

City of Ashland  
PARKS AND RECREATION COMMISSION  
Oak Knoll Golf Course Subcommittee Meeting Minutes  
September 18, 2018

**ATTENDEES**

**Present:** Commissioners Gardiner and Lewis; APRC Director Michael Black; Parks Superintendent Mike Oxendine; Recreation Superintendent Rachel Dials; Golf Course Superintendent Laura Harvey; Recreation Manager Lonny Flora; Interim Golf Course Coordinator Haley Fasnacht; Oak Knoll Men’s League President Bret DeForest; Oak Knoll Women’s League President Kathy Bates

**Absent:** None

**CALL TO ORDER**

Recreation Superintendent Rachel Dials called meeting to order 2:03 p.m.

**APPROVAL OF MINUTES**

There was none.

**PUBLIC PARTICIPATION**

There was none.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

1. Flora reviewed recent golf course staffing changes and latest updates. He spoke about the instructional classes held over the summer for junior and women golfers, stating that they were very successful and every class was full.
2. It was stated that staff was working on promoting the clubhouse space for events and were already seeing an increase in events over previous years. Flora reviewed monthly revenues from 2018 and 2017 and said revenues were slightly down due to smoke in the month of July. He hoped to renovate the clubhouse and create more space for capacity reasons and to improve on cost recoveries in the off season. Flora discussed the survey for clubhouse improvements and said 175 people responded. Flora would be shutting down the survey in September and planned to provide Dials and Black with the results.
3. Flora reviewed proposed fall and winter projects and said he was working on the budget for the clubhouse. It was discussed how to make a master plan with the most important things needing to change and how soon so it could be presented to the commissioners. Gardiner asked about events and wondered if they were up or down this season. Fasnacht responded that golf tournaments were down due to the smoke but inside events were up. Flora said he wanted to capture a better head count of events so clubhouse space use could be improved.
4. Harvey reviewed updates on maintenance and recent projects. Dials presented Harvey’s CIP list and said the drainage project was almost finished. Still more work would be done on Fairway 7 to improve it, but 2,3 and 5 were fully completed and working well. All 356 sprinkler heads had

been replaced. Isolation valves were almost finished with only three left to install. Next would be installation of I-25 rotors around the greens for 1 thru 8. 9 was already completed, for a total of 37 rotors. Golfers had responded well to the changes.

### **Additional Discussion**

Bret DeForest and Kathy Bates asked about fixing the tee boxes and driving range. Harvey responded that the driving range and the entire golf course was fertilized on September 17<sup>th</sup> and over the winter the grass at the range would grow in. Flora, Harvey and Oxendine said they were planning to make a trip around the golf course to look at all tee boxes and draw a plan to repair those in need. Bates added that the Women's Golf League did their own survey of the tee boxes and would get that information to Harvey. Golf course aeration will take place on September 24<sup>th</sup>. Black talked about the hiring of a new Golf Course Manager in the next month. He said the job would be posted within one month's time. DeForest brought up operational hours and how people were golfing when the clubhouse was closed. He asked how that practice could be corrected. Black said it would be important to make sure the community knew it was not okay to golf outside of hours of operation and that information should be posted. He suggested creating a policy sign that made it clear that such practices were considered theft of service.

### **SET NEXT MEETING DATE**

December 11<sup>th</sup>, 2018 at 2p.m., Golf Clubhouse.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:53 p.m.

Respectfully submitted,

Haley Fasnacht, Recreation Assistant and Oak Knoll Golf Course Interim Coordinator  
Ashland Parks and Recreation Commission

Disclaimer: The Minutes are not a verbatim record; they are paraphrased.