

# CITY OF ASHLAND



Permit Fee*	
	Cost
Sidewalk/Parking <72 hrs	\$16
Sidewalk >72 hrs	\$74
Parking > 72 hrs	\$74
Street/Alley	\$225
Permit #	

\* Acceptance of fee does not deem the permit approved.

Application For:

## Right-of-Way Closure Permit

This permit covers the temporary closure of sidewalks, streets, alleys, parking spaces and paths within the City of Ashland public right-of-way. Closures on federal highways, state highways or county roads may require additional permits through ODOT or Jackson County. **The applicant must submit this application along with a proposed temporary traffic control plan at least 48 hours prior to the proposed closure. All traffic control plans shall conform to the ODOT Temporary Traffic Control Handbook, City of Ashland Engineering Standards and the Ashland Municipal Code. Illegible Traffic Control Plans will not be accepted and will be returned to applicant for resubmittal.** The applicant is responsible for notifying the Fire Department 541-482-2770, the Police Department 541-482-5211, 911 Dispatch 541-488-2211 and the Ashland School District Transportation Department 541-482-3174 of any full street closures. **For closures of parking spaces for items such as debris bins/dumpsters or PODS, the applicant must provide a legible site map showing curb and/or property lines or street side imagery indicating the location of the proposed closure. For more information call 541-488-5587.**

### Owner Information

Owner's Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_

### Contractor Information

Contractor's Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Office / Cell Phone Number \_\_\_\_\_  
 CCB Number \_\_\_\_\_

*Applicant shall, at the Applicant's own expense, at all times during the term of this Permit, maintain in force a comprehensive or commercial general liability policy including coverage for contractual liability for obligations assumed under this Permit. Applicant shall defend, indemnify and save City, its officers, agents, and employees harmless from any and all claims, actions, costs, judgments, damages or other expenses resulting from injury to any person (including injury resulting in death,) or damage to property (including loss or destruction), of whatsoever nature arising out of or incident to the negligent activities covered under the terms of this Permit.*

Applicant Name \_\_\_\_\_ Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant email \_\_\_\_\_

### Site Information

Site Address \_\_\_\_\_ Block (between X & Y Streets) \_\_\_\_\_

Estimated Start Date/Time \_\_\_\_\_ Estimated Closure Duration \_\_\_\_\_

### Project Information

Street     Sidewalk     Parking Space     Alley     Path     Other \_\_\_\_\_

**Purpose:** \_\_\_\_\_

### For Staff Use Only

Received by: \_\_\_\_\_

Approved by: \_\_\_\_\_

#### Additional Conditions of Approval:

*Provide traffic control plan per MUTCD standards*

- Pre-Qualified  
 Active Business License

