

**City of Ashland Social Service Grant Program
Application and Forms**



2021 - 2022
(Revised January 2021)

ORGANIZATION LEGAL NAME Ashland Food Angels **DATE:** 7/6/2021

OTHER NAMES ORGANIZATION KNOWN BY (DBA) _____

ADDRESS 472 Walker Avenue Ashland, Oregon 97520
 Street City State Zip

FEDERAL EMPLOYER ID NUMBER (FEIN) _____ **PROGRAM/**

PROJECT TITLE Ashland Food Angels General Program Support

See MEMO for important information on goals and priorities for Ashland.

Which strategic priority does your program focus? Services for low-income and at risk populations_

AMOUNT REQUESTED from this funder for this program/project 2021-2022 \$ 15,000

GRANT CONTACT (If other than Executive Director listed below)

Name _____

Telephone _____ **E-mail** _____

EXECUTIVE DIRECTOR INFORMATION

Name Pamala Joy

Telephone 541-482-5330 **E-mail** ashlandfoodangels@gmail.com

CERTIFICATION

The information contained in this application is true and correct to the best of my knowledge.

(signatures provided in separate hardcopy attachment)

Signature of Board President

Signature of Executive Director/CEO

Rick Schmitt
Type Name

Pamala Joy
Type Name

The Ashland Food Angels has been operating since 1995 on a daily basis as a fully volunteer staffed and led organization and has been a registered non-profit since 2007. We collect between 250,000 and 500,000 pounds of food annually, serving roughly 140 people a week through free meals and roughly 115 households a month through the Food Bank. The number of households attending the Food Bank between July 2020 and June 2021 was 1410. Because of the system of record keeping and privacy at the Food Bank, it was not possible to obtain any further information on demographics, and it is likely similar to those at the time of our last grant application. As we do not provide food directly to the public, we do not have mechanisms to track demographics for our program beneficiaries.

In addition to the regular daily work of coordinating and directing the volunteers with the collection and redistribution of food through the Food Bank and the Peace House free meals, Pamala Joy acts as a community resource of information and connection between individuals and other community resource bodies, regularly fielding inquiries regarding garden produce overflow, needs of Ashland newcomers, finding accommodation resources, and linking those needing work helpers with those seeking work. Specifically, for the past dozen or so years, Ms. Joy has worked with the Hospice Unique Boutique on a daily basis, collecting unwanted items which have been donated to them and finding places in the community where those items can best be used. She has also redirected numerous individuals who wish to donate food or housing items and connected them with recipient individuals or organizations.

AGENCY AND PROGRAM/PROJECT NARRATIVE

RECIPIENT AGENCY Ashland Food Angels

PROGRAM/PROJECT TITLE Ashland Food Angels General Program Support

Answer all three narrative questions. Use **only the space provided** – place the question number and letter preceding each answer; the amount of space you allot for each response is your choice. Use Helvetica font – 11 point.

1. **Description of organization (include inception date) and**
 - a. **mission statement, purpose(s) and how this program/project fits with your mission.**
 - b. **your organization's unique qualifications to accomplish your program outcomes?**
 - c. **what approach is your agency taking to serve clients and train staff on trauma informed care?**

2. **What:**
 - a. **issues(s) is the project/program intended to impact,**
 - b. **strategy for change your program will be based on,**
 - c. **evidence do you have that the project/program will be successful in the proposed setting, and**
 - d. **what tool(s) will you use to measure outcomes?**

3. **How would the community as a whole benefit if your program receives funding? (Include a description of collaborations and integration and the role program/project plays in the sector.)**

1. A) The mission of the Ashland Food Angels is to support and nurture people in Ashland through collecting and redistributing usable food and other useful items to organizations which serve vulnerable populations within our community including people experiencing homelessness, people facing housing and food insecurity, and people experiencing poverty and economic hardship. This program was initiated in the summer of 1995 and has run daily, year-round for over two decades. Our purpose is to reduce hunger and food insecurity for local residents while also reducing the amount of food waste that goes into the landfills. We are also committed to community- and coalition-building, linking a range of service organizations, non-profits, partners, and donors to better support community resident needs. Ashland Food Angels primarily focuses on live, fresh foods, much of it organic, and has been responsible for the introduction of this produce into the Ashland Emergency Food Bank. Fresh produce is often the first thing to go when families are faced with difficult economic choices. We are committed to ensuring that everyone, regardless of income, has access to healthy, nutritious food.

B) Food Angels is uniquely qualified to accomplish our goals due to the experience and relationships established over the past 26 years of service. Our Program Director has overseen the program since its inception, providing continuity and deep-rooted community ties. And our 100% volunteer-run model keeps us efficient and community-driven. We grew out of and are integral to our community. We operate seven days a week, year round and did so throughout the COVID-19 pandemic and recent wildfires. The economic hardship many experienced during the pandemic and wildfire destruction made programs such as ours all the more essential as families struggled to meet basic needs amid rising unemployment, loss of homes, and other challenges. Our community connections, long-standing relationships, and willingness to pivot and adapt to meet changing community needs helped us to support the most vulnerable in our communities during these challenging times.

C) As we do not work directly with clients dealing with trauma, we have no need of this specific training. However, our Program Director has studied communication, healing, and interpersonal interactions and she routinely shares these strategies with program volunteers to enhance partner relations.

2. A) We deal directly with the issue of food insecurity among low- and extremely-low income people, as well as the environmental impact of usable food and other items being kept out of the landfill. Oregon has some of the worst food insecurity in the country and Jackson County's rates are even higher than the statewide averages. Even in relatively affluent communities like Ashland, many struggle to make ends meet and put food on the table. At the same time, huge amounts of usable, healthy food is thrown out by stores and farmers unable to sell it, leading to waste and negative environmental impacts. We aim to address both of these pressing needs.

B) Our strategy for change is simple: collect food and other items from donors and transport them to those who put these to use in feeding or otherwise helping people.

C) This program has a proven track-record of success serving our community. We have been in continuous operation for 26 years and have adapted to changing community needs and donor configurations. We remain responsive, flexible, and focused on serving our community and our planet. We remained open throughout the pandemic and recent wildfires, adapting to community needs, new regulations, and both donor and recipient needs. While we will be transitioning away from working with non-food items in the coming year, for the past dozen years, we have not only distributed food but have also distributed clothing, household items, and other necessities. This was particularly critical after the recent wildfires when so many of our neighbors lost their homes and belongings. In particular, we have donated a great deal to the center in Phoenix which helps the victims of the fires.

D) We track outcomes based on successful completion of food collection and distribution goals. We maintain regular, open communication with our recipient organizations to ensure we are meeting their needs and aligning our efforts to greatest impact. We collect/distribute 250- 500K lbs of food per year. While we do not weigh the non-food items we have distributed through the program, it would certainly be in the hundreds of thousands.

3. As was described above, our community benefits through increased access to healthy food (via the free meals and the Food Bank) serving our most vulnerable residents. Our program collaborates closely with the Food Bank and Uncle Food's Diner, both well-established local service organizations. Over the years, the Ashland Food Angels and its Director have been the recipient of multiple awards and forms of recognition for their work they do in the community.

GENERAL FINANCIAL INFORMATION

RECIPIENT AGENCY _____ Ashland Food Angels _____
PROGRAM/PROJECT TITLE _____ Ashland Food Angels General Program Support _____

1. For most **recently completed** 990:

a. FISCAL YEAR (mm/yyyy – mm/yyyy): ___ July 2020 - June 2021 ___ b. Administration & Fundraising expense: \$ ___ 0 _____ 0 ___ %

Administration & Fundraising (expressed as percent of total budget - also known as management and general, that portion of your expenses not dedicated solely to program or services), calculated directly from your IRS form 990. Part IX: Add Line 25 C (administrative cost total) and Line 25 D (fundraising cost total) and divide by Part IX, Line 25, Column A (total expenses).

c. Program expense \$ ___ 15,000 _____

d. **Total expenses:** \$ ___ **15,000** _____

e. Sources of **revenue:**

Memberships/ individual contributions \$ _____ %

Raised through fundraising activities \$ ___ 1478.00 _____ %

Government \$ ___ 12,000.00 _____ %

Foundations \$ ___ 700.00 _____ %

United Way \$ _____ %

Fees for Service \$ _____ %

Other (reimbursements, payments, bequests, etc.) \$ _____ %

f. **Total revenue:** \$ ___ **14,178.00** _____

2. What is the highest level of financial reporting required by your funders?

As a small, volunteer run-organization, we have limited financial reporting requirements.

3. Briefly describe your sustainability outlook for the project/program in the future

Our program has a proven track-record of maintaining a sustainable, effective, and highly efficient organization. Since our work-base is fully volunteer, and our volunteers are very committed, we only have to raise the money needed for our basic program costs. This City of Ashland grant would meet these costs, enabling us to continue to operate at full capacity. If this grant funding is not available, we will seek other sources of funding including other grant opportunities, private donors, or fundraising activities. We are confident we will be able to sustain this program.

4. a. Total organizational annual budget **current ongoing** fiscal year: ___ \$15,000 ___

b. Total program/project budget current ongoing fiscal year: ___ \$15,000 _____

ORGANIZATION BUDGET 2021-22

PROJECT PERIOD July 1, 2021 to June 30, 2022

RECIPIENT AGENCY ___ Ashland Food Angels _____

REVENUE	Pending Commitments	Secured Commitments
City of Medford Funds	\$ 0	\$ 0
City of Ashland Funds	\$ 15,000	\$
Jackson County Funds	\$ 0	\$ 0
CDBG (identify)	\$ 0	\$ 0
Other State or Federal Funds	\$ 0	\$ 0
United Way Funds	\$ 0	\$ 0
Other Funds (misc. fundraising)	\$ 500	\$ 300
SUB TOTALS	\$ 15,500	\$ 300
TOTAL REVENUE (Pending & Secured)		\$15,800
EXPENDITURES		
A.PERSONNEL SERVICES		
Total Salaries		\$ 0
Total Benefits		\$ 0
TOTAL PERSONNEL SERVICES		\$ 0
B.MATERIALS & SERVICES: (please detail other major budget categories)		
Rent (12 month period)		\$ 6,900
Utilities		\$ 1,440
Gas for vehicles		\$ 1865
Insurance		\$ 600
Vehicle repair costs (estimated)		\$ 2400
Office costs (phone, internet)		\$ 600
TOTAL MATERIALS & SERVICES		\$ 15,005
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify:		\$ 0
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ \$15,005

PROGRAM BUDGET 2021-22

PROJECT PERIOD July 1, 2021 to June 30, 2023

RECIPIENT AGENCY Ashland Food Angels

REVENUE	Pending Commitments	Secured Commitments
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EXPENDITURES		
A.PERSONNEL SERVICES		
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TOTAL MATERIALS & SERVICES		\$ 15,005
C.CAPITAL OUTLAY (must constitute part or all of funded public service activity to be eligible expense)		
Equipment		\$ 0
Furnishings		\$ 0
Other capital expenses /Identify:		\$ 0
TOTAL CAPITAL OUTLAY		\$ 0
TOTAL EXPENDITURES (Sum of A, B & C)		\$ 15,005

CURRENT MEMBER/CLIENT DEMOGRAPHIC PROFILE

(Use absolute numbers only – no percentages.)

RECIPIENT AGENCY Ashland Food Angels
PROGRAM/PROJECT TITLE Ashland Food Angels General Program Support

We do not collect demographic data as we do not provide food directly to the community. Due to the privacy and reporting practices of our community partners, we are unable to provide disaggregated data for program recipients. Through the free meals we serve roughly 140 people four times a week and through the Food Bank we serve roughly 115 households a month. Both programs serve Ashland community members. Some recipients will participate in both programs and many will participate for multiple months making it difficult to track unduplicated annual numbers. Due to these factors, we have left the following blank.

		<i># Whole Program</i>	<i># Ashland</i>
I.	Gender		
	Age*		
	Female	_____	_____
	Male	_____	_____
II.	Other	_____	_____
	Totals	_____	_____
	0 to 5	_____	_____
	6 to 12	_____	_____
	13 to 17	_____	_____
	18 to 30	_____	_____
	51 to 61	_____	_____
	62 +	_____	_____
	Unknown		
		Total	

*at point of entry for service

IV. Race/Ethnicity

City of Medford and City of Ashland applicants fill out ethnicity and Medford/Ashland columns. United Way applicants fill out Whole Program and Ethnicity portions.

	<i>#Whole Program</i>	<i>Ethnicity</i>	<i>#</i>
		<i>Hispanic/Latino*</i>	<i>Ashland</i>
White	_____	_____	_____
Black/African American	_____	_____	_____
American Indian/Alaskan Native	_____	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____	_____
American Indian/Alaskan Native and White	_____	_____	_____
Black/African American and White	_____	_____	_____
American Indian/Alaskan Native and Black/African American	_____	_____	_____
Other Multi Racial	_____	_____	_____
Other	_____	_____	_____
Totals	_____	_____	_____

Ethnicity is a portion of each Race category listed and will likely not match the total demographic served – it would only match if 100% of your clients identify as Hispanic/Latino.

Agency Board Profile

RECIPIENT AGENCY _____ Ashland Food Angels _____

PROGRAM/PROJECT TITLE _____ Ashland Food Angels General Program Support _____

1. Number of board members required in bylaws? Minimum 3 Maximum 12
2. Number of board members currently active? # Voting 5 Vacancies 0
3. Average percentage board meeting attendance (over last completed year): 90 %
4. Percent of board in attendance required for a quorum: 60 %
5. List various board, advisory and ad hoc committees and the number of people on each.

<i>Committee</i>	<i>Number of Members</i>
NA	
_____	_____
_____	_____
_____	_____
_____	_____

6. Characteristics of Board of Directors at time of application:

Race/Ethnicity

	<i>Number Identifying</i>	<i>Ethnicity Hispanic/Latino*</i>
White	<u>5</u>	_____
Black/African American	_____	_____
American Indian/Alaskan Native	_____	_____
Native Hawaiian/other Pacific Islander	_____	_____
American Indian/Alaskan Native and White	_____	_____
Black/African American and White	_____	_____
American Indian/Alaskan Native and Black/African American	_____	_____
Other Multi Racial	_____	_____
Other	_____	_____
Totals	<u>5</u>	_____

* Fill out this column pertaining to board Ethnicity is a portion of each Race category listed. It will very likely not match the total board category – it would only match if 100% of your board identifies as Hispanic/Latino.