

# Ashland City Council Look Ahead

Note: This is a DRAFT schedule of future agenda items and is subject to frequent changes.

AGENDA ITEM:	MEETING	RESPONSIBLE DEPARTMENT	LEAD STAFF	FORMAT
1 <b>Mandatory vs. Optional General Fund Functions and Service Levels: Fire</b> - Policy discussion on mandatory versus optional General Fund functions/service levels for Fire.	October 4 - Study Session	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	Study Session
2 <b>Proclamation for Indigenous Peoples' Day</b> - Proclamation establishing Monday, October 11 as Indigenous Peoples' Day and encouraging all residents, businesses, organizations and public institutions to acknowledge, honor, value and celebrate Indigenous Peoples' historic and current contributions locally and beyond, while also recognizing the ongoing and interconnected struggles of all Indigenous communities locally and beyond.	October 5 - Regular Business Meeting	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	Presentation
3 <b>Annual Liquor License Renewals</b>	October 5 - Regular Business Meeting	City Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Consent
4 <b>Wastewater Treatment Plant Alternatives</b>	October 5 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	Presentation
5 <b>First Reading of an Ordinance relating to Transient Lodging Tax - Amending AMC 4.24.020</b>	October 5 - Regular Business Meeting	Legal	<b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
6 <b>Appointment of City Attorney</b>	October 5 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business
7 <b>Special Procurement Request - Greyback Forestry, inc.</b>	October 5 - Regular Business Meeting	Wildfire Division	<b>chris chambers</b> chris.chambers@ashland.or.us	Consent
8 <b>Talent Irrigation District Fees</b>	October 5 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business
9 <b>Public Arts Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	October 5 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
10 <b>National Pollution Discharge Elimination System Permit Update</b> - Staff will provide update to the Council on the current status of the wastewater treatment plant NPDES permit and associated compliance projects.	October 5 - Regular Business Meeting	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation



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11	<b>General Fund Supported Services</b> - This is a Study Session to review the services in the General Fund excluding Parks, Fire, and Police.	October 18 - Study Session	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	Study Session
12	<b>COVID-19 Emergency Declaration Discussion</b> - Council will discuss and consider extending the City of Ashland COVID -19 State of Emergency.	October 19 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	Presentation
13	<b>Second Reading of an Ordinance relating to Transient Lodging Tax - Amending AMC 4.24.020</b>	October 19 - Regular Business Meeting	Legal	<b>Katrina Brown</b> katrina.brown@ashland.or.us	Ordinances, Resolutions, and Contracts
14	<b>Follow-Up on Budget Discussions</b> - Any follow-up items from Parks, Police, and Fire Budget Study Sessions will be discussed.	October 19 - Regular Business Meeting	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business
15	<b>Budget Listening Session Planning</b> - Council will finalize the budget listening session plan.	October 19 - Regular Business Meeting	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business
16	<b>Revenue Sources</b> - This Study Session will review the existing revenue sources and discuss potential new revenue sources.	October 19 - Regular Business Meeting	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business
17	<b>First Reading of an Ordinance 192 North Mountain Avenue/Beach Creek Annexation</b> - A request to annex 7.9 acres of a ten-acre parcel; the remaining 2.1 acres are already in the city. With the annexation, the full ten acres would be subdivided to create 52 new residential lots and a new bridge installed to connect North Mountain, the new subdivision's street system, and the surrounding neighborhoods.	October 19 - Regular Business Meeting	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
18	<b>Hargadine Street Workforce Housing Presentation</b>	October 19 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	Presentation
19	<b>Regionalization Conversation</b> - Council will discuss regionalization of services and impacts.	November 1 - Study Session	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	Study Session
	<b>Annexation Code Amendments</b> - An update on the progress of amendments to the City's Annexation Code needed to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	November 1 - Study Session	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Study Session
20	<b>Transportation System Plan and Vision Zero Resolution</b> - This will be a presentation by Public Works staff and the Transportation Commission Chair, providing background on the TSP update and the Vision Zero Program.	November 2 - Regular Business Meeting	Public Works	<b>Scott Fleury</b>	Presentation
21	<b>Rogue Valley Mountain Bike Association</b>	November 2 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	Presentation
22	<b>Request for Housing Workshop</b>	November 2 - Regular Business Meeting	Administration	<b>Gary Milliman</b> gary.milliman@ashland.or.us	New Business



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23	<b>Resolution Extending the Terms of the Reward Fund for David Michael Grubbs</b> - The reward fund for information on the murder of David Michael Grubbs will expire on January 1, 2022 per Resolution No. 2016-32. Council is being asked to approve another resolution which will extend the reward fund.	<b>November 2 - Regular Business Meeting</b>	Police	<b>Tighe O'Meara</b>	Consent
24	<b>Owners Dam Safety Program Acknowledgement Resolution</b>	<b>November 2 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
25	<b>First Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)</b>	<b>November 2 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts



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26	<b>Water System Project Updates: Water Treatment Plant</b> - Requested by Mayor Akins, staff will update Council on the status of the project and answer question that arose from the April 19, 2021 Study Session. Information will also include water conservation programs including reuse and rainwater capture.	<b>November 15 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
27	<b>Enterprise System Budget Presentation: Water</b> - Staff will provide background information on the Water System Budget and associated capital plan including TAP.	<b>November 15 - Study Session</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Study Session
28	<b>Housing and Human Services Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>November 16 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
29	<b>Quarterly FY2022 Financial Report &amp; Budget Amendment</b> - Staff will present the first quarter financial report for fiscal year 2022 and ask Council to approve a budget amendment if necessary.	<b>November 16 - Regular Business Meeting</b>	Finance	<b>Alison Chan</b> alison.chan@ashland.or.us	Presentation
30	<b>Public Hearing for 375-475 East Nevada Street</b> - A minor Comprehensive Plan map correction request to clarify the Urban Growth Boundary's location relative to four tax lots based on differences in the official paper maps and current GIS maps used by the City and the County. If approved by the City, County approval will also be required.	<b>November 16 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Public Hearing
31	<b>Public Hearing and First Reading Annexation Code Amendments</b> - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code relating to the Annexations section 18.5.8, which includes amendments to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	<b>November 16 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
32	<b>Second Reading of Municipal Code Update-Section 4.27 Storm Drainage Utility (MS4 Compliance Requirement)</b>	<b>November 16 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Ordinances, Resolutions, and Contracts
33	<b>Prioritization of Services</b> - Council will consider and discuss a preliminary service priority list and results from the community feedback.	<b>December 6 - Study Session</b>	Finance/Admin	<b>Alison Chan</b> alison.chan@ashland.or.us <b>Gary Milliman</b> gary.milliman@ashland.or.us	Study Session
34	<b>Planning Commission Annual Report</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>December 7 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Presentation
35	<b>Public Hearing and First Reading Housing in Employment Zones</b> - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code, which include a series of code amendments intended to increase the development of housing within the City's employment zones.	<b>December 7 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
36	<b>Second Reading of an Ordinance for 192 North Mountain Avenue/Beach Creek Annexation</b> - A request to annex 7.9 acres of a ten-acre parcel; the remaining 2.1 acres are already in the city. With the annexation, the full ten acres would be subdivided to create 52 new residential lots and a new bridge installed to connect North Mountain, the new subdivision's street system, and the surrounding neighborhoods.	<b>December 7 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
37		<b>December 20 - Study Session</b>			



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38	<b>Presentation and Acceptance of FY2021 Comprehensive Annual Financial Report (CAFR)</b> - Moss-Adams Assurance Services, LLP reviews the City's financial reporting and internal controls according to state and national standards including those required by the State of Oregon and the Government Accounting Standards Board. Council will be presented and asked to accept the auditor's report.	<b>December 21 - Regular Business Meeting</b>	Finance	<b>Alison Chan</b> alison.chan@ashland.or.us	Presentation
39	<b>Second Reading Annexation Code Amendments</b> - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code relating to the Annexations section 18.5.8, which includes amendments to address issues recently raised before the Land Use Board of Appeals (LUBA) and intended to bring clear meaning and greater certainty to annexation standards and procedures.	<b>December 21 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
40	<b>Second Reading Housing in Employment Zones</b> - An ordinance amending Chapter 18 – Land Use – of the Ashland Municipal Code, which include a series of code amendments intended to increase the development of housing within the City's employment zones.	<b>December 21 - Regular Business Meeting</b>	Community Development	<b>Bill Molnar</b> bill.molnar@ashland.or.us	Ordinances, Resolutions, and Contracts
41	<b>2022</b>				
42		<b>January 3 - Study Session</b>			
43	<b>Election of Chair of Council</b> - Per Article VIII Section 8 of the Ashland City Charter, Council will elect a Chair of the Council to serve for one year at the first regular meeting in January.	<b>January 4 - Regular Business Meeting</b>	Administration	<b>Mayor Akins</b> julie@council.ashland.or.us	New Business
44	<b>Council Liaison Appointments</b> - Per AMC 2.04.100, the Mayor will appoint Councilors to act as Council Liaisons for one year unless expressly stated. Appointments are generally made on an annual basis in January, and the Mayor shall make an effort to rotate Liaison assignments if there is more than one Councilor expressing a preference for a specific appointment.	<b>January 4 - Regular Business Meeting</b>	Administration/Recorder	<b>Mayor Akins</b> julie@council.ashland.or.us <b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	New Business
45	<b>No 1/17 Study Session - City Closed in Observance of MLK Jr. Day</b>				
46	<b>State of the City</b> - Per AMC 2.04.050, The Mayor's State of the City address shall occur in January of each year.	<b>January 18 - Regular Business Meeting</b>	Recorder	<b>Melissa Huhtala</b> melissa.huhtala@ashland.or.us	Presentation
47		<b>January 31 - Study Session</b>			
48	<b>Annual Report by the Transportation Commission</b> - Presentation covering the Commission's accomplishments, work in progress, and planned activities for the previous and upcoming years.	<b>February 1 - Regular Business Meeting</b>	Public Works	<b>Scott Fleury</b> scott.fleury@ashland.or.us	Presentation
49	<b>Quarterly Financial Report &amp; Budget Amendment</b> - Staff will present a quarterly financial report for fiscal year 2022 and ask Council to approve a budget amendment if necessary.	<b>February 1 - Regular Business Meeting</b>	Finance	<b>Alison Chan</b> alison.chan@ashland.or.us	Presentation
50		<b>February 14 - Study Session</b>			
51		<b>February 15 - Regular Business Meeting</b>			



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52	
53	<b>Commission Presentation Dates - 2022</b>
54	First Meeting in February - Transportation Commission
55	Second Meeting in March - Tree Commission
	Second Meeting in April - Historic Commission
	First Meeting in June - Band Board
	Second Meeting in June - Social Equity and Racial Justice Commission
	Second Meeting in July- Wildfire Safety Commission
	First Meeting in August - Forest Lands Commission
	Second Meeting in August - Conservation Commission
	First Meeting in September - Climate Policy Commission
	Second Meeting in September - Airport Commission
	First Meeting in October - Public Arts Commission
	Second Meeting in November - Housing & Human Services Commission
	First Meeting in December - Planning Commission

REOCCURRING EVENTS	
Election of Chair of Council	First Meeting in January
Council Liaison Appointments	January
State of the City	Second Meeting in January
Quarterly Financial Report & Budget Amendment	First Meeting in February
Recology Rate Review	First Meeting in March (needs to be approved by April 1)
Proclamation for Arbor Week (Tree Commission)	Second Meeting in March
Quarterly Financial Report & Budget Amendment	First Meeting in April
Commission Reappointments	Second Meeting in April
Proclamation for National Historic Preservation Month (Historic Commission)	First Meeting in May (or last meeting in April)
Miscellaneous Fees	May
Quarterly Financial Report & Budget Amendment	Second Meeting in June
Citizens' Budget Committee Reappointments	Second Meeting in June
Year-End Budget Briefing	August or September
Proclamation for Indigenous Peoples' Day (Council)	First Meeting in October
Quarterly Financial Report & Budget Amendment	First Meeting in November

