

# Council Business Meeting

February 5, 2019

<b>Agenda Item</b>	First Reading of an Ordinance Amending Ashland Municipal Code 2.13, Transportation Commission	
<b>From</b>	Scott Fleury PE	Deputy Public Works Director
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## **SUMMARY**

Before the Council is an update to the Ashland Municipal Code (AMC) section 2.13 that establishes the Transportation Commission. The Transportation Commission requested the code be updated to include clarifications to their power and duties, and improve language associated with establishing a subcommittee on an as needed basis.

## **POLICIES, PLANS & GOALS SUPPORTED**

### **Promote effective citizen communication and engagement**

- 2.1 Engage community in conversation about core services, desired service levels and funding mechanisms.
- 2.2 Engage boards and commissions in supporting the strategic plan.

### **Develop and support land use and transportation policies to achieve sustainable development.**

- 13.3 Support alternative transportation choices.

## **PREVIOUS COUNCIL ACTION**

At the November 11, 2012 Business Meeting, Council previously approved an ordinance update of AMC 2.13 that reduced the number of Transportation Commission members from nine to seven.

## **BACKGROUND AND ADDITIONAL INFORMATION**

The Transportation Commission requested Public Works staff update AMC 2.13 that formalizes and establishes the Transportation Commissions goals and operating parameters. At the request of the Commission staff developed an update to AMC 2.13 to clarify commission duties, a specific link to the Planning Commission, and improve language for establishing a subcommittee. The Commission has reviewed and approved the amended code language.

## **FISCAL IMPACTS**

The only fiscal impacts are soft costs associated with staff time to update the AMC.

## **STAFF RECOMMENDATION**

Staff recommends Council approve first reading of the Ordinance and schedule a second reading.

## **ACTIONS, OPTIONS & POTENTIAL MOTIONS**

- 1) I move to approve the first reading of an ordinance titled: An Ordinance Updating Ashland Municipal Code 2.13, Transportation Commission and move to second reading.
- 2) Take no action.

## **REFERENCES & ATTACHMENTS**

Attachment 1: An Ordinance Amending Section 2.13 of the Ashland Municipal Code: Transportation Commission.



1 **B. Staff Liaison. The Director of Public Works or designee shall serve as the primary staff**  
2 **liaison and as Secretary of the Commission**

3 ~~C. Nonvoting Ex Officio Membership. The Director of Public Works or designee shall serve as~~  
4 ~~the primary staff liaison and as Secretary of the Commission.~~ Including the staff liaison, there  
5 will be twelve (12) total nonvoting ex officio members who will participate as needed and will  
6 include one member of the Council as appointed by the Mayor, Community Development and  
7 Planning, Police, Fire, Southern Oregon University, Ashland Schools, Oregon Department of

8 **2.13.030 Powers and Duties, Generally**

9 The Transportation Commission will review and make recommendations on the following topics  
10 as it relates to all modes of Transportation:

11 1. Safety: will develop, coordinate and promote transportation safety programs **policies and**  
12 **programs;**

13 2. Planning:

14 \*Will review and serve as the primary body to develop recommendations for the City's long  
15 range transportation plans **and assist with ancillary transportation plans (sidewalk and safe**  
16 **routes to school, transit, traffic, parking, etc.).**

17 \*Will review and make recommendations to the Planning Commission on Type III Planning  
18 Actions during the pre-application process.

19 3. Funding: will make recommendations to the ~~City's transportation section of the Capital~~  
20 ~~Improvements Program;~~ **Public Works Director on the transportation section of the City's**  
21 **Capital Improvements Program;**

22 4. Advocacy: will advocate and promote all modes of transportation to ensure that modal equity  
23 is a reality **in Ashland.**

24 \*Facilitate coordination of transportation issues with other governmental entities.

25 \*Select one or more ~~member liaisons~~ **members** to attend ~~and participate~~ meetings with other  
26 transportation related committees in the Rogue Valley.

27 \*Examine multi-modal transportation issues.

28 **5. The Transportation Commission will review and forward traffic implementation designs**  
29 **to the Public Works Director for final approval and implementation.**

30 **2.13.050 Traffic Sub-Committees**

31 A. *Purpose.* ~~The purpose of the Traffic Sub-Committee is to enable the Transportation~~  
32 ~~Commission to focus on broad transportation concerns by reducing the number of routine and~~  
33 ~~general nonroutine traffic items that come before the full Commission and to insure the~~  
34 ~~Transportation Commission will have sufficient time to devote their full attention to the overall~~  
35 ~~transportation matters at issue. **a Transportation Commission subcommittee is to focus on**~~  
36 ~~**specific transportation topics of concern and bring back critical information for discussion**~~  
37 ~~**with the whole body.**~~

1 B. *Membership*. Subcommittees will be established for a specified purpose and duration and will  
2 consist of three regular members of the Transportation Commission who shall sit concurrently on  
3 the full Commission. Specific sub-committee members shall be appointed by the Transportation  
4 Commission. The Public Works Director and Transportation Commission Chair shall determine  
5 what matters warrant Sub-Committee involvement and meetings shall be convened on an as  
6 needed basis.

7 C. *Minutes*. Meetings must be noticed and must have summary minutes. No final decisions will  
8 be made at the subcommittee level. All recommendations will go to the full Transportation  
9 Commission. All Sub-Committee summary minutes will be forwarded for the next scheduled  
10 Transportation Commission meeting.

11 **SECTION 2. Severability**. The sections, subsections, paragraphs and clauses of this ordinance  
12 are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the  
13 validity of the remaining sections, subsections, paragraphs and clauses.

14 **SECTION 3. Codification**. Provisions of this Ordinance shall be incorporated in the City Code,  
15 and the word “ordinance” may be changed to “code”, “article”, “section”, or another word, and  
16 the sections of this Ordinance may be renumbered or re-lettered, provided however, that any  
17 Whereas clauses and boilerplate provisions (*i.e.*, Sections [No(s.)] need not be codified, and the  
18 City Recorder is authorized to correct any cross-references and any typographical errors.

19 The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C)  
20 of the City Charter on the \_\_\_\_ day of \_\_\_\_\_, 2019, and duly PASSED and ADOPTED  
21 this \_\_\_\_ day of \_\_\_\_\_, 2019.

22 \_\_\_\_\_  
23 Melissa Huhtala, City Recorder

24 SIGNED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019.

25 \_\_\_\_\_  
26 John Stromberg, Mayor

27 Reviewed as to form:  
28 \_\_\_\_\_  
29 \_\_\_\_\_  
30 \_\_\_\_\_

David H. Lohman, City Attorney