

Council Business Meeting

August 20, 2019

Agenda Item	Second Reading of Ordinance 3180 relating to the rules of the City Council; Amending AMC 2.04.100	
From	Kelly A. Madding	City Administrator
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SUMMARY

The City Council is being asked to review and approve the amended Ashland Municipal Code (AMC) Section 2.04.100 to allow a City Councilor to serve as the Chair and/or voting member of an Ad Hoc Committee.

POLICIES, PLANS & GOALS SUPPORTED

N/A

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

On July 8, 2019, the City Council approved the formation of the Cost Review Ad Hoc Committee. During that meeting the Mayor discussed Councilor Slattery being a voting member and the Chair of the Ad Hoc Committee. City Attorney David Lohman stated that per current AMC 2.04.100 a City Councilor is not able to be a Chair nor a voting member of a City Advisory Board or Commission unless the Ashland Municipal code specifically requires the Liaison to serve as Chair or in a voting capacity. The City Council directed staff to bring back a change to the AMC to allow for it.

On August 6, 2019, the City Council amended and approved the Ordinance to read “allowing the Mayor to propose and the City Council to approve the appointment of a Council Liaison to act in a voting capacity and/or as the Chair to City Advisory Boards and/or Ad-Hoc group” underneath Section 1A. Role and Responsibilities of Council Liaisons. The amendment and first reading was also approved on August 6, 2019.

FISCAL IMPACTS

There is no cost to the City.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt Ordinance 3180.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

- 1) I move to approve second reading of Ordinance 3180, an Ordinance relating to the rules of the City Council; amending AMC 2.04.100, allowing the Mayor to propose and the City Council to approve the appointment of a Council Liaison to act in a voting capacity and/or as the Chair to City Advisory Boards and/or Ad Hoc Committees.
- 2) I move to amend Ordinance 3180 in the following way(s) . . .

REFERENCES & ATTACHMENTS

Attachment 1: Amended Ordinance 3180, an Ordinance relating to the rules of the City Council; amending AMC 2.04.100

1 should ask the Mayor to be reassigned. Liaisons shall not attend quasi-judicial proceedings when
2 the final appeal or final decision is to or could come before the City Council.

3 C. Deliberations. The City Council values diversity of opinion. A significant role of an
4 advisory body is to represent many points of view in the community and to provide the Council
5 with advice based on a full spectrum of concerns and perspectives. Accordingly, Council
6 ~~Liaisons liaisons~~ to City advisory bodies should not attempt to direct debate, lobby, or otherwise
7 influence the direction or decisions of any advisory bodies to which they have been assigned.

8 Council ~~Liaisons liaisons~~ are encouraged to field and answer questions as appropriate for an ex
9 officio ex-officio member of the advisory body. Undue influence over the decisions of any City
10 advisory body shall be grounds for removal of a Liaison assignment as set forth in Subsection
11 under paragraph H below.

12 D. Respect for Presiding Officer. City Councilors attending advisory body meetings as
13 ~~Liaisons liaisons~~ shall accord the same respect toward the Chair and other members as they do
14 towards the Mayor, the presiding officer or each other.

15 E. Council Information. City Councilors will inform the advisory bodies to which they have
16 been appointed ~~Liaison liaison~~ about Council agenda items and Council decisions that may be of
17 interest to the advisory body. Liaisons shall also encourage advisory board members to attend
18 Council meetings to keep abreast of Council action, policy matters and the activities of the City.

19 F. Advice on Filling Vacancies. The Council Liaison for each advisory body, together with the
20 advisory body chair and assigned staff liaison will make recommendations to the Mayor for
21 appointment of citizens to fill vacancies on their respective advisory bodies.

22 G. Liaison Appointment Process and Term. The Mayor will appoint Councilors to act as
23 Council Liaisons to each and every Regular advisory commission or board. Councilors interested
24 in a particular subject area should inform the Mayor of their interest, and the Mayor should take
25 the expression of interest and/or a Councilor's preference into account when making
26 appointment decisions. Liaison appointments shall be for a term of one year unless otherwise
27 expressly stated. Appointments are generally made on an annual basis in January, and the Mayor
28 shall make an effort to rotate ~~Liaison liaison~~ assignments if there is more than one Councilor
29 expressing a preference for a specific appointment.

1 H. Removal from a Liaison Assignment. The Mayor or a Councilor may be removed for any
2 reason from a specific ~~Liaison liaison position or~~ assignment upon a two-thirds vote of the
3 entire Council.

4 **SECTION 2. Codification.** In preparing this ordinance for publication and distribution, the
5 City Recorder shall not alter the sense, meaning, effect, or substance of the ordinance, but within
6 such limitations, may:

- 7 (a) Renumber and rearrange sections and parts of sections of the ordinance;
- 8 (b) Change reference numbers to agree with renumbered chapters, sections or other parts;
- 9 (c) Delete references to repealed sections;
- 10 (d) Substitute the proper subsection, section, or chapter numbers;
- 11 (e) Change capitalization and spelling for the purpose of uniformity; and
- 12 (f) Correct manifest clerical, grammatical, or typographical errors.

13 **SECTION 3. Severability.** Each section of this ordinance, and any part thereof, is severable,
14 and if any part of this ordinance is held invalid by a court of competent jurisdiction, the
15 remainder of this ordinance shall remain in full force and effect.

16 PASSED by the City Council this _____ day of _____, 2019.

17 ATTEST:

18
19 _____
20 Melissa Huhtala, City Recorder

21
22 SIGNED and APPROVED this _____ day of _____, 2019.

23
24
25 _____
26 John Stromberg, Mayor

27 Reviewed as to form:

28
29 _____
30 David H. Lohman, City Attorney