

**MINUTES FOR REGULAR BUSINESS MEETING**  
**ASHLAND PARKS & RECREATION COMMISSION**

**February 8, 2023**

**Council Chambers – 6 p.m.**

**1175 E Main St**

Present: Commissioners Landt (Chair), Eldridge (Vice-Chair), Adams, Bachman, Lewis; Director Black, Deputy Director Dials, Senior Services Superintendent Glatt, Analyst Kiewel, Manager Sullivan

Absent: None

This meeting was recorded by Rogue Valley Television (RVTV). Links to recorded meetings can be found on the [City of Ashland website](#).

**I. CALL TO ORDER**

The meeting was called to order at 6 p.m.

**II. APPROVAL OF MINUTES**

APRC Study Session - January 1, 2023

APRC Regular Business Meeting – January 8, 2023

**Motion:** Bachman moved to accept both sets of minutes as presented. Seconded by Adams.

**Vote:** The vote was all yes

**III. ADDITIONS OR DELETIONS TO THE AGENDA**

None

**IV. PUBLIC FORUM**

None

**V. CONSENT**

- a) Oak Knoll Golf Course Request for Proposals (RFP)
- b) Parks Memorial Policy Amendment
- c) Calle Guanajuato Commercial Use Deadline Extension
- d) Subcommittee Minutes to Acknowledge
  - Bee City USA – September 20, 2022
  - Ashland Senior Advisory Committee – November 14, 2022

**Motion:** Adams moved to approve the consent agenda. Seconded by Lewis.

**Vote:** The vote was all yes

**VI. DIRECTORS REPORT**

None

**VII. BUSINESS**

**a) Butler Perozzi Fountain Project Public Input Session (Information)**

Black presented [slides on screen](#) that included the following information. Black noted that the comments from the public survey have been posted to the [Feb 8, 2023 Regular Business Meeting](#) webpage as well as the [Butler Perozzi Fountain Project](#) web page.

- The Ashland Parks Foundation paid for Architectural Resources Group (ARG) to do an on-site analysis and make recommendations on repairing the fountain
- The summary of the ARG recommendations include the following:
  - Replace pedestal supporting the upper bowl
  - Address water flow issues by clearing blockages
  - Repair joints with a tile grout appropriate for marble
  - Repair lower pedestal
  - Repair cracks & spalls in the lower bowl
  - Address earlier repairs that have failed
    - The presentation included details on the specific recommendations as identified in the [ARG Report](#). The presentation begins at [1:43 in the meeting recording](#)

- Other information/discussion points in the presentation included the following:
  - Cost Estimates are as follows and would be paid for through private donations made to the Ashland Parks Foundation
    - Restoration Cost Estimate
      - Costs based on recommendations: \$425 – \$475K
    - Replacement Cost Estimate
      - Estimates to repair the marble elements of the fountain are ~\$79K
      - Replacing the marble with another material is likely to cost this much, if not more
      - Since all other costs associated with the restoration recommendations would be the same, Restore or Replace is estimated to have similar costs
  - The question before Commissioners is restoration (as recommended by ARG) or replacement
    - Restoration
      - Applies to the marble components of the fountain
      - Make repairs where possible to the marble
      - Use suitable material to replace elements that cannot be repaired
      - Restoration and regular maintenance to the fountain will extend the life of the fountain by 30-50 years, but deterioration will continue
      - The pool and plumbing would be completely replaced
      - The concrete would be repaired or replaced where needed
    - Replacement
      - The marble fountain would be replaced with a more durable material, such as bronze
      - As was done to the stature at the top of the fountain when the fountain was last restored
      - The existing marble fountain would be moved in-doors and would be accessible to the public
      - The replacement fountain, made of a more durable material, would remain in Lithia Park in the current location of the Butler Perozzi Fountain
      - Regular maintenance would be needed, but would potentially hold up longer than 30-50 years
      - As with the restoration option, the pool and plumbing would be replaced and the concrete would be repaired
  - The results of the survey put out to the public by APRC are as follows and all comments received have been posted to the [Feb 8, 2023 Regular Business Meeting](#) webpage as well as the [Butler Perozzi Fountain Project](#) web page.
    - 525 individuals submitted comments
      - 73% identified as living within City Limits (resident)
    - Restore vs. Replace (out of 525)
      - 64% Restore
      - 24% Replace
      - 12% Other or Need More information
    - Resident (385) Vs. Non-Resident (140)
      - Resident Restore 57%; Replace 28%; Other/More Info 15%
      - Non-Resident Restore 81%; Replace 13%; Other/More Info 6%

Adams stated there was a common thread in the public comments about regular maintenance and asked Black to elaborate on this aspect of the project

- Black stated the following:
  - ARG will be developing a maintenance plan for the fountain that would be followed if the fountain were to be restored
  - The current deterioration of much of the fountain is something that would need to be handled by experts rather than APRC staff
  - After time, the fountain will get to a point of needing repair again but increasing the level of regular maintenance should be able to extend the life of the next repair

Bachman noted that the recommendation by ARG to restore the fountain does include the replacement of certain components of the fountain and surrounding infrastructure that cannot be restored

## PUBLIC INPUT

**Michael Murray of Ashland** stated support for restoration and stated that the survey shows that most people support restoration which will make fundraising for the project easier.

**Mike Jewett of Ashland** stated support for restoration similar to what was achieved under John Fregonese in the 1980's by maintaining the marble that was originally used to sculpt the fountain

**Jeff Mangin of Ashland**, a board member of the Ashland Parks Foundation, read the following [written comments into the record](#) (written comments submitted by Terry Clement prior to the meeting are included in the pdf that contain Mangin's comments).

**Bob Rasmussen a resident just outside the city limits** stated support for respecting the spirit of Fregonese's work and stated a good decision will be made and there will be something there to enjoy for years

## DISCUSSION

- Landt provided language that could be used as a starting place for a motion
  - Restore the fountain central feature as is practically consistent with its current form. Repair, upgrade and replace infrastructure including electrical, plumbing, lighting and concrete work.
    - Adams pointed to the Ashland Parks Foundation recommendation to "restore when possible" (as submitted by Mangin – see above) and thinks the language provided by Landt encapsulates the recommendations in the form of a motion
    - Bachman stated this is a complex project that will take several different approaches
    - Eldridge suggested referencing the APF recommendation in the direction to staff
    - Landt stated that at the beginning of this process he was in support of replacement because of fiscal concerns, but after reading the comments submitting by the public he realized the community is very much emotionally attached to the fountain and that should be honored
    - Lewis stated that people who were in town during the restoration in the 80's lead by Fregonese understand how important that project was and supports restoration where possible as does a majority of the people who submitted comments through the survey
    - Bachman stated that emphasizing restoration where possible should be the key direction to staff while acknowledging that some comments will need to be replaced

**Motion:** Landt moved to direct staff as follows. Restore the Perozzi fountain central feature as is practical, consistent with its current form. Repair, upgrade and replace infrastructure including electrical, plumbing, lighting and concrete work. Seconded by Lewis

**Discussion:** Adams noted the motion did not include a reference to the APF recommendation. The motion was withdrawn.

**New Motion:** Landt moved to direct staff as follows. Restore the Perozzi fountain central feature as is practical, consistent with its current form. Repair, upgrade and replace infrastructure including electrical, plumbing, lighting and concrete work consistent with the recommendation of the Ashland Parks Foundation. Seconded by Lewis.

**Discussion:** Lewis stated support for the motion

**Vote:** The vote was all yes

### b) BN 23-25 Budget Presentation (Information)

Black [displayed slides](#) on screen and gave a presentation. A summary of the information provided is below. The presentation can be viewed in its entirety beginning at [46:04 in the meeting recording](#).

- Black will provide presentation to the Commissioners and is planning to get approval of the budget on March 1, 2023
- The Citizen's Budget Committee will then review City of Ashland budgets, including APRC's budget
- Council will approve a budget, including APRC's budget, by June 20, 2023
- Black noted that the City of Ashland is planning on getting rid of the dedicated Parks Fund and moving APRC funds to the City General Fund. This could have negative impacts on the ability for APRC to effectively manage and control its funds
- Fees charged to APRC, and all City Departments, is expected to be \$1,446,082 per year for the biennium
  - The Central Service Fees were raised significantly in recent years from \$619,428 in FY 21
- Brining back the Parks Superintendent is brought back in the proposed budget
  - This position was cut as a cost saving measure to deal with financial impacts from COVID
- Food and Beverage will be used to cover some CIP (Capital Improvement Plan) projects and repair and rehabilitation of parks

Review Current Budget

- Total Food and Bev. Tax Revenue per Year:
  - 2016: \$2,883,000
  - 2017: \$3,030,000
  - 2018: \$3,135,000
  - 2019: \$3,115,000
  - 2020: \$2,658,000
  - 2021: \$2,487,000
  - 2022: \$2,177,115
    - Average Growth Rate - 1996-2021: 3%
    - 2022 F&B Estimate: \$2,005,942
- Black reviewed the following revenue scenarios based on different millages

## REVENUE SCENARIOS

	MILLAGE: \$1.89 (EST)		MILLAGE: \$2.00 (EST)		MILLAGE: \$2.09 (EST)	
	FY 24 PROJECTION	FY25 PROJECTION	FY 24 PROJECTION	FY25 PROJECTION	FY 24 PROJECTION	FY25 PROJECTION
<b>Parks General Fund Revenue</b>						
Carry Forward Fund Balance	\$ 450,000	\$ (173,794)	\$ 450,000	\$ 196,847	\$ 450,000	\$ 454,644
Parks Grants (APF MEMORIALS/AJG)	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
City of Ashland	\$ 5,938,745	\$ 5,938,745	\$ 6,284,386	\$ 6,284,386	\$ 6,567,183	\$ 6,567,183
Other Maintenance Agreements	\$ 50,470	\$ 50,470	\$ 50,470	\$ 50,470	\$ 50,470	\$ 50,470
City Area Maintenance	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>General Fund Totals</b>	<b>6,744,215</b>	<b>6,120,421</b>	<b>7,114,856</b>	<b>6,861,703</b>	<b>7,372,653</b>	<b>7,377,297</b>
Facility Totals	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
Golf Totals	233,700	233,700	233,700	233,700	233,700	233,700
General Rec Totals	52,500	52,500	52,500	52,500	52,500	52,500
DMP Totals	108,000	108,000	108,000	108,000	108,000	108,000
Ice Rink Totals	143,500	143,500	143,500	143,500	143,500	143,500
Misc. Revenue Total	\$ 70,800	\$ 70,800	\$ 70,800	\$ 70,800	\$ 70,800	\$ 70,800
From CIP Fund	\$ 747,545	\$ 747,545	\$ 747,545	\$ 747,545	\$ 747,545	\$ 747,545
<b>Rec Revenue Totals</b>	<b>1,411,045</b>	<b>663,500</b>	<b>1,411,045</b>	<b>1,411,045</b>	<b>1,411,045</b>	<b>1,411,045</b>
<b>General Revenue Totals</b>	<b>6,744,215</b>	<b>6,120,421</b>	<b>7,114,856</b>	<b>6,861,703</b>	<b>7,372,653</b>	<b>7,377,297</b>
<b>Total 0211 Parks General Fund Revenue</b>	<b>8,155,260</b>	<b>6,783,921</b>	<b>8,525,901</b>	<b>8,272,748</b>	<b>8,783,698</b>	<b>8,788,342</b>
	<b>FY 24 EXPENSES</b>	<b>FY 25 EXPENSES</b>	<b>FY 24 EXPENSES</b>	<b>FY 25 EXPENSES</b>	<b>FY 24 EXPENSES</b>	<b>FY 25 EXPENSES</b>
	\$ 8,329,054	\$ 8,264,181	\$ 8,329,054	\$ 8,264,181	\$ 8,329,054	\$ 8,264,181
		<b>EXPENSE - REVENUE</b>		<b>EXPENSE - REVENUE</b>		<b>EXPENSE - REVENUE</b>
		\$ (1,480,260)		\$ 8,567		\$ 524,161

- The proposed budget is seeking to receive \$2.00/\$1,000 of assessed value (property taxes) – See below

# REVENUE PROJECTIONS @ \$2.00/\$1,000

	MILLAGE: \$2.00(EST)	
	FY 24 PROJECTION	FY 25 PROJECTION
Parks General Fund Revenue		
Carry Forward Fund Balance	\$ 450,000	\$ 196,847
General Fund Totals	7,114,856	6,861,703
Facility Totals	\$ 55,000	\$ 55,000
Golf Totals	233,700	233,700
General Rec Totals	52,500	52,500
DMP Totals	108,000	108,000
Ice Rink Totals	143,500	143,500
Misc. Revenue Total	\$ 70,800	\$ 70,800
From CIP Fund	\$ 747,545	\$ 747,545
Rec Revenue Totals	1,411,045	1,411,045
General Revenue Totals	7,114,856	6,861,703
<b>Total 0211 Parks General Fund Revenue</b>	<b>8,525,901</b>	<b>8,272,748</b>
	FY 24 EXPENSES	FY 25 EXPENSES
	\$ 8,329,054	\$ 8,264,181
		EXPENSE - REVENUE
		\$ 8,567

- The following revenue projections were displayed on screen

## APRC REVENUE PROJECTIONS

REVENUE PROJECTIONS	FY 22	FY 23	MILLAGE: \$2.00 (EST)	
			FY 24 PROJECTION	FY 25 PROJECTION
Carry Forward Fund Balance	\$ 754,606	\$ 454,606	\$ 450,000	\$ 196,847
General Fund Totals	\$ 6,877,118	\$ 6,480,337	\$ 6,664,856	\$ 6,664,856
Recreation Totals	\$ 525,037	\$ 508,250	\$ 429,800	\$ 429,800
Golf Totals	\$ 392,765	\$ 408,300	\$ 233,700	\$ 233,700
From CIP Fund	\$ 435,000	\$ 435,000	\$ 747,545	\$ 747,545
<b>TOTAL</b>	<b>\$ 8,984,526.07</b>	<b>\$ 8,286,493.00</b>	<b>\$ 8,525,901.00</b>	<b>\$ 8,272,748.30</b>

- The following expense projections were displayed on screen

# APRC EXPENSE PROJECTIONS

Total Proposed Operating Expenses	FY 20	FY 21	FY 22	FY 23	FY24	FY25
COA Internal Fees- Central Service	\$ 603,403	\$ 619,428	\$ 1,361,026	\$ 1,361,024	\$ 1,446,082	\$ 1,446,082
Admin	\$ 683,408	\$ 647,020	\$ 462,942	\$ 482,711	\$ 937,018	\$ 952,349
Open Space, Trails & Forestry	\$ 481,257	\$ 448,039	\$ 487,809	\$ 693,478	\$ 711,764	\$ 725,682
Operations	\$ 2,493,071	\$ 2,270,848	\$ 2,580,090	\$ 2,506,046	\$ 3,198,671	\$ 3,297,050
Rec Admin	\$ 282,407	\$ 230,332	\$ 288,680	\$ 291,284	\$ -	\$ -
Rec Programs	\$ 537,701	\$ 237,069	\$ 430,935	\$ 639,529	\$ 523,142	\$ 537,432
Community Center	\$ 17,907	\$ 12,605	\$ 12,703	\$ 18,630	\$ -	\$ -
Nature Center	\$ 336,973	\$ 237,512	\$ 255,271	\$ 271,169	\$ 286,926	\$ 296,815
Golf	\$ 578,354	\$ 544,625	\$ 613,303	\$ 585,060	\$ 588,498	\$ 609,019
Senior Services	\$ 317,639	\$ 326,509	\$ 368,684	\$ 352,751	\$ 386,952	\$ 399,752
<b>Total</b>	<b>\$ 7,745,000</b>	<b>\$ 7,745,000</b>	<b>\$ 7,745,000</b>	<b>\$ 7,396,887</b>	<b>\$ 8,079,054</b>	<b>\$ 8,264,181</b>

\$16,343,235

- The proposed CIP Project list was displayed on screen

Description	2023/25 Budget Proposal	FY 2023/24			2019-20 Totals	FY 2024/25			2022-23 Totals
		F&B	SDC	Other (grant/loan)		F&B	SDC	Other (grant/loan)	
Dept Payments (Calle, Briscoe, Garfield)	374,734	187,687			187,687	187,047			187,047
Real Estate Acquisition	384,878	-	234,878		234,878		150,000		150,000
Repair Perozzi Fountain @ Lithia Park	650,000	-		650,000	650,000				-
Japanese Garden	100,000	-		50,000	50,000			50,000	50,000
Daniel Meyer Pool Rebuild	10,200,000	2,200,000			2,200,000			8,000,000	8,000,000
East Main Park Development	1,341,100	400,000		941,100	1,341,100				-
Kestral Park Bridge	700,000	150,000		550,000	700,000				-
Lithia Park Improvements	300,000	75,000		75,000	150,000	75,000		75,000	150,000
All Parks Master Plan	150,000	150,000			150,000				-
Mace Property Trail	-	-			-				-
Building Maintenance (sinking/depreciation facilities fund)	300,000	150,000			150,000	150,000			150,000
Oak Knoll Golf Course Improvements	550,000	550,000			550,000				-
TID Improvements	100,000	50,000			50,000	50,000			50,000
Ashland Creek Park Basketball Court	100,000	-			-	100,000			100,000
Parking Lot/Road/Sidewalk Repairs in Parks	300,000	150,000			150,000	150,000			150,000
Capital Outlay	350,000	175,000			175,000	175,000			175,000
General Maintenance Trx to GF (sinking/depreciation equipment fund)	845,090	422,545			422,545	422,545			422,545
ICC Irrigation Control	200,000	100,000			100,000	100,000			100,000
<b>Total</b>	<b>16,945,802</b>	<b>4,760,232</b>	<b>234,878</b>	<b>2,266,100</b>	<b>7,261,210</b>	<b>1,409,592</b>	<b>150,000</b>	<b>8,125,000</b>	<b>9,684,592</b>

## CIP PROJECT LIST 23/25

- CIP Revenue Sources are as follows:
  - Current F&B Balance \$2,224,808.00
  - F&B from COA \$2,390,000.00
  - Projected F&B Rev. \$1,605,016.00

- SDCs \$384,878.00
- Bonds \$8,000,000.00
- Grants \$1,700,000.00
- Land Sales \$691,100.00
  - Total CIP Budget \$16,995,802.00
- After discussion it was determined that budget detail would be provided to Commissioners and a Special Meeting would be held on February 21, 2023 to allow for another presentation prior to approval by Commissioners on March 1, 2023

**c) Subcommittee Appointments (Information)**

Landt made the following changes to existing Commissioner appointments to committees, as listed in the [staff report](#)

- Adams will take the place of Eldridge on the Bee City USA Subcommittee
- Eldridge will fill the vacant seat on the Current Parks, Conservation, and Maintenance Subcommittee
- Adams will fill the vacant seat on the East Main Park Working Group

Adams stated for the record that he does not feel good about the committee assignments.

**VIII. ITEMS FROM COMMISSIONERS/STAFF**

None

**IX. UPCOMING MEETING DATES**

- a) APRC Special Meeting—February 21, 2023
  - Electronic Meeting—6 p.m.
- b) APRC Special Meeting—March 1, 2023
  - Electronic Meeting—6 p.m.
- c) APRC Regular Business Meeting—March 8, 2023
  - Council Chambers—6 p.m.
- d) Ashland Senior Advisory Committee—March 13, 2023
  - Electronic Meeting—3:30 p.m. – 5:00 p.m.

Eldridge stated the Forest Lands Commission will be reviewing the Wonder Trail Proposal submitted by the Rogue Valley Mountain Bike Association. This is an APRC process, and the proposal will eventually come to the full Commission for final approval.

Eldridge and Landt announced there will be a presentation about the decline of Douglas Fir in Southern Oregon at SOU. The event is co-sponsored by APRC.

**X. ADJOURNMENT**

The meeting adjourned 7:50 p.m.

Respectfully submitted  
Sean Sullivan, Business Operations Manager