

# CITY OF ASHLAND



Permit Fee		
Trench	Year Paved	Cost
#1		
#2		
#3		
Base Fee		\$225
<b>Total</b>		
Permit #		
* R-O-W Closure?		

**Application For:**

## Public Works Excavation Permit

This permit covers the cutting and excavation of streets or alleys within the City of Ashland. *The applicant must provide a description of the purpose for the excavation and also a legible site map showing the location of the excavation.* Permission to cut the surface of streets must be in accordance with Ashland Municipal Code 13.12, the General Provisions Regulating the Cutting or Excavation of Streets or Alleys and the City of Ashland Standard Specifications for Public Works Construction. *Applicant must call for any necessary inspections, a minimum of one business day, prior to those inspections being needed. All requests must be received during business hours, after hours will be placed on the inspection schedule for the next business day. Day of inspection requests will not be accepted and will also be scheduled for the next business day. For inspections call 541-488-5587.*

### Owner Information

Owner's Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Applicant email \_\_\_\_\_

### Contractor Information

Contractor's Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Office / Cell Phone Number \_\_\_\_\_  
 CCB Number \_\_\_\_\_  
 Paving Contractor \_\_\_\_\_ CCB# \_\_\_\_\_

Applicant Name \_\_\_\_\_ Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### Site Information

Site Address \_\_\_\_\_ Block (between X & Y Streets) \_\_\_\_\_  
 Estimated Start Date \_\_\_\_\_ Estimated Project Duration \_\_\_\_\_

### Project Information

**Excavation to be within:**

- Paved Street      Non-paved Street      Sidewalk  
 Alley      Non-paved Alley      Other \_\_\_\_\_

**Purpose:**

- Sewer Line    Water Line    Storm Drain    Electrical    Gas    Phone    Cable    Other \_\_\_\_\_

Trench #1 Size: L \_\_\_' x W \_\_\_' x D \_\_\_'

Trench #2 Size: L \_\_\_' x W \_\_\_' x D \_\_\_'

Trench #3 Size: L \_\_\_' x W \_\_\_' x D \_\_\_'

### For Staff Use Only

Received by: \_\_\_\_\_ (provided Standard Specifications to client) Approved by: \_\_\_\_\_

Inspection	Comments	Approval / Signature	Date
Connection			
Backfill			
Paving			

**Additional Conditions of Approval:**

*Provide traffic control plan per MUTCD standards*

- Pre-Qualified  
 Active Business License



## Street or Alley Excavation and Cut Permit \$225.00

This permit will be issued for the cutting and excavation of streets or alleys in the City of Ashland jurisdiction. The applicant must provide a description of the purpose for the excavation and also a site map showing the location of the excavation. Permission to cut the surface of streets must be in accordance with Ashland Municipal Code 13.12 and the General Provisions Regulating the Cutting or Excavation of Streets or Alleys and the City of Ashland Standard Specifications for Public Works Construction. Plowing of utility lines within City of Ashland street right-of-ways, alleys, or public easements is not permitted.

### **Additional Street Cut Fee Table**

The excavation and cut permit fee is \$225 plus the additional street cut fee as calculated based on the table below, if the street is paved.

<b>Age of Street</b> Pavement*	<i>Excavation Fee</i>	
	Longitudinal	Transverse
Less than 5 years	\$3.50 / linear foot of excavation	\$7.00 / linear foot
Between 5 and 10 years	\$3.00 / linear foot	\$6.00 / linear foot
Between 10 and 15 years	\$2.00 / linear foot	\$4.00 / linear foot
Over 15 years	\$1.00 / linear foot	\$2.00 / linear foot

\*Any trench cut that extends past the 8-foot mark from the curb, requires a right-of-way closure permit.

\*\*Age of street pavement will be calculated based upon the period of time since the street where the excavation occurs was resurfaced, overlaid, or reconstructed. This will be measured from the fiscal year in which such work was completed to the fiscal year when a permit is issued for excavation. The City of Ashland will maintain these records.

\*\*\*Fee is based upon a trench width of 36 inches or less. If the trench or cut is more than 36 inches in width, the fee will be recalculated based upon a pro-rated square foot basis.

