

# Council Business Meeting

April 6, 2021

<b>Agenda Item</b>	Appointment of System Development Charge Committee Members	
<b>From</b>	Scott Fleury PE	Public Works Director
<b>Contact</b>	<a href="mailto:Scott.fleury@ashland.or.us">Scott.fleury@ashland.or.us</a> ; (541) 552-2412	

## **SUMMARY**

The Mayor is seeking City Council ratification of her appointments to the Systems Development Charge (SDC) Review Committee. The Committee will work with the City's hired consultant and staff on proposed SDCs methodology updates based on the recently adopted Water Master Plan and the final draft of the Storm Water and Drainage Master Plan.

## **POLICIES, PLANS & GOALS SUPPORTED**

City Council Goals: Essential Service

- Drinking Water System
- Storm Drain System

Continue to leverage resources to develop and/or enhance Value Services

Department Goals:

- Maintain existing infrastructure to meet regulatory requirements and minimize life-cycle costs
- Deliver timely life cycle capital improvement projects
- Maintain and improve infrastructure that enhances the economic vitality of the community
- Evaluate all city infrastructure regarding planning management and financial resources

## **PREVIOUS COUNCIL ACTION**

The Council has previously approved appointment of SDC Committee members to participate in SDC updates with the last being in 2018 for updates to the Transportation and Wastewater SDCs. The Council also previously approved a professional services contract in the amount of \$49,660 with the Galardi Rothstein Group to update the current water and storm drain SDCs in conjunction with the SDC Committee ([Staff Report](#)).

## **BACKGROUND AND ADDITIONAL INFORMATION**

The recently adopted Water Master Plan and finalized draft Storm Water and Drainage Master Plan (not adopted) include Capital Improvement projects (CIP) that differ from the previously developed CIP used in methodology reports, which were used to establish current SDCs. Pursuant to Resolution No. 2001-17, all proposed methods of computing SDCs must be reviewed by a SDC review committee. To that end, the Mayor is recommending the following appointments to the SDC review committee.

### **SDC Committee Representation**

- (2) Homebuilders
- (2) "Public at large"
- (1) Chamber of Commerce
- (1) Planning Commission or Budget Committee

### **Recommended Appointments**

- Robert Kendrick and Gil Livni
- George Kramer and Steve Russo
- Gary Blake
- David Runkel

### **SDC Committee Ex-Officio Members**

- (1) City Council representative
  - (2) City Staff
- Shaun Moran
  - Community Development Director or designee
  - Public Works Director or designee

Staff expects the project to last five to six months in total, with approximately three to four meetings occurring between the SDC Committee, Galardi Rothstein and staff to work through the process of developing a recommended final methodology report. This final report will be presented for acceptance by the City Council at a date to be determined (Fall 2021 estimated). Galardi Rothstein is also scheduled to provide the Council with a project update and background information on SDC methodologies at the May 3, 2021 Study Session.

### **FISCAL IMPACTS**

Indirect fiscal impact associated with approval of appointments is associated with the staff time necessary to bring this action forward to Council and manage the project throughout its duration. Direct fiscal impacts include the fee associated with the Council authorized professional services contract with Galardi Rothstein Group for \$49,660 to perform the scope of services necessary to generate a new SDC methodology report. Additional direct fiscal impacts include instituting a defensible SDC fee that captures the appropriate impact of new development on the City's infrastructure systems.

### **STAFF RECOMMENDATION**

Staff recommends acceptance of the Mayoral appointments to the SDC Committee.

### **ACTIONS, OPTIONS & POTENTIAL MOTIONS**

1. I move to confirm the Mayor's appointments to the SDC Review Committee.
2. I move to amend the Mayor's appointments to the SDC Review Committee (add amendment)...

### **REFERENCES & ATTACHMENTS**

Attachment 1: Resolution No. 2001-17 a resolution modifying section 4 of Resolution No. 96-47 to change the composition of the SDC Review Committee

**RESOLUTION NO. 2001-17**

**A RESOLUTION MODIFYING SECTION 4 OF  
RESOLUTION 96-47 TO CHANGE THE  
COMPOSITION OF THE SDC REVIEW COMMITTEE**

Recitals:

A. On November 19, 1996, the council adopted resolution 96-47 entitled "A Resolution Adopting a Methodology to Calculate Systems Development Charges And Adopting Systems Development Charges, Pursuant to Sections 4.20.050 And 4.20.040 of The Ashland Municipal Code, And Repealing Resolutions 92-12, 92-13 and 96-11."

B. Section 4 of this resolution provides: "A review committee composed of two representatives of the homebuilders, two representatives from the public at large, two members of the City Council, one member to represent the Chamber of Commerce, and two ex-officio members of the City staff shall be appointed by the Mayor and confirmed by the City Council. An ex-officio member representing multi-family housing shall also be invited to attend. The committee shall review the method of computing the system development charges and recommend such changes as they deem necessary to the City Council.

C. The council now desires to change the composition of the review committee as set forth in this resolution.

THE CITY OF ASHLAND RESOLVES AS FOLLOWS:

SECTION 1. The composition of the SDC Review Committee established in section 4 of Resolution 96-47 is changed to:

A review committee composed of two representatives of the homebuilders, two representatives from the public at large, one member of either the planning commission or the budget committee, one member of the City Council, one member to represent the Chamber of Commerce, and two ex-officio members of the City staff shall be appointed by the Mayor and confirmed by the City Council.

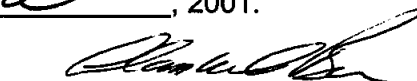
The committee's charge as set forth in Resolution 96-47 remains the same: The committee shall review the method of computing the system development charges and recommend such changes as it deems necessary to the City Council.

This resolution was read by title only in accordance with Ashland Municipal Code §2.04.090 duly PASSED and ADOPTED this 5<sup>th</sup> day of June, 2001.

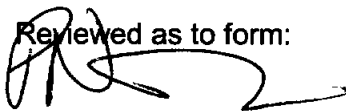


Barbara Christensen, City Recorder

SIGNED and APPROVED this 6 day of June, 2001.

  
Alan W. DeBoer, Mayor

Reviewed as to form:



Paul Nolte, City Attorney