

# Council Business Meeting

July 16, 2019

<b>Agenda Item</b>	Approval to Award Multiple Public Contracts for Water Inventory Materials	
<b>From</b>	Paula Brown, PE Steve Walker	Public Works Director Water Quality Supervisor
<b>Contact</b>	<a href="mailto:paula.brown@ashland.or.us">paula.brown@ashland.or.us</a> <a href="mailto:steve.walker@ashland.or.us">steve.walker@ashland.or.us</a>	(541) 552-2411 (541) 488-5587

## **SUMMARY**

Staff is seeking an exemption from a formal Competitive Sealed Bid/Invitation to Bid (sourcing method) and approval to award multiple public contracts resulting from an informal Intermediate Procurement (sourcing method) for water inventory materials. The total amount of the lowest bids is \$103,854.05, which exceeds the maximum dollar threshold of \$100,000 for an Intermediate Procurement.

## **POLICIES, PLANS & GOALS SUPPORTED**

City Council Goals:

- Goal 1: Develop current and long-term budgetary resilience
  - Goal 2: Analyze City departments/programs to gain efficiencies, reduce costs and improve services
  - Goal 3: Enhance and improve transparency & communication
- Maintain *Essential Services* – water system  
Continue to leverage resources to develop and/or enhance *Value Services* – water conservation

Department Goals:

- Maintain existing infrastructure to meet regulatory requirements and minimize life-cycle costs
- Maintain and improve infrastructure that enhances the economic vitality of the community
- Evaluate all city infrastructure regarding planning management and financial resources

## **PREVIOUS COUNCIL ACTION**

N/A

## **BACKGROUND AND ADDITIONAL INFORMATION**

Staff periodically orders miscellaneous water inventory items. This specific order was the result of taking a more comprehensive look at what was currently in stock for new installations and, more importantly, what was on hand for emergency repairs. Water quality and distribution staff made a conscious effort to close gaps in areas where the City might be vulnerable to not having the right materials on hand for emergency needs. The order consisted of various water inventory materials from small fittings, large fittings, valves, hydrants, repair clamps, repair couplings and sleeves.

An informal intermediate procurement (sourcing method) was used to solicit bids from seven different vendors to procure the needed water inventory materials. The City received four bids and items are being awarded individually to the lowest bidders as shown on the table below. This is the first instance we can recall where the total amount of the lowest bids resulting from in Intermediate Procurement for water inventory materials has exceeded the maximum dollar threshold of \$100,000, due to the volume of inventory being purchased. Most importantly, the water inventory materials were competitively bid and meet the City's procurement standards.

The vendors have confirmed with the manufacturers that prices will remain firm until the contract

recommendations can be presented to the City Council for approval.

<u>Water Inventory Materials</u>	<u>Vendor</u>	<u>Amount</u>
BID TAB #1 (Kennedy, Romac and Old Castle)	HD Fowler Company	\$80,426.00
BID TAB #2 (Tyler)	Budge McHugh Supply	1,112.50
	Core & Main	14,840.75
	HD Fowler Company	5,340.50
BID TAB #3 (Domestic Brass Fittings)	Budge McHugh Supply	2,086.00
	Core & Main	815.40
	<b>TOTAL AMOUNT</b>	<b>\$104,621.15</b>

**FISCAL IMPACTS**

The Water Distribution budgets \$175,000 in each fiscal year for infrastructure materials. The water inventory items are funded out of this line item as inventory is used.

**STAFF RECOMMENDATION**

Staff recommends the multiple public contracts for water inventory materials be awarded to the lowest bidders.

**ACTIONS, OPTIONS & POTENTIAL MOTIONS**

1. I move to approve the public contracts for water inventory materials be awarded to the lowest bidders through the informal solicitation.
2. I move to cancel the informal solicitation (Intermediate Procurement) and recommend the staff rebid the inventory items using a formal solicitation (Competitive Sealed Bid/Invitation to Bid).

**ATTACHMENTS**

Attachment 1: Bid Tabs

**City of Ashland**

**Water Department Inventory**

**INVITATION TO BID - BID #1**

**BID TAB - 06/04/2019**

Cathy Comb	John Barr	Matt Frodge	Bill O'Byrne
Budge McHugh Supply	Core & Main	HD Fowler Company	Iconix Waterworks
541-779-6180	503-620-9123	541-326-0095	541-672-4769
<a href="mailto:cathy@budgemchugh.com">cathy@budgemchugh.com</a>	<a href="mailto:john.barr@coreandmain.com">john.barr@coreandmain.com</a>	<a href="mailto:mattfr@hdfowler.com">mattfr@hdfowler.com</a>	<a href="mailto:bill.o'byrne@iconix.com">bill.o'byrne@iconix.com</a>

STOCK #	MANUFACTURER/PART #	No Substitution /Or Equivalent	DESCRIPTION	QTY	Price/Each	Price/Each	Price/Each	Amount	Price/Each
4-0750-00	Kennedy KD81-D	No Substitution	36" Length. Two 2 1/2" steamer, with one 5" steamer	4	\$2,252.00	No Bid	\$1,795.00	\$7,180.00	\$2,000.79
4-0750-00	Kennedy KD81-D	No Substitution	42" length. Two 2 1/2" steamer, with one 5" steamer	8	\$2,307.00	No Bid	\$1,840.00	\$14,720.00	\$2,049.19
4-0750-00	Kennedy KD81-D	No Substitution	48" length. Two 2 1/2" steamers with one 5" steamer	4	\$2,362.00	No Bid	\$1,890.00	\$7,560.00	\$2,097.92
4-2080-00	Kennedy C509	No Substitution	6" MJ X MJ Poly coated gate valve	15	\$689.00	No Bid	\$550.00	\$8,250.00	\$588.91
4-2080-00	Kennedy C509	No Substitution	6" MJ X FLG Poly coated gate valve	15	\$689.00	No Bid	\$550.00	\$8,250.00	\$588.91
4-2090-00	Kennedy C509	No Substitution	8" MJ X MJ poly coated gate valve	10	\$1,098.00	No Bid	\$875.00	\$8,750.00	\$937.99
4-1738-00	Romac SST-9.45x6" flang	No Substitution	8" tapping saddle with a 6" flange OD range 9.04-9.45	4	\$586.00	\$882.65	\$515.00	\$2,060.00	\$577.48
4-0265-00	romac SS1-7.24X12"	No Substitution	6" repair clamp OD 6.84-7.24	4	\$174.00	\$215.69	\$155.00	\$620.00	\$172.00
4-0265-00	romac SS1-7.46x12"	No Substitution	6" repair clamp OD reange 7.06-7.46	4	\$174.00	\$215.69	\$155.00	\$620.00	\$172.00
4-0265-00	romac SS1-7.80x12"	No Substitution	6" repair clamp OD raneg 7.40-7.80	4	\$174.00	\$215.69	\$155.00	\$620.00	\$172.00
4-0270-00	RomacSS1-940x12"	No Substitution	8" Repair clamp OD range 9.00-9.40	4	\$205.00	\$254.03	\$182.00	\$728.00	\$202.57
4-0270-00	Romac SS1-9.70x12"	No Substitution	8" repair clamp OD range 9.30-9.70	4	\$205.00	\$254.03	\$182.00	\$728.00	\$202.57
4-0220-00	Romac SS1-2.63x10"	No Substitution	2" repair clamp OD range 2.35-2.63	10	\$103.00 (Withdrew bid)	\$90.42 (Withdrew bid)	\$109.00	\$1,090.00	\$101.79
4-0220-00	Romac SS1-2.63-8"	No Substitution	2" repair clamp OD range 2.35-6.63	10	\$74.00	\$91.74	\$66.00	\$660.00	\$73.16
4-1356-00	ROMAC 202NS-4.50x2" IP	No Substitution	4" service saddle with a 2" IP tap OD reange 4.00-5.50	2	\$81.00	\$99.95	\$71.00	\$142.00	\$79.71
4-1356-00	Romac 202NS-5.40x2" IP	No Substitution	4" service saddle with a 2" IP tap OD range 4.50-5.40	2	\$81.00	\$99.95	\$71.00	\$142.00	\$79.71

**City of Ashland**

**Water Department Inventory**

**INVITATION TO BID - BID #1**

**BID TAB - 06/04/2019**

Cathy Comb	John Barr	Matt Frodge	Bill O'Byrne
Budge McHugh Supply	Core & Main	HD Fowler Company	Iconix Waterworks
541-779-6180	503-620-9123	541-326-0095	541-672-4769
<a href="mailto:cathy@budgemchugh.com">cathy@budgemchugh.com</a>	<a href="mailto:john.barr@coreandmain.com">john.barr@coreandmain.com</a>	<a href="mailto:mattfr@hdfowler.com">mattfr@hdfowler.com</a>	<a href="mailto:bill.o'byrne@iconix.com">bill.o'byrne@iconix.com</a>

STOCK #	MANUFACTURER/PART #	No Substitution /Or Equivalent	DESCRIPTION	QTY	Price/Each	Price/Each	Price/Each	Amount	Price/Each
4-1406-00	ROMAC 202NS-6.63x2" IP	No Substitution	6" Service saddle with a 2" IP Tap OD range 6.00-6.63	2	\$93.00	\$114.55	\$82.00	\$164.00	\$91.34
4-1406-00	Romac 202NS-7.60x2" IP	No Substitution	6" Service saddle with a 2" IP Tap OD range 6.63-7.60	4	\$93.00	\$114.55	\$82.00	\$328.00	\$91.34
4-1446-00	ROMAC 202NS-8.63x2" IP	No Substitution	8" service saddle with 2" IP tap OD range 8.00-8.63	2	\$106.00	\$130.73	\$94.00	\$188.00	\$104.26
4-1446-00	Romac 202NS-9.80x2" IP	No Substitution	8" service saddle with 2" IP tap OD range 8.63-9.80	8	\$106.00	\$130.73	\$94.00	\$752.00	\$104.26
4-1506-00	Romac 202NS-12.12x2" IP	No Substitution	10" service saddle with 2" IP tap OD range 11.10-12.12	4	\$129.00	\$159.64	\$114.00	\$456.00	\$127.29
4-1545-00	Romac 202NS-13.20x2" IP tap	No Substitution	12" service saddle with 2" IP tap OD range 12.00-13.20	8	\$149.00	\$184.63	\$132.00	\$1,056.00	\$147.23
4-1545-00	Romac 202NS-14.38x2" IP	No Substitution	12" sevice saddle with 2" IP tap OD range 13.20-14.38	8	\$149.00	\$184.63	\$132.00	\$1,056.00	\$147.23
4-1604-00	Romac 202NS-16.80x2" IP	No Substitution	14" service saddle with 2" IP Tap OD range 15.30-16.80	2	\$173.00	\$214.02	\$153.00	\$306.00	\$170.66
4-1604-00	Romac 202NS -18.90x2" IP	No Substitution	16" service saddle with 2" IP Tap OD range 17.40-18.90	4	\$204.00	\$252.52	\$182.00	\$728.00	\$201.37
4-1620-00	Romac 202NS-24.30x2" IP tap	No Substitution	22" service saddle with 2" IP Tap OD range 22.70-24.30	4	\$329.00	\$387.52	\$292.00	\$1,168.00	\$324.11
4-1620-00	ROMAC 202NS -25.90x2" IP	No Substitution	24" service saddle with 2" IP Tap OD range 24.30-25.90	4	\$368.00	\$452.86	\$326.00	\$1,304.00	\$362.99
4-0032-00	OldCastle Christy BOX BX09G	No Substitution	3/4 Meter box With iron reader lid	50	\$58.65	\$54.50	\$30.00	\$1,500.00	\$73.22
4-0035-00	Oldcastle Christy BOX B12x12	No Substitution	1" reinforced concrete meter box extension	100	\$25.25	\$23.45	\$23.00	\$2,300.00	\$24.28
4-0019-00	OldCastle Carson 1730MBC	No Substitution	Plastic box with plastic reader lid	50	\$202.00	\$188.65	\$140.00	\$7,000.00	\$276.09

\*\*\*ALL OR NONE\*\*\*

**Total Amount \$80,426.00**

City of Ashland					Cathy Comb		John Barr		Matt Frodge		Bill O'Byrne
Water Department Inventory					Budge McHugh Supply		Core & Main		HD Fowler Company		Iconix Waterworks
INVITATION TO BID - BID #2					541-779-6180		503-620-9123		541-326-0095		541-672-4769
BID TAB - 06/04/2019					<a href="mailto:cathy@budgemchugh.com">cathy@budgemchugh.com</a>		<a href="mailto:john.barr@coreandmain.com">john.barr@coreandmain.com</a>		<a href="mailto:mattfr@hdfowler.com">mattfr@hdfowler.com</a>		<a href="mailto:bill.o'byrne@iconix.com">bill.o'byrne@iconix.com</a>
STOCK #	NUFACTURER/PAR	No Substitution /Or Equivalent	DESCRIPTION	QTY	Price/Each		Price/Each		Price/Each		Price/Each
4-0070-00	Tyler 7126	No Substitution	Valve boot bottom and top - Top piece 26" Bottom piece 30"	50	\$142.00		\$140.75		\$79.00	\$3,950.00	\$166.00
4-0055-00	Tyler 145462	No Substitution	5-1/4 Drop lid with "water" written on lid. ductile iron domestic	50	\$22.25	\$1,112.50	\$14.55 (Withdrew bid)		\$26.00		\$19.94
4-0715-00	STAR C153 Or Tyler	No Substitution	6" 11 1/4" BEND MJ X MJ ductile iron domestic	10	\$87.00		\$85.10	\$851.00	\$86.00		\$106.36
4-0710-00	STAR C153 Or Tyler	No Substitution	6" 22 1/2 BEND MJ X MJ ductile iron domestic	10	\$86.00		\$82.95	\$829.50	\$83.95		\$103.66
4-0695-00	STAR C153 Or Tyler	No Substitution	4" 11 1/4" BEND MJ X MJ ductile iron domestic	10	\$52.00		\$50.50	\$505.00	\$51.00		\$63.09
4-0735-00	STAR C153 Or Tyler	No Substitution	8" 11 1/4 BEND MJ x MJ ductile iron domestic	15	\$119.00		\$115.45	\$1,731.75	\$116.60		\$144.21
4-1853-00	STAR C153 Or Tyler	No Substitution	8" Swivel TEE by 8" MJx MJ ductile iron domestic	6	\$341.00		\$296.50		\$231.75	\$1,390.50	\$255.00
4-1838-00	STAR C153 Or Tyler	No Substitution	6" Swivel with . by 6" MJ x MJ ductile iron domestic	6	\$189.00		\$180.25	\$1,081.50	\$185.85		\$134.50
4-1730-00	STAR C153 Or Tyler	No Substitution	8' Solid sleeve LONG 12" long ductile iron domestic	12	\$130.00		\$126.20	\$1,514.40	\$127.55		\$157.74
4-1133-00	STAR C153 Or Tyler	No Substitution	6" D.I plug with 2" IP tap ductile iron domestic	4	\$96.00		\$93.75	\$375.00	\$94.75		\$117.17
4-1135-00	STAR C153 Or Tyler	No Substitution	8" D.I plug with 2" IP tap ductile iron domestic	4	\$125.00		\$121.15	\$484.60	\$122.45		\$151.42
4-1855-00	STAR C153 Or Tyler	No Substitution	8" MJ TEE ductile iron domestic	10	\$245.00		\$237.25	\$2,372.50	\$240.00		\$296.54
4-1866-00	STAR C153 Or Tyler	No Substitution	12" X 12" X 8" MJ TEE ductile iron domestic	4	\$409.00		\$396.60	\$1,586.40	\$400.85		\$495.72

<b>City of Ashland</b>					Cathy Comb		John Barr		Matt Frodge		Bill O'Byrne
<b>Water Department Inventory</b>					Budge McHugh Supply		Core & Main		HD Fowler Company		Iconix Waterworks
<b>INVITATION TO BID - BID #2</b>					541-779-6180		503-620-9123		541-326-0095		541-672-4769
<b>BID TAB - 06/04/2019</b>					<a href="mailto:cathy@budgemchugh.com">cathy@budgemchugh.com</a>		<a href="mailto:john.barr@coreandmain.com">john.barr@coreandmain.com</a>		<a href="mailto:mattfr@hdfowler.com">mattfr@hdfowler.com</a>		<a href="mailto:bill.o'byrne@iconix.com">bill.o'byrne@iconix.com</a>
<u>STOCK #</u>	<u>NUFACTURER/PAR</u>	<u>No Substitution /Or Equivalent</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>Price/Each</u>		<u>Price/Each</u>		<u>Price/Each</u>		<u>Price/Each</u>
4-1868-00	STAR C153 Or Tyler	No Substitution	10" MJ TEE ductile iron domestic	2	\$428.00		\$414.60	\$829.20	\$420.00		\$518.26
4-1725-00	STAR C153 Or Tyle	No Substitution	6" Solid Sleeve 12" LONG ductile iron domestic	10	\$99.00		\$96.60	\$966.00	\$97.65		\$120.78
4-0700-00	STAR C153 Or Tyler	No Substitution	6" 45 degree Bend MJxMJ ductile iron domestic	8	\$93.00		\$90.95	\$727.60	\$92.00		\$113.57
4-0732-00	STAR C153 Or Tyler	No Substitution	10" 45 degree Bend MJ X MJ ductile iron domestic	4	\$192.00		\$186.00	\$744.00	\$188.00		\$232.54
4-1140-00	STAR C153 Or Tyler	No Substitution	10" MJ PLUG ductile iron domestic	2	\$125.00		\$121.15	\$242.30	\$122.55		\$151.42

\*\*\*ALL OR NONE\*\*\*

**Total Amount    \$1,112.50                    Total Amount    \$14,840.75                    Total Amount    \$5,340.50**

City of Ashland				Cathy Comb			John Barr			Matt Frodge		Bill O'Byrne		
Water Department Inventory				Budge McHugh Supply			Core & Main			HD Fowler Company		Iconix Waterworks		
INVITATION TO BID - BID #3				541-779-6180			503-620-9123			541-326-0095		541-672-4769		
BIDS DUE BY 1:00:00 PM (PST) TUESDAY, JUNE 4, 2019				<a href="mailto:cathy@budgemchugh.com">cathy@budgemchugh.com</a>			<a href="mailto:john.barr@coreandmain.com">john.barr@coreandmain.com</a>			<a href="mailto:mattfr@hdfowler.com">mattfr@hdfowler.com</a>		<a href="mailto:bill.o'byrne@iconix.com">bill.o'byrne@iconix.com</a>		
STOCK #	MANUFACTURER/PART #	DESCRIPTION	QTY	Manufacturer/Part #	Price/Each		Manufacturer/Part #	Price/Each		Manufacturer/Part #	Price/Each	Manufacturer/Part #	Price/Each	
NIS	Domestic brass	3/4 Brass close nipple domestic	25	Merit	\$1.68		Merit	\$1.42	\$35.50	King Sales Co.	\$1.69		\$1.57	
NIS	Domestic brass	3/4 Brass 1.5" nipple domestic	20	Merit	\$1.79		Merit	\$1.57	\$31.40	King Sales Co.	\$1.81		\$1.68	
NIS	Domestic brass	3/4 Brass 2" long nipple domestic	20	Merit	\$2.12		Merit	\$1.79	\$35.80	King Sales Co.	\$2.13		\$1.98	
NIS	Domestic brass	1" Brass close nipple domestic	25	Merit	\$2.48		Merit	\$2.10	\$52.50	King Sales Co.	\$2.49		\$2.32	
NIS	Domestic brass	1" brass 1.5" nipple domestic	20	Merit	\$2.48		Merit	\$2.10	\$42.00	King Sales Co.	\$3.08		\$2.32	
NIS	Domestic brass	1" brass 2" long nipple domestic	20	Merit	\$3.06		Merit	\$2.59	\$51.80	King Sales Co.	\$3.08		\$2.86	
NIS	Domestic brass	1.5" Brass close nipple domestic	20	Merit	\$4.87		Merit	\$4.12	\$82.40	King Sales Co.	\$6.82		\$4.54	
NIS	Domestic brass	1.5" brass nipple 1.5" domestic	20	Merit	\$4.87		Merit	\$4.12	\$82.40	King Sales Co.	\$6.99			
NIS	Domestic brass	1.5" Brass nipple 2" long domestic	20	Merit	\$5.24		Merit	\$4.43	\$88.60	King Sales Co.	\$7.30		\$4.40	
NIS	Domestic brass	2" Brass close nipple domestic	30	Merit	\$7.40		Merit	\$6.26	\$187.80	King Sales Co.	\$7.44		\$6.23	
NIS	Domestic brass	2" brass nipple 1.5" long domestic	20	Merit	\$7.40	\$148.00	Item not found			King Sales Co.	\$8.18		\$4.40	
NIS	Domestic brass	2" Brass nipple 2" long domestic	20	Merit	\$7.40		Merit	\$6.26	\$125.20	King Sales Co.	\$8.28		\$6.23	
NIS	Domestic brass	2" brass reducer to 1.5" domestic	20	Merit	\$19.55	\$391.00	Merit	\$46.93		King Sales Co.	\$21.51	Ag doesn't have		
NIS	Domestic brass	2" brass reducer to 1" domestic	20	Merit	\$19.55	\$391.00	Merit	\$50.69		King Sales Co.	\$21.51	Ag doesn't have		
NIS	Domestic brass	2" brass reducer to 3/4 domestic	20	Merit	\$19.55	\$391.00	Merit	\$50.69		King Sales Co.	\$21.51	Ag doesn't have		
NIS	Domestic brass	1.5" brass reducer to 1" domestic	20	Merit	\$15.85	\$317.00	Merit	\$28.97		King Sales Co.	\$17.44		\$24.40	
NIS	Domestic brass	1.5" brass reducer 3/4" domestic	20	Merit	\$15.85	\$317.00	Merit	\$32.76		King Sales Co.	\$17.44	Ag doesn't have		
NIS	Domestic brass	1" brass reducer to 3/4" domestic	20	Merit	\$6.55	\$131.00	Merit	\$11.42		King Sales Co.	\$7.20		\$9.61	
<b>Total Amount</b>					<b>\$2,086.00</b>		<b>Total Amount</b>					<b>\$815.40</b>	<b>***ALL OR NONE ***</b>	