

**ASHLAND CITY COUNCIL
STUDY SESSION
MINUTES
August 14, 2023**

Mayor Tonya Graham called the meeting to order at 5:30 p.m.

Mayor Graham, Councilor Hyatt, Bloom, Dahle, Hansen and Kaplan were present. Councilor DuQuenne was not present.

1. Public Input

2. Procurement and Contract Process

Finance Director Mariane Berry and Public Works Director Scott Fleury explained the procurement and contracting process had not been updated since 2010. It was also not in line with state code. They proposed increasing the small procurement limit to \$10,000 and the intermediate procurement limit to \$150,000 to align with the state. Additionally, they discussed how automating the process would improve efficiency. Insurance requirements and internal controls would remain the same and the process would adhere to fiscal policies. Council supported the process review and improvements. Staff would come back with a process by the end of October, early November.

3. Adjournment of Study Session

The Study Session adjourned at 6:09 p.m.

Respectfully Submitted by:

Attest:

Clerk of the Council Pro Tem Dana Smith

Mayor Tonya Graham