



AGENDA
ASHLAND PARKS & RECREATION COMMISSION
Recreation Division Advisory Committee (R-DAC)
December 16, 2021; 4-5:30pm
Virtual Meeting on Zoom Platform

To join meeting or give public input, see instructions on page 2.

4:00 p.m.

CALL TO ORDER

APPROVAL OF MINUTES

- Minutes from October 28, 2021 Meeting

PUBLIC PARTICIPATION

- Open Forum

BUSINESS

- Recreation Division Updates (Dials, Managers VanWhye, Flora)
- Working Group Update (Chair Grimm & Dials)
 - Schedule next meeting
- Recruitment for RDAC members (Chair Grimm)
- Other items from Committee Members (All)

Next Meeting February TBD 2022 4pm-5:30pm

ADJOURNMENT by 5:30 p.m.

TO ATTEND THE MEETING:

If you wish to virtually attend a Recreation Division Advisory Committee (RDAC) meeting, send an email to lonny.flora@ashland.or.us, no later than by 10:00 a.m. on the day of the meeting. Please provide the following information, then staff will send you the link and/or phone codes:

- 1) Write "RDAC Participation Request" in the subject line of the email.
- 2) Include your name.
- 3) Specify the date of the meeting you wish to virtually attend or listen to.
- 4) Specify whether you will be participating by computer or telephone.
- 5) Provide the name you will use if participating by computer, or the telephone number you will use if participating by telephone.

TO GIVE PUBLIC INPUT IN THE MEETING:

If you would like to give public input for the meeting, please submit your written comments or a request to speak to lonny.flora@ashland.or.us, no later than by 10:00 a.m. on the day of the meeting. Please include the information above plus the topic you would like to speak on. For oral comments, you will be invited to unmute and speak during the Public Input portion of the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number (800) 735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I). Parks Commission meetings are broadcast live on Channel 9, or on CHARTER CABLE CHANNEL 180. Visit the City of Ashland's website at www.ashland.or.us.

MINUTES
ASHLAND PARKS & RECREATION COMMISSION
Recreation Division Advisory Committee (RDAC)
October 28, 2021, 4:00 p.m.
Zoom

Present: Committee Members: Commissioner Lewis, Commissioner Eldridge, Rogers, Grimm, Buck, Rose, Bjornson, Downs

APRC Staff: Deputy Director Dials, Assistant Fasnacht NMP (North Mountain Park) Manager VanWyhe, Recreation Manager Flora

Absent: Committee Members Bjornson, Rose

CALL TO ORDER

Flora called the meeting to order at 4:05p.m.

APPROVAL OF MINUTES

Member Buck moved for approval, Commissioner Eldridge seconded and all in favor.

PUBLIC PARTICIPATION

None

BUSINESS

Review and Approve RDAC Bylaws (Chair Grimm & Dials)

Dials reviewed the draft bylaws specifically appointments and term limits answering all the questions committee members had concerns with. Grimm Motions to approve bylaws including to change the footer. Eldridge moves to approve, Risa 2nd and all in favor.

- 1) Terms Limits and options to extend
- 2) How public is notified of opening and potential members vetted

Organizational Chart for APRC

Dials reviews the organizational chart for APRC. Dials explain titles and admin roles as well as the 3 divisions that make up parks and recreation staffing.

Recreation Staff Updates

Manager VanWhye and Manager Flora gave current updates for Nature Center, Daniel Meyer pool, Ashland Rotary Centennial Ice Rink and Recreation programming.

Needs Assessment Working Group Formation and Next Steps

Chair Grimm discusses forming needs assessment groups to better the needs asked by the community Ashland. VanWhye and Dials share ideas that would better the committee of how to reach out to the community with surveys and work with RDAC to gather information to reach needs assessment data. Committee share individual thoughts about what they would like to see

discussed and brought forth to the community. Dials updates committee with current status of playguide and also print/ mailing date.

SET NEXT MEETING DATE / TIME / PLACE

The next meeting will be held on December 16, 4p.m. Location: *Zoom*

ADJOURNMENT

The meeting adjourned at 5:29p.m.

Respectfully Submitted,
Haley Fasnacht
Office Assistant II

ASHLAND PARKS & RECREATION COMMISSION

340 S PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:

Mike Gardiner
Rick Landt
Julian Bell
Leslie Eldridge
Jim Lewis



Michael A. Black, AICP
Director

541.488.5340
AshlandParksandRec.org
parksinfo@ashland.or.us

STAFF MEMORANDUM

TO: Recreation Division Advisory Committee (RDAC)
FROM: Rachel Dials
DATE: December 13, 2021
SUBJECT: Overview of RDAC Business Meeting 12.16.21

Here is an overview of the RDAC business meeting for Thursday December 13, 2021:

Approval of Minutes

Approve the minutes from the October 28, 2021 Meeting.

Recreation Division Staff Updates

APRC staff will provide updates on current updates for Fall and Winter happenings of the Recreation Division.

Working Group Update

Chair Grimm formed a working group to address outreach to the Ashland community. This group is planning and executing ways to obtain feedback from partners and community members. The working group met once in November and will give an update at the meeting. The working group will also plan on meeting in January.

Recruitment of RDAC Members

There is a current vacancy on the committee as well as one that is upcoming by early to middle of next year. The committee will discuss a timeline and other details related to recruitment.

Page 5 of 5

Other Items from Committee Members

Hear any updates or questions from RDAC committee members.