



The Ashland Parks and Recreation Commission (APRC) invites applications
for the position(s) of:

Lifeguards and Swim Instructors

Classification: Temporary, Part Time (5-30 hours per week)
Duration: May – August 2023
Salary: \$17.52 - \$19.52 per hour
Opening Date: February 13, 2023
Closing Date: April 30, 2023

Summary:

Lifeguards and Swim Instructors hold a part-time temporary position at the Daniel Meyer Memorial Pool aquatic facility for the Summer months. Lifeguards and Swim Instructors report directly to the Pool Manager and APRC Recreation Manager. Candidates may apply for both positions. Please review requirements and details of each job title.

Lifeguards - \$17.52 - \$19.02 per hour, typically 15-30 hours per week

Typical Job Duties

- Monitor pool guests using facilities and make quick decisions to meet safety protocol
- Communicate with pool guests of all ages to convey information about safety conditions, program details, rules and policies
- Provide customer service to handle cash/card transactions, explain programming schedule, and direct inquiries to appropriate staff
- Regularly address facility maintenance needs including cleaning of restroom/locker room areas
- Provide first aid care including cuts, stings, and following established emergency action plans
- Conduct and document regular chemical analysis of pool water and maintenance of pool equipment and facility

Essential Job Functions

- Participate in all scheduled StarGuard Elite training modules for certification and in-service training throughout the season
- Understand and apply best practices for lifeguarding according to StarGuard Elite Lifeguard training modules
- Implement and supervise adherence to emergency action procedures when necessary
- Meet department expectations and policies
- Duties as assigned by Pool Manager, Recreation Manager and APRC Management Staff
- Operate POS system and follow cash handling procedures

- Provide accurate information to pool patrons

SPECIAL REQUIREMENTS/LICENSES: The Daniel Meyer Pool is a training center for the StarGuard Elite Lifeguard Agency and will provide all lifeguard employees with comprehensive lifeguard certification including First Aid, CPR/AED training.

Swim Instructors - \$19.52 - \$20.02 per hour, typically 5-15 hours per week

Typical Job Duties

- Organize lesson plans and prepare learning environment for effective instruction
- Communicate goals and objectives of swim lesson instruction to participants and guardians
- Monitor individual progress of swim lesson participants, manage behavior, and insure safe and productive learning environment for all participants
- Respond appropriately to emergencies and enforce safety protocols
- Communicate with Swim Lesson Coordinator, Pool Manager to address needs for participants and keep accurate records

Essential Job Functions

- Participate in all scheduled Starfish Aquatics Institute training modules for certification and in-service training throughout the season
- Understand and apply best practices for swim lesson instruction according to Starfish Aquatics Institute training modules
- Implement and supervise adherence to emergency action procedures when necessary
- Meet department expectations and policies
- Duties as assigned by Pool Manager, Recreation Manager and APRC Management Staff
- Provide accurate information to pool patrons

SPECIAL REQUIREMENTS/LICENSES: The Daniel Meyer Pool is a training center for the Starfish Aquatic Institute and will provide all swim instructor employees with comprehensive certification.

Required Qualifications for All Positions

- Must be able to provide assistance to customers and staff to complete all duties associated with emergency action plan management including:
 - Operating a telephone
 - Operating a computer
 - Operation and transportation of pool equipment including backboard, AED and first aid equipment
 - Effectively communicate with large groups of people to comply with safety protocol
- Must be able to provide assistance to customers and staff to complete all duties associated with regular pool operation including moving guard stand, chair lift, and pool vacuum with appropriate assistance as needed

- Must be able to perform job-related duties in abnormal working environments associated with extreme temperatures, inclement weather, communicable diseases, poor air quality, and wildfire events in accordance with OSHA and Oregon Health Authority requirements.
- Must be 16 years of age
 - Candidates that are 15 years old may be granted a variance to work with APRC approval
- Must have availability that supports operation of the pool on weekdays and weekends including all holidays and evenings
- Ability to complete lifeguard and/or swim instructor certification training including all First Aid, AED, and CPR requirements

How to Apply

Applications are accepted online: <https://jobs.expresspros.com/job/14063213>

If accommodations are required for applicants to participate in the recruitment process please contact:

Lonny Flora
APRC Recreation Manager
lonny.flora@ashland.or.us
541-552-2250.

Ashland Parks and Recreation Commission follows Oregon Law regarding Veteran's Preference in Public Employment and is an equal opportunity employer. All employees and applicants for employment will receive equal employment opportunity, regardless of their race, color, religion, gender identity, national origin, age, and/or disability in all employment decisions.

APRC Values

COMMUNITY

We value the cultural, social and ecological diversity of our community. That's why APRC is committed to the health of our team, our public and our environment, every day. We are responsive to our community by public processes that build trust through transparency and equity. Our tool-kit includes kindness, fairness and a heaping serving of fun!

EDUCATION

We believe that learning improves our quality of life. That's why APRC works collaboratively with partners to cultivate curiosity in our community. We provide accessible opportunities to all, stimulating life-long learning through internal trainings, youth education, recreational programs, publications and events that both inspire and connect.

PRIDE IN WORK

We are inspired to do better and be better. That's why APRC is committed to excellence through teamwork, innovation and integrity. We hold ourselves professionally accountable to our customers, to our partners, to one another and to ourselves. We love our work, so every day we show up with creativity, compassion and a sense of humor.

STEWARDSHIP

We are grateful to be entrusted with public lands. That's why APRC undertakes careful planning to protect both our natural resources and our fiscal sustainability. As stewards, we take a long view of our responsibility, and we work together with our community and volunteers striving to enhance the beauty, diversity and ecological integrity of our parks.