

Council Business Meeting

September 15, 2020

Agenda Item	Resolution authorizing signatures	
From	Bryn Morrison	Interim Finance Director
Contact	Bryn.Morrison@ashland.or.us	

SUMMARY

In order to conduct the business of the City it is necessary to update authorized bank signatures on the accounts for the City of Ashland. This resolution updates the list of authorizing signatures for all banking needs of the City. With the addition of the City's new Finance Director, Melanie Purcell, updated authorized signature authority is needed.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance goal:

"To ensure on-going fiscal ability to provide desired and required services at an acceptable level"

PREVIOUS COUNCIL ACTION

Council adopted Resolution 2020-05 which established the list of authorizing signatures.

BACKGROUND AND ADDITIONAL INFORMATION

As staff changes have happened over the past year, it is necessary to update the list of authorized signatures. The current authorized Resolution 2020-05 is outdated based on current staff.

This banking signature resolution will be brought forward to Council in November of 2020 for necessary modifications for consistency with the charter change to the Council/City Manager form of government taking effect January 1, 2021.

FISCAL IMPACTS

Not Applicable

STAFF RECOMMENDATION

That Council adopt the attached resolution.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt the resolution titled, "A resolution authorizing signatures, including facsimile signatures, for banking services on behalf of City of Ashland"

REFERENCES & ATTACHMENTS

Draft resolution, authorizing bank signatories

RESOLUTION NO. 2020-

A RESOLUTION AUTHORIZING SIGNATURES, INCLUDING FACSIMILLE SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE CITY OF ASHLAND

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

Section 1. The following person are authorized to sign on behalf of the city, orders for payment or withdrawal of money:

John Stromberg – Mayor
Mike Gardiner – Parks Commission Chair
Melissa Huhtala – City Recorder
Melanie Purcell – Finance Director
Tina Gray – Human Resource Director
Bryn Morrison – Financial Systems Manager

All prior authorizations are superseded.

Section 2. Any designated depository (“Bank”) of the City of Ashland is authorized and directed to honor and pay any checks, drafts, or other orders for payment of money withdrawing funds from any account of the city when bearing or purporting to bear the facsimile signatures of the person listed in Section One of this resolution whether such facsimile signatures are made by stamp, machine, or other mechanical device. The Bank is authorized and directed to honor and to charge the city for such checks, drafts or other orders for the payment of money, regardless of how or by whom such actual or purported facsimile signatures were made, provided they resemble the facsimile signatures duly certified to and filed with the Bank by the City.

Section 3. This resolution was duly PASSED and ADOPTED this 15th day of September 2020, and takes effect upon signing by the Mayor.

Melissa Huhtala, City Recorder

SIGNED and APPROVED this ____ day of September, 2020.

John Stromberg, Mayor

Reviewed as to form:

David Lohman, City Attorney