May 16, 2023

| Agenda Item | Approval of Liquor License Request for Pie \& Vine |  |  |
| :--- | :--- | :--- | :--- |
| From | Melissa Huhtala | City Recorder |  |
| Contact | $\underline{\text { recorder@ashland.or.us; 541-488-5307 }}$ |  |  |
| Item Type | Requested by Council $\square$ | Update $\square$ | Request for Direction $\square$ | Presentation $\square$.

## SUMMARY

This is a request for approval of a liquor license application for the Pie \& Vine Italian restaurant, 358 E. Main St., Ashland, OR 97520.

POLICIES, PLANS \& GOALS SUPPORTED
AMC Chapter 6.32 Liquor License Review

## BACKGROUND AND ADDITIONAL INFORMATION

This is an application for greater Privilege of a Full-On Premises Commercial Liquor License.

## FISCAL IMPACTS

N/A

## STAFF RECOMMENDATION

Staff recommends approval of the liquor license application. The City has determined that the location of this business complies with the City's land use requirements. The applicant has a Business License and has registered as a restaurant.

## ACTIONS, OPTIONS \& POTENTIAL MOTIONS

I move to approve the liquor license for the Pie \& Vine Italian restaurant.
REFERENCES \& ATTACHMENTS
Attachment 1: Application

## LIQUOR LICENSE APPLICATION

Instructions

1. Complete and sign this application.
2. Prior to submitting this application to the OLCC, send the completed application to the local government for the premises address to obtain a recommendation.

- If the premises street address is within a city's limits, the local government is the city.
- If the premises street address is not within a city's limits, the local government is the county.

3. Collect the application from the local government after the recommendation has been provided.
4. Email the application that contains the local government recommendation to OLCC.LiquorLicenseApplication@Oregon.Gov.
5. Do not include any license fees with your application packet (fees will be collected at a later time). When it's time to pay the license fee you must pay the full yearly fee for the current license year (the license fee will not be prorated). If you pay in the last guarter of your license year you must also pay the yearly fee for the next license year.

## License Request Options - Please see the general definitions of the license request options below:

- New Outlet: The licensing of a business that does not currently hold an active liquor license.
- Change of Ownership: The request to completely change the licensee of reçord at a licensed business.
- Greater Privilege: The request to replace a Limited On-Premises sales ficense with a Full On-Premises sales license.
- Lesser Privilege: The request to replace a Full On-Premises sales license with a Limited On-Premises sales license.
- Additional Privilege: The licensee currently holds an active liquor license at the premises and that same licensee would like to request to add an additional different liquor license type at that same premises location.


## Additional Information

Applicant Identification: Please review OAR $845-000-0301$ for the definitions of "applicant" and "licensee" and OAR 845-005-0311 to confirm that all individuals or entities with an ownership interest (other than a waivable ownership interest, per OAR 845-005-0311[6]) in the business have been identified as license applicants on this document. If you have a question about whether an individual or entity needs to be listed as an applicant for the license, discuss this with the OLCC staff person assigned to your application.
Premises Address: This is the physical location of the business and where the liquor license will be posted.
Applicant Signature(s): Each individual listed in the anplicant infnrmation hnx on page 2 (entity or individuals applying for the license) must sign the application.
If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one individual who is authorized to sign for the entity must sign the application.
Applicant/Licensee Representative(s): In order to make changes to a license or application or to receive information about a license or application by someone other than the applicant/licensee you must:

- Complete the below Authorized Representative area on page 2 as the applicant/licensee and/or
- Provide a Power of Attorney document showing the permissions allowable on the behalf of the applicant/licensee with this submission
Please note that applicants/licensees are responsible for all information provided on this form, even if an authorized representative or individual with authority signs on behalf of the applicant.
For help with this application or any related documents or processes, email olcc.alcohollicensing@oregon.gov.


## LIQUOR LICENSE APPLICATION

Page 1 of 4
Check the appropriate license request option:

Select the license type you are applying for.

More information about all license types is available online. Full On-Premises

Commercial
$\square$ Caterer
$\square$ Public Passenger Carrier
$\square$ Other Public LocationFor Profit Private ClubNonprofit Private Club
Winery
$\square$ Primary location
Additional locations: $\square$ 2nd $\square$ 3rd $\square$ 4th $\square 5$ th
Brewery
$\square$ Primary location
Additional locations: $\square$ 2nd $\square$ 3rd

## Brewery-Public House

$\square$ Primary location
Additional locations: $\square 2$ nd $\square 3$ rd

## Grower Saies Privilege

$\square$ Primary location
Additional locations: $\square 2$ nd $\square 3$ rd
Distillery
$\square$ Primary location
Additional tasting locations: $\square 2$ nd $\square 3$ rd $\square 4$ th $\square 5$ th $\square 6$ th
$\square$ Limited On-Premises
$\square$ Off Premises
$\square$ Warehouse
$\square$ Wholesale Malt Beverage and Wine

## INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

## LOCAL GOVERNING BODY USE ONLY

 City/County name:
## Date application received:

Optional: Date Stamp
$\square$ Recommend this license be granted
$\square$ Recommend this license be denied

## Printed Name

Date

LIQUOR LICENSE APPLICATION
Page 2 of 4

| APPLICANT INFORMATION |  |
| :--- | :--- |
| Identify the applicants applying for the license. This is the entity (example: corporation or LLC) |  |
| or individual(s) applying for the license. Please add an additional page if more space is needed. |  |
| Name of entity or individual applicant \#1: | Name of entity or individual applicant \#2: |
| Name of entity or individual applicant \#3: | Name of entity or individual applicant \#4: |

BUSINESS INFORMATION
Trade Name of the Business (name customers will see):

Premises street address (The physical location of the business and where the liquor license will be posted):


Business phone number:

$$
541-488-5493
$$

Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1].):


AUTHORIZED REPRESENTATIVE - A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.

I give permission for the below named representative to:
Make changes regarding this license/application on my behalf.
Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.
Representative Name:


Please note: liquor license applications are public records.

## LIQUOR LICENSE APPLICATION

Page 3 of 4
APPLICATION CONTACT INFORMATON - Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.

Application Contact Name:

TERIVIS

- "Real property" means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- "Common area" is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area's designation as a "common area" is typically identified in the lease or rental agreement.


## ATTESTATION - OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the "Application information" section of this form has read and understands and attests that:

1. At least one applicant listed in the "Application Information" section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
2. No person not listed as an applicant in the "Application Information" section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
3. The licensed premises at the premises street address proposed to be licensed either:
a. Does not include any common areas; or
b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.

- In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in "common areas" and that this requirement applies at all times, even when the business is closed.

4. The licensed premises at the premises street address either:
a. Has no area on property controlled by a public entity (like a city, county, or state); or
b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

## LIQUOR LICENSE APPLICATION

Page 4 of 4

- Each applicant listed in the "Application Information" section of this form has read and understands OAR 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.


OREGON LIQUOR \& CANNABIS COMMISSION

Real Property Attestation

IMPORTANT: Please read Oregon Administrative Rule (OAR) 845-005-0311 here before completing this form.

- OAR 845-005-0311 defines who has an ownership interest in the business proposed to be licensed and allows the OLCC to refuse to issue a license if the applicant is not the owner of the business or an undisclosed ownership interest exists.
- Subsection (4)(b) of this rule includes as an ownership interest any person or entity owning the real or persona! property of the premises proposed to be licensed, unless the owner of the property has given control over the property to another party via a lease or rental agreement or similar agreement.
- As a part of completing this "Real Property Attestation" form, applicants confirm they have read and understand OAR 845-005-0311.
$\square$
Business Trade Name (the name customers see)


Business Address (street, city, zip code)
Definitions

- "Real property" means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- "Common area" is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area's designation as a "common area" is typically identified in the lease or rental agreement.


## ATTESTATION

## All applicants have read OAR 845-005-0311 and:

1. Each applicant shown on the Liquor License Application form has read and understands OAR 845-005-0311.
2. Only the applicants) shown on the Liquor License Application form have an ownership interest in the real property to be used as a part of the licensed business.
3. The licensed premises at the business address proposed to be licensed either:
a. Does not include any common areas; or
b. Does include one or more common areas; however, only the applicants) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.

- In this circumstance, the applicants) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in "common areas" and that this requirement applies at all times, even when the business is closed.

4. The premises address at the business address proposed to be licensed matches the premises business address listed on the Liquor License Application form.
5. The licensed premises at the business address above either:
a. Has no area on property controlled by a public entity (like a city, county, or state); or
b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) or licensees) permission to exercise the privileges of the license in the area.

## OREGON LIQUOR \& CANNABIS COMMISSION

## Real Property Attestation

## Pie $t$ Vine

Business Trade Name (the name customers see)


Business Address (street, city, zip code)

## Applicants) Signature

- Each individual listed as an applicant must sign this form.
- If an applicant is an entity, such as a corporation or LLC, at least one INDIVIDUAL who is authorized to sign for the entity must sign this form.
- An individual with the authority to sign on behalf of the applicant (such as the applicant's attorney or an individual with power of attorney) may sign this form. If an individual other than an applicant signs this form, please provide written proof of signature authority. Attorneys signing on behalf of applicants may list the state of bar licensure and bar number in lieu of written proof of authority from an applicant. Applicants are still responsible for all information on this form.


If an attorney
(Print Name)

If an applicant


Applicant \#1 (Print Name)


Applicant \#2 (Print Name)

## Applicant \#3 (Print Name)



[^0]Applicant \#4 (Signature)


[^0]:    Applicant \#3 (Signature)

