

CITY COUNCIL STUDY SESSION DRAFT MINUTES

Monday, September 20, 2021

Held Electronically

View on Channel 9 or Channels 180 and 181 (for Charter Communications customers)  
or live stream via [rvtv.sou.edu](http://rvtv.sou.edu) select RVTV Prime.

**Written and oral testimony will be accepted for public input. For written testimony, email [public-testimony@ashland.or.us](mailto:public-testimony@ashland.or.us) using the subject line: Ashland City Council Public Testimony. For oral testimony, fill out a Speaker Request Form at [ashland.or.us/speakerrequest](http://ashland.or.us/speakerrequest) and return to the City Recorder. The deadline for submitting written testimony or speaker request forms will be on Monday, September 20 at 10 a.m. and must comply with Council Rules to be accepted.**

**5:30 p.m.**

1. Public Input (15 minutes, maximum)

None.

2. Look Ahead

Council discussed the Look Ahead.

3. Mandatory vs. Optional General Fund Functions and Service Levels

Interim City Manager Gary Milliman gave a brief Staff Report.

Council discussed essential services.

Council discussed the options of outsourcing

4. Police Services

Police Chief O'Meara presented Council with a PowerPoint presentation (*see attached*).

Items discussed were:

- Budget Allocation.
- Staffing Level Pre-Pandemic.
- Actual Staffing.
- Staffing Deployment.
- Service Levels.
- Use of Force Incidents.
- Procedural Justice.

**Hyatt/Moran moved to continue the Study Session. Discussion: None. Voice Vote. All Ayes. Motion passed unanimously.**

Council discussed vaccinations.

Council discussed the status of the CAHOOTS program.

Council discussed the Social Equity and Racial Justice (SERJ) Commission.

5. Financial Planning Study Session Schedule and Budget

Interim City Manager Gary Milliman gave a brief Staff Report.

Council discussed public engagement.

Council discussed the Study Session outline and timeline.

**Public Input:**

Rebecca Kay -Ashland -Spoke regarding supporting APRC. She spoke that there are hundreds of families that support aquatics and APRC facilities.

Adjournment:

The Study Session was adjourned at 7:46 PM

Respectfully submitted by:

---

City Recorder Melissa Huhtala

Attest:

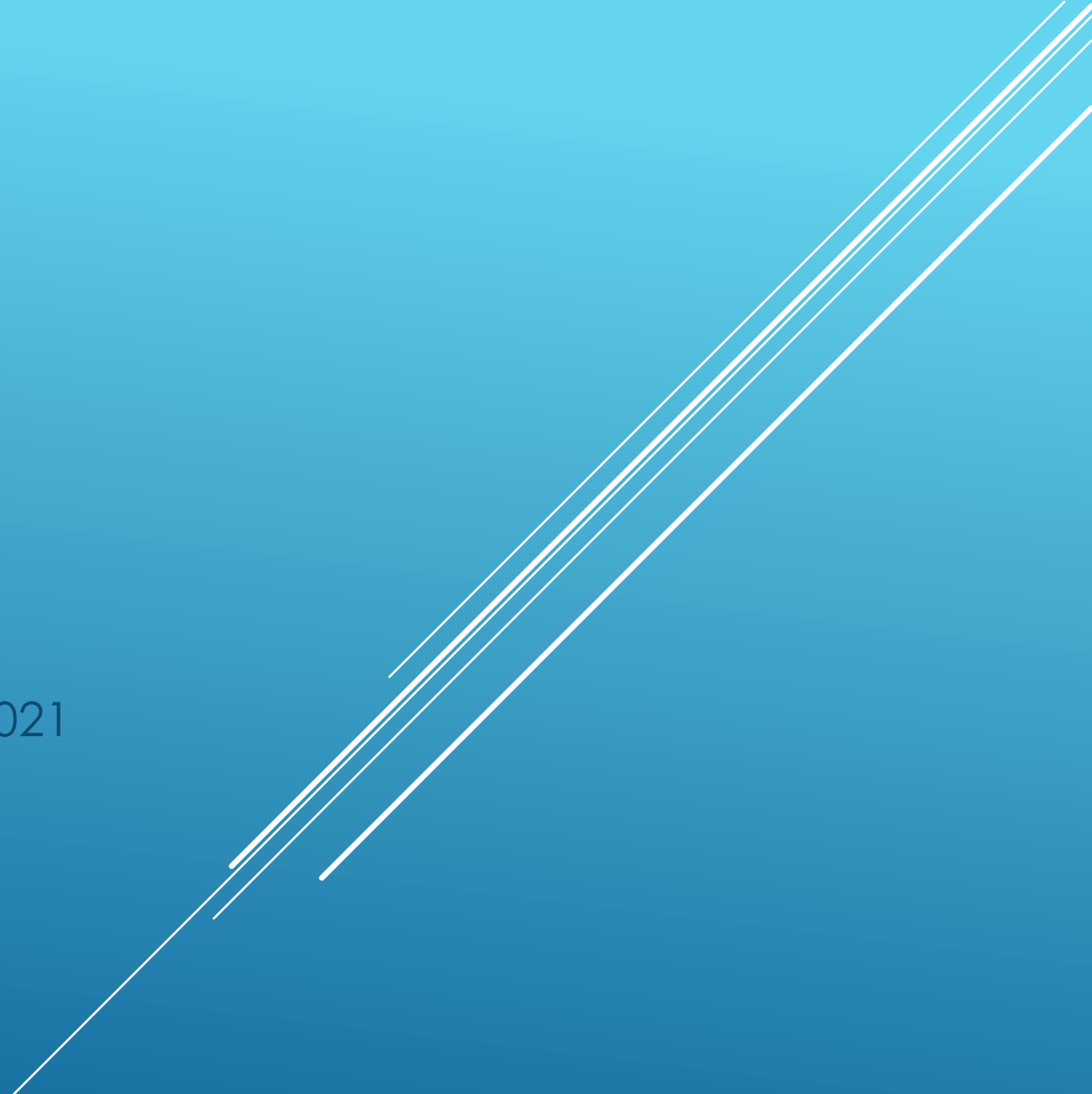
---

Mayor Akins

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number 1-800-735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).*

# ASHLAND POLICE DEPARTMENT

Council Budget Review September 20, 2021



\$7,999,399 FY 2022

- ▶ 95% of that is fixed = \$7,592,734
  - ▶ Contracts, personnel, central services
- ▶ 5% is that is discretionary = \$406,663
  - ▶ Supplies, training (we haven't had in house training since 11/19, it is not sustainable)
- ▶ \$375,000 for services to CoT
  - ▶ ~\$250,000 of this goes to cover the cost of 2 add'l officers
    - ▶ The additional \$125,000 covers soft costs such as access to our detectives, supervisors and training, and to make it financially beneficial to the CoA to engage in this partnership.
- ▶ There is an ongoing conversation about what the future of this partnership looks like

# BUDGET ALLOCATION FY 2022

- ▶ 32 sworn officers (never got above 30)
  - ▶ Includes 2 positions per the COT agreement
- ▶ 7.5 non-sworn full time
  - ▶ 3.5 records specialists
  - ▶ 1 each
    - ▶ CSO, crime analyst, evidence tech, admin analyst
- ▶ 8 part time (19 hours per week) cadets
  - ▶ 4 year-round, 4 seasonal
  - ▶ ~ 4-5 season cadets (funded by APR)

# STAFFING LEVEL PRE-PANDEMIC

- ▶ APD has 4 open sworn positions
  - ▶ 2 officers and 2 sergeants
- ▶ Operationally down another 2 positions
  - ▶ 2 entry level officers are awaiting training at the academy
- ▶ Operationally deficient by 20%, when we had already been cut back from authorized 32 officers that we never realized

# ACTUAL STAFFING

- ▶ Central Area Patrol (CAP)
  - ▶ Down 1 officer who is acting as a sergeant
- ▶ Detectives
  - ▶ Down 1 sergeant, moved to patrol, and one detective
- ▶ CSO
  - ▶ Used to take some of the load off of sworn staff, help staff special events, subpoena service etc. – increases the burden to sworn officers
- ▶ Cadets
  - ▶ We have 1 cadet right now, 19 hours a week
  - ▶ Down from 3, or 4 or 8 depending on how you analyze it

## WHERE WE ARE MISSING PPL

- ▶ Where we want to be: sup and 4 on each of 4 teams
  - ▶ This allows for a sup and 3 to be on duty at all times, allowing us to handle multiple (2) calls for service at the same time
- ▶ Where we actually are: struggling to maintain a sup and 3
  - ▶ Trying to keep a sup and 2 on duty at any given time, relies more heavily on outside agencies

## STAFFING DEPLOYMENT



- ▶ Calls for service January through July
  - ▶ 2020: 22,692
  - ▶ 2021: 20,896
    - ▶ Less officers equals less activity, COVID etc.
- ▶ Cases pulled January through July
  - ▶ 2020: 1,569
  - ▶ 2021: 1,512

## SERVICE LEVELS

- ▶ YTD 19 use of force incidents, likely surpass 2020's 21
- ▶ Possible explanations
  - ▶ More problematic behavior/people moving into the area
  - ▶ Not as able to slow each call down as much

## USE OF FORCE INCIDENTS

- ▶ We want to slow all encounters down, we want to be proactive, we want discretionary patrol time
- ▶ We do not want to be rushing from call to call, which is what is increasingly seems like, leads to decreased relationship building.

## PROCEDURAL JUSTICE