

# Council Business Meeting

April 7, 2020

<b>Agenda Item</b>	Resolution 2020-05 Authorizing Signatures	
<b>From</b>	Kelly Madding	City Administrator
<b>Contact</b>	<a href="mailto:Kelly.Madding@ashland.or.us">Kelly.Madding@ashland.or.us</a> ; (541) 488-6002	

## **SUMMARY**

In order to conduct the business of the City, it is necessary to update authorized bank signatures on the accounts for the City of Ashland.

## **POLICIES, PLANS & GOALS SUPPORTED**

Administrative/Governance goal:

*“To ensure on-going fiscal ability to provide desired and required services at an acceptable level”*

## **PREVIOUS COUNCIL ACTION**

Council adopted Resolution 2019-06 which established the list of authorizing signatures.

## **BACKGROUND AND ADDITIONAL INFORMATION**

As staff changes have happened over the past year, it is necessary to update the list of authorized signatures. The current authorized Resolution 2019-06 is outdated based on current staff.

## **FISCAL IMPACTS**

N/A

## **STAFF RECOMMENDATION**

Council adopt the attached resolution.

## **ACTIONS, OPTIONS & POTENTIAL MOTIONS**

I move to adopt resolution 2020-05 entitled, “A resolution authorizing signatures, including facsimile signatures, for banking services on behalf of City of Ashland”.

## **REFERENCES & ATTACHMENTS**

Attachment 1: Draft resolution 2020-05, authorizing bank signatories

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**RESOLUTION NO. 2020-05**

**A RESOLUTION AUTHORIZING SIGNATURES, INCLUDING FACSIMILLE  
SIGNATURES, FOR BANKING SERVICES ON BEHALF OF THE CITY OF  
ASHLAND**

***THE CITY OF ASHLAND RESOLVES AS FOLLOWS:***

Section 1. The following person are authorized to sign on behalf of the city, orders  
for payment or withdrawal of money:

- John Stromberg – Mayor**
- Mike Gardiner – Parks Commission Chair**
- Melissa Huhtala – City Recorder**
- Tina Gray – Human Resource Director**
- Bryn Morrison – Interim Finance Director**

Limited Duration (not to exceed past April 10th, 2020):

- Kelly Madding – City Administrator**

All prior authorizations are superseded.

Section 2. Any designated depository (“Bank”) of the City of Ashland is authorized and  
directed to honor and pay any checks, drafts, or other orders for payment of money withdrawing  
funds from any account of the city when bearing or purporting to bear the facsimile signatures of  
the person listed in Section One of this resolution whether such facsimile signatures are made by  
stamp, machine, or other mechanical device. The Bank is authorized and directed to honor and  
to charge the city for such checks, drafts or other orders for the payment of money, regardless of  
how or by whom such actual or purported facsimile signatures were made, provided they  
resemble the facsimile signatures duly certified to and filed with the Bank by the City.

Section 3. This resolution was duly PASSED and ADOPTED this \_\_\_\_ day of April 2020,  
and takes effect upon signing by the Mayor.

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**Melissa Huhtala, City Recorder**

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*SIGNED and APPROVED this \_\_\_\_ day of April, 2020.*

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**John Stromberg, Mayor**

*Reviewed as to form:*

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**David Lohman, City Attorney**