

For City Use only:

Land Use Code Compliance

- Meets Requirements
- Does not meet requirements

Signature of Code Compliance Officer

Date: _____

**Application for Noise Permit to Allow
Amplified Music for Special Event**

Pursuant to AMC 9.08.170, upon application to the City Administrator, and approval from the Chief of Police, the City Administrator may grant permits to responsible persons or organizations for the broadcast or amplification of programs of music, news, speeches, or general entertainment as a part of a national, state or City event, public festivals or special events of a noncommercial nature. If the City Administrator disproves such a permit, the matter may be appealed to the City Council whose decision shall be final. **The broadcast or amplification shall not be audible for a distance of more than one thousand (1000) feet from the instrument, speaker, or amplifier.**

In addition, the applicant must contact residents in the immediate area that may be affected by the noise and advise them in advance of any amplification (a *NOTIFICATION TO SURROUNDING RESIDENTS OF INTENTION TO HOLD EVENT WITH AMPLIFIED MUSIC* – form is attached for your convenience). If the amplification is too loud, the applicant should be contacted directly by the affected person. In the event the Police Department has to intervene, **the permit will be voided** at the time of the event and amplification shall not be allowed to continue. Please be considerate of others in your neighborhood.

By signing this application, you are agreeing to the time allotted by the Chief of Police for the amplified music to operate and take responsibility to seeing that the information on this form is followed, including notifying surrounding residents in advance of an upcoming event.

Name of Applicant: _____ Phone: _____

Address or e-mail of Applicant: _____

Type of Event: _____

Location of Event: _____

Date of Event: _____ Time of Event: _____

Number of People Expected: _____ Time of Amplification: From _____ to _____
(Amplification: No later than 9:30 p.m. Sun - Thurs and 10:30 p.m. Fri & Sat)

When signed by both the Chief of Police and City Administrator, this application will act as your permit for this event.

- Permit Approved
- Not Approved

Chief of Police: _____ Date: _____

City Administrator: _____ Date: _____

INSTRUCTIONS FOR COMPLETION OF APPLICATION FOR NOISE PERMIT

Fill in the details on the form and then either send it or take it to the Public Works Department, 51 Winburn Way. The completed and signed application will act as your permit and will be forwarded to you once the permit has been approved.

It is your responsibility to notify residents in the immediate area that may be affected by the amplified music prior to your event. A form entitled "*Notification to Surrounding Residents of Intention to Hold Event with Amplified Music*" is attached for your convenience and may be used if you wish. Please feel free to duplicate the form for your use. **Although it is not necessary to use the form, it is important for surrounding residents to be aware of the event and to be in possession of a telephone number so they know where to contact you if necessary.**

By notifying surrounding residents in advance of your event, it is the intention of the City of Ashland that you will have an opportunity to correct amplification levels if you are contacted directly by a resident. In the event the Police Department has to intervene, the permit will be voided at the event and amplification will not be allowed to continue.

IF YOU HAVE A CURRENT BUSINESS LICENSE FOR A COMMERCIAL FACILITY IN THE CITY OF ASHLAND, WHICH SETS FORTH THE NATURE OF YOUR BUSINESS TO INCLUDE THE PLAYING OF AMPLIFIED MUSIC, IT IS NOT NECESSARY FOR YOU TO APPLY FOR A NOISE PERMIT.

Please call (541) 488-5587 if you have any questions.

City Code 9.08.170.8. Loudspeakers, Amplifiers, Public Address Systems, and Similar Devices.

The unreasonably loud and raucous use or operation of a loudspeaker, amplifier, public address system, or other device for producing or reproducing sound is prohibited without a permit from the City Administrator. The City Administrator may grant a permit to responsible persons or organizations for the broadcast or amplification of sound as a part of a national, state, or city event, public festival, or special events of a noncommercial nature. If the City Administrator does not grant the permit, the matter may be appealed to an outside hearings officer pursuant to AMC 2.30. This permit shall not be required for any public performance, gathering, or parade for which a permit authorizing the event has been obtained from the City.

***NOTIFICATION TO SURROUNDING RESIDENTS
OF INTENTION TO HOLD EVENT WITH AMPLIFIED MUSIC***

I, _____, of _____
(Name) (Address)

intend to hold an event on _____, between the hours of _____ and _____. I have made an application to the City of Ashland for a **Noise Permit** and as a requirement of the permit, residents in the immediate area that may be affected by the noise are advised in advance there will be amplified music on the dates and times set forth above.

If the amplification is too loud, it is requested you contact me directly at _____
(Tel # at location of event)
so we may correct the situation should the need arise.

Thank you for your cooperation.

Signature: _____ Date: _____

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OF INTENTION TO HOLD EVENT WITH AMPLIFIED MUSIC***

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Signature: _____ Date: _____