

Council Business Meeting

January 15, 2019

Agenda Item	An Ordinance to Amend the Ashland Fire Prevention Code AMC Chapter 15.28	
From	Ralph Sartain	Division Chief, Fire & Life Safety
Contact	ralph.sartain@ashland.or.us	(541) 552-2229

SUMMARY

The Fire & Life Safety Division of Ashland Fire & Rescue wishes to amend the Ashland Municipal Fire Code to correct typographical errors, bring the code in line with the fee statement, allow the Ashland Police Department to enforce Fire Code Violations on private property, provide an exception for the 4th of July Community Aerial Display, and bring clarity to the inspection testing and maintenance requirements of the City of Ashland.

POLICIES, PLANS & GOALS SUPPORTED

- 27.2 Inspections of Businesses and Multi-Family Residences
- 27.3 Target Hazard Fire Inspections
- 27.9 Burn Enforcement and Permits
- 27.11 Plans Review of Fire Protection Systems
- 49.1 Insure that codes and plan checks are consistently reviewed

PREVIOUS COUNCIL ACTION

- Ord. 3104, 2014 to adopt 2014 Oregon Fire Code
- Ord. 3037 amended 09-07-2010 to adopt 2010 Oregon Fire Code
- Ord.2944 amended 11-06-2007 to adopt 2007 Oregon Fire Code

BACKGROUND AND ADDITIONAL INFORMATION

A review of the current sections contained in AMC Chapter 15.28 showed the need to modify and/or amend language to bring the code up to current standards and requirements for the City. Because the City of Ashland is a nonexempt fire jurisdiction the modifications/amendments have been reviewed and approved by the Office of the Oregon State Fire Marshal. Please see listed changes per section:

- Section 1: Typographical and grammatical errors corrected.
- Section 2: Typographical / grammatical errors corrected.
 - Addition of definition for fire code official.
 - Re-numbering section.
- Section 3: Typographical and grammatical error corrected.
- Section 4: Typographical and grammatical errors corrected.
 - With the City of Ashland adopting and becoming a wildland urban interface community, this section was changed to provide a clear path of burning compliance, burning restrictions and relief for contractors during fire season.
- Section 5: Typographical and grammatical errors corrected.
 - Addition of operational and construction permits in several sections of section 5 to identify permits for which the city collects fees.
 - Identifying when and how after hour and re-inspection fees are calculated.

- Oregon law does not allow law enforcement to enforce infractions on private property. Addition of section 503.4 allows law enforcement to issue fire lane, fire hydrant, and fire access citations under authority of the fire code official.
- Explains how inspection, testing and maintenance contractors submit reports to the fire department for work being conducted in the City of Ashland as well as certifications they are required to carry.
- Section 5601.1.3 Fireworks are prohibited in the City of Ashland. Added #5 which allows the city an exception to issue an Ariel display permit for the public (4th of July Chamber Festival fireworks show).
- OFC Appendix A101.11/ OFC Appendix D105.1/ D105.2: In 1999 there were several changes to the land use code in the City of Ashland. The adopted fire code at the time was modified to meet the requirements of the land use. This section is more restrictive then the fire code for the State of Oregon. Because of this, the city council has to hear issues /complaints/ appeals related to grievances from contractors for the more restrictive section only. As a nonexempt jurisdiction all other complaints about the code or building issues must be heard by Oregon State Fire Marshal (OSFM) not city council. The previous adopted fire code had the complaints being sent to the OSFM office. OSFM cannot hear complaints related to a locally adopted fire code with changes.

Section 6: Addition of the word Fire to (Fire) Chief.

Section 7: Addition of clear statement for Ashland Municipal Court on how fines can be calculated.

Section 8: No changes

Section 9: No changes

Section 10: No changes

FISCAL IMPACTS

N/A

STAFF RECOMMENDATION

Staff recommends approval of the 1st reading of Ordinance No. 3156 and move the ordinance to a 2nd reading on February 5, 2019.

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to approve the 1st reading of Ordinance No. 3156 to amend the Ashland Fire Prevention Code AMC Chapter 15.28 and to send Ordinance No. 3156 to a 2nd reading on February 5, 2019.

REFERENCES & ATTACHMENTS

Attachment 1: Ordinance No. 3156

1 **ORDINANCE NO. 3156**

2 **AN ORDINANCE TO AMEND THE ASHLAND FIRE PREVENTION CODE**

3 **AMC CHAPTER 15.28**

4 Annotated to show deletions and additions to the Ashland Municipal Code sections being
5 modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

6
7 **WHEREAS**, the Fire and Life Safety Division wishes to amend the Ashland Municipal Fire
8 Code to correct typographical errors, bring the code in line with the fee statement, allow the
9 Ashland Police Department to enforce Fire Code violations on private property, provide an
10 exception for the 4th of July Community Aerial Display and bring clarity to the inspection testing
11 and maintenance requirements to the City of Ashland.

12 **THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:**

13 **SECTION 1.** Ashland Municipal Code Section 15.28.010 is amended as follows:

14 **Section 15.28.010 Adoption of Oregon Fire Code**

15 **Except as specifically excluded or modified by this Chapter, the City of Ashland adopts**

16 ~~the~~ 2014 Oregon Fire Code and appendices A through D, F through N version, **which are**
17 ~~hereby adopted, except where specifically excluded or modified by this section,~~ will be
18 referred to in the Ashland Municipal Code as the Oregon Fire Code (**“OFC”**). One copy of the
19 Oregon Fire Code and appendices shall be filed in the office of the City Recorder.

20 **SECTION 2.** Ashland Municipal Code Section 15.28.030 is amended as follows:

21 **15.28.030 Definitions**

22 The following definitions govern the construction of this Chapter:

- 23 1. “Jurisdiction” as used in the Oregon Fire Code, means the City of Ashland (**“Ashland”**).
24 2. “Department of Fire Prevention” as used in the Oregon Fire Code, means “Fire & Life Safety
25 Division.”

26 **3. “Fire Code Official”, as used in the Oregon Fire Code, means the Division Chief of Fire**
27 **and Life Safety or designee.**

28 **34.** “Apparatus cost” means the standardized cost, including repairs and depreciation, for the use
29 of Ashland Fire and Rescue (“AF&R”) and public works apparatus or equipment, as set forth in
30 adopted regulations of the State Fire Marshal or in City resolution, and the cost for the use of

1 apparatus or equipment of another jurisdiction which may respond to an incident pursuant to
2 statute or intergovernmental agreement.

3 ~~45.~~ “Direct costs” means those costs of supplies, apparatus and labor incurred by the City or
4 another jurisdiction in responding to an incident and as may be set forth in adopted regulations of
5 the State Fire Marshal or in City resolution.

6 ~~56.~~ “Direct fire or rescue services” means any service provided by employees of the City, (1) to
7 a person whose person or property is injured or threatened with injury; or (2) to a person whose
8 property has injured or threatens to injure another person or another person’s property, for which
9 a charge is not otherwise imposed under this code. “Direct fire or rescue services” includes, but
10 is not limited to, the suppression of fires, the rescue of persons or property, the provision of
11 medical assistance, and containment and cleanup of hazardous materials.

12 ~~67.~~ “Indirect costs” means those costs that are set forth in adopted regulations of the State Fire
13 Marshal or in City resolution, and which are the product of the state “average response
14 availability rate,” and the time spent responding to an incident, together with the state “average
15 support services cost per incident,” as defined by the State Fire Marshal.

16 ~~78.~~ “General costs” means direct or indirect costs that are not attributable to any particular
17 person who received direct fire and rescue services.

18 ~~89.~~ “Gross negligence” means conduct with conscious indifference to or reckless disregard of
19 the rights of others.

20 ~~910.~~ “Labor costs” means the compensation paid by the City to its employees, including but not
21 limited to base pay, overtime pay and fringe benefits, during the time spent responding to an
22 incident.

23 ~~1011.~~ “Railroad right-of-way” means a right-of-way used for rail transportation.

24 ~~112.~~ “Transportation route” means a roadway or waterway against which no taxes or
25 assessments for fire protection are levied by the City.

26 **SECTION 3.** Ashland Municipal Code Section 15.28.050 is amended as follows:

27 **15.28.050** ~~f~~**Fire Protection System Maintenance**

28 Fire protection systems service providers providing inspections, tests, and maintenance required
29 by OFC 901.6, and the referenced standards shall be qualified and shall provide the inspections,
30 tests, and maintenance in accordance with the referenced standards. Failure by a company or
individual service provider to follow the referenced standards is a Class I violation.

1 **SECTION 4.** Ashland Municipal Code Section 15.28.060 is amended as follows:

2 **15.28.060** Restricted uses during fire season

3 ~~A. When the Fire Code Official determines that an increased fire risk exists in the City of~~
4 ~~Ashland, the Fire Code Official may enact a policy to restrict activities that increase the~~
5 ~~potential for the ignition of fires that create a hazard to life, property or resources.~~
6 The City of Ashland will follow the Oregon Department of Forestry (“ODF”) burn
7 restrictions and regulations during fire season. Open flame and fire pits are prohibited at
8 high fire index.

9 Exemption: A seasonal permit for contractors can be obtained for use within the City of
10 Ashland to allow for powered equipment use during fire season. (IE: Landscape,
11 Construction, Etc.). Working on or within an 1/8 of a mile of ODF protected property
12 requires an additional permit issued from ODF.

13 ~~B. The policy must indicate what activities are restricted, and the time period for which~~
14 ~~the restriction will be in effect.~~

15 ~~C. For the purposes of consistency and coordination between all cooperating agencies with~~
16 ~~adjacent boundaries, a plan shall be developed by the Fire Code Official in cooperation~~
17 ~~with the Oregon Department of Forestry and other federal, state and local governmental~~
18 ~~agencies affected by the restrictions. The primary objective of the plan is to achieve~~
19 ~~uniformity of fire restrictions regardless of land ownership; however, exact uniformity is~~
20 ~~not required. The plan shall recognize variations in fire danger, and it shall specify levels of~~
21 ~~restrictions by unique but easily recognizable geographic boundaries.~~

22 ~~D. Permits may be issued by t~~The Fire Code Official or designees, may issue a permit which
23 allows a person to conduct a restricted activity as long as specified fire prevention measures are
24 taken to reduce the potential for fire ignition. Contractors, such as those performing
25 landscape or construction work, may obtain a seasonal permit for use within the City to
26 allow for powered equipment used during fire season. Working on or within one eighth of
27 a mile of ODF-protected property requires an additional permit issued by ODF.

28 **SECTION 5.** Ashland Municipal Code Section 15.28.070 is amended as follows:

29 **15.28.070** ~~Amendments~~ City of Ashland Modifications to the Oregon Fire Code 2014
30 Edition

1 ~~The Oregon Fire Code is amended in the following respects~~ Ashland Fire Prevention
2 Code incorporates the Oregon Fire Code 2014 edition except that the following referenced
3 OFC sections are modified as set forth below:

4 B. OFC Section 104.6.3 is is modified by the addition of the following language:

5 Fire Investigation Reports for fires that are under investigation will not be released until
6 the investigation is complete. Exception: The Fire Chief may release incomplete Fire
7 Investigation Reports if warranted.

8 C. OFC Section 106.2 is modified by the addition of the following language:

9 1. Inspections outside of normal business hours: The Fire & Life Safety Division will
10 make every attempt to conduct inspections during normal business hours (Monday
11 thru Friday 8 am to 5 pm). If the applicant or business owner's agent requests an
12 inspection outside of normal business hours, or if the Fire Code Official determines a
13 permit inspection is required and there is no other alternative but to conduct the
14 inspection outside of normal business hours, the Fire Code Official shall inform the
15 applicant or business agent there will be an after-hours inspection fee of \$150.00. The
16 inspection will not be performed until the required fees have been paid.

17 For additional information see City of Ashland Fee Schedule.

18 2. Re-Inspection Fees, each Fire & Life Safety inspection is provided with one
19 additional re-inspection at no additional cost to the business. If a second re-inspection
20 is required, a fee of the base inspection plus \$100 shall be assessed. If a third re-
21 inspection is required, a fee of the base inspection plus \$200.00 shall be assessed. If a
22 fourth re-inspection is required, a fee of the base plus \$400.00 shall be assessed.

23 For additional information see City of Ashland Fee Schedule.

24 D. OFC Section 105.1.1 is modified by the addition of the following language:

25 A schedule of permit and service fees not more than the actual or average cost of
26 providing service shall be established by resolution of the City Council and
27 periodically amended by Council resolution and kept at Ashland Fire & Rescue and
28 in the City Recorder's office. Required permits include, but may not be limited to, the
29 following list:

30 1. Operational Permits:

a. Fireworks, public display of

b. Exhibits and trade shows

- c. Fumigation and thermal insecticidal fogging
- d. Liquid or gas-fueled vehicles or equipment in assembly buildings
- e. Pyrotechnic and special effects material
- f. Temporary membrane structures, tents and canopies over 400 square feet
- g. Activities involving open flames
- h. Haunted Houses
- i. Marijuana processing

2. Construction/Use Permits:

- a. Automatic fire-extinguishing systems
- b. Battery Systems
- c. Compressed gases
- d. Fire alarm and detection systems
- e. Fire Pumps
- f. Flammable and Combustible Liquid Storage
- g. Hazardous Materials
- h. Industrial Ovens
- i. LP-gas >125 gallons
- j. Private Fire Hydrants
- k. Spraying or dipping operations
- l. Standpipe systems
- m. Fire Sprinkler Systems

E. OFC Section 105.6.30 Open Burning **is modified by deleting the current language of this OFC provision entirely and adding the following language:** See Ashland Municipal Code 10.30.

F. OFC Section 503.4 is modified by the addition of the following language:

- 1. The Ashland Police Department shall have the authority to issue fire code citations for the following offenses on public and private properties:**
 - a. Obstruction of marked fire apparatus access roads and fire lanes (Ref. OFC 503.4; 503.2.1)**
 - b. Failure to maintain existing NO PARKING – FIRE LANE signs/markings (Ref. OFC 503.3; D103.6)**
 - c. Obstruction of fire hydrants and fire protection equipment (Ref. OFC 507.5.4; ORS 811.550 (16))**

BG. OFC Section 506.1. Add the following sentence: The key box shall be installed and maintained in accordance with the manufacturer’s instructions, and shall contain keys to gain necessary access as required by the ~~f~~Fire ~~e~~Code ~~o~~Official.

1 **CH. OFC** Section 507.5.1. Delete and replace with the following: Where required. Where a
2 portion of the facility or building hereafter constructed or moved into or within the jurisdiction is
3 more than 300 feet from a hydrant on a fire apparatus access road, as measured by an approved
4 route around the exterior of the facility or building, on-site fire hydrants and mains shall be
5 provided where required by the ~~f~~**Fire e**~~o~~**Code o**~~Official~~.

6 Exceptions:

- 7 1. For Group R-3 and Group U occupancies, the distance requirement shall be 300 feet.
- 8 2. For buildings equipped throughout with an approved automatic sprinkler system installed in
9 accordance with Section 903.3.1.1, 903.3.1.2, or 903.3.1.3, the distance requirement shall be 600
10 feet (183 m).

11 **DI. OFC** Section 307 **is modified by deleting the current language of this OFC provision**
12 **entirely and adding the following language:** Refer to AMC 10.30.

13 **EJ. OFC** Section 901.6, Records, **is modified by deleting the current language of this OFC**
14 **provision entirely and adding the following language:**

15 Records of all system inspections, tests, and maintenance (ITM) required by the referenced
16 standards shall be maintained on the premises for a minimum of three years and service
17 contractors shall send reports of tests to the City of Ashland Fire & Life Safety Division within
18 30 days of performing the inspection and test. **The manner in which contractors shall submit**
19 **ITM reports to Ashland Fire & Rescue shall be specified by the Fire Code Official.**

20 **K. OFC** Section 904.1.1 **is modified by the addition of the following language:**
21 **Fire protection system service providers providing inspections, tests, and maintenance**
22 **required by OFC 901.6 and the referenced standards shall be qualified and shall provide**
23 **the inspections, tests and maintenance in accordance with the referenced standards.**
24 **Where the manufacturer requires only manufacturer certified technicians to conduct**
25 **inspection, testing and maintenance service on their engineered fire protection systems,**
26 **uncertified technicians shall not service the system. Prior to conducting service in the City**
27 **of Ashland the technicians shall provide a current manufacturer certification in a manner**
28 **specified by the Fire Code Official.**

29 **FL. OFC** Section 5601.1.3: **is modified by the addition of the following language:**

30 Notwithstanding ORS 480.110 through ORS 480.165 and OAR 837-012-0600 through OAR

1 837-012-0675, the sale of retail fireworks as defined in OAR 837-012-0610 is prohibited within
2 the City of Ashland.

- 3 1. The sale and/or use of retail fireworks as defined in OAR 837-012-0610 is prohibited at
4 all times within the City of Ashland;
- 5 2. The sale and/or use of sparklers as defined in ORS 480.110 is prohibited at all times;
- 6 3. The **storage** of retail fireworks within the City **of Ashland** is prohibited at all times; and
- 7 4. The advertising of retail fireworks or sparklers is prohibited within the City of Ashland in
8 accordance with ORS 480.152 and OAR 837-012-0665.

9 **5. As a limited exception from the prohibitions in provisions 1 through 4 above, the use**
10 **of fireworks for public display is allowed in conformance with NFPA 1123 Code for**
11 **Fireworks Display, current edition, with a valid Ashland Fire & Rescue Fireworks**
12 **Permit.**

13 **GM. OFC Section 5601, Storage of Explosives – Prohibited, is modified by the addition of the**
14 **following language:** The scope referred to in Chapter 5601 of the Oregon Fire Code which
15 references the Oregon Revised Statutes and Oregon Administrative Rules related to explosives is
16 amended as follows. The sale, manufacture, possession, transfer and storage of explosives as
17 defined by ORS 480.200(3) are prohibited in all areas within the City of Ashland except as
18 specifically permitted in writing by the Fire Code Official.

19 **HN. OFC Section 5704, Above-Ground Storage of Flammable or Combustible Liquids, is**
20 **modified by the addition of the following language:** The limits referred to in Section
21 5704.2.9.6.1 of the Oregon Fire Code in which the storage of flammable or combustible Class I
22 and II liquids in above-ground tanks outside of buildings is restricted are established as follows:
23 All City of Ashland residential and historical district areas as defined in the Comprehensive Plan.

24 **All installation and removal of above ground storage units requires an operational permit**
25 **from Ashland Fire & Rescue. New above-ground bulk storage plants for flammable or**
26 **combustible liquids are prohibited within this jurisdiction.**

27 **IQ. OFC Section 6104, Storage of Liquefied Petroleum Gases – Restricted, is**
28 referred to in Section 6104.2 of the Oregon Fire Code, in which storage of liquefied petroleum
29 gas is restricted, are established as follows: All City of Ashland residential and historical district
30 areas as defined in the Comprehensive Plan are limited to the aggregate capacity of anyone
installation shall not exceed a water capacity of 500 gallons.

1 Exception: In particular installations, this capacity limit shall be determined by the Fire Code
2 Official, after consideration of special features such as topographical conditions, nature of
3 occupancy, and proximity to buildings, capacity of proposed containers, degree of fire protection
4 to be provided and capabilities of the City of Ashland Fire & Rescue Department.

5 **JP. OFC Appendix A101.11, is modified by the addition of the following language:** A
6 decision by the Ashland Fire Code Official may be appealed to a Board of Appeals
7 established pursuant to Oregon Fire Code Section 108 of the Oregon Fire Code. An
8 appellant aggrieved by the decision of the Board of Appeals may appeal to the Oregon State
9 Fire Marshal as provided in ORS 479.180 if the subject of the appeal concerns a matter
10 governed exclusively by the Oregon Fire Code and the appeal is filed within 10 days of the
11 Board's final order. If an appeal from the decision of the Board of Appeals, however,
12 concerns a matter reserved by this Ashland Fire Prevention Code (Ashland Municipal Code
13 Chapter 15.28) for local decision-making, such an appeal must be submitted in writing to the
14 Ashland City Council within 10 days of the Board's final order. A decision by the City
15 Council shall be the final decision of the City and may not be appealed to the State Fire
16 Marshal.

17 **KQ. OFC Appendix D105.1, Aerial Fire Apparatus Access Roads. Remove and replace**
18 **D105.1 with the following, is modified by deleting the current language of this OFC**
19 **provision entirely and adding the following language:** Where required, **(Buildings or**
20 **portions of buildings or facilities exceeding 24 feet in height above the lowest level of fire**
21 **department vehicle access shall be provided with approved fire apparatus access roads**
22 **capable of accommodating fire department aerial apparatus.) Where the vertical distance**
23 **between the grade plane and the highest roof surface exceeds 24 feet approved aerial fire**
24 **access roads shall be provided. For the purposes of this section, the highest roof surface**
25 **shall be determined by measurement to the eave of a pitched roof, the intersection of the**
26 **roof to the exterior wall, or the top of parapet walls, whichever is greater.** Overhead utility
27 and power lines shall not be located within the aerial fire apparatus access **roadway or between**
28 **the aerial fire access road and the building.**

29 **LR. OFC Appendix D105.2, Remove and replace D105.2 with the following is modified by**
30 **deleting the current language of this ofc provision entirely and adding the following**
language: Width. Fire apparatus access roads shall have a minimum unobstructed width of 26

1 feet in the immediate vicinity of any building or portion of building more than 24 feet in height.
2 (Ord. 3059, amended, 04/17/2012; Ord. 3037, amended, 09/07/2010; Ord. 3006, amended,
3 03/02/2010; Ord. 2944, amended, 11/06/2007; Ord. 2932, amended, 10/18/2006; Ord. 2929,
4 amended, 08/18/2006; Ord. 2925, amended, 04/18/2006; Ord. 2921, amended, 01/05/2006; Ord.
5 2876, amended, 09/04/2001; Ord. 2871, amended, 08/07/2001; Ord. 3104, amended, 2014)

6
7 **SECTION 6.** Ashland Municipal Code Section 15.28.090 is amended as follows:

8 **15.28.090 New Materials, Processes, or Occupancies - Permits required**

9 The Building Official, the **Fire** Chief and the Fire Marshal shall act as a committee to determine
10 and specify, after giving affected persons an opportunity to be heard, any new materials,
11 processes or occupancies for which permits are required in addition to those now enumerated in
12 the Oregon Fire Code. The Building Official, in accordance with section 104.9 of the Oregon
13 Structural Specialty Code, shall record and enter in the files of the building department any
14 action granting approval of new or alternate materials.

15 **SECTION 7.** Ashland Municipal Code Section 15.28.100 is amended as follows:

16 **15.28.100 Penalties**

17 A. Any person violating or causing violation of any of the provisions of this chapter, has
18 committed a Class I violation, and upon conviction thereof, is punishable as prescribed in
19 Section 1.08.020 of the Ashland Municipal Code. Such person, firm or corporation is guilty of a
20 separate violation for each and every day during which any violation of this Chapter is
21 committed or continued by such person, firm or corporation. **This violation can be**
22 **retroactively applied to the first day the occupant or owner was made aware of the**
23 **violation by the Fire Code Official.**

24 B. For any violations of this Chapter deemed to be life threatening, a citation can be issued for
25 each and every occurrence, including multiple occurrences in one day. Life threatening hazards
26 include but are not limited to overcrowding, locking or obstructing doors designated to remain
27 unlocked, and shutting off or removing designated fire protection equipment.

28 C. The application of the above penalty shall not be held to prevent the enforced removal of
29 prohibited conditions.

30 **SECTION 8.** Ashland Municipal Code Section 15.28.160 is amended as follows:

15.28.160 Code Compliance Inspection - Fees

1 The schedule for fire code compliance inspections shall be established by resolution of the City
2 council.

3 **SECTION 9. Codification.** In preparing this ordinance for publication and distribution, the
4 City Recorder shall not alter the sense, meaning, effect, or substance of the ordinance, but within
5
6 such limitations, may:

- 7 (a) Renumber sections and parts of sections of the ordinance;
- 8 (b) Rearrange sections;
- 9 (c) Change reference numbers to agree with renumbered chapters, sections or other parts;
- 10 (d) Delete references to repealed sections;
- 11 (e) Substitute the proper subsection, section, or chapter numbers;
- 12 (f) Change capitalization and spelling for the purpose of uniformity;
- 13 (g) Add headings for purposes of grouping like sections together for ease of reference; and
- 14 (h) Correct manifest clerical, grammatical, or typographical errors.

15 **SECTION 10. Severability.** Each section of this ordinance, and any part thereof, is severable,
16 and if any part of this ordinance is held invalid by a court of competent jurisdiction, the
17 remainder of this ordinance shall remain in full force and effect.

18 The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C)
19 of the City Charter on the ____ day of _____, 2018, and duly PASSED and ADOPTED
20 this ____ day of _____, 2018.

21
22
23 _____
Melissa Huhtala, City Recorder

24
25 SIGNED and APPROVED this ____ day of _____, 2018.

26
27 _____
John Stromberg, Mayor

28
29 Reviewed as to form:

30

David H. Lohman, City Attorney