

**MINUTES**  
**ASHLAND PARKS & RECREATION COMMISSION**  
**Recreation Division Advisory Committee (R-DAC)**  
**January 28, 2020**  
**Lithia Cabin 340 S. Pioneer**

**Present: Committee Members:** Rogers, Grimm, Buck, Rose, Bjornson; **Commissioners** Lewis, Heller;  
**APRC Staff:** Director Black, Superintendent Dials, NMP Manager VanWyhe, Recreation Manager Flora, Assistant Deckelman  
**Absent:** Morris; Downs

**CALL TO ORDER**

Dials called the meeting to order at 4:04 p.m.

**APPROVAL OF MINUTES**

None

**PUBLIC PARTICIPATION**

None

**BUSINESS**

**Introductions**

The staff and committee members introduced themselves and selected a pre-selected question to answer about themselves.

**Discussion of Charge of Committee (Recreation Superintendent)**

**Purpose of Committee**

Dials gave an overview of the purpose of the Committee (In Meeting Materials – [Commission Policy](#), [RDAC Chart](#)). Dials stated that the group would be come up with by-laws in an upcoming meeting and that the term limits for the members would be staggered with these items being voted on by the committee. Dials reviewed a goals document and discussed what were staff and Commission Goals for RDAC. Cost Recovery and Needs Assessment were also briefly discussed.

**Roles, responsibilities and onboarding of members**

Flora presented information on Public Meeting Laws (In Meeting Materials – [Public Meeting Law Presentation](#)). He asked that committee members review this information on their own as well. Flora stated the quorum for this committee is 5 and that smaller working groups (less than a quorum) will be formed within the committee to take on specific assignments and report back to the RDAC in a public meeting.

**Roundtable Discussion**

Dials asked “What are your hopes and dreams for this committee?” Each committee member answered the question. Dials proposed a Work Group to discuss bi-laws and term limits for committee. Buck and Rose volunteered for this group

**Regular meeting schedule**

It was decided by all present that the R-DAC meetings would be held on the second Thursday of every other month. Location TBD

**SET NEXT MEETING DATE / TIME / PLACE**

The next meeting will be held on March 12, 2020 at 4:00 p.m. Location: *TBD*

**ADJOURNMENT**

The meeting adjourned at 5:33 p.m.

Respectfully Submitted,

Sherrill Deckelman  
Office Assistant II