5	<b>Approval of a Contract Specific Sole Source Procurement of Electric Meters</b> - This procurement will allow the Electric Department to procure Itron electric meters and Itron meter reading software and equipment directly from General Pacific for a term of five years. The Department procures and replaces various sizes of electric meters on an as needed basis. Itron electric meters are the City's standard electric meter and they continue to be reliable and durable resulting in low maintenance costs and fewer change outs.	January 19 - Regular Business Meeting	Electric  <b>Tom McBartlett</b> thomas.mcbartlett@ashland.or.us	Consent
6	<b>Letter of Intent between Ashland and Talent for Police Services Negotiations</b> - Staff is coming before Council to seek authorization of a letter of intent to explore the possibility of providing police services to the City of Talent.	January 19 - Regular Business Meeting	Police  <b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Consent
7	<b>Council Liaison Appointments</b> - The Mayor appoints Council members to be liaisons to attend City Advisory Body and regional meetings.	January 19- Regular Business Meeting	Recorder  <b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
8	<b>Approval of Liquor License for Beaux, LLC</b> - Per AMC 6.32 Liquor License Review, the City Council makes recommendations to the OLCC liquor license applications applied for within the city limits.	January 19 - Regular Business Meeting	Recorder  <b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
9	<b>City Manager Recruitment Process and Job Description Discussion</b> - In the May Special Election, the Citizens of Ashland passed a Charter amendment dictating a change in the City's leadership model from a strong Mayor/Council to one lead by a City Manager. The change to City Manager is effective January 1, 2021. Based on Citizen input, the Council directed staff to create a job description for City Manager, and outline a competitive recruitment and selection process for Council consideration.	January 19 - Regular Business Meeting	Human Resources  <b>Tina Gray</b> tina.gray@ashland.or.us	Unfinished Business
10	<b>Update on Homeless Services Programs, Funding, and Opportunities</b> - Housing Program staff is providing Council with an update on recent actions City staff has undertaken to expand existing programs and explore options related to alleviating the issues of homelessness during the current public health crisis.	January 19 - Regular Business Meeting	Community Development  <b>Bill Molnar</b> bill.molnar@ashland.or.us	New Business



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11	<b>Update to Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b> - This resolution will be updated and is a reoccurring agenda item, at least in the short term to discuss and identify Council actions, both collectively and potentially individually by mutually agreed assignment.	January 19 - Regular Business Meeting	Legal	<b>David Lohman</b> david.lohman@ashland.or.us	Ordinances, Resolutions, and Contracts
12	<b>Wastewater Treatment Plant National Pollution Discharge Elimination System Permit (NPDES) Presentation</b> - A presentation to the Council on the status of the City's wastewater treatment plant NPDES permit update. The new regulatory permit developed by the Department of Environmental Quality has compliance activities that will need to be completed as part of the City's capital improvement program, including continued work on the shading program, relocation of the existing outfall from Ashland Creek to Bear Creek and construction of treatment wetlands.	February 1 - Study Session	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
13	<b>Wastewater Treatment Plant UV System Upgrade Update</b> - Public Works to provide the Council an update on the UV system upgrade design and solicitation process including an analysis of life cycle replacement and energy consumption comparisons.	February 1 - Study Session	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
14	<b>Annual Presentation by the Transportation Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	February 2 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
15	<b>Approval of a Professional Services Contract for Improvements to the Community Center and Pioneer Hall</b> - The Council will be asked to award a professional services contract for architectural and engineering services to develop plans, specification and estimates for improvements for both facilities to bring them up to full operational use.	February 2 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Consent
16	<b>Interim Fire Chief Appointment and Contract Approval</b>	February 2 - Regular Business Meeting	Human Resources	<b>Tina Gray</b> tina.gray@ashland.or.us	Ordinances, Resolutions, and Contracts
17	<b>No 2/15 Study Session - City Closed in Observance of Presidents' Day</b>				
18	<b>Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b>	February 16 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
19	<b>Mid-Year Budget Update</b>	February 16 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
20	<b>Presentation on the Storm Drain Master Plan</b> - A presentation to Council on the outcomes of the newly developed Storm Drain Master Plan. The plan includes recommendations on code language revisions to be consistent with the City's new MS4 regulatory permit, capital project recommendations and associated financial plan.	March 1 - Study Session	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
21	<b>Citizens' Budget Committee Appointments</b> - Two members of the Citizens' Budget Committee were elected to Council allowing for two citizen vacancies on the Committee. The two new Council members will still serve on the Committee as Councilors.	March 2 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	New Business
22	<b>Adoption of the Capital Improvement Program</b> - A request for approval of the 20-Year Capital Improvements Program (CIP) for years 2021-2041. The CIP is based upon each enterprise fund's master plans or system plans, and operational requirements. The CIP provides a full context representation of a 20-year plan along with a focused and detailed 6-year project window.	March 2 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business



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23	<b>First Reading of the Food &amp; Beverage Tax Allocation Ordinance</b> - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	March 2 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
24	<b>Discussion of Proposed Wildfire Hazard Mitigation Code</b>	March 15 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
25	<b>Proclamation for Arbor Week</b> - Proclamation recognizing Arbor Week in the City of Ashland	March 16 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
26	<b>Annual Presentation by the Tree Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	March 16 - Regular Business Meeting	Community Development	<b>Aaron Anderson</b> aaron.anderson@ashland.or.us	Presentation
27	<b>COVID-19 Emergency Declaration</b> - Extending the COVID-19 emergency declaration for another month.	March 16 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
28	<b>Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b>	March 16 - Regular Business Meeting	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
29	<b>Adoption of the TAP Master Plan</b> - A request of the Council to adopt the Talent Ashland Phoenix Intertie (TAP) Master Plan as the associated planning document for the TAP intertie system.	March 16 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
30	<b>Second Reading of the Food &amp; Beverage Tax Allocation Ordinance</b> - This item will revise the current Food & Beverage Tax Allocation Ordinance to remove the completed debt obligation and allocate resources.	March 16 - Regular Business Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
31	<b>Citizens' Budget Committee (CBC) Kick Off Meeting and Budget Introduction (3 PM)</b>	March 30 - CBC Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
32	<b>Review of Ordinance 3176</b> - Council had requested to have this review on now expired Ordinance 3176 when there was discussion of renewing the Ordinance in 2020.	April 5 - Study Session	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Study Session
33	<b>Proclamation for Independent Media Week</b> - Proclamation establishing Independent Media Week for the City of Ashland in 2021.	April 6 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
34	<b>Approval of Public Art in Railroad Park</b> - The Public Arts Commission (PAC) will present the selected artist and design for the 'HUB Sculpture' in Railroad park which is part of the MAP (Marking Ashland Places) Project. PAC is forwarding its recommendation to the City Council for approval of the final selection.	April 6 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Consent
35	<b>Approval of a Reimbursement Resolution for Capital Improvement Projects for the 2021-23 Budget Biennium</b>	April 6 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
36	<b>Adoption of the Storm Drain Master Plan</b> - A request of the Council to adopt the Storm Drain Master Plan as the new associated planning document for the storm drain system.	April 6 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	New Business
37	<b>Governmental Funds Review (3 PM)</b>	April 13 - CBC Meeting	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
38	<b>Water Treatment Plant - Envision Program update</b>	April 19 - Study Session	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session



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39	<b>Annual Presentation by the Historic Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>April 20 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
40	<b>Annual Commission Reappointments</b> - Per AMC 2.10, Council reappoints members or appoints new members to the Commissions whose terms expire on April 30, 2021 every year.	<b>April 20 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
41	<b>Public Hearing for Community Development Block Grant (CDBG) Awards</b> - The City Council will be asked to review, take public testimony and award Community Development Block Grant funds to eligible affordable housing providers and non-profit organizations for capital improvement and public service projects within the City of Ashland.	<b>April 20 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing
42	<b>Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b>	<b>April 20 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
43	<b>Enterprise Funds Review (3 PM)</b>	<b>April 27 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
44	<b>Presentation on the Water and Storm Drain System Development Charge Updates</b>	<b>May 3 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
45	<b>Proclamation for National Historic Preservation Month</b> - A proclamation recognizing National Historic Preservation Month within the City of Ashland.	<b>May 4 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
46	<b>Review of Utility Rates</b>	<b>May 4 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
47	<b>First Reading of the Alarm Permits Ordinance</b>	<b>May 4 - Regular Business Meeting</b>	Police/Legal	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us <b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
48	<b>Adopt Budget Recommendation to the City Council (3 PM)</b>	<b>May 11 - CBC Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	CBC
49	<b>Review Housing Capacity Analysis</b>	<b>May 17 - Study Session</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
50	<b>Discussion of Proposed Land Use Code Amendment - Duplexes on Single Family Lots</b>	<b>May 17 - Study Session</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
51	<b>Police Annual Report to Council (Formerly Use of Force Report)</b> - This presentation will include use of force, crime and clearance rates, an update on the enhanced law enforcement area (ELEA) as well as an update on the use of section 10.58 of the Ashland Municipal Code.	<b>May 18 - Regular Business Meeting</b>	Police	<b>Tighe O'Meara</b> tighe.omeara@ashland.or.us	Presentation
52	<b>Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b>	<b>May 18 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
53	<b>Budget Recommendation from the Citizens' Budget Committee</b>	<b>May 18 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	New Business
54	<b>A Resolution Amending the Miscellaneous Fees and Charges Schedule and Repealing Resolution No. 2020-21</b> - Council will be asked to approve the annual update to the City and parks miscellaneous fees resolution and booklet.	<b>May 18 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts



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55	No 5/31 Study Session - City Closed in Observance of Memorial Day				
56	<b>Proclamation for Flag Day</b> - Proclamation recognizing Flag Day and urging all citizens of Ashland to join in with the Ashland Elks Lodge #944 to Pledge of Allegiance to our Flag and Nation.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
57	<b>Band Board Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>June 1 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Presentation
58	<b>Public Hearing and First Reading for Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 1 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing and First Reading
59	<b>Public Hearing for the Adoption of FY2021-2023 Biennial Budget</b> - Adoption of the Budget will include approval of multiple resolutions to levy taxes, to certifying City services to qualify for State subventions, to declare the City's election to receive State revenues, and to adopt the biennial budget and making appropriations.	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Public Hearing
60	<b>First Reading of Tax Rate Ordinance</b>	<b>June 1 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts
61		<b>June 14 - Study Session</b>			
62	<b>Proclamation for Bee City USA</b> - Proclamation recognizing pollinator week as Ashland is designated as a bee city.	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
63	<b>Resolution 2020-15 Declaring the City of Ashland's Commitment to Social Equity and Racial Justice</b>	<b>June 15 - Regular Business Meeting</b>	Administration	<b>Adam Hanks</b> adam.hanks@ashland.or.us	Unfinished Business
64	<b>Citizens' Budget Committee Annual Appointments</b> - Council will vote on annual appointments (including any new applicants) to the Citizens' Budget Committee as some member's terms will expire on June 30.	<b>June 15 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
65	<b>Second Reading of Land Use Code Amendment; Duplexes on Single Family Lots</b>	<b>June 15 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
66	<b>Second Reading of Tax Rate Ordinance</b>	<b>June 15 - Regular Business Meeting</b>	Finance	<b>Melanie Purcell</b> melanie.purcell@ashland.or.us	Ordinances, Resolutions, and Contracts

