



**Ashland Parks and  
Recreation Commission**

**COMMISSION POLICY-  
DRAFT UPDATED 8/26/2019**

<b>TITLE FORMATION of the RECREATION DIVISION ADVISORY COMMITTEE</b>	<b>PAGE 1 of 2</b>	<b>POLICY No.</b>
<b>EFFECTIVE DATE</b>	<b>REVISED DATE</b>	N/A

**APPROVED BY COMMISSIONER ACTION**

The Charter of the City of Ashland, **Article XIX – “Park Commission,”** gives the Ashland Parks and Recreation Commissioners the *“power to formulate and adopt rules and regulations for their government.”* This authority allows Commissioners to adopt rules and policies through the public process in order to provide organization, aide in decision making and to provide regulation for park and facility uses in order to achieve the goals of the APRC and protect people, the environment and assets and to ensure fair and equal use of parks by all users.

**PURPOSE**

The Recreation Division Advisory Committee (R-DAC) purpose is to advise the Ashland Parks and Recreation Commissioners on matters related to the Recreation Divisions programs and services and to coordinate with the Recreation Superintendent and APRC Director on matters related to the general operations, quality, promotions, diversity, equity and inclusion practices and programming.

The Recreation Division oversees the operations of the Ashland Rotary Centennial Ice Rink, Daniel Meyer Pool, Nature Center, indoor and outdoor facility rentals, volunteer (VIP program) special events and general youth, adult and therapeutic recreation programs.

**GENERAL PROVISIONS**

***Committee Make-up***

The RDAC membership shall be composed of up to nine (9) voting members, as follows:

- Up to seven (7) members representing program participants and community partners, with a minimum of two (2), maximum of four (4) in each category
- Two (2) Ashland Parks and Recreation Commissioners

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***Meetings***

*R-DAC will meet every other month or as needed.*

***Staff Support***

The Recreation Superintendent and/or APRC Director will attend and assist in the planning advertising and management of the R-DAC meetings.

***Term Limits***

The term of each R-DAC member will be three (3) years, with no member serving more than two (2) consecutive terms.

***Bylaws and Program Mission***

Once the R-DAC Members are appointed by the Commissioners, they will create R-DAC Bylaws in collaboration with APRC staff and approval of the Parks Commissioners at a regular business meeting. The R-DAC may also choose to develop a strategic plan and revise their mission and vision statement concurrent with the adopted goals of the Commissioners.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mike Gardiner, APRC Chair

Approved, as to form: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dave Lohman, City Attorney