

Council Business Meeting

May 7, 2019

Agenda Item	Approval of Liquor License Request for BP West Coast Products	
From	Melissa Huhtala	City Recorder
Contact	Melissa.huhtala@ashland.or.us 541-488-2307	

SUMMARY

This is a request for approval of a Liquor License Application from BP West Coast Products, located at 2380 Highway 66, Ashland, OR 97520. For the site in Ashland, Convenience Management Services Inc. (CMSI) operates the site on BP's behalf. Under the old contract, CMSI purchased the inventory and maintained profits. Under the new contract, BP is now the owner of all inventory, including Beer/Wine, and receives the profits from the sale of such items. CMSI is then compensated through an operational monthly fee to operate the site.

POLICIES, PLANS & GOALS SUPPORTED

AMC Chapter 6.32 Liquor License Review

PREVIOUS COUNCIL ACTION

N/A

BACKGROUND AND ADDITIONAL INFORMATION

This is an application for a new Liquor License.

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

Staff recommends approval of the Liquor License application. The City has determined that the location of this business complies with the City's land use requirements and that the applicant has a Business License and has registered as a restaurant.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to approve the Liquor License for BP West Coast Products.

REFERENCES & ATTACHMENTS

Attachment 1: Application



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

3. Applicant #1 BP West Coast Products LLC Applicant #3	Applicant #2 Convenience Management Services Inc Applicant #4
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4. Trade Name of the Business (Name Customers Will See)
ARCO ampm 7023

5. Business Address (Number and Street Address of the Location that will have the liquor license)
2380 Highway 66

City Ashland, OR	County Jackson	Zip Code 97520
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6. Does the business address currently have an OLCC liquor license? YES NO

7. Does the business address currently have an OLCC marijuana license? YES NO

8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail)
4 Centerpointe Drive, Suite 200

City La Palma	State CA	Zip Code 90623
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9. Phone Number of the Business Location 541-482-1474	Email Contact for this Application Justin.Swagler@bp.com
Contact Person for this Application Justin Swagler	Phone Number 312-543-7141

Mailing Address 4 Centerpointe Drive, Suite 200	City La Palma	State CA	Zip Code 90623
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I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

Applicant Signature(s)

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

x 
(Applicant #1)


(Applicant #2)

(Applicant #3)

(Applicant #4)

OREGON LIQUOR CONTROL COMMISSION
LIMITED LIABILITY COMPANY QUESTIONNAIRE



#052793-93

Please Print or Type

LLC Name: BP West Coast Products LLC

Year Filed: 2001

12/5/01 - 12/5/19

Trade Name (dba): Arco ampm 7023

Business Location Address: 2380 Highway 66

City: Astoria

ZIP Code: 97120

List Members of LLC:

1. BP Products North America Inc
(managing member)
2. _____
(members)
3. _____
4. _____
5. _____
6. _____

Percentage of Membership Interest:

100

(Note: If any LLC member is another legal entity, that entity must also complete an LLC, Limited Partnership or Corporation Questionnaire. If the LLC has officers, please list them on a separate sheet of paper with their titles.)

Server Education Designee: _____

N/A

DOB: _____

N/A

I understand that if my answers are not true and complete, the OLCC may deny my license application.

X Signature: [Signature] VP
(name) (title)

Date: 1/25/19

Licensee:
Convenience Management Services, Inc.

Individual History Supplement
Roy T. Strasburger

Liquor Licenses Currently or Previously Held:

Business Name	Location	License Date
AM/PM MINI MART	Lynnwood, WA	12/02/2015
ARCO AM/PM #3543	Port Angeles, WA	03/01/2016
ARCO AM/PM #3538	Seattle, WA	03/01/2016
ARCO AM/PM #3555 CMSI	Everett, WA	05/06/2016
CMSI #3553	Everett, WA	03/01/2016

In addition to the retail liquor licenses listed above, I am a corporate officer of Convenience Management Services, Inc. that currently holds or has previously held retail liquor licenses in various jurisdictions throughout the U.S.



OREGON LIQUOR CONTROL COMMISSION
OFF-PREMISES SALES INVENTORY

Please Print or Type

Applicant ARCO Ampm 7023

Business Name BP West Coast Products LLC

City Ashland, OE

The Commission will refuse an Off-premises Sales license at a premises that sells motor vehicle fuel (gas pumps), unless the applicant maintains a wide variety of grocery inventory available for sale. [OAR 845-005-0326(4)(b)]

"Wide variety" means an inventory at a cost to the applicant of at least \$5,000 of foods that satisfy the general public's ordinary eating habits and personal and household products. You cannot count alcoholic beverages or tobacco products. You cannot count snack food items that exceed ten percent of the inventory. Grocery inventories may be verified by an Inspector during premises visits. Below are examples of products that can (yes) and cannot (no) be counted toward the \$5000 inventory.

YES

- MILK
- BREAD
- CANDY
- CANNED FOOD
- DRUGS
- FRESH FRUIT
- FRESH VEGETABLES
- JUICE
- MEAT
- PAPER PRODUCTS
(such as Kleenex, disposable diapers, etc.)
- PREPARED FOOD TO GO
(sandwiches, hot dogs, etc.)
- PET FOOD
- SOAP
- SODA POP

NO

- APPLIANCES
- BEER & WINE
- FISHING BAIT
- HARDWARE PRODUCTS
- MOTOR OIL
- SPORTING GOODS
- TOBACCO PRODUCTS

I certify that I have and will maintain inventory at my premises that meets or exceeds the requirements as stated above.

X Applicant(s) Signature

Date 1/25/19



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: BP West Coast Products LLC / Convenience Management Services, Inc. Phone: 317-543-7141

Trade Name (dba): ARCO ampm 7023

Business Location Address: 2380 Highway 66

City: Ashland ZIP Code: 97520

DAYS AND HOURS OF OPERATION

Business Hours: 24 hrs / 7 days

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

Outdoor Area Hours:

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday N/A to _____
Monday N/A to _____
Tuesday N/A to _____
Wednesday N/A to _____
Thursday N/A to _____
Friday N/A to _____
Saturday N/A to _____

SEATING COUNT

Restaurant: 0 Outdoor: 0
Lounge: 0 Other (explain): 0
Banquet: 0 Total Seating: 0

OLCC USE ONLY
Investigator Verified Seating: (Y) (N)
Investigator Initials: _____
Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

X Applicant Signature: [Signature] Date: 1/25/19