

Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 Executive Session - Status of City Manager Recruitment	October 19 - Executive Session	Administration	Gary Milliman gary.milliman@ashland.or.us	Discussion
2 General Fund Supported Services - This is a Study Session to review the services in the General Fund excluding Parks, Fire, and Police.	October 18 - Study Session	Finance/Admin	Alison Chan alison.chan@ashland.or.us Gary Milliman gary.milliman@ashland.or.us	Study Session
3 COVID-19 Emergency Declaration Discussion - Council will discuss and consider extending the City of Ashland COVID -19 State of Emergency.	October 19 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	Presentation
4 Second Reading of an Ordinance relating to Transient Lodging Tax - Amending AMC 4.24.020	October 19 - Regular Business Meeting	Legal	Katrina Brown katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
5 Follow-Up on Budget Discussions - Any follow-up items from Parks, Police, and Fire Budget Study Sessions will be discussed.	October 19 - Regular Business Meeting	Finance/Admin	Gary Milliman gary.milliman@ashland.or.us	New Business
6 Budget Listening Session Planning - Council will finalize the budget listening session plan.	October 19 - Regular Business Meeting	Finance/Admin	Alison Chan alison.chan@ashland.or.us Gary Milliman gary.milliman@ashland.or.us	New Business
7 Rogue Valley Sewer Services - Next Steps	October 19 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Old Business
8 Revenue Sources - This Study Session will review the existing revenue sources and discuss potential new revenue sources.	October 19 - Regular Business Meeting	Finance/Admin	Alison Chan alison.chan@ashland.or.us Gary Milliman gary.milliman@ashland.or.us	New Business
9 First Reading of an Ordinance 192 North Mountain Avenue/Beach Creek Annexation - A request to annex 7.9 acres of a ten-acre parcel; the remaining 2.1 acres are already in the city. With the annexation, the full ten acres would be subdivided to create 52 new residential lots and a new bridge installed to connect North Mountain, the new subdivision's street system, and the surrounding neighborhoods.	October 19 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
10 Resolution Adopting Findings Regarding the use of Food and Beverage Tax Revenues for FY 2022-23 and allocating funding for Street, Park and Tax Administration purposes.	October 19 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	Ordinances, Resolutions, and Contracts
11 Cities Race to Zero - Deadline for Recognition at COP26	October 19 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	New Business
12 Liquor License - Oak Knoll Golf Course	October 19 - Regular Business Meeting	City Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Consent
13 Hargadine Street Workforce Housing Presentation	October 19 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	Presentation
14 Regionalization Conversation - Council will discuss regionalization of services and impacts.	November 1 - Study Session	Finance/Admin	Gary Milliman gary.milliman@ashland.or.us	Study Session
15 Annexation Code Amendments - An update on the progress of amendments to the City's Annexation Code needed to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	November 1 - Study Session	Community Development	Bill Molnar bill.molnar@ashland.or.us	Study Session
16 Transportation System Plan and Vision Zero Resolution - This will be a presentation by Public Works staff and the Transportation Commission Chair, providing background on the TSP update and the Vision Zero Program.	November 2 - Regular Business Meeting	Public Works	Scott Fleury	Presentation
17 Rogue Valley Mountain Bike Association	November 2 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	Presentation



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18	Request for Housing Workshop	November 2 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	New Business
	Social Equity & Racial Justice Resolution Review	November 2 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	New Business
19	Resolution Extending the Terms of the Reward Fund for David Michael Grubbs - The reward fund for information on the murder of David Michael Grubbs will expire on January 1, 2022 per Resolution No. 2016-32. Council is being asked to approve another resolution which will extend the reward fund.	November 2 - Regular Business Meeting	Police	Tighe O'Meara	Consent



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20	Water System Project Updates: Water Treatment Plant - Requested by Mayor Akins, staff will update Council on the status of the project and answer question that arose from the April 19, 2021 Study Session. Information will also include water conservation programs including reuse and rainwater capture.	November 15 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
21	Enterprise System Budget Presentation: Water - Staff will provide background information on the Water System Budget and associated capital plan including TAP.	November 15 - Study Session	Public Works	Scott Fleury scott.fleury@ashland.or.us	Study Session
22	Housing and Human Services Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	November 16 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
23	Quarterly FY2022 Financial Report & Budget Amendment - Staff will present the first quarter financial report for fiscal year 2022 and ask Council to approve a budget amendment if necessary.	November 16 - Regular Business Meeting	Finance	Alison Chan alison.chan@ashland.or.us	Presentation
24	Public Hearing for 375-475 East Nevada Street - A minor Comprehensive Plan map correction request to clarify the Urban Growth Boundary's location relative to four tax lots based on differences in the official paper maps and current GIS maps used by the City and the County. If approved by the City, County approval will also be required.	November 16 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Public Hearing
25	Public Hearing and First Reading Annexation Code Amendments - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code relating to the Annexations section 18.5.8, which includes amendments to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	November 16 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
26	Long-Term Planning for use of Food and Beverage Tax and Funding APRC	December 6 - Study Session	Finance/Admin	Alison Chan alison.chan@ashland.or.us Gary Milliman gary.milliman@ashland.or.us	Presentation
27	Prioritization of Services - Council will consider and discuss a preliminary service priority list and results from the community feedback.	December 6 - Study Session	Finance/Admin	Alison Chan alison.chan@ashland.or.us Gary Milliman gary.milliman@ashland.or.us	Study Session
28	Planning Commission Annual Report - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	December 7 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Presentation
29	Public Hearing and First Reading Housing in Employment Zones - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code, which include a series of code amendments intended to increase the development of housing within the City's employment zones.	December 7 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
30	Ashland Fiber Network - Pam Marsh and Dennis Slattery Proposal	December 7 - Regular Business Meeting	Administration	Gary Milliman gary.milliman@ashland.or.us	New Business
31	Second Reading of an Ordinance for 192 North Mountain Avenue/Beach Creek Annexation - A request to annex 7.9 acres of a ten-acre parcel; the remaining 2.1 acres are already in the city. With the annexation, the full ten acres would be subdivided to create 52 new residential lots and a new bridge installed to connect North Mountain, the new subdivision's street system, and the surrounding neighborhoods.	December 7 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
32		December 20 - Study Session			
33	Owners Dam Safety Program Acknowledgement Resolution	December 21- Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts



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34	Presentation and Acceptance of FY2021 Comprehensive Annual Financial Report (CAFR) - Moss-Adams Assurance Services, LLP reviews the City's financial reporting and internal controls according to state and national standards including those required by the State of Oregon and the Government Accounting Standards Board. Council will be presented and asked to accept the auditor's report.	December 21 - Regular Business Meeting	Finance	Alison Chan alison.chan@ashland.or.us	Presentation
35	Second Reading Annexation Code Amendments - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code relating to the Annexations section 18.5.8, which includes amendments to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	December 21 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
36	Second Reading Housing in Employment Zones - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code, which include a series of code amendments intended to increase the development of housing within the City's employment zones.	December 21 - Regular Business Meeting	Community Development	Bill Molnar bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
37	2022				
38		January 3 - Study Session			
39	Election of Chair of Council - Per Article VIII Section 8 of the Ashland City Charter, Council will elect a Chair of the Council to serve for one year at the first regular meeting in January.	January 4 - Regular Business Meeting	Administration	Mayor Akins julie@council.ashland.or.us	New Business
40	Council Liaison Appointments - Per AMC 2.04.100, the Mayor will appoint Councilors to act as Council Liaisons for one year unless expressly stated. Appointments are generally made on an annual basis in January, and the Mayor shall make an effort to rotate Liaison assignments if there is more than one Councilor expressing a preference for a specific appointment.	January 4 - Regular Business Meeting	Administration/Recorder	Mayor Akins julie@council.ashland.or.us Melissa Huhtala melissa.huhtala@ashland.or.us	New Business
41	No 1/17 Study Session - City Closed in Observance of MLK Jr. Day				
42	First Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)	January 18- Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
43	State of the City - Per AMC 2.04.050, The Mayor's State of the City address shall occur in January of each year.	January 18 - Regular Business Meeting	Recorder	Melissa Huhtala melissa.huhtala@ashland.or.us	Presentation
44		January 31 - Study Session			
45	Annual Report by the Transportation Commission - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	February 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Presentation
46	Second Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)	February 1 - Regular Business Meeting	Public Works	Scott Fleury scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
47	Quarterly Financial Report & Budget Amendment - Staff will present a quarterly financial report for fiscal year 2022 and ask Council to approve a budget amendment if necessary.	February 1 - Regular Business Meeting	Finance	Alison Chan alison.chan@ashland.or.us	Presentation
48		February 14 - Study Session			
49		February 15 - Regular Business Meeting			



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51	<u>Commission Presentation Dates - 2022</u>
52	First Meeting in February - Transportation Commission
53	Second Meeting in March - Tree Commission
	Second Meeting in April - Historic Commission
	First Meeting in June - Band Board
	Second Meeting in June - Social Equity and Racial Justice Commission
	Second Meeting in July- Wildfire Safety Commission
	First Meeting in August - Forest Lands Commission
	Second Meeting in August - Conservation Commission
	First Meeting in September - Climate Policy Commission
	Second Meeting in September - Airport Commission
	First Meeting in October - Public Arts Commission
	Second Meeting in November - Housing & Human Services Commission
	First Meeting in December - Planning Commission

REOCCURRING EVENTS	
Election of Chair of Council	First Meeting in January
Council Liaison Appointments	January
State of the City	Second Meeting in January
Quarterly Financial Report & Budget Amendment	First Meeting in February
Recology Rate Review	First Meeting in March (needs to be approved by April 1)
Proclamation for Arbor Week (Tree Commission)	Second Meeting in March
Quarterly Financial Report & Budget Amendment	First Meeting in April
Commission Reappointments	Second Meeting in April
Proclamation for National Historic Preservation Month (Historic Commission)	First Meeting in May (or last meeting in April)
Miscellaneous Fees	May
Quarterly Financial Report & Budget Amendment	Second Meeting in June
Citizens' Budget Committee Reappointments	Second Meeting in June
Year-End Budget Briefing	August or September
Proclamation for Indigenous Peoples' Day (Council)	First Meeting in October
Quarterly Financial Report & Budget Amendment	First Meeting in November

