

Council Business Meeting

August 3, 2021

Agenda Item	Resolution No. 2021-19 Authorizing Signatures, Including Facsimile Signatures, for Banking Services on Behalf of the City of Ashland	
From	Melanie Purcell	Finance Director
Contact	melanie.purcell@ashland.or.us	

SUMMARY

In order to conduct the business of the City, it is necessary to update authorized bank signatures on the accounts for the City of Ashland.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance goal:

“To ensure on-going fiscal ability to provide desired and required services at an acceptable level”

PREVIOUS COUNCIL ACTION

Council adopted Resolution 2020-05 on April 7, 2020 which established the list of authorizing signatures.

BACKGROUND AND ADDITIONAL INFORMATION

As staff changes are occurring, it is necessary for Council to approve an update to the list of authorized signatures.

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

Staff recommends that Council adopt the attached resolution.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt Resolution No. 2021-19 entitled, “A resolution authorizing signatures, including facsimile signatures, for banking services on behalf of City of Ashland.”

REFERENCES & ATTACHMENTS

Attachment 1: Resolution No. 2021-19; a resolution authorizing signatures, including facsimile signatures, for banking services on behalf of City of Ashland

1 **RESOLUTION NO. 2021-19**

2 A RESOLUTION AUTHORIZING SIGNATURES, INCLUDING FACSIMILE
3 SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE CITY OF ASHLAND
4 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,**
5 **RESOLVES AS FOLLOWS:**

6 SECTION 1. The following persons are authorized to sign on behalf of the City of Ashland
7 (“City”), orders for payment or withdrawal of money, through and including August 6, 2021:

8 **Adam Hanks – City Manager Pro Tem**

9 **Michael Black – Ashland Parks & Recreation Commission Director**

10 **Melissa Huhtala – City Recorder**

11 **Melanie Purcell – Finance Director**

12 **Tina Gray – Human Resource Director**

13 **Bryn Morrison – Financial Systems Manager**

14 SECTION 2. Effective as of August 7, 2021, the following persons are authorized to sign on
15 behalf of the City, orders for payment or withdrawal of money:

16 **Gary Milliman – City Manager Pro Tem**

17 **Michael Black – Ashland Parks & Recreation Commission Director**

18 **Melissa Huhtala – City Recorder**

19 **Alison Chan – Interim Finance Director**

20 **Tina Gray – Human Resource Director**

21 **Bryn Morrison – Financial Systems Manager**

22 SECTION 3. All prior authorizations are hereby superseded.

23 SECTION 4. Any designated depository (“Bank”) of the City of Ashland is authorized and
24 directed to honor and pay any checks, drafts, or other orders for payment of money withdrawing
25 funds from any account of the City when bearing or purporting to bear the facsimile signatures of
26 the person listed in Section One of this resolution whether such facsimile signatures are made by
27 stamp, machine, or other mechanical device. The Bank is authorized and directed to honor and
28 to charge the City for such checks, drafts, or other orders for the payment of money, regardless
29 of how or by whom such actual or purported facsimile signatures were made, provided they
30 resemble the facsimile signatures duly certified to and filed with the Bank by the City.

SECTION 5. This resolution is effective upon adoption.

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ADOPTED by the City Council this _____ day of August, 2021.

ATTEST:

Melissa Huhtala, City Recorder

SIGNED and APPROVED this _____ day of _____, 2021.

Julie Akins, Mayor

Reviewed as to form:

Katrina L. Brown, Interim City Attorney